Docusign Envelope ID: 5DF0066F-3F10-466A-A2B2-2CAF0E202AF2

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: SS-16165-25 Oracle Mission Critical Support for SaaS – FY25 Renewal (Single Source)

Requested Action/Authority:

Recommend approval of single source award with Oracle Advanced Customer Services (ACS), a division of Oracle America, Inc. to purchase the annual managed services and support for Oracle 1Cloud Enterprise Planning (ERP) System. Period of service will be one (1) year from the date of executed contract. Total amount not to exceed $187,794.13.

Justification/Explanation:

Oracle America, Inc. is the sole source supplier of technical support services, including proprietary program updates created by Oracle, and no other supplier is authorized to resell its products and services. Oracle America, Inc. submitted a sole source letter confirming its status. Total amount of $187,794.13 should be paid through Oracle Account Credit Memo Number #181002.

Legal Contract #:	TBD	Contract Date:		Change Order/AMD #:	N/A	
PO/Release #:	TBD	Bid Date:	11/21/2024	Awarded Supplier:	Oracle America, Inc.	
Licenses Verified:	N/A	Effective Date:	11/21/2024	Basis of Award:	N/A	
Federally Funded:	No	No. Invited:	N/A	Responses Received:	1	Attachments:
Solicitation:	SS - 16165 - 25			Procurement Contract #:	N/A -	
Executed By:	Office of General Counsel					

PoP:Base:	1 year	Options:	N/A	Extension(s):	N/A
JSEB Rec.:	N/A	%:	N/A	Bonds Waived Pursuant To:	N/A

Fund:	53106	Center:	113002	Acct:	565091	Proj:	010785	Activity:	00000000	$	187,794.13
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 187,794.13	Contingent Amount:	$ 0.00	DMP/ODPO Amount:	$ 0.00

Using Agency/BU:	AFIT:INFORMATION_TECHNOLOGIES			
Concurrence:	Signed by: Bekey, Nilal B3B2976EAC5E41C...	Title:	ASST INFO TECH OFFICER - IT MANAGER - FINANCE	11/15/2024
Concurrence:	Signed by: F3E522F095434F5...	Title:	DIRECTOR OF TECHNOLOGY SOLUTIONS	11/15/2024
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Simpson, Sandy 70B6178457F44E...	Chief of Procurement:	DocuSigned by: B19F1D517352456... 11/18/2024
Name:	Simpson, Sandy	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

Docusign Envelope ID: 5DF0066F-3F10-466A-A2B2-2CAF0E202AF2

PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

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Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

PROFESSIONAL SERVICES ORDERING DOCUMENT

Ordering Document Number: US-17473046

Oracle America, Inc. 500 Oracle Parkway Redwood Shores, CA 94065	**Your Name: City of Jacksonville** **Your Address: 214 N Hogan Street Jacksonville FL 32202 USA**

Oracle Representative:	Shaun Saikali	**Your Billing Contact:**	Paul Freeman
Address:	17901 Von Karman Avenue Irvine	**Address:**	214 N Hogan Street Jacksonville FL 32202 USA
Phone Number:	909-561-3592	**Phone Number:**	904-255-8062
Email Address:	shaun.d.saikali@oracle.com	**Email Address:**	pfreeman@coj.net

You have ordered the Services listed in the table below and detailed in the attached exhibit(s), which are incorporated herein by reference.

Services Ordered	Part Number	Quantity	Term (months)	Start Month*	End Month*	Fees	Estimated Expenses
Managed Services – Exhibit 1 A. Oracle Mission Critical Support for SaaS	B92328	1	12	1	12	$187,794.13	$0.00
Total Fees and Estimated Expenses						**$187,794.13**	**$0.00**

* Month 1 shall correspond to the period beginning on **31-OCT-2024.**

A. TERMS

1. **Applicable Master Agreement:** This order incorporates by reference the Master Agreement **US-CSA-CPQ-684547** and all amendments and addenda thereto (collectively, the "Master Agreement").

2. **Professional Services Delivery Policies:** The Oracle Professional Services Delivery Policies ("Policies") available at https://www.oracle.com/a/ocom/docs/corporate/professional-services-delivery-policies.pdf apply to and are incorporated into this order.

3. **Payment Terms:** Net 30 days from invoice date.

4. **Currency:** US Dollars.

5. **Offer Valid through: 30-NOV-2024.**

6. **Service Specifications:** The Service Specifications shall include any exhibit(s) attached to this order (including referenced or incorporated Oracle documents) and the Policies.

7. **Order of Precedence:** In the event of any inconsistencies, priority shall be established in the following descending order: (a) any exhibit(s) attached to this order; (b) this order; (c) the Policies; and (d) the Master Agreement.

8. **Rights Granted:** Upon payment, You have the non-exclusive, non-assignable, royalty-free, worldwide, limited right to use the services and anything developed and delivered by Oracle under this order ("services and deliverables") for Your internal business operations. You may allow Your agents and contractors to use the services and deliverables for Your internal business operations, and You are responsible for their compliance in such use. The services and deliverables may be related to Your right to use cloud or hosted/managed services or Products owned or distributed by Oracle which You acquired under a separate order. The agreement referenced in that order shall

govern Your use of such services or Products, and nothing in this order is intended to grant a right to use such services or Products in excess of the terms of that order, such as the services period or number and type of environments specified in a cloud or hosted/managed service order.

You retain all ownership and intellectual property rights to Your confidential and proprietary information that You provide to Oracle under this order.

9. **Additional Third-Party Subprocessors:**
In addition to the Third-Party Subprocessors listed on My Oracle Support, the following Third-Party Subprocessors may also process Your personal information pursuant to the Services:

Third-Party Subprocessor	Location	Type of Service
N/A	N/A	N/A

B. ADDITIONAL ORDER TERMS

1. When services will be performed on-site at customer location in the US, as required by US Department of Labor regulations (20 CFR 655.734), You will allow Oracle to post a notice regarding Oracle H-1B employee(s) at the work site prior to the employee's arrival on-site.

2. Price hold - The services in this order do not renew automatically. If You renew the Services acquired under this order for up to three additional 12 month service Terms (each such renewal being a "Renewal Order"), then the fees for the first renewal year will be the price from the previous year and for each subsequent Renewal Year for the Services will be the price from the previous year plus an uplift of 5%; provided however, that with respect to each Renewal Order:

   (a) it must be executed with Oracle prior to the end of the initial services term of this order or of the services term of the previous Renewal Order, as applicable;
   (b) its total quantity of services ordered and total amount of annual net services fees must be equal to those totals as set forth in the previous order;
   (c) it is for services that Oracle still makes generally available to its commercial customers on the date that Oracle issues to You such Renewal Order;
   (d) You renew the Services acquired under the previous order in such Renewal Order; and
   (e) You must have continuously renewed the services for additional service terms since the end of the initial service term of this order.

City of Jacksonville	**Oracle America, Inc.**
Authorized Signature: _____	Authorized Signature: ----------
Name: _____	Name: ----------
Title: _____	Title: ----------
Signature Date: _____	Signature Date: ----------
Ordering Document Effective Date: _____	*{to be completed by Oracle}*

ACS MANAGED SERVICES EXHIBIT

Your Name: City of Jacksonville
Ordering Document Number: US-17473046
Exhibit Number: 1

A. Description of Services Ordered. Services ordered by You within the Managed Services section under the Professional Services Ordered table of Your order ("Services"). The service descriptions applicable to the Services Ordered are published in the Oracle Managed Cloud Services Service Descriptions published at www.oracle.com/corporate/contracts, and/or incorporated into this exhibit. Oracle updates to the aforementioned service descriptions will not materially reduce the level of performance, functionality, security, or availability of the Services during the Term of Your order.

1. Modifications to Service Descriptions/Schedules.

a. Modifications to Service Descriptions. The Service Maximums table of the **Oracle Mission Critical Support for SaaS, Configurable** Service Description shall be replaced by the following table. Notwithstanding anything to the contrary, the modification set forth in this section shall take precedence over the original unmodified content of the Service Descriptions.

Service	Quantity/Type
Primary Hours of Operation – Service Governance	Local Business Hours
Primary Hours of Operation – Service Requests (SRs)	8x5
Primary Hours of Operation – Service Requests (SRs)	24x7
Primary Hours of Operation – SaaS Plus Operational Assistance and Assessments	8x5
Service Governance Location	Standard Governance
Service Language	U.S.English
Translation Support	N/A
Initiation Phase	Not Applicable
Onboarded Extensions and Integrations	20
Account & Service Review Frequency	Monthly
Operational Reporting Frequency	Weekly
Annual Cloud Service Units[1]	1200
Monthly Functional Help Desk SRs[2]	0
Prioritization of SaaS Support Service Requests	Not Included
Quarterly Regression Test Scripts Executions	15
Service Request System	Oracle/MOS
Critical Business Processes	0
SaaS Plus: Identified OCI and/or PaaS Services	- Oracle SOA Cloud - Oracle Data Integrator Cloud - Oracle Integration Cloud
SaaS Plus: Annual Standard Operational Assessments	Up to 0
SaaS Plus: Monthly Operational Assistance SRs - Configuration[2]	Up to 2
SaaS Plus: Monthly Operational Assistance SRs – Issues, Problem, Data[2]	Up to 1
SaaS Plus: Monthly Operational Assistance SRs – Environment Refresh and Integrations[2]	Up to 1

[1]Cloud Service Unit consumption is expected to remain level from month-to-month. For partial contract years the quantity of Annual Cloud Service Units is prorated based on the number of months in the partial contract year.
[2]Unused quantity of Monthly Functional Help Desk or Operational Assistance SRs that remain at the end of each month will expire at the end of that month. Additional Functional Help Desk or Operational Assistance SRs that exceed the monthly maximum will consume CSUs.

B. Fees, Expenses, and Payment. You agree to pay Oracle the fees for the Services as identified in the Professional Services Ordered table in Your order and as described in this exhibit. This fee is invoiced **quarterly in arrears** of the commencement of the Services and does not include expenses, if applicable, or taxes. This payment obligation is non-cancelable and the sums paid non-refundable, except as otherwise provided in the Master Agreement. If applicable, expenses related to the Services are specified in Your order and will be invoiced monthly as they are incurred.

C. End of Services. Notwithstanding any provision or interpretation of this exhibit to the contrary, Oracle's obligation to provide You with the Services under this exhibit terminates on the last day of the Term ("End Date"). As of the End Date, any portion of the Services that Oracle has not provided prior to the End Date shall be automatically forfeited by You on the End Date, and You shall not be entitled to any refund, or any credit toward additional or other services, for any unused portion of the Services. In order for Oracle to provide the Services to You after the End Date, Oracle and You shall mutually agree, in writing, under a separate order and exhibit, to the terms and fees for such services.

D. Exclusive Remedy for Missed Service Level. If the Service Specifications define a particular service level with an associated service level credit for Your ordered Services under this exhibit, and if Oracle fails to meet such service level with respect to such Services ("Missed Service Level"), then, subject to and in accordance with the terms of the service level within the Service Specifications, Oracle may remit a service level credit to You ("Service Level Credit"). The Service Level Credit will be provided only towards any outstanding balance for such ordered Services owed to Oracle under this exhibit, and the remittance of such Service Level Credit will represent Your exclusive remedy, and Oracle's sole liability, for any Missed Service Level. For purposes of clarity, the remittance of a Service Level Credit shall not act to limit the parties' rights or obligations under Your Agreement or order, except with respect to the applicable Missed Service Level.

In order receive such Service Level Credit, You must provide written notice to Oracle no later than five (5) business days after the last day of the particular month of the Missed Service Level for the Services ordered. Your notice must identify the Services that were deficient and describe the deficiency (including the Service Request number notifying Oracle of the deficiency in the Services and Missed Service Level), and must be submitted to outsourcingcredit_ww_grp@oracle.com.

E. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THE AGREEMENT, IN NO EVENT SHALL THE AGGREGATE LIABILITY OF ORACLE AND OUR AFFILIATES ARISING OUT OF OR RELATED TO THIS ORDER, WHETHER IN CONTRACT, TORT, OR OTHERWISE, EXCEED THE TOTAL AMOUNTS ACTUALLY PAID UNDER YOUR ORDER FOR THE SERVICES GIVING RISE TO THE LIABILITY DURING THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH LIABILITY.

F. Managed Cloud Services Delivery Policies. In addition to the policies referenced in the Agreement and Your order for the applicable services, Oracle will comply with the Oracle Managed Cloud Service Delivery Policies, which are published in the *Oracle Managed Cloud Services Service Descriptions* located at http://www.oracle.com/contracts.

Exhibit A

For purposes of this order the following special terms and conditions set forth in the following section A and B shall apply:

A. MODIFICATIONS TO THE AGREEMENT

For the purposes of this order only, the following terms modify the terms of the Public Sector Agreement for Oracle Cloud Services by and between You and Oracle America, Inc. (the “CSA” or “Agreement,” Oracle reference number US-CSA-CPQ-684547):

1. **Limitation of Liability.** The provisions of Section 7 of the CSA and of Exhibit 1, Section D of the Ordering Document are deleted in their entirety. Limitation of liability shall be governed by the following:

   “7.1. IN NO EVENT WILL EITHER PARTY OR ITS AFFILIATES BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES, OR ANY LOSS OF REVENUE, PROFITS (EXCLUDING FEES UNDER THIS AGREEMENT), SALES, DATA, DATA USE, GOODWILL, OR REPUTATION.

   7.2. EXCEPT FOR ORACLE'S INTELLECTUAL PROPERTY INFRINGEMENT INDEMNIFICATION OBLIGATIONS UNDER THIS AGREEMENT, IN NO EVENT SHALL THE AGGREGATE LIABILITY OF ORACLE AND ORACLE'S AFFILIATES ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER IN CONTRACT, TORT, OR OTHERWISE, EXCEED THE TOTAL AMOUNTS ACTUALLY PAID FOR THE SERVICES UNDER THE ORDER GIVING RISE TO THE LIABILITY DURING THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH LIABILITY UNDER SUCH ORDER.

   7.3 NOTWITHSTANDING SECTION 7.2, IN NO EVENT SHALL THE AGGREGATE LIABILITY OF ORACLE AND OUR AFFILIATES ARISING OUT OF OR RELATED TO THIS AGREEMENT FOR MISAPPROPRIATION OF YOUR PERSONAL DATA TO THE EXTENT CAUSED BY ORACLE'S BREACH OF ITS SECURITY PRACTICES DESCRIBED IN THE SERVICE SPECIFICATIONS (A "PERSONAL DATA MISAPPROPRIATION") EXCEED THE GREATER OF (A) TWO MILLION DOLLARS ($2,000,000), OR (B) TWO (2) TIMES THE TOTAL AMOUNTS PAID AND PAYABLE FOR THE SERVICES UNDER THE ORDER GIVING RISE TO THE LIABILITY DURING THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH LIABILITY UNDER SUCH ORDER. THE PARTIES AGREE THAT THE REFERENCES TO "DATA" AND "DATA USE" IN SECTION 7.1 ABOVE SHALL NOT BE DEEMED TO PROHIBIT YOU FROM SEEKING DAMAGES FOR A PERSONAL DATA MISAPPROPRIATION UNDER THE TERMS OF THE PRECEDING SENTENCE."

2. **Indemnification.** The provisions of Section 8 of the CSA are deleted in their entirety and replaced with the following:

   "8. INDEMNIFICATION 8.1. If a third party makes a claim against You (the "Recipient"), that any information, design, specification, instruction, software, service, data, hardware, or material (collectively, "Material") furnished by Oracle (the "Provider") and used by the Recipient infringes the third party's intellectual property rights, the Provider, at the Provider's sole cost and expense, will to the extent not prohibited by law, defend the Recipient against the claim and indemnify the Recipient from the damages, liabilities, costs and expenses awarded by the court to the third party claiming infringement or the settlement agreed to by the Provider, if the Recipient does the following:

a. notifies the Provider promptly in writing, not later than 30 days after the Recipient receives notice of the claim (or sooner if required by applicable law);

b. gives the Provider sole control of the defense and any settlement negotiations, to the extent permitted by law; and

c. gives the Provider the information, authority, and assistance the Provider needs to defend against or settle the claim.

8.2. If the Provider believes or it is determined that any of the Material may have violated a third party's intellectual property rights, the Provider may choose to either modify the Material to be non-infringing (while substantially preserving its utility or functionality) or obtain a license to allow for continued use, or if these alternatives are not commercially reasonable, the Provider may end the license for, and require return of, the applicable Material and refund any unused, prepaid fees the Recipient may have paid to the other party for such Material. If such return materially Exhibit A - Page 2 affects Oracle's ability to meet obligations under the relevant order, then Oracle may, upon 30 days prior written notice, terminate the order. If such Material is third party technology and the terms of the third party license do not allow Oracle to terminate the license, then Oracle may, upon 30 days prior written notice, end the Services associated with Material and refund any unused, prepaid fees for such Services.

8.3. The Provider will not indemnify the Recipient if the Recipient (a) alters the Material or uses it outside the scope of use identified in the Provider's user or program documentation or Service Specifications, or (b) uses a version of the Material which has been superseded, if the infringement claim could have been avoided by using an unaltered current version of the Material which was made available to the Recipient. The Provider will not indemnify the Recipient to the extent that an infringement claim is based upon any Material not furnished by the Provider. Oracle will not indemnify You to the extent that an infringement claim is based on Third Party Content or any Material from a third party portal or other external source that is accessible or made available to You within or by the Services (e.g., a social media post from a third party blog or forum, a third party Web page accessed via a hyperlink, marketing data from third party data providers, etc.).

8.4. This Section 8 provides the parties' exclusive remedy for any infringement claims or damages."

3. **Subcontractors.** The following sentence is added to the end of the existing paragraph in Section 5.3 of the CSA:

"Subject to the terms and conditions of, and to the same extent as Oracle is responsible for the performance of its resources under, the Agreement, Oracle shall be responsible for the performance of Services under the Agreement by any subcontractors engaged by Oracle to perform such Services. Notwithstanding anything to contrary Oracle's Professional Services Delivery Policies, Oracle does not anticipate the use of any subcontractors to perform the services to be performed under this Ordering Document. Any such use of subcontractors in the future will be incorporated via a bilateral modification to this Ordering Document, with any other necessary clauses and representations related to subcontractor use."

4. **Assignment.** In Section 22 of the Agreement, add the following new sentence to the existing paragraph:

"Except in the event of a merger, consolidation, acquisition, internal restructuring, or sale of all or substantially all of the assets of Oracle, Oracle may not assign this Agreement without Your prior written consent."

5. **Other.** The provisions of Section 17.4 of the CSA are deleted in their entirety and replaced with the following:

   "17.4 Except for actions for nonpayment or breach of Oracle's proprietary rights, any action, regardless of form, arising out of or relating to this Agreement shall be brought by either party in accordance with the time limitations specified for contract claims under F .S. 95.11(2)(b)."

B. CITY OF JACKSONVILLE TERMS AND CONDITIONS OF THE ORDER

1. **Maximum Indebtedness.** As required by Section 106.431, Jacksonville Ordinance Code, the maximum indebtedness of City for the first twelve (12) months of the Services Period specified in the ordering document shall not exceed the fixed sum of One-Ninety Three Thousand One Hundred Nineteen dollars and Zero Nine Cents ($193,119.09).

2. **Retention of Records/Audit.** To the extent required by Section 126.108(a), Jacksonville Ordinance Code, contractor shall maintain business records directly pertinent to this Ordering Document ("Records") in accordance with contractor's legal or archival requirements, external accounting standards and regulatory requirements. Upon reasonable written notice to contractor, at Your Cost, and provided that such audit does not unreasonably interfere with contractor's normal business operations, shall allow access and examination of the Records by You at all reasonable times until the expiration of three (3) years after final payment under the Ordering Document. For the avoidance of doubt, the parties agree that "all reasonable times" as used in the immediately preceding sentence shall mean no more frequently than once every 12 months.

3. **Compliance with Laws.** Oracle shall comply with all laws to the extent that such laws, by their terms, are expressly applicable to Oracle's provision of the Services under this Ordering Document and impose obligations directly upon Oracle in its role as an information technology services provider with respect to the Services. You shall comply with all laws to the extent that such laws, by their terms, are expressly applicable to Your use and receipt of the Services (including Your Content) under this Ordering Document and impose obligations directly upon You with respect to the Services. For the avoidance of doubt, the parties acknowledge that such laws, rules, regulations, and ordinances may include, but are not limited to, Chapter 119, Florida Statutes (the Florida Public Records Law) and Section 286.011, Florida Statutes (the Florida Sunshine Law); and that a law is not required to utilize the actual name of a party in order to be expressly applicable to that party.

4. **Non-discrimination.** As required by Section 126.404, Jacksonville Ordinance Code, Oracle represents that it has adopted and will maintain throughout the term of the Ordering Document a policy of nondiscrimination or harassment against any person with regard to race, color, sex (including pregnancy), sexual orientation, gender identity or expression, religion, political affiliation, national origin, disability, age, marital status, veteran status, or any other unlawful factor in recruitment, hiring, compensation, training, placement, promotion, discipline, demotion, transfers, layoff, recall, termination, working conditions and related terms and conditions of

employment. Oracle agrees that, on written request, no more than once every 12 months, at Your cost, it will permit reasonable access to its records of employment, employment advertisement, application forms and other pertinent data and records, by the Executive Director of the Human Rights Commission, or successor agency or commission, for the purpose of investigation to ascertain compliance with the non-discrimination provisions of the Ordering Document; provided however, that Oracle shall not be required to produce, for inspection, records covering periods of time more than one (1) year prior to the effective date of the Ordering Document. Oracle agrees that, if any of the products or Services to be provided pursuant to the Ordering Document are to be provided by a subcontractor, the provisions of this Section shall be incorporated into and become a part of the subcontract

5. **Conflicts of Interest.** Oracle acknowledges that Section 126.110 of the Jacksonville Ordinance Code requires that a public official who has a financial interest in a bid or contract make a disclosure at the time that the bid or contract is submitted or at the time that the public official acquires a financial interest in the bid or contract, including but not limited to the public official's name, public office or position held, bid or proposal number, and the position or relationship of the public official with the bidder or contractor.

6. **Taxes.** If You provide a valid certificate of tax exemption in advance of the date taxes are due, Oracle will not invoice You the taxes described in the Fees and Payment section of the Agreement.

7. **Public Records.**

The inclusion of this statement and provisions below shall not be construed to imply that the Contractor has been delegated any governmental decision-making authority, governmental responsibility or governmental function or that the Contractor is acting on behalf of the City as provided under Section 119.011(2), Florida Statutes, or that the statement or provisions are otherwise applicable to the Contractor. The City by contracting with Oracle to provide certain Services does not intend for, or request Oracle to act on the City's behalf, or for Oracle to otherwise meet the definitions of "Contractor" or "Agency" for the purposes of Florida Statutes Chapter 119. If however it is judicially determined that Oracle is "acting on behalf of" the City pursuant to such statute in its capacity as a provider of information technology services under this Agreement, the Parties will immediately commence an evaluation of the feasibility of continued performance under the applicable orders. As stated below, the Contractor may contact the City's Custodian of Public Records with questions regarding the application of the Public Records Law; however, the Contractor is advised to seek independent legal counsel as to its legal obligations. The City cannot provide the Contractor/Service Provider advice regarding its legal rights or obligations.

Article 1, Section 24, Florida Constitution, guarantees every person access to all public records, and Section 119.011, Florida Statutes, provides a broad definition of public records. All documents received by the City of Jacksonville ("City") in connection with this Contract are subject to Chapter 119, Florida Statutes (the "Florida Public Records Law"). Any specific information that Contractor claims to be a trade secret or otherwise exempt from the Florida Public Records Law must be clearly identified as such by Contractor on all copies furnished to City. City agrees to notify Contractor of any third-party request to view such information, but it is Contractor's obligation to obtain a court order enjoining disclosure. If Contractor fails to obtain a court order enjoining disclosure within five (5) business days of Contractor's receiving notice of the request, City may release the requested information. Such release shall be deemed for purposes of the Contract to be made with Contractor's consent and will not be deemed to be a violation of law, including but not limited to laws concerning trade secrets, copyright, or other intellectual property.

In accordance with Section 119.0701, Florida Statutes, the Contractor shall:

(a) Keep and maintain public records required by City to perform the services; and

(b) Upon request from City's custodian of public records, provide City with a copy of the requested records or allow records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for in Chapter 119, Florida Statutes, or as otherwise provided by law; and

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of this Contract if Contractor does not transfer the records to City; and

(d) Upon completion of this Contract, transfer to City at no cost all public records in possession of Contractor or keep and maintain public records required by City to perform the service. If Contractor transfers all public records to City upon completion of this Contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to City upon request from City's custodian of public records in a format that is compatible with City's information technology systems.

The above requirements apply to a "Contractor" as defined in Section, 119.0701, Florida Statutes.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CITY'S CUSTODIAN OF PUBLIC RECORDS AT (904) 255-7674; RRGOVQA@COJ.NET; CITY OF JACKSONVILLE, PUBLIC RECORDS REQUEST, 214 N. HOGAN STREET, SUITE 1180, JACKSONVILLE, FLORIDA 32202.

8. E-Verify

In accordance with Section 448.095, Florida Statutes, Oracle shall register with and utilize the E-Verify System operated by the United States Department of Homeland Security to verify the employment eligibility of all new employees hired during the term of this Agreement. Oracle shall provide evidence of compliance with this provision to the City. Failure to comply with this provision shall be a material breach of this Agreement, and the City may choose to terminate this Agreement in accordance with Section 9.4 of the Agreement. Oracle further agrees to comply with any additional obligations under Section 448.095, Florida Statutes which by their nature are directly applicable to Oracle as a Contractor as defined in the statute.

Docusign Envelope ID: 5DF0066F-3F10-466A-A2B2-2CAF0E202AF2

A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Technology Solutions
Ed Ball Building
214 N. Hogan Street, Suite 900
Jacksonville, Florida 32202
(904) 630-CITY
www.jacksonville.gov

M E M O R A N D U M

TO: Dustin L. Freeman, Chief of Procurement Division

THRU: Wanyonyi Kendrick, Director of Technology Solutions — Wanyonyi Kendrick, Digitally signed by Wanyonyi Kendrick, Date: 2024.10.15 18:25:14 -04'00'

FROM: Paul Freeman, Enterprise Applications Manager — Paul Freeman, Digitally signed by Paul Freeman, Date: 2024.10.15 13:48:08 -04'00'

SUBJECT: **Oracle Mission Critical Support for SaaS – FY25 Renewal (Single Source)**

DATE: October 14, 2024

Technology Solutions Department (TS) requests approval to purchase the annual managed services and support for Oracle 1Cloud Enterprise Planning (ERP) System from Oracle Advanced Customer Services (ACS), a division of Oracle America, Inc. The City requires these services to assist with extensive support of the 1Cloud system. The ACS team provides the Mission Critical Support for SaaS (MCS) consisting of the following services: Monitoring 24/7; Extensions and Integrations support for level 3 & 4 issues; Break-fix support; Extension development for current or existing enhancements; Extensions life-cycle management from SaaS to all other systems; Regression Testing; and Business Help Desk data analysis and reconciliation.
Oracle America, Inc. is the sole source supplier of technical support services, including proprietary program updates created by Oracle, and no other supplier is authorized to resell its products and services. Oracle America, Inc. submitted a sole source letter confirming its status.

The period of coverage for this request is from October 31, 2024, through October 30, 2025.The requested amount will remain the same not to exceed $187,794.13. To be executed by formal contract through the office of General Counsel.

Total amount of $187,794.13 should be paid through Oracle Account Credit Memo Number 181002.

FUNDING SOURCE: 53106.113002.565091.010785.00000000.00000.0000000 — Nihal Kekec, Digitally signed by Nihal Kekec, Date: 2024.10.15 13:57:50 -04'00'

Your favorable consideration of this request is appreciated.

Attachments: Single Source Request Form, Ordering Document Number: US-17473046,
Supplier Sole Source Letter

CC: Thomas Ossi, Technology Contract & Records Manager
Ruben Ola, IT Contract Compliance Analyst

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JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

1. Requesting Agency:	Information Technologies
2. Nature and/or description of the requirement being requested. ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	The Information Technologies Division (ITD) requests approval to purchase Managed Services – Exhibit 1 for Oracle Mission Critical Support for SaaS, HCM, and SaaS Plus. Part number is B92328, as per Ordering Document Number US-17473046. The period of coverage for this renewal is 7 months from October 31, 2024 through October 30, 2025. The total NTE amount is $187,794.13.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Oracle America, Inc. is the sole source supplier of technical support services, including proprietary program updates created by Oracle, and no other supplier is authorized to resell its products and services. Oracle America, Inc. submitted a sole source letter confirming its status.
4. Date of Request	10/14/24

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Per market research by Paul Freeman/Project Manager, Oracle America, Inc. is the only authorized vendor to provide technical support services and proprietary program updates created by Oracle. The vendor submitted a sole source letter to confirm its status to the City of Jacksonville.]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes*.

7. Other Documentation (Check and attach all that apply)

√ Supplier Quote

√ Single Source Memo signed by Director

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☐ Other [Click here to list other documentation.]

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SS 16165-25

Title	**FY2025 Oracle Mission Critical Support for SaaS Renewal (Part# B92328); Ordering**		
Synopsis	**FY2025 Oracle Mission Critical Support for SaaS Renewal (Part# B92328); Ordering**		
Preview Date		Open Date	**11/1/24 8:56 AM**
Close Date	**11/15/24 7:56 AM**	Award Date	
Time Zone	**Eastern Standard Time**		

1 Overview

1.1 General Information

Title	**FY2025 Oracle Mission Critical Support for SaaS Renewal (Part# B92328); Ordering**		
Synopsis	**FY2025 Oracle Mission Critical Support for SaaS Renewal (Part# B92328); Ordering**		
Buyer	**Sandy Simpson**	Procurement BU	**COJ BU**
E-Mail	**ssimpson@coj.net**	Negotiation Style	**SS**
Outcome	**Single Source Purchase Order**		
		Approval Amount (USD)	**187,794.13**

1.2 Attachments

File Name or URL	Type	Description	Category
FAIT-501583-25 (1) (1).pdf	File		Buyer
US-OD-17473046 -City of Jackso	File		To Supplier
COJ_Oracle sole source provide	File		To Supplier
Single Source Form _FY25 Oracl	File		To Supplier
7-1-24 Protest Procedures.pdf	File		To Supplier

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2 Lines

2.1 Line Information

Line	Item	Revision	Quantity	Requested Delivery Date
1-FY2025 Oracle Mission Critical Support for SaaS Renewal (Part# B92328); Ordering Document US-17473046 (Master Agreement# US-CSA-CPQ-684547); Period of coverage 10/31/24 - 10/30/25				
2-Total amount of $187,794.13 should be paid through Oracle Account Credit Memo Number 181002				

2.2 Line Details

2.2.1 Line 1 FY2025 Oracle Mission Critical Support for SaaS Renewal (Part# B92328); Ordering Document US-17473046 (Master Agreement# US-CSA-CPQ-684547); Period of coverage 10/31/24 - 10/30/25

Requisitioning BU	**FAIT: Information Technologies**		
Line Type	**Dollars**	Category Name	**920.45 Software Maintenance/Support**
Requested Delivery Date		Deliver to Location	**214 North Hogan Street 9TH FLOOR JACKSONVILLE, FL 32202**
	0.01		

Attachments

File Name or URL	Type	Description	Category
Single Source Request	Text	Additional requisition line information	Buyer
Justification for Single Sourc	File		Buyer

2.2.2 Line 2 Total amount of $187,794.13 should be paid through Oracle Account Credit Memo Number 181002

Requisitioning BU	**FAIT: Information Technologies**		
Line Type	**Dollars**	Category Name	**920.45 Software Maintenance/Support**

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Docusign Envelope ID: 5DF0066F-3F10-466A-A2B2-2CAF0E202AF2

Requested Delivery Date

0.01

Deliver to Location **214 North Hogan Street 9TH FLOOR JACKSONVILLE, FL 32202**

Attachments

File Name or URL	Type	Description	Category
Single Source Request	Text	Additional requisition line information	Buyer
Justification for Single Sourc	File		Buyer

3 Invited Suppliers

Supplier	Supplier Site	Supplier Contact	Additional E-Mail	Access
Oracle America, Inc.	Ordering	Austin, John		Full

INTERNAL