Docusign Envelope ID: 5C6130CD-01D0-4EB5-B662-3D33D12E7E6C

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: Community Rehabilitation Center, Inc. (CRC) - Matrix Program - P-30-22

Requested Action/Authority:

Recommend approval to amend the contract with Community Rehabilitation Center, Inc. (CRC) to provide the Residential Substance Abuse Education, Treatment, Case Management & Community Reintegration Aftercare Program for Adult Inmates (MATRIX) within the Duval County Correctional System, from January 1, 2025 through September 30, 2027.

Justification/Explanation:

Total maximum indebtedness not to exceed $5,666,527.70. Exemption - Ordinance 2023-20-E; Section 126.108 (a); Executed via Office of General Counsel. Term is from January 1, 2025 - September 30, 2027. Yr1: $1,528,882.44, Yr2: $2,038,248.91, Yr3: $2,099,396.35.

Legal Contract #:	71651-25	Contract Date:	07/12/2024	Change Order/AMD #:	3	
PO/Release #:	N/A	Bid Date:	05/29/2024	Awarded Supplier:	Community Rehabilitation Center, Inc.	
Licenses Verified:	Yes	Effective Date:	11/21/2024	Basis of Award:	N/A	
Federally Funded:	No	No. Invited:	N/A	Responses Received:	N/A	Attachments:
Solicitation:	RFP-NONCON P-30 - 22			Procurement Contract #:	POA - 71651-25	
Executed By:	Office of General Counsel					

PoP:Base:	3 years	Options:	N/A	Extension(s):	2
JSEB Rec.:	N/A	%:	N/A	Bonds Waived Pursuant To:	N/A

Fund:	00111	Center:	164002	Acct:	531090	Proj:	000000	Activity:	00000394	$	5,666,527.70
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 5,666,527.70	Contingent Amount:	$ 0	DMP/ODPO Amount:	$ 0

Using Agency/BU:	RPBH:SOCIAL_SERVICES			
Concurrence:	DocuSigned by: Johnnetta Moore 8ECACEECFE4D412...	Title:	CHIEF OF SOCIAL SERVICES	11/12/2024
Concurrence:		Title:		
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Barnett, Renata 7771B2C9F56442C...	Chief of Procurement:	DocuSigned by: B19F1D517352456... 11/18/2024
Name:	Barnett, Renata	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

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PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

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Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Parks, Recreation & Community Services Department
214 N. Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-3328
www.coj.net

MEMORANDUM

TO : **Dustin L. Freeman, Chief**
Procurement Division

FROM : **Johnnetta Moore, Chief**
Social Services Division

THRU : **Krysta Meeker**
Human Services Planner III

SUBJECT: **Amendment #3 - Community Rehabilitation Center for In-Jail Substance Abuse Program – MATRIX**

DATE: **November 7, 2024**

Social Services Division is requesting an amendment to the Administrative Award for Community Rehabilitation Center, Inc. to provide Residential Substance Abuse Education, Case Management and Community Reintegration for adult inmates within the Duval County Correctional System for $5,666,527.70. The term period is from January 1, 2025, to September 30, 2027. Total expenditures are not to exceed $6,633,459.29.

The original contract, POA-71334-24, is effective June 1, 2024, through September 30, 2024, with amendments 1 and 2 extending from October 1, 2024, through December 31, 2024.

Exempt in accordance with Procurement Code 126.108 (a). The services provided by Community Rehabilitation Center, Inc include prevention services related to treatment, and substance abuse prevention programs.

If you have any questions regarding this request, please contact Krysta Meeker, at 255 – 3328.

Attachments: Section.126.108 Exemptions

cc: Renata Barnett

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CRC - MATRIX

Contract	Original NTE	Adjusted NTE	Period
POA-71334-24	853,177.99	516,931.59	6/1/24 - 9/30/24
Amendment 1	200,000.00	200,000.00	10/1/24 - 10/30/24
Amendment 2	250,000.00	250,000.00	10/31/24 - 12/31/24
Amendment 3	1,528,882.44	1,528,882.44	1/1/25 - 9/30/25
Amendment 3	2,038,248.91	2,038,248.91	10/1/25 - 9/30/26
Amendment 3	2,099,396.35	2,099,396.35	10/1/26 - 9/30/27
	6,969,705.69	**6,633,459.29**	

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Price, Beshara - RPBH

From: Freeman, Dustin - AFPS
Sent: Tuesday, November 5, 2024 7:05 AM
To: Waremburg, Robert - AFPS
Cc: Meeker, Krysta - RPBH; Moore, Johnnetta - RPBH; Price, Beshara - RPBH
Subject: RE: CRC - MATRIX PAF & Memo

Yes please.

Respectfully,

Dustin L. Freeman
Chief of Procurement
Procurement Division | Office of Administrative Services
214 N. Hogan Street, Suite 800, Jacksonville, FL 32202
Ph. 904-255-8811 | Email: dustinf@coj.net

A NEW DAY.

****** Florida has a very broad public records law. As a result, any written communication created or received by City of Jacksonville officials and employees will be made available to the public and media, upon request, unless otherwise exempt. Under Florida law, email addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this office. Instead, contact our office by phone. ******

From: Waremburg, Robert - AFPS <RWaremburg@coj.net>
Sent: Monday, November 4, 2024 4:44 PM
To: Freeman, Dustin - AFPS <DustinF@coj.net>
Cc: Meeker, Krysta - RPBH <KMeeker@coj.net>; Moore, Johnnetta - RPBH <JMoore@coj.net>; Price, Beshara - RPBH <BPrice@coj.net>
Subject: FW: CRC - MATRIX PAF & Memo

Hello Dustin,

There is an exemption for these services which would normally be an administrative award. However, the amount is almost $7,000,000. Would you prefer this to go through JPAC for transparency?

Thanks,
Robert

From: Moore, Johnnetta - RPBH <JMoore@coj.net>
Sent: Monday, November 4, 2024 3:36 PM
To: Waremburg, Robert - AFPS <RWaremburg@coj.net>

Docusign Envelope ID: 5C6130CD-01D0-4EB5-B662-3D33D12E7E6C

Cc: Meeker, Krysta - RPBH <KMeeker@coj.net>; Price, Beshara - RPBH <BPrice@coj.net>
Subject: FW: CRC - MATRIX PAF & Memo

Good afternoon Robert,
Per our conversation on Friday, please see the attached two documents.
We would like you to review prior to us sending to make sure that we follow your directions.
If we need to make any changes, please let me know.

Thank you,

Johnnetta Moore
Chief
Social Services Division
1809 Art Museum Dr. Suite 100
Jacksonville, FL. 32207
904-255-3322
Fax-904-255-3355
Jacksonville.gov

A NEW DAY.

From: Price, Beshara - RPBH <BPrice@coj.net>
Sent: Monday, November 4, 2024 2:58 PM
To: Moore, Johnnetta - RPBH <JMoore@coj.net>
Subject: CRC - MATRIX PAF & Memo

Beshara Price
Parks Finance and Grants Supervisor
City of Jacksonville | Social Services Division
1809 Art Museum Drive, Suite 100
Jacksonville, FL 32207
Jacksonville.gov
904-255-3323

Sec. 126.108. - Exemptions from competitive solicitation.

The following purchases, supplies, services, and agreements are exempt from competitive solicitation under this Chapter:

(a) Any exempt contractual services or commodities described under F.S. § 287.057, as applicable;

(b) Program or agency reviews if the fee for such review services does not exceed the formal threshold amount applicable to such services;

(c) Government Collaborative Agreements;

(d) Government Joint Projects;

(e) Active Government Procured Contracts (Piggyback);

(f) Short-Term No Costs Pilot Projects;

(g) Supplies or services to be provided by those specifically prescribed within authorizing legislation;

(h) Professional services performed by a nonprofit professional organization or the members thereof, when the membership includes a significant number of City employees engaged in the practice of the profession;

(i) Art reproduction services from local suppliers;

(j) Financial Instruments, Investments, and Services;

(k) Services related to Building Inspection Division work; and

(l) Any goods, supplies, services, including professional services, relating to cybersecurity matters, including those matters exempt from public records and open meetings pursuant to F.S. § 119.0725.

Unless otherwise provided herein, the exempt services listed above shall be subject to all other provisions and requirements of this Chapter. The Chief may promulgate non-competitive procedures pertaining to the procurement of exempt services listed above in the Procurement Operating Manual, subject to JPAC and the Mayor's approval.

(Ord. 2023-20-E, § 3)