Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: Mayport Road Park Phase 1 - CDB-0112-21

Requested Action/Authority:

Request approval to amend the award with Acon Construction Company, Inc. (Contract #71629-22) to incorporate Amendment #31A. Total not to exceed amount of $38,939.85.

Justification/Explanation:

This amendment is for Investigation and Due Diligence per Exhibit FF-1.

Legal Contract #:	71629-22	Contract Date:	03/08/2022	Change Order/AMD #:	Amendment #31A	
PO/Release #:	TBD	Bid Date:	06/23/2021	Awarded Supplier:	Acon Construction Co., Inc.	
Licenses Verified:	Yes	Effective Date:	11/21/2024	Basis of Award:	Highest Evaluated	
Federally Funded:	No	No. Invited:	7	Responses Received:	4	Attachments:
Solicitation:	DB - CDB-0112 - 21			Procurement Contract #:	POA - 71629-22	
Executed By:	Office of General Counsel					

PoP:Base:	Project Completion	Options:	N/A	Extension(s):	N/A
JSEB Rec.:	Participation	%:	20	Bonds Waived Pursuant To:	N/A

Fund:	32124	Center:	167101	Acct:	565051	Proj:	010591	Activity:	00000000	$	38,939.85
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 38,939.85	Contingent Amount:	$ 0.00	DMP/ODPO Amount:	$ 0.00

Using Agency/BU:	PWEN:ENGINEERING_AND_CONSTRUCTION_MANAGEMENT			
Concurrence:	Signed by: Gibbs, Sheldon 843DE27A46A74CA...	Title:	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT	11/13/2024
Concurrence:	Signed by: Joseph, Daryl 05FF85FD2C5A429...	Title:	DIRECTOR OF PARKS, RECREATION, AND COMMUNITY SERVICES	11/14/2024
Concurrence:	DocuSigned by: Nina Sicker 1EFA223D5D23487...	Title:	DIRECTOR OF PUBLIC WORKS	11/16/2024
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Kemp, Benjamin 17483D5CD0EE4C1...	Chief of Procurement:	DocuSigned by: B19F1D517352456... 11/18/2024
Name:	Kemp, Benjamin	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

EXHIBIT FF-1

ACON Construction Co., Inc. ▲▼▲▼▲▼▲▼▲▼▲▼▲▼
3653 Regent Boulevard, Suite 401 • Jacksonville, Florida 32224 • Telephone (904) 565-9060 Fax (904) 565-9080

APPROVED

John M. Baxter
October 23, 2024

Oct 22, 2024

City of Jacksonville
Department of Public Works
Engineering and Construction Management
214 N. Hogan Street
Jacksonville, FL 32202

Attention: Mr. Sheldon Gibbs, P.E.
City Engineer
Reference: Mayport Rd Park Phase 1: Investigation & Due Diligence
DB Contract #71629--22

Mr. Gibbs,

We are pleased to provide this proposal for the work on the subject project under the guidelines of the referenced contract.

The scope of this project is to provide for civil design due diligence in coordinating with permitting agencies utilizing the Design Concept provided by COJ with ACON enhancements based on site visits. Also included is some destructive investigation with structural analysis to determine the extent of repairs and modifications needed for repurposing the larger of two existing structures. A limited contingency of $5,000 is included to cover additional issues and /or investigations that may occur. A future proposal will be created based on the investigations done under this phase. This proposal is designed to begin a phased approach that will enable the park to be built in phases thereby allowing for budget constraints going forth. Those future phase proposals will be discussed with COJ and provided as soon as possible.

Our Guaranteed Maximum Price (GMP) for the project scope as stated is $38,939.85.

The Guaranteed Completion Date (GCD) will be 120 days from NTP.

Breakdowns follow this letter. Please contact me if you have any questions or need further information.

Sincerely,

Frank Anderson
Construction Manager

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

EXHIBIT FF-1

ACON Construction Company

DB Contract 71629-22

Mayport Road Park Project Phase 1: Investiagtion & Due Diligence

DATE: 10/22/24

ITEM #	DESCRIPTION	UNITS	QUANTITY	UNIT COST	TOTAL COST
	Project Management	Hrs	24	$110.00	$2,640.00
	Supervision	Hrs	24	$75.00	$1,800.00
	Administration	Hrs	15	$75.00	$1,125.00
	Hanson Due Diligence	LS	1	$20,834.86	$20,834.86
	Structural Engineering Analysis Existing Structure	LS	1	$2,500.00	$2,500.00
	ACON Allowance for Investigative Demolition	LS	1	$1,500.00	$1,500.00
	Contingency	LS	1	$5,000.00	$5,000.00
	Subtotal				**$35,399.86**
	DB Fee 10% (per contract)	LS	1	$3,539.99	$3,539.99
			TOTAL		**$38,939.85**

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

HANSON
ENGINEERING | PLANNING | ALLIED SERVICES

PH 904-737-0090
HANSON-INC.COM

8075 Gate Parkway West, Suite 204
Jacksonville, FL 32216

EXHIBIT FF-1

October 8, 2024

$ 20,834.86

Mr. Frank Anderson
ACON Construction Co., Inc.
3653 Regent Boulevard, Suite 401
Jacksonville, FL 32224

RE: Scope and Fee for Mayport Road Park Project – Due Diligence

Dear Mr. Anderson:

Hanson Professional Services is please to team up with ACON to assist with the development of the new Mayport Road Park project. To furnish a thorough proposal, Hanson recommends conducting a due diligence phase. Agencies we will contact will include but not limited to:

- City of Jacksonville Parks & Recreation
- City of Atlantic Beach
- JEA
- City of Jacksonville, if needed
- FDOT
- SJRWMD

Once we have received all the previous field investigation such as the survey (topo & boundary), wetland delineations and soil investigations, etc. and have obtained all the necessary information required from these agencies, Hanson shall be able to provide ACON with a thorough & comprehensive scope. This will include the manhour estimate to design this park in its entirety and permit it in phases, if needed in the attempt to get construction moving as fast as possible.

Also, to help keep cost down, Hanson has provided a revised conceptual layout that utilizes the existing roadway as much as possible with a bio-swale concept for the park's stormwater treatment.

This proposal does include placing the revised conceptual plan into cad, having another site visit then making any revisions the city may have as a follow up to this meeting. This proposal is limited to one revision.

A summary of total fees for Basic Services are as follows:

Basic Services	
Research	$ 13,731.89
Documents Preparation	$ 6,890.92
Expenses	**$ 212.05**
Hanson Total:	**$ 20,834.86**

This proposal does not include survey, soils investigations, design, permitting or environmental services.

We are looking forward to working with the City of Jacksonville and ACON Construction Co., Inc. on this project. We can proceed with this effort upon final written authorization from you.

Regards,

Michael Lash
Senior Project Manager

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

EXHIBIT FF-1

PART ONE - GENERAL				
1. PROJECT Mayport Road Park, Atlantic Beach, Florida		**2. PROPOSAL NUMBER**		
3. CONSULTANT HANSON PROFESSIONAL SERVICES, INC.		**4. DATE OF PROPOSAL** 10/8/2024		
PART TWO - LABOR RELATED COSTS				
5. DIRECT LABOR	**HOURLY RATE**	**ESTIMATED HOURS**	**ESTIMATED COST**	**TOTAL**
Principal	$105.50	6	$ 633.00	
Project Manager	$98.75	12	$ 1,185.00	
Project Engineer	$84.00	44	$ 3,696.00	
Senior Engineer Technician	$55.50	12	$ 666.00	
Engineer Technician	$36.50	16	$ 584.00	
Clerical/Admin	$37.50	4	$ 150.00	
TOTAL DIRECT LABOR				$ 6,914.00
6. OVERHEAD (COMBINE FRINGE BENEFIT AND ADMINISTRATIVE) **OVERHEAD RATE - 171.16% X TOTAL DIRECT LABOR**				$ 11,834.01
7. SUBTOTAL - LABOR + OVERHEAD (ITEMS 5 & 6)				$ 18,748.01
8. PROFIT - LABOR RELATED COSTS (ITEM 7) X 10%				$ 1,874.80
PART THREE - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
BLUELINES - 24"x36"				
PAPER COPIES				
MILEAGE				$212.05
MISCELLANEOUS DIRECT COSTS SUBTOTAL				$ 212.05
10. SUBCONTRACTS - LUMP SUM				
SUB-CONTRACT SUBTOTAL				$0.00
TOTAL LUMP SUM AMOUNT (ITEMS 5,6,8,9 &10)				$ 20,834.86
11. REIMBURSABLE COSTS (LIMITING AMOUNT)				
Other Expenses				
SUBTOTAL REIMBURSABLE				$ -
PART FOUR - SUMMARY				
TOTAL AMOUNT OF CONTRACT (LUMP SUM PLUS REIMBURSABLE) ITEMS 5,6,8,9,10,&11				$ 20,834.86

I:\22jobs\22L0124\Admin\09-Potential Projects\Mayport Road Park\[Fee Proposal (due diligence efforts) for Mayport Road Project for ACON 10-07-2024.xls]Summary

EXHIBIT FF-1

HANSON PROFESSIONAL SERVICES, INC.

DATE: 10/08/24
CLIENT: ACON Construction Co., Inc.
PROJECT: Mayport Road Park, Atlantic Beach, Florida

			Principal HRS	Project Mgr HRS	Project Eng HRS	Eng Tech HRS	CADD Tech HRS	Clerical HRS
a.	**Research**							
	Data Collection and Review		0	2	16	4	2	2
	Research Compliance		0	1	6	2	0	2
	Site Visits (with agencies)		0	1	8	2	2	0
	Site Visits (Project Site)		2	2	4	0	0	0
	QC/QA Supervision		1	1	0	0	0	0
	Sub-total Hours		**3**	**7**	**34**	**8**	**4**	**4**
b.	**Documents Preparation**	**No. of Sheets**						
	New Conceptual Plan	**1**	0	1	4	2	8	0
	Site Visits (Project Site)	**0**	2	2	4	0	0	0
	Revised Conceptual Plan	**1**	0	1	2	2	4	0
	Quality Control Supervision	**0**	1	1	0	0	0	0
	Sub-total Hours	**0**	**3**	**5**	**10**	**4**	**12**	**0**
	Total Manhours		**6**	**12**	**44**	**12**	**16**	**4**
	Hourly Rates		**$314.68**	**$294.55**	**$250.55**	**$165.54**	**$108.87**	**$111.85**
	Total Labor Dollars		$1,888.09	$3,534.57	$11,024.28	$1,986.52	$1,741.93	$447.41

g.	**ESTIMATED EXPENSES***	**Unit**	**$/Unit**	**Quantity**	**Cost**
	11 X 17 Copies	ea.	$0.15	57	$8.55
	8.5" x 11" Copies	ea.	$0.10	70	$7.00
	Mileage	mi.	$0.66	300	$196.50
					$212.05

Hanson Total

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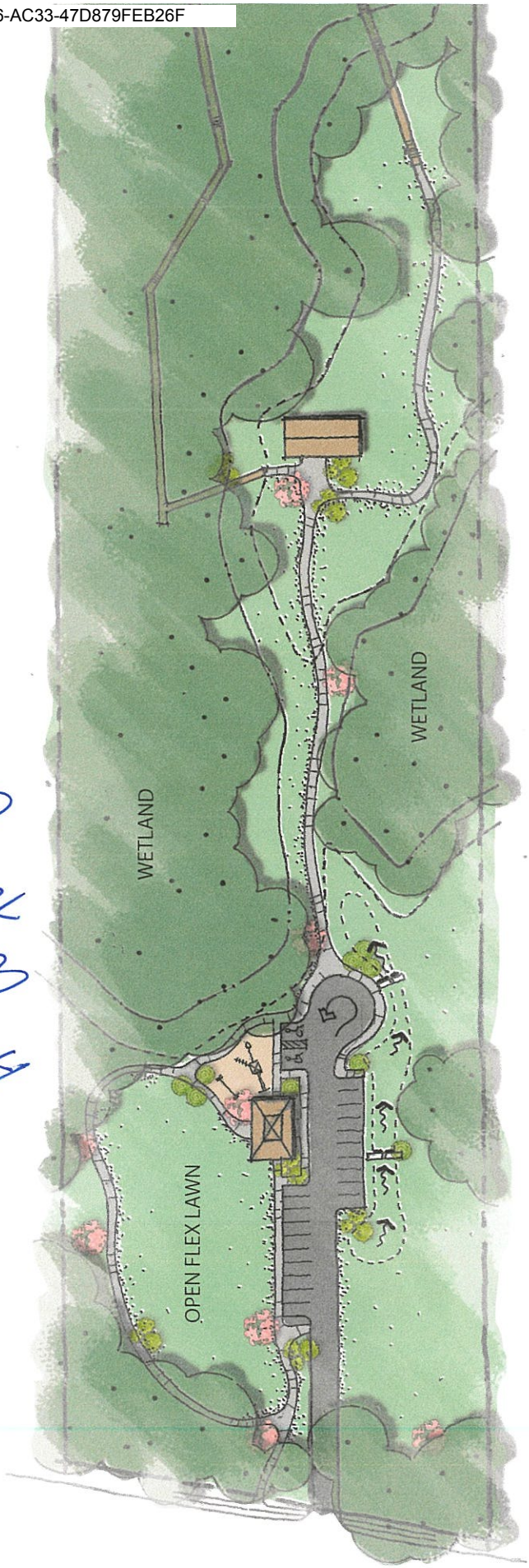
EXHIBIT FF-1



ACCEPT
DONATE
TO SAVE
COSTS &
UTILIZE
EXISTING

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

EXHIBIT FF-1

$ 2500.00

ATLANTIC ENGINEERING SERVICES

Pittsburgh, PA
Jacksonville, FL
Morgantown, WV

October 11, 2024

Mr. Frank A. Anderson
Acon Construction Company, Inc.
3653 Regent Boulevard, Suite 401
Jacksonville, FL 32224-6511

Re: Structural Assessment and Convert Pavilion
Mayport Road Park
Jacksonville, Florida

AES Project: #324-233

Dear Frank:

As per your request, I am pleased to submit this proposal for consulting structural engineering services on the above-referenced project. The proposed project is to evaluate an existing one-story building to convert it into an open picnic shelter at Mayport Road Park in Jacksonville, Florida.

The services to be provided by Atlantic Engineering Services of Jacksonville (AES) shall be:

1) Review existing documents that may be available including, but not limited to, construction drawings, specifications, agreements, and change orders.

2) One (1) site visit to observe and record the existing structural conditions.

3) Perform structural analysis based on 1) and 2) above.

4) Prepare a written report providing you with a description of our findings and conclusions with regard to the above work.

5) Based on 3) and 4), make recommendations for structural rehabilitation, if required.

The total fee for the above services 1) through 5) shall be Two Thousand Five Hundred Dollars ($2,500.00) plus expenses.

Any services authorized by you, in addition to those set forth above, shall be billed in addition to the above fee at the rates below:

Principal	$ 254.00/hour
Senior Project Engineer/Senior Project Manager	$ 218.00/hour
Project Engineer/Project Manager	$ 189.00/hour
Engineer/Structural Designer	$ 176.00/hour
CADD/BIM Technician	$ 137.00/hour
Administrative	$ 97.00/hour
Expenses	1.15 times cost

Fees for services related to the design of modifications or reinforcement of the existing structure shall be in addition to the fee indicated above.

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EXHIBIT FF-1

Expenses include travel, meals, parking, photographic processing, copying, and printing costs, postage and special shipping costs, costs of tools or special equipment.

During the course of the investigative work, we will require access to the building. We may also require that minor demolition of finish materials be accomplished so that we can observe concealed conditions. We will coordinate these with you and the owner to minimize disruption to the facility.

We may recommend that materials testing be performed. If so, we will provide you with a scope and description of our recommendations for testing along with estimated testing costs from a mutually acceptable testing firm. We will coordinate these with you and the owner to minimize disruption to the facility.

AES shall submit monthly statements for services rendered. Payment is due within 30 days of the date of the invoice. A service charge of 1 1/2 percent per month of the outstanding balance may be charged on all balances outstanding more than 60 days. AES reserves the right to stop work on its work when the balance for invoiced services is outstanding more than 60 days.

In providing services under this Agreement, AES shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality.

To the fullest extent permitted by law, and notwithstanding any other provision of this agreement, the total liability, in the aggregate, of AES and AES's officers, directors, partners, employees, and subconsultants, and any of them, to you and anyone claiming by or through you, for any and all claims, losses, costs, or damages, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the project or the agreement from any cause or causes shall not exceed One Million Dollars ($1,000,000.00). It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

PURSUANT TO SECTION 558.0035 OF THE FLORIDA STATUTES, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

AES shall not be responsible for the means, methods, techniques, sequences, or procedures of construction selected by contractor(s) or the safety precautions and programs incident to the work of contractor(s). AES's efforts in the Construction Phase will be directed toward providing a greater degree of confidence for you that the completed work of contractor(s) will conform to the Contract Documents, but AES shall not be responsible for the failure of contractor(s) to perform work in accordance with the Contract Documents.

In the event that you make a claim or bring an action against AES, its officers and/or its employees arising from the performance of our professional services and such action is dismissed or you fail to prove such a claim, then you agree to pay all legal and other costs (including attorneys' fees) incurred by AES in its defense of such claim.

The contract drawings and reports are instruments of service in respect of the project and AES shall retain ownership and property interest therein whether or not the project is completed. Any reuse without written verification from AES shall be at your own risk and you hereby indemnify and hold harmless AES, its officers and employees from all claims, damages, losses, and expenses arising out of or resulting therefrom. Any such reuse or adaptation will entitle AES to further compensation to be agreed upon by you and AES.

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EXHIBIT FF-1

Please indicate your acceptance of this proposal by signing and returning one copy.

Very truly yours,
ATLANTIC ENGINEERING SERVICES OF JACKSONVILLE
FLORIDA CERTIFICATE OF AUTHORIZATION #791

Jude T. Kostage, PE
Principal

JTK/drg

ACCEPTED BY

_____
Client Signature

_____
Printed Name and Title

_____
Date

_____
Client Project/PO Number

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

EXHIBIT FF-1

DEPARTMENT OF PUBLIC WORKS

Jacksonville
Where Florida Begins.

MINORITY PARTICIPATION
Attachment to Fee & Contract Negotiations or Contract Amendment

Title: Mayport Rd Park Phase 1 Investigation & Due Diligence
Project No.: 71629-22
Date: Oct 22, 2024

	Company's Name (Minority Subconsultant)	Classification (Minority Status)	Type of Work (Scope of Services)	Dollar Value
1.)	None*			$
2.)				$
3.)				$
4.)				$
5.)				$
6.)				$
7.)				$
8.)				$

*There is no JSEB for this particular project, however we will achieve our overall 20% JSEB for Contract 71629-22.

Check one:

This is: Original Fee Negotiation _____

This is: Contract Amendment No.: X

Date of this Document: Oct 22, 2024

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

SUBJECT: RFQ FOR SMALL ACTIVE AND PASSIVE PARKS DESIGN-BUILD PROJECTS

BID # CDB-0112-21 **OPEN DATE: 2021-06-23**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 4** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City had previously issued this RFQ and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on November 4, 2021. Based upon the combination of proposal and presentation evaluations, scores and rankings are as follows (Listed in alphabetical order):

1) Acon Construction Co., Inc. – 117.00
2) Astra Construction Services, LLC – 109.50
3) Baker Consulting and Engineering, LLC, d/b/a Baker Design Build – 106.00

Recommend approval of award to Acon Construction Co., Inc., as receiving the highest score in accordance with the evaluation and ranking above. Period of Service will be five (5) years from effective date of contract with funding not-to-exceed $8,000,000.00 annually with carryover for any unused portion. To be executed by formal contract through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Scoring Matrix, Section 2.6, Attachment B- Evaluation Criteria, JSEB Memo, Previous Award

ANALYST: _____ BRYAN MATUS

RESPECTFULLY SUBMITTED: _____ GREGORY FEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Robin G. Smith, P.E., Chief, Engineering and Construction Management**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 2/3/2022

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 2-4-22

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY ONE JACKSONVILLE

January 12, 2022

TO: Gregory W. Pease
Chief of Procurement

FROM: John P. Pappas, P.E.
Director

Robin G. Smith, P.E.
Chief, Engineering and Construction Management

Jill Enz
Chief, Natural and Marine Resources

SUBJECT: CDB- 0112-21 – CSPEC-Presentation-
Design Build Services Small Active and Passive Parks

Presentations were conducted and evaluated and approval given for the final averaged scores and ranking on January 10, 2022. The Engineering Division has negotiated with the number 1 ranked Design/Build firm selected for Small Active and Passive Parks resulting in the attached Contract Rate Schedules, Exhibit A. JSEB firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Acon Construction Co., Inc. for Design Build Services Small Active and Passive Parks that includes the attached contract Rate Schedules, Exhibit A. The initial Period of Service will be for a five year period from the date of execution and with a maximum indebtedness of $8,000,000.00 per year with carryover for any unused portion. All other terms and conditions are as provided in CDB-0112-21.

JPP/lw

Attachment: Exhibit A
JSEB Participation

cc: Robert Scott, P.E., Project Manager
Lori West, Public Works Contract Specialist

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Form 6 – Price Sheet

NAME OF CONSULTANT ACON Construction Co., Inc.

Proposal Number CDB-0112-21, Design-Build Services for Small Active and Passive Parks

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):

To be provided on a project-by-project basis with the Project Specific Amendment

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

Principal (Partner or Senior Officer):	$ 130.00 hr.
Project Manager (Responsible Professional):	$ 110.00 hr.
~~Registered Professional Engineer~~ Estimator	$ 80.00 hr.
~~Senior Inspector~~ QC Manager	$ 80.00 hr.
~~Inspector~~ Superintendent	$ 75.00 hr.
~~Engineering Technician~~ Admin Assistant	$ 75.00 hr.
Clerical	$ 50.00 hr.

3. Other Direct Project Costs per Unit (please specify)

To be negotiated

4. Estimated percentage of total fee to be performed by sub-contractors 35-50 %

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Form 6 – Price Sheet

NAME OF CONSULTANT VRL Architects, Inc.

Proposal Number CDB-0112-21, Design-Build Services for Small Active and Passive Parks

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):

To be provided on a project-by-project basis with the Project Specific Amendment

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

Principal (Partner or Senior Officer):	$ 145.00 hr.
Project Manager (Responsible Professional):	$ 123.00 hr.
Registered Professional Engineer	$ 108.00 hr.
~~Senior Inspector~~ Drafter	$ 45.00 hr.
Inspector	$ 123.00 hr.
Design ~~Engineering~~ Technician	$ 80.00 hr.
Clerical	$ 50.00 hr.

3. Other Direct Project Costs per Unit (please specify)

As negotiated

4. Estimated percentage of total fee to be performed by sub-contractors _____%

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Form 6 – Price Sheet

NAME OF CONSULTANT Hanson Professional Services Inc.

Proposal Number CDB-0112-21 COI Design-Build Parks

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):

To be provided on a project by project basis with the Project Specific Amendment.

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

Principal (Partner or Senior Officer)	$ 264.09 hr.
Project Manager (Responsible Professional)	$ 217.74 hr.
Registered Professional Engineer	$ 188.17 hr.
Engineer	$ 158.36 hr.
Inspector	$ 105.66 hr.
Engineering Technician	$ 105.66 hr.
Clerical	$ 72.50 hr.

3. Other Direct Project Costs per Unit (please specify)

_____

_____

_____

_____

4. Estimated percentage of total fee to be performed by sub-contractors_____%

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

_____

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Form 6 – Price Sheet

NAME OF CONSULTANT Halff Associates, Inc.

Proposal Number CDB-0112-21

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):
DO NOT SUBMIT WITH YOUR PROPOSAL

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

Principal (Partner or Senior Officer):	$ 225.00 hr.
Project Manager (Responsible Professional):	$ 155.00 hr.
Registered Professional ~~Engineer~~ Landscape Architect	$ 135.00 hr.
Senior Inspector	$_____ hr.
Inspector	$_____ hr.
~~Engineering Technician~~ Graduate Landscape Architect	$ 105.00 hr.
Clerical	$ 55.00 hr.

3. Other Direct Project Costs per Unit (please specify)

4. Estimated percentage of total fee to be performed by sub contractors _____%

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Form 6 - Price Sheet

NAME OF CONSULTANT Clary & Associates, Inc.

Proposal Number CDB-0008-16, Design Build Services for Active and Passive (Park) Projects

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):

To be provided on a project by project basis with the Project Specific Amendment

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

Principal (Partner or Senior Officer):	$190.00 hr.
Project Manager (Responsible Professional):	$165.00 hr.
Registered Professional Engineer	$_____hr.
Senior Inspector	$_____hr.
Inspector	$_____hr.
Engineering Technician	$_____hr.
Clerical	$ 55.00 hr.

3. Other Direct Project Costs per Unit (please specify)

3 Man Field Crew $155.00/hour

Cadd Technician $95.00/hour

4. Estimated percentage of total fee to be performed by sub-contractors _____%

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Form 6 - Price Sheet

NAME OF CONSULTANT CSI Geo, Inc.

Proposal Number CDB-0112-21 COJ Design-Build Parks

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):

To be provided on a project by project basis with the Project Specific Amendment

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

Principal (Partner or Senior Officer):	$ 230.00 hr.
Project Manager (Responsible Professional):	$ 230.00 hr.
Registered Professional Engineer	$ 185.00 hr.
Senior Inspector	$ N/A hr.
Inspector	$ N/A hr.
Engineering Technician	$ 93.00 hr.
Clerical	$ 56.00 hr.

3. Other Direct Project Costs per Unit (please specify)

Engineer	$ 159.00
Staff Engineer	$ 120.00
CADD Technician	$ 112.00

4. Estimated percentage of total fee to be performed by sub-contractors _____%

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Please See Attached

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Form 6 – Price Sheet

NAME OF CONSULTANT SES Energy Services LLC

Proposal Number COJ Design Build Parks

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (payable upon completion of project or upon completion of listed deliverables):

To be provided on project by project basis with the Project Specific Amendment

2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

Principal (Partner or Senior Officer):	$257.47 hr.
Project Manager (Responsible Professional):	$257.47 hr.
Sr. Environmental Scientist I	$191.26 hr.
Environmental Scientist I	$145.54 hr.
Environmental Scientist II	$139.65 hr.
Environmental Specialist	$122.85 hr.
Environmental Technician	$84.98 hr.
GIS / CADD	$98.66 hr.

3. Other Direct Project Costs per Unit (please specify)

4. Estimated percentage of total fee to be performed by sub-contractors_____%

5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

JSEB FORM 1
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESS PROGRAM

SCHEDULE OF JSEB SUPPLIER/ CONSULTANT/ SUBCONTRACTOR

NAME OF BIDDER: ACON Construction Co., Inc.

PROJECT TITLE: Design Build Services for Small Active and Passive Parks Design-Build Projects

BID NUMBER: CDB-0112-21 TOTAL BASE BID AMOUNT: TBD

NAME OF SUB FIRM	Federal I.D. NO.	JSEB (Y/ N)	TYPE OF WORK TO BE PERFORMED	*TOTAL CONTRACT VALUE
A Plus Construction	20-2825963	Y	See LOI	TBD
SJD Consultants	47-3442835	Y	See LOI	TBD
Holman	06-1684870	Y	See LOI	TBD

The undersigned acknowledges and agrees that, if any of the above-listed JSEBs are not, for any reason, properly certified with the City, in accordance with Ordinance 2004-602, at the time of bid opening, the same will not be counted toward meeting the participation percentage goal as defined herein.

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule, as well as any applicable alternates, conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature: _____ Title: President Date: 6-23-2021
Signature of Prime Contractor

Print Name: David Sypniewski

* For solicitations that are not project specific, such as: misc. services, design build, etc.; "TBD" will initially be accepted with the bid submittal on Form 1 and the Letters of Intent. For solicitations that are project specific you will be required to provide a dollar amount or percentage on Form 1 and on all Letters of Intent. "TBD" will not be accepted.

Attach additional list of subcontractors/sub-consultants as needed

Bid: CDB-0112-21 DESIGN BUILD SERVICES- FOR SMALL ACTIVE AND PASSIVE PARKS

Contractor Names		EXPERIENCE & COMPETENCE IN DESIGN & CONSTRUCTION OF SIMILAR PROJECTS	PAST AND PRESENT RECORD OF PROFESSIONAL ACCOMPLISHMENTS WITH CITY AGENCIES AND OTHERS	AWAILABILITY OF ADEQUATE PERSONNELL	CURRENT WORKLOAD	TIME & BUDGET	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	FINANCIAL RESPONSIBILITY	LOCATION	QUALITY CONTROL PLAN	ORAL INTERVIEWS	TOTAL POINTS	Average
C.C. BORDEN	Jill Enz	26	11	9	4	5	5	6	3	5	NA	74	66.50
	Nikita Reed	16	15	3	2	6	5	4	5	3	NA	59	
												0	
ASTRA/POND	Jill Enz	28	15	10	5	7	5	10	1	5	25	111	109.50
	Nikita Reed	25	16	9	4	10	5	4	1	5	29	108	
												0	
ACON	Jill Enz	30	18	10	5	10	5	8	4	5	28	123	117.00
	Nikita Reed	28	14	8	3	8	5	5	5	5	30	111	
												0	
BAKER DESIGN BUILD	Jill Enz	28	13	9	4	8	5	7	3	5	21	103	106.00
	Nikita Reed	28	15	9	3	8	5	2	5	5	29	109	
												0	

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

2.4 **Submission of Responses.**

A. The location and deadline for submitting Responses is set forth in Section 1 of the RFQ. Contractors are fully responsible for meeting these requirements. Reliance upon mail or public carrier is at Contractor's risk. **Late proposals will not be considered.**

B. Contractor shall submit:

1) One (1) original signed version of its Response clearly marked as "ORIGINAL." The Response must be signed by an officer or employee having authority to legally bind Contractor.

2) Five (5) hard copies of the entire Response.

3) One (1) digital scanned copy (in pdf format) of entire Response, on a separate CD-ROM or flash drive. Large files may be scanned as several separate PDF files.

4) One (1) REDACTED scanned copy of the Response (if necessary pursuant to Section 2.12). This copy should be marked "Confidential – Trade Secret" or something comparable to alert the reader of Contractor's claim of a public records exemption.

All copies are to be placed in a sealed package. The outside must be marked with (i) the RFQ title and number, and (ii) Contractor's name, address, contact person, and telephone number.

It is the sole responsibility of each Contractor to assure all copies are EXACT duplicates of the original Response. Photocopies or CD copies will be used for the purpose of evaluating the Responses. Any information contained in the original Response which has not been transferred to the CDs or photocopies will NOT be considered. The original document will be used solely for official record keeping and auditing purposes.

2.5 **Evaluation of Statement of Qualifications.**

A. City will determine the qualifications, interest and availability of Design-Build Firms by reviewing all SOQ Responses and by conducting formal interviews of selected Design-Build Firms that are determined to be the best qualified based upon evaluation of the SOQ Responses.

B. The determination of which Design-Build Firms are "best qualified" will be based upon the evaluation criteria set forth in this RFQ on Attachment B, which criteria includes qualifications in accordance with Section 287.055, F.S. , and Part 7 of Chapter 126, Ordinance Code.

C. Before making an award, City reserves the right to seek clarifications, revisions, and information it deems necessary for the proper evaluation of the SOQ Responses. Failure to provide any requested clarifications, revisions or information may result in rejection of the SOQ Responses.

D. City reserves the right to accept or reject any and all SOQ Responses, or separable portions thereof, and to waive any minor irregularity, technicality, or omission if City determines that doing so will serve City's best interests. City may reject any Response not submitted in the manner specified by the RFQ.

2.6 **Award of Design-Build Contract.**

A. The process for contract award is set forth in Section 287.055, Florida Statutes, and Jacksonville Ordinance Code Chapter 126, Part 7. Generally, City will evaluate, select and rank, based on the highest to lowest evaluation score, three Design-Build Firms determined based on the evaluation to be the most qualified and advantageous to the

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City of Jacksonville, and conduct formal interviews with the each of the three-top ranked Firms. The relative importance (i.e., maximum scoring points) assigned to the Evaluation Criteria is set forth on Attachment B.

B. The three top-ranked Design-Build Firms may also be scheduled to make presentations before CSPEC, in its sole discretion, regarding their qualifications, organization, development documents, and ability to furnish the required design-build services in accordance with Section 287.055, F.S. and Chapter 126, Part 7. Once the presentations, if any, are completed, the CSPEC will forward their recommendation of rankings (first, second, and third ranked Firms) to the Mayor's Office for approval.

C. Once the City has obtained approval of the rankings, the City shall negotiate with the highest ranked Firm for professional design services pursuant to Section 287.055(5), F.S., at compensation which the City determines is fair, competitive and reasonable for the Project. Should the City be unable to negotiate satisfactory compensation with the highest ranked Firm, the City will terminate negotiations with the highest ranked Firm. The City shall then undertake negotiations with the second highest ranked Firm for compensation which the City determines is fair, competitive and reasonable for the Project. Should the City be unable to negotiate satisfactory compensation with the second highest ranked Firm, the City will terminate negotiations with the second highest ranked Firm. The City shall then undertake negotiations with the third highest ranked Firm, and should the City be unable to negotiate satisfactory compensation with the third highest ranked Firm, the City may terminate this RFQ and reissue the RFQ in its sole discretion. Notwithstanding this 2.6(C), pursuant to Section 2.2 above, the City reserves the right to cancel or reissue this RFQ at any time in its sole discretion.

D. Once the City has negotiated satisfactory compensation for professional design services with one of the three top-ranked Design-Build Firms, the CSPEC will forward a recommendation to the Mayor's Office for a Design-Build Contract award, whereby the Design-Build Firm and the City will subsequent to the execution of the Contract, negotiate via a two-step approach payment for the preliminary design (60%) performed by Design-Builder for a specific project based on the Design Criteria Package, and then the guaranteed maximum price (GMP) and guaranteed completion date (GCD) for each Specific Project and incorporate such terms into the Contract by written amendments executed by the parties.

E. City may make an award within sixty (60) days after the date of the Responses are due, during which period the Responses shall remain firm and shall not be withdrawn. Any Response that expresses a shorter duration may, in City's sole discretion, be accepted or rejected. If award is not made within sixty (60) days, the Response shall remain firm until either the Contract is awarded or City receives from Contractor written notice that the Response is withdrawn. [Note: Withdrawal of a Response may be requested within 72 hours (excluding State holidays, Saturdays and Sundays) after the date and time Responses are due. City will not accept an amended Response after the date and time Responses are due.]

F. Except as may otherwise be expressly set forth in the RFQ, City intends to award one contract, but reserves the right to reject all Responses.

G. Based on the evaluation results, City shall electronically post a notice of intended award at City's website. Please contact the Contact Person if you are uncertain of City's website address or if you experience problems accessing it. Any person who is adversely affected by the decision shall file with City a notice of protest in accordance with the Protest provisions of the RFQ. City does not intend to provide tabulations or notices of award by telephone.

H. Subsequent to the award of the Design-Build Contract, in the event the City is unsuccessful in negotiating a GMP and GCD for a Specific Project with the Design-Build Firm, the City reserves the right to terminate the Contract and proceed with a separate solicitation for the identified project or any projects intended for this RFQ.

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Attachment B– Evaluation Criteria

General:
Upon approval of the ranking of DBF responses under each category, the City shall conduct oral interviews for the top ranked firms in accordance with Section 287.055, F.S.. The QES will again serve as the selection committee under the auspices of CSPEC. Separate criteria and schedules will be provided to the top ranked firms under consideration for the interviews.

At the conclusion of the ranking process, the City intends to select the top-ranked DBF as specified within this RFQ. The City intends to contract with the top-ranked DBF.

The City reserves its right to terminate the design build solicitation for any proposed project and transfer it for execution through the design-bid-build delivery method.

A DBF selected to receive a DCP for a specific project shall be required to retain all employees, consultants, sub-consultants, contractors, sub-contractors, and suppliers necessary for the proper execution of the project as it has been listed in the DBF SOQ submitted in response to this solicitation unless otherwise agreed between the parties and approved by the City.

I. EXPERIENCE, COMPETENCE IN, AND APPROACH TO SIMILAR DESIGN-BUILD PROJECTS (ABILITY OF PROFESSIONAL PERSONNEL). (30 Point Value)

Provide concise information pertaining to professional qualifications, experience, and competence of the Design Build Team or individual firms of the Design Build Team as follows:

1. Identify the lead organization and primary members of the Design Build Team. Name the DBF with whom the City will be contracting and identify if this will be a partnership, corporation, joint venture, etc.
2. Provide an organizational chart of the DBF team describing the role and responsibilities of each team member. Identify all team members that are pre-qualified by the City as a Jacksonville Small Emerging Business.
3. Provide proof of insurance and bonding capacity adequate to complete projects. (Appendix item)
4. Provide proof of licensing including occupational license tax for all business entities and individual professional members of the DBF team. (Appendix item)
5. The DBF team must include at a minimum the following Key Individuals in order for the SOQ to be deemed technically responsive. Identify the Key Individuals and the business entities (firms) by which those individuals are employed. Provide a clear definition of the role and responsibility of each Key Individual relative to the member firm.
   a. Project Principal – The Project Principal (Director) shall be the primary person in charge of and responsible for delivery of the Project in accordance with the Design Build Contract requirements. The Project Principal must have full authority to make the final decisions on behalf of the DBF and have responsibility for communicating these decisions to the City of Jacksonville, Florida. The Project Principal must have at least ten (10) years of requisite experience and provide at least five representative projects.
   b. Lead Design Professional – The Lead Design Professional shall be in charge of and responsible for all aspects of the design of the Project and shall be a Florida Registered Engineer or Architect or Landscape Architect. The Lead Design Professional shall have a minimum of ten (10) years of post-registration experience in design of similar public or private facility projects, including five (5) years of supervisory experience. The Lead Design Professional shall have coordination and project management responsibilities over the Project Design Team.
   c. Specialty Design Engineer, Architect, and Landscape Architect – The Specialty Design Engineers such as Civil, Traffic, Drainage, Structural, Electrical, as well as any other

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

necessary design professional shall comprise the Project Design Team and be responsible for preparation of construction drawings, calculations and specifications in their respective specialty. Each Specialty Engineer and other design professional shall be licensed in the State of Florida with at least five (5) years of post-registration design experience. Each design professional shall provide at least five representative projects.

d. Construction Manager – The Construction Manager shall report directly to the Project Principal and shall be responsible for the overall coordination of projects at each location including participation in the design and primary on-site responsibility for construction. The Construction Manager shall have at least five years' experience in this role and provide at least five representative projects while serving as a Construction Manager or Site Superintendent.

e. Design Quality Control Manager – The Design Quality Control Manager shall be responsible for assuring that the design of each project is in compliance with the requirements of the Design Build Contract. The Design Quality Control Manager shall be a Professional Engineer, Registered Architect, or Registered Landscape Architect licensed in the State of Florida and shall report directly to the Project Principal. The Design Quality Control Manager shall have at least 10 years of post-registration experience in design and construction. The Design Quality Control Manager will provide at least three (3) examples of requisite experience in this role.

f. Construction Quality Control Manager – The Construction Quality Control Manager shall be responsible for assuring that all workmanship and materials are in compliance with the Design Build Contract Requirements. The Construction Quality Control Manager shall have at least ten (10) years of experience in building construction, utility construction, or other representative experience related to the project type offering. The Construction Quality Control Manager will provide at least three (3) examples or requisite experience in this role.

6. All members and personnel of the Design Build Project Team shall hold licenses required for performing work on a specific project under the State of Florida or the City of Jacksonville law and ordinances including occupational tax licenses.
7. Provide information demonstrating that the DBF personnel possess the required minimum qualifications specified in Item 5.
8. Design Build Firm's design team shall have the necessary equipment and personnel to provide the design plans and specifications in a timely manner.
9. Provide one-page resumes of the Key Individuals and other personnel that the Design Builder considers critical to the successful completion of the Project including all team members discussed above in the appendix.
10. Modification to the Design Build Firm's Team or Key Individuals and other personnel listed above is discouraged. The City will not approve requests for modification without justification. Examples of justification include changes in employment status, bankruptcy, inability to perform, organizational conflict of interest, or death of a team member. Replacement team members must be submitted to the City for approval demonstrating equivalent experience to the individual being replaced.
11. For the Project Principal, Lead Design Engineer, and Construction Manager compose a list of projects that they managed in the past. Each list shall consist of a brief description of the projects managed by each of them, name of the owner the work was performed for, the owner's representative's telephone number, total construction cost, duration of construction, and any unusual features.

II. PAST PERFORMANCE AND RECORD OF PROFESSIONAL ACCOMPLISHMENTS (20 Point Value).

Provide concise information describing:

1. For the DBF including the Design Build team, provide information demonstrating the firm's qualifications for performing work included in this

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

RFQ. The information shall consist of a list of project experience in the past five (5) years, including year(s) of design and/or construction experience. Provide a separate list of design and construction projects performed by members of the DBF team for the City. (This information may be included in the appendices and will not be counted against the 25-page limit.)

2. For each project listed, provide:
    a. A brief description of the project,
    b. Name of owner for whom the work was performed,
    c. Name, title, and phone numbers of owner's representatives who can verify and discuss the firm's participation in these projects.

    (This information may be included in the appendices and will not be counted against the 25-page limit.)
3. Provide brief answers and explanations to the following questions:
    a. Has any member of the DBF team defaulted and/or been terminated on any project within the last (5) years?
    b. In the past five (5) years, has any member of the DBF team been suspended, debarred, disqualified from bidding, or declared ineligible for work by any entity or are any such action pending against them?
    c. How many contract claims were submitted in the past five (5) years by members of the DBF team and how were they resolved?
    d. Does any member of the DBF team have active projects that are behind schedule? If so, why are the projects behind schedule?
    e. Has any member of the DBF team been assessed erosion and sediment control violations and/or fines within the last five (5) years?
    f. Within the last five (5) years, how many projects were constructed by the Design Builder's team that were completed three (3) or more months before the target completion date of these projects? Provide details.
4. Provide the current National Council on Compensation Insurance (NCCI) Experience Modification Rate (EMR) for each DBF team member and all major sub-contractors. Note that the minimum acceptable EMR rating cannot exceed 1.0. If the EMR rating submitted is more than 1.0, the respondent will be regarded as nonresponsive.
5. Provide DBF safety goals for the Project.

III. AVAILABILITY OF ADEQUATE PERSONNEL, EQUIPMENT, AND FACILITIES (10 Point Value).

Provide concise information pertaining to the DBF team's ability to provide adequate personnel, equipment, and facilities in order to provide required design, construction, and quality control services for the Project:

1. Provide the Team Organizational Chart listing available personnel, equipment, and facilities in the design, construction, and quality control activities.
2. Demonstrate the team's ability to commit necessary resources to successfully complete the Project.
3. Demonstrate project team's leadership capability and relevant management experience for the design, construction, and quality control requirements of the Project.

IV. RECENT, CURRENT AND PROJECTED WORKLOAD (5 Point Value)

Provide the number and size of the projects currently being performed. Discuss past ability to deliver projects on a timely basis under similar current workload conditions.

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

V. OVERALL WILLINGNESS TO MEET BOTH TIME AND BUDGET REQUIREMENTS FOR THE PROJECTS (10 Point Value).

In an effort to remain consistent with Chapter 287, Florida Statutes, responding to this evaluation criterion necessitates that a proposer include statements and references demonstrating that the proposer met both time and budget requirements on projects of similar size and scope that were completed by the proposer within the past three years and that the proposer is meeting both time and budget requirements on projects of similar size and scope that are currently being performed by the proposer ("Reference Projects"). As part of its response to this evaluation criterion, the proposer:

1. must submit an expressed statement of its overall willingness to meet both time and budget requirements for the project in question; and
2. should submit, without limitation, project narratives, schedules, design and construction cost and fee summaries and owner references for any Reference Projects. Any Reference Project which has been completed or for which construction is underway will segregate and identify any design-related schedule or budget impacts. Design schedule and budget information will include both the original and the current or completed schedule and cost data.

During contract negotiations, successful proposers will be required to provide a Schedule of Proposed Rates on the forms provided as "Form 6". Such rates and costs will be used in the negotiation of fees and shall remain in effect throughout the length of the contract, except – at the sole discretion of the City - such rates may be adjusted when an amendment to the original agreement is being negotiated; provided any increases in rates shall not exceed actual increases in the appropriate index (CPI or PPI) for the service being provided since the date of the Original Agreement (Contract). Any allowable rate adjustments for subconsultants shall also follow this procedure.

Schedule A is provided in the RFQ for information only. **Do not return this form with your proposal.**

Proposed overhead rate is limited to 175% of direct labor. Proposed overhead rates in excess of 175% shall conform to Federal Acquisition Regulations as established by a governmental audit certified to by a Certified Public Accountant. However, under no circumstances shall the overhead rate exceed 200%. Profit rate shall only be applied to direct labor plus overhead. No mark-up or profit shall be paid on non-labor related costs, reimbursables or on services provided by subconsultants or others.

VI. THE VOLUME OF CURRENT AND PRIOR WORK PERFORMED FOR USING AGENCIES SHALL BE CONSIDERED A MINUS FACTOR. (5 Point Value)

Provide a list of all local government projects on which Contractor has been awarded fees during the past five (5) years. Include only those projects on which Contractor was the Prime Contractor (do not delete fees paid to subcontractors or others). Such list shall include all work for the City of Jacksonville and its various "using agencies," which is defined in the Jacksonville Ordinance Code as "a department, division, office, board, agency, commission or other unit of Buyer and independent agency required by law or voluntarily requesting to utilize the services of the [Procurement] Department"; and with any of Buyer's Independent Authorities"; and on projects undertaken with others that are similar in nature to the size and scope of professional services and/or work required for the project solicitation herein. If the Contractor has not performed work for any of these agencies during the past five (5) years, the response should so clearly state.

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

VII. FINANCIAL RESPONSIBILITY (10 Point Value)

Provide concise information pertaining to the DBF team's financial responsibility:

A. Indicate the DBF form of business, e.g., corporation, partnership, joint venture, or sole proprietor. Provide information about years in business, change in ownership, bank references, and any other information the DBF may wish to submit to allow the City to verify financial responsibility of each member of the DBF team.

B. Provide the latest DBF Dunn & Bradstreet rating, and financial statement including current balance sheet, and a bank letter indicating the status of all accounts for each principal entity in the DBF team.

C. For a joint venture, provide pertinent complete financial information for each joint venture partner.

D. Disclose any unpaid judgments in excess of $100,000.

E. Disclose any disputed or un-adjudicated claims in excess of $500,000.

F. If the DBF or a Partner in the Joint Venture requires any financial information to be held in confidence, such information shall be submitted in sealed envelopes.

G. Provide evidence that the DBF current bonding capacity is at least $6,000,000. This evidence shall be in the form of a commitment letter from a licensed bonding company (surety).

H. The DBF (and joint venture partners) shall provide a comparison of the anticipated gross monthly billings for the next twelve months for uncompleted work presently under contract, with monthly gross billings for design and construction over the past 24 months.

VIII. LOCATION (5 Point Value).

Document the location of Contractor's corporate headquarters, which, if located in Jacksonville, Florida, no further information is required under this criterion and maximum points will be awarded. If Contractor's corporate headquarters are not located in Jacksonville, Florida, please document the location and the nature of business of Contractor's branch office(s), if any, that are located in and/or that are closest to Jacksonville, Florida, the number of employees assigned thereto and the period of continuous existence thereof. Additionally, Contractors are requested to demonstrate, define and provide examples of their ability to provide the services contemplated herein in a manner comparable to having a local office in Jacksonville, Florida or to show that a local office is not necessary to satisfactorily perform the services required for this project, in which event maximum points may be awarded

IX. QUALITY CONTROL PLAN (DESIGN & CONSTRUCTION) (5 Point Value)

The Quality Control Program is a critical component of the design and construction of the Project. It represents assurances to the City that the DBF is executing in accordance with the contract documents. The City will provide the quality assurance and independent testing, but the established Quality Control Program is the backbone for which the City will gauge compliance. The City shall negotiate the provisions of the acceptable Quality Control Program and finalize it prior to contract award.

Describe how the DBF proposes to incorporate the City's quality assurance requirements into his/her Quality Control Program.

The City's quality assurance requirements consist of the following elements: (a) Design Reviews by the Public Works Department, using agency, and/or design consultants hired by the City at the 30%, 60%, 90%, and 100% design completion stages or as determined by the City's PM; (b) Permits and Inspections required by local, state, and Federal regulatory agencies; (c) Reviews and Approvals by Utility Companies; (d) Submittal Reviews by the Department of Public Works or designated consultant; (e) Regular

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Construction Inspections performed by the Department of Public Works or designated consultant; and (f) Construction Material Testing conducted by the City's Testing Consultant.

X. SOQ POINT VALUE FOR EACH EVALUATION CRITERION

The maximum number of points as shown below may be awarded by the QES of the CSPEC to the DBF based on verifiable information provided in the SOQ for each evaluation category listed and described herein.

Failure to provide adequate information on any criterion will result in lower scores and could result in rejection of the Statement of Qualification as non-responsive.

The responses to each of the criterion will be evaluated relative to other responses received and awarded a score as listed in the table below.

Item in Attach B	Item's Title	Maximum Number of Points
I	Experience, competence in and approach to the design and construction of various similar design-build projects	30
II	Past professional accomplishments and performance	20
III	Availability of adequate personnel, equipment, and facilities	10
IV	Current Workload	5
V	Overall willingness to meet time and budget requirements for the projects	10
VI	The volume of current and prior work performed for using agencies shall be considered a minus factor	5
VII	Financial responsibility	10
VIII	Location	5
IX	Quality control plan (design & construction)	5
Maximum Score		100

XI. ORAL INTERVIEWS

The Oral Interviews will have an additional value of thirty (30) points which will be added to the DBF Score from the evaluation of the SOQ. The three top-ranked DBFs from the SOQ Evaluation Process will be provided the criteria and scheduling information for the Oral Interviews. Final Ranking of the top three firms will be based upon the combination of scores combined from the SOQ Evaluation and the Evaluation of the Oral Interviews.

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

February 1, 2022

To: Gregory A. Pease, Chief
Procurement Division

From: Dinah Coleman Mason, JSEB Administrator
Aileen Cruz, Business Analyst
Equal Business Opportunity Office/Jacksonville Small & Emerging Business Program

Re: **CDB-0112-21 Design Build Services Small Active and Passive Parks**

The Jacksonville Small & Emerging Business (JSEB) Office has reviewed the bidder/proposer for compliance with the Jacksonville Small and Emerging Business (JSEB) program. Based upon the review, of the agency the number one ranked design/Build firm selected is **ACON Construction Co., Inc**, there is a 20% JSEB goal. Based upon review prior to each project there should be a letter of intent and a JSEB scope of work submitted to the Equal Business Opportunity Office to satisfy the 20% JSEB usage. For the following companies that were submitted:

A Plus Construction
SJD Consultants
Holman Inc

Our review efforts are documented and available upon request. Please let us know if you have any questions or concerns. I can be reached at (904) 255-8828.

cc: David Klages
Dinah Coleman Mason

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

SUBJECT: RFQ FOR SMALL ACTIVE AND PASSIVE PARKS DESIGN-BUILD PROJECTS

BID # CDB-0112-21 **OPEN DATE: 2021-06-23**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 4** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City had previously issued this RFQ and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on November 4, 2021. Based upon the combination of proposal and presentation evaluations, scores and rankings are as follows (Listed in alphabetical order):

1) Acon Construction Co., Inc. – 117.00
2) Astra Construction Services, LLC – 109.50
3) Baker Consulting and Engineering, LLC, d/b/a Baker Design Build – 106.00

Recommend approval to enter negotiations with ACON Construction Co. Inc., as receiving the highest score in accordance with the evaluation and raking above.

ATTACHMENTS: Recommendation Memo, Scoring Matrix, Section 2.6, Attachment B- Evaluation Criteria, Previous Award

ANALYST: _____ BRYAN MATUS

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Robin G. Smith, P.E., Chief, Engineering and Construction Management**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 1/6/2022

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 1-10-22

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

Docusign Envelope ID: 418E7A49-339F-4376-AC33-47D879FEB26F

SUBJECT: RFQ FOR SMALL ACTIVE AND PASSIVE PARKS DESIGN-BUILD PROJECTS

BID # CDB-0112-21

OPEN DATE: 2021-06-23

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 4** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City of Jacksonville received four (4) proposals and all have been reviewed and ranked. Based on the average score, the following firms were determined to be the most qualified of those submitting qualifications The ranking of first, second, and third designates the order of qualification of these firms to perform the required services. Alphabetically they are:

1) Acon Construction Co., Inc. – 88.00
2) Astra Construction Services, LLC – 82.50
3) Baker Consulting and Engineering, LLC, d/b/a Baker Design Build – 81.00

Pursuant to Section 2.6- Award of Contract of RFP, recommend approval to move forward with presentation/interviews before CSPEC at a future scheduled meeting.

ATTACHMENTS: Recommendation Memo, Scoring Matrix, Section 2.6, Attachment B- Evaluation Criteria

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Robin G. Smith, P.E., Chief, Engineering and Construction Management**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/14/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 10-18-21

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02