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City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: UNF Campus Bicycle Improvements GEC Tucking CB-15902-24

Requested Action/Authority:

Recommend approval of award to the lowest, responsive, responsible bidder GEC Trucking & Construction for the UNF Campus Bicycle Improvements. The initial annual not to exceed expenditure amount is $703,977.70.

Justification/Explanation:

This project will construct 10' Shared Use Paths on both sides of UNF Drive from the main campus entrance to the UNF Drive/Eco Road intersection.

Legal Contract #:	TBD	Contract Date:	10/17/2024	Change Order/AMD #:		
PO/Release #:	TBD	Bid Date:	09/05/2024	Awarded Supplier:	GEC Trucking	
Licenses Verified:	Yes	Effective Date:	10/17/2024	Basis of Award:	LPTA	
Federally Funded:	No	No. Invited:	167	Responses Received:	6	Attachments:
Solicitation:	CB - 15902 - 24			Procurement Contract #:	POA - TBD	
Executed By:	Office of General Counsel					

PoP:Base:	Project Completion	Options:	N/A	Extension(s):	N/A
JSEB Rec.:	Participation	%:	20	Bonds Waived Pursuant To:	N/A

Fund:	10105	Center:	153119	Acct:	565050	Proj:	002585	Activity:	00000000	$	703,977.70
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 703,977.70	Contingent Amount:	$ 0	DMP/ODPO Amount:	$ 0

Using Agency/BU:	PWGM:R-O-W_AND_STORMWATER_MAINTENANCE			
Initial DT Concurrence:	Signed by: Gibbs, Sheldon 843DE27A46A74CA...	Title:	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT	9/20/2024
Initial DT Concurrence:	DocuSigned by: Nina Sicker 1EFA223D5D23487...	Title:	DIRECTOR OF PUBLIC WORKS	10/3/2024
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Warchol, LeeAnn 72F42AB443D04B7...	Chief of Procurement:	DocuSigned by: B19F1D517352456... 10/15/2024
Name:	Warchol, LeeAnn	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

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PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

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Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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Award Solicitation: UNF Campus Bicycle Improvements

Solicitation **Construction Bid 15902-24,2**	Responses Received **6**	Invited Suppliers **167**
Procurement BU **COJ BU**	Active Responses **6**	Will Participate **12**
Close Date **9/5/2024 10:00**	Shortlisted Responses **6**	Responded **6**
Solicitation Currency **USD**		

Overview

	Besch and Smith Civil Group, Inc. Response: 431278	CGC, Inc. Response: 431281	GEC Trucking & Construction Inc Response: 431241	J.D. Hinson Company Response: 431254	Kirby Development, Inc Response: 431270	Pars Construction Services LLC Response: 431230
Business Relationship	Spend Authorized	Spend Authorized	Spend Authorized	Spend Authorized	Spend Authorized	Spend Authorized
Supplier Site	Order/Remit	Order/Remit		Order/Remit	Order/Remit	Order/Remit
Supplier Contact	Besch, Nicole	Burkard, Tammy	Carter, Gene	Hinson, James	Kluge, Brian	Hakimi, Ali
Response Status	Active	Active	Active	Active	Active	Active
Shortlist Status	Included	Included	Included	Included	Included	Included
Response Amount	1,300,318.11	1,347,747.00	703,977.70	1,832,215.89	1,472,968.56	997,522.00
Total Award Amount						
Time of Response	9/5/2024 7:55	9/5/2024 8:55	9/5/2024 9:11	9/5/2024 9:24	9/5/2024 7:43	9/5/2024 9:42
Response Valid Until						
Reference Number						
Note to Buyer						
Attachments	Yes	Yes	Yes	No	No	No

Requirements

Requirement	Target Value	Besch and Smith Civil Group, Inc. Response: 431278	CGC, Inc. Response: 431281	GEC Trucking & Construction Inc Response: 431241	J.D. Hinson Company Response: 431254	Kirby Development, Inc Response: 431270	Pars Construction Services LLC Response: 431230
1. Affirmation							
1. Type name and title of person submitting bid in the comments box.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
Comments		Nicole Besch, President	Richard C. Gaskin, Jr., President	Gene E. Carter, Sr	David Hinson, President	Brian Kluge President	Ali Hakimi, President
2. Type name of company in the comments box.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
Comments		Besch and Smith Civil Group, INC.	CGC, Inc.	GEC Trucking & Construction, Inc	J.D. Hinson Company	Kirby Development, Inc	Pars Construction Services, LLC.
3. No Alterations: Bidder has not altered the original Solicitation Document in any way and further understands that any such alteration of the original solicitation document may result in reject of the bid.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
4. Solicitation Silence: The Solicitation Silence policy is in effect for this solicitation and all communications related to this solicitation must be in writing to the designated procurement representative. Violations of the solicitation silence policy may result in the rejection/disqualification of the submission.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
5. Legal authorization and solicitation specific minimum requirements: All bidders must be legally authorized to do business in Duval County and shall comply with all minimum requirements for this bid. Failure to submit evidence for meeting any of these requirements may be grounds for rejection. Vendor shall provide proof of applicable local business licenses and particulars such as specific licensure, experience on similar projects, years of expertise in the area etc.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
Comments		State of Florida - CUC1224085 FIEN - 45-3168567 Others are attached in Complete Bid Package	General Contractor & Underground License, COJ Prequal, JSEB Cert., Local Business License, Corp. Annual Report, COI, FDOT Prequal Cert, Previous Experience, 9 Years in Business (see qualifications attached)		See attached Duval County tax receipt		
6. Certification of No Conflict of Interest: Supplier certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Supplier's company. Supplier must complete and submit the attached Conflict of Interest Statement fully detailing any potential conflicts.		a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.
Attachments		Yes	Yes	Yes	Yes	Yes	Yes
7. Equal Business Opportunity Program: Pursuant to Part 6 of Chapter 126, Jacksonville Ordinance Code, the City of Jacksonville encourages the utilization and participation of Jacksonville Small and Emerging Businesses (JSEBs) in its contract awards based upon availability. It is the City's intent in adopting this program to reflect the philosophy with regards to enhancing participation of JSEBs in all areas of procurement.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
Attachments		Yes	Yes		Yes	Yes	Yes
8. Electronic Signature: I understand this acknowledgment serves as my electronic signature and has the same force and effect as my manual signature.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
2. General Requirements							
1. Scope of Services: The Procurement of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) or service(s) as outlined in the bid documents provided. See the attachment(s) for additional information. *Work consists of furnishing all labor, materials, and equipment and performing all operations necessary for constructing 10' Shared* *Use Paths on both sides of UNF drive from the main campus entrance to the UNF* *Drive/Eco Road intersection. The work includes, but is not limited to: asphalt* *pavement Shared Use Paths, concrete curb & gutter, concrete ditch pavement,* *closed flume inlets, pedestrian/bicycle railings, concrete sidewalks & curb* *ramps, sodding, maintenance of traffic, erosion control & pollution abatement* *and all other related work in accordance with the Contract Drawings and* *Specifications.*		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
2. Specifications: Provide all items or services as identified on each line or identified below in accordance with all other Terms and Conditions specified herein. See the attachment(s) for additional information.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
Attachments				Yes	Yes		
3. Bidders should submit or comply with the following requirements. Failure to submit any of these requirements may be grounds for rejection. a. Supplier shall provide proof of applicable local business license if located within Duval County. b. All bidders on this project must be on the approved Pre-Qualified Bidders List in the Horizontal category (See Pre-Qualifying procedures) with the City of Jacksonville, Procurement Division prior to bid opening. c. Bidding firm must be licensed General Contractor currently licensed by the State of Florida. d. Bidder must be licensed to do business in the State of Florida and possess a Local Business Tax Certificate if applicable. d. cc		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
4. Price Sheet: Please download the attached spreadsheet to enter prices and upload back. Please do not make any changes to the item descriptions or quantities indicated. See the attachment(s) for additional information.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
Attachments		Yes	Yes	Yes	Yes	Yes	Yes
5. Bid / Surety Requirements: See the attachment(s) for additional information.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
Attachments		Yes	Yes	Yes	Yes	Yes	Yes
6. Please review and acknowledge the attached requirements.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
7. Please review and acknowledge the attached requirements.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
8. Please review and acknowledge the attached requirements.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
9. Please review and acknowledge the Owner Direct Materials Program.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
10. Please review and acknowledge the Local Preference Policy for Certain Capital Projects.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
Attachments		Yes	Yes	Yes	Yes	Yes	Yes
11. The current City of Jacksonville Standard Specifications and City of Jacksonville Standard Details, including all Revisions published prior to the Bid Date by the Department of Public Works, shall be considered part of the Technical Specifications as far as these Documents apply to the proposed work included in the Contract Documents and Addenda. Jacksonville.gov - Procurement		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
12. The JEA Electrical Standards, Details and Materials, JEA Water & Sewer Standards, Details and Materials, including all Revisions published prior to the Bid Date by Electrical, Water & Sewer Divisions of the JEA, shall be considered part of the Technical Specifications, as far as these Documents apply to the proposed work included in the Contract Documents and Addenda.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge

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13.	In addition, any applicable sections and supplements of the January 2022 "Florida Department of Transportation Standard Specifications for Road and Bridge Construction", shall be considered a part of the contract documents, as far as the applicable sections and Drawings or any Addenda thereto. Where a Section number of the Florida Department of Transportation Standard Specifications, and/or Index number of the Roadway and Traffic Design Standards are specified, then all other related applicable Sections and Index numbers shall also apply. In addition, any applicable Sections and Indexes of the FY 2022-2023 "Standard Plans for Road Construction" shall also be considered a part of the Contract Documents, as far as the applicable Sections and Indexes apply to the proposed work called for on the Contract Drawings or any Addenda thereto.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
14.	Please review and acknowledge Incinerator Ash Material requirements.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
15.	Please review and acknowledge the attached requirements.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
16.	Please review and acknowledge the attached sample contract.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge
17.	Please review and acknowledge the attached requirements.		a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge	a. Acknowledge

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UNF CAMPUS BICYCLE IMPROVEMENTS – SEGMENT 1
SECTION 30

SCOPE OF WORK

30.1 Scope:

The work covered by these plans and specifications consists of furnishing all labor, materials and equipment and performing all operations necessary for the construction of **UNF CAMPUS BICYCLE IMPROVEMENTS – SEGMENT 1** as specified in the Contract Documents. This scope of work includes, but is not limited to: asphalt pavement Shared Use Paths, concrete curb & gutter, concrete ditch pavement, closed flume inlets, pedestrian/bicycle railings, concrete sidewalks & curb ramps, sodding, maintenance of traffic, erosion control & pollution abatement and all other related work in accordance with the Contract Drawings and Specifications.

30.2 Location:

This project is located within the limits of the City of Jacksonville, Florida. The project limits begin at the west entrance of the University of North Florida campus and end at the intersection of UNF Drive and Eco Road.

The project is located within right-of-way leased from the State of Florida Board of Trustees to the University of North Florida Board of Trustees. The City of Jacksonville has an executed Construction Agreement with the University of North Florida Board of Trustees to allow for the proposed construction within said right-of-way.

A small portion of the work at the beginning of the project is within the Florida Department of Transportation's Limited Access right-of-way. The City of Jacksonville has an executed Construction Agreement with the FDOT for that portion of the proposed construction.

Additionally, the job site shall include all City property, right-of-ways, and easements delineated on the contract drawings.

30.3 Intent:

It is the intent of these Contract Documents to construct the **UNF CAMPUS BICYCLE IMPROVEMENTS – SEGMENT 1,** as shown on the plans and specifications. It is not the intent of these Contract Documents to minutely define the mode and fabric of construction of this project, but rather to set forth reasonable and rational criteria for the construction thereof.