13

SUBJECT: PIGGYBACK OF DCSB MASTER CASUALTY CONSULTANT

BID #: P-58-15 **OPEN DATE:** 9/14/2015

JACKSONVILLE PROCUREMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT – INITIAL TERM OF FOUR (4) ONE (1) YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016

AGENCY: RISK MANAGEMENT DIVISION

BASIS OF AWARD: PER PIGGYBACK **CONTRACT**

NUMBER OF BIDS INVITED: (N/A) **NUMBER RECEIVED**: (N/A) **OTHER** (N/A)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the award with Siver Insurance Consultants Management in the amount of $15,000.00 for insurance consulting services. The revised total contract expenditure not-to-exceed $535,000.00. The period of service will be effective from October 1, 2024 to December 31, 2024.

Funding for this award be encumbered by various accounts, to be executed by formal contract through the Office of General Counsel.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2024. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Awards

ANALYST: Leeann Warchol **RESPECTFULLY SUBMITTED**
LEEANN WARCHOL

DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: TRACY FLYNN, CHIEF OF RISK MANAGEMENT

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF JPAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Donna Deegan, Mayor

Risk Management
117 West Duval Street, Suite 335
Jacksonville, FL 32202
(904) 255-5344

A NEW DAY.

MEMORANDUM

Date: July 11, 2024

To: Dustin Freeman, Chairperson and Professional Services Evaluation Committee

Copy: Alex Baker, PSEC Specialist

From: Tracy Flynn, Chief of Risk Management

Kevin Collier, Property & Casualty Insurance Compliance Manager

Subject: Piggyback of DCSB Master Casualty Consultant – Siver Insurance Consulting P-58-15 – Request for Amendment Nine (9)

The current contract with E.W. Siver & Associates d/b/a Siver Insurance Consultants Management ("Siver") (No. 9429-02) for insurance consulting services allows for Siver to consult for the city for the term of October 1, 2024, to December 31st, 2024, as a one-year extension.

The current will be amended to continue insurance consulting services for the City. The premium adjustment from the current maximum indebtedness of $520,000.00 to an additional $15,000.00 for the new maximum indebtedness of $535,000.00.

It is respectfully requested that City Contract No. 9429-02., with Siver be amended for the ratification and continuation of the consulting services for the City of Jacksonville effective October 1, 2024, to September 30, 2025, as set for in Exhibit A.

All other contract terms and conditions shall remain the same (nothing contained herein shall be amended, modified, or otherwise revised without prior PSEC and Mayor's approval).

Exhibit A – 2024-2025 Siver Continuation interest letter, extension proposal & DCPS agreement.
Exhibit B – 2024-2025 5th Renewal letter – RFP No 07-15
Exhibit C – 2024-2025 Siver agreement for Risk Management Program Services.

Thank you for your consideration.

Kevin F Collier
Property & Casualty Insurance Compliance Manager
Department of Finance
117 W Duval Street Suite 335

City of Jacksonville, Florida

Donna Deegan, Mayor

Risk Management
117 West Duval Street, Suite 335
Jacksonville, FL 32202
(904) 255-5344

A NEW DAY.

Jacksonville, Florida 322022-3381
904-255-5314

Insurance Consultants
SIVER

Post Office Box 21343
St. Petersburg, Florida 33742-1343
Telephone: (727) 577-2780
Email: gerickson@siver.com

July 12, 2024

Michelle Montford, CWC, CWL
Risk Management Claims System and Compliance Manager
Division of Insurance and Risk Management
City of Jacksonville
117 W. Duval Street, Suite 335
Jacksonville, FL 32202

Subject: Master Casualty Consultant
One Year Contract Extension Proposal - Revised

Dear Ms. Montford,

The purpose of this letter is to formally advise you that Siver Insurance Consultants ("Siver") is ready, willing and able to enter into a one-year extension of our Agreement with the City of Jacksonville ("the City"), pursuant to the terms and conditions of the Agreement between the City and Siver, Utilizing The Duval County School Board (DCSB) Contract Under RFP #07-15/TW, for Purchase of Risk Management Consultant/Employee Benefits and Auditing Services.

As we understand it, the one-year extension would be effective from October 1, 2024 through December 31, 2024. The Siver billing rates for this term will remain as follows:

Consultants:	$220.00 per hour
Support/Paraprofessional:	$50.00 per hour

We look forward to working for the City in the upcoming year.

Very truly yours,

SIVER INSURANCE CONSULTANTS

George W. Erickson, JD, CPCU, LLM
Executive Vice-President

City of Jacksonville, Florida

Donna Deegan, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY ONE JACKSONVILLE

July 27, 2023

The Honorable Donna Deegan, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Deegan:

Ref: P-58-15 PB#1 Piggyback of DCSB Master Casualty Consultant (Amendment No. 8)
Finance and Administration Department/Risk Management Division

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was **adopted:**

That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, be amended to: (i) extend the period of service from October 1, 2023, through September 30, 2024, and (ii) increase the maximum indebtedness by $60,000.00 to a not-to-exceed amount of $520,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Dustin Freeman, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee CM

APPROVED:

Karen E. Bowling

[redacted] Mayor
DONNA DEEGAN

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

This 28th day of July, 2023

DF/ab

cc: Council Auditor,
James McCain, Jr., OGC
Subcommittee Members

COMPLETED

SEVENTH AMENDMENT TO AGREEMENT
BETWEEN
CITY OF JACKSONVILLE
AND
E. W. SIVER & ASSOCIATES, INC.
(UTILIZING DCSB CONTRACT UNDER RFP # 07-15/TW)
FOR
MASTER CASUALTY
CONSULTING/EMPLOYEE BENEFITS AND AUDITING SERVICES

#9429-02

THIS SEVENTH AMENDMENT to Agreement for the purchase of master casualty consulting/employee benefits auditing services (the "Services") is made and entered into in triplicate as of the 25 day of October, 2023, by and between the **CITY OF JACKSONVILLE**, a consolidated municipal corporation and political subdivision existing under the Constitution and laws of the State of Florida, (the "City") and **E. W. SIVER & ASSOCIATES, INC.**, a Florida profit corporation d/b/a **SIVER INSURANCE CONSULTANTS MANAGEMENT**, with principal offices at 801 94th Avenue North, Suite 202, St. Petersburg, Florida 33702 (the "Contractor").

WITNESSETH:

WHEREAS, on November 6, 2015, City and Contractor made and entered into City of Jacksonville Contract No. 9429-02 (the "Agreement") for the Services; and

WHEREAS, said Agreement has been amended six times previously; and

WHEREAS, said Agreement should be amended further by extending the period of service from October 1, 2023, through September 30, 2024, and by providing additional funds in the amount of $60,000, thereby increasing the maximum indebtedness by $60,000.00 to a new total maximum indebtedness not to exceed $520,000.00, with all other provisions, terms, and conditions of said Agreement remaining unchanged; now therefore

IN CONSIDERATION of the premises and of the mutual covenants and agreements hereinafter contained, and of other good and valuable consideration acknowledged by the parties to be sufficient, the parties agree as follows:

1. The above-stated recitals are accurate, true, and correct and are incorporated herein and made a part hereof by this reference.

2. Article 4 of said Agreement is hereby amended by extending the period of service from October 1, 2023, through September 30, 2024, and as amended shall read as follows:

"Article 4. Duration of Agreement/Pricing Available to Other Entities:

The term of this Agreement shall commence on October 1, 2015, and shall continue and remain in full force and effect as to all its terms, conditions, and provisions as set forth herein through September 30, 2024, unless sooner terminated as provided in **Exhibit A**. During said period of time, the Services provided hereunder shall be available to all using

During said period of time, the Services provided hereunder shall be available to all using agencies and other political subdivisions, boards, agencies, or authorities existing in Duval County that may desire to purchase the same at the contract price provided herein."

4. Paragraph 5.2 of said Agreement is hereby amended to increase the maximum indebtedness amount under the Agreement by an additional $60,000 for fiscal year 2023-2024 for a new cumulative maximum indebtedness amount not to exceed $520,000.00, and as amended shall read as follows:

"5.2. Notwithstanding any contrary provision herein or in **Exhibits A** or **B**, the maximum indebtedness of the City for all fees, reimbursable items, or other costs, and for the Services sold by Contractor pursuant to this Agreement from the Effective Date through September 30, 2024, shall be FIVE HUNDRED TWENTY THOUSAND AND NO/100 DOLLARS ($520,000.00)."

SAVE AND EXCEPT as expressly amended in and by this instrument, the provisions, terms, and conditions of said Agreement, as previously amended, shall remain unchanged and shall continue in full force and effect.

[Remainder of page left blank intentionally; signatures on following page.]

IN WITNESS WHEREOF, the parties hereto have duly executed this Seventh Amendment in triplicate the day and year first above written.

ATTEST:

By _____
James R. McCain, Jr.
Corporation Secretary

CITY OF JACKSONVILLE

By: _____
Donna Deegan, Mayor

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

WITNESS:

_____
Print Name: CHARLOTTE ERICKSON

E. W. SIVER & ASSOCIATES, INC., a Florida corporation

By: _____
Print Name: George Woods Erickson
Title: Executive Vice President

In compliance with the Ordinance Code of the City of Jacksonville, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing Agreement, and that provision has been made for the payment of the monies provided therein to be paid.

By: _____
Director of Finance
Contract 70708-21

Form Approved:

By: _____
Office of General Counsel

GC-#1593181-v1-EW_Siver_9429-02_Amd#7_Master_Casualty_Consultant.doc

City of Jacksonville, Florida

Donna Deegan, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE

July 27, 2023

The Honorable Donna Deegan, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Deegan:

Ref: P-58-15 PB#1 Piggyback of DCSB Master Casualty Consultant (Amendment No. ~~5~~ #7 contract)
Finance and Administration Department/Risk Management Division

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was **adopted:**

That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, be amended to: (i) extend the period of service from October 1, 2023, through September 30, 2024, and (ii) increase the maximum indebtedness by $60,000.00 to a not-to-exceed amount of $520,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Dustin Freeman, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee CM

APPROVED:

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

~~Lenny Curry~~ Mayor
DONNA DEEGAN

This 28th day of July, 2023

DF:ab

cc Council Auditor
James McCain, Jr., OGC
Subcommittee Members

Contract Purchase Agreement – Conversion POA-70708-21 Change Order 4

Agreement	POA-70708-21
Agreement Date	17-DEC-2020
Change Order	4
Change Order Date	01-AUG-2023
Revision	4
Agreement Amount	372,563.54 USD
Solicitation Number	P-68-15 PB#1

Sold To

City of Jacksonville
117 West Duval Street
Suite 375
JACKSONVILLE, FL 32202
US

Supplier

E.W. Buxer and Associates, Inc.
DBA Sivel Insurance Consultants
P.O. Box 21343
SAINT PETERSBURG, FL 33742

Notes

C/O to extend POS to 09/30/24 and increase max by $60,000.00 Bal prior to increase $312,563.54 Amd#8 7 contract

C/O to extend POS through 9/30/23 & increase maximum by $60,000.00. Bal before increase was $201,858.02 - Amd#2 to contract

Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
21639	Net 30	Freight Prepaid	FOB Destination	Best Way
31-Jul-2015	29-Sep-2024		Alexzandria Baker abaker@coj.netPhone 904-2558830	

This Order is subject to the General Conditions attached here to. Manufacturer's Federal excise tax exempt no 59-89-0120K Florida State sales and use tax exemption no. 85-8012621607C-8	Approved by Dustin L. Freeman, Chief of Procurement Division

DRAFT

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY ONE JACKSONVILLE

November 3, 2022

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry

Ref: P-58-15 PB#1 Piggyback of DCSB Master Casualty Consultant (Amendment #7)
Finance and Administration Department/Risk Management

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was **adopted:**

That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, be amended to ratify and confirm the actions of the parties from October 1, 2022, to date of this award and extend the period of service through September 30, 2023; and (ii) increase the maximum indebtedness by $60,000.00 to a new not-to-exceed amount of $460,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.

If the foregoing meets your approval, please affix your signature and return to my office.

Respectfully submitted,

Dustin Freeman, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 4th day of November, 2022

DF/ar

cc: Council Auditor,
James McCain, Jr., OGC
Subcommittee Members

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

ENTERED

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

August 26, 2021

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-58-15 PB#1 Piggyback of DCSB Master Casualty Consultant (Amendment No. 6)
Finance and Administration Department/Risk Management Division

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was **adopted:**

That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, be amended to: (i) extend the period of service from October 1, 2021, through September 30, 2022; and (ii) increase the maximum indebtedness by $65,000.00 to a not-to-exceed amount of $400,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

Lenny Curry, Mayor

This 27th day of August, 2021

GP: ab

cc: Council Auditor,
Harry Wilson, OGC
Subcommittee Members

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

December 10, 2020

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-58-15 PB#1 Piggyback of DCSB Master Casualty Consultant (Amendment No. 5)
Finance and Administration Department/Risk Management Division

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was **adopted:**

That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, be amended to: (i) ratify the contract from October 1, 2020 to the effective date of renewal and extend the period of service to September 30, 2021; and (ii) increase the maximum indebtedness by $65,000.00 to a not-to-exceed amount of $335,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.

If the foregoing meets your approval, please affix your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 16th day of December, 2020

GP: ab

cc Council Auditor,
Mary Staffopoulos, OGC
Subcommittee Members

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

November 14, 2019

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-58-15 PB#1 Piggyback of DCSB Master Casualty Consultant (Amendment #4)
Finance and Administration Department/Risk Management Division

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was **adopted:**

That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, is amended to: (i) ratify the contract from October 1, 2019 to the effective date of renewal and exercise the fourth & final renewal option extending the period of service through September 30, 2020, with no renewal option remaining; and (ii) the maximum indebtedness of $270,000.00 shall remain the same. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.

If the foregoing meets your approval, please affix your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 15 day of November 2019

GP: ab
cc: Council Auditor,
James McCain Jr. OGC
Melba Gray, GAD
Subcommittee Members

ENTERED

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

November 8, 2018

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-58-15 PB#1 Piggyback of DCSB Master Casualty Consultant (Amendment #3)
Finance and Administration Department/Risk Management

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was **adopted:**

That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, is amended to: (i) ratify the contract from October 1, 2018 to the effective date of renewal and exercise the ~~second~~ third of four (4) one-year renewal options extending the period of service through September 30, 2019 with ~~two~~ one (1) renewal options remaining; and (ii) increasing the maximum indebtedness by $65,000.00 to a new not-to-exceed total maximum of $270,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.

If the foregoing meets your approval, please affix your signature and return to my office.

Respectfully submitted,

For Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 8th day of Nov., 2018

GP: ab

cc: Council Auditor,
James McCain, OGC
Melba Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

ENTERED

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

March 1, 2018

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-58-15 PB#1 Piggyback of DCSB Master Casualty Consultant (Amendment #2)
Finance and Administration Department/Risk Management

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was **adopted:**

That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, is amended to: (i) ratify the contract from October 1, 2017 to effective date of renewal and exercise the second of four (4) one-year renewal options extending the period of service through September 30, 2018 with two (2) renewal options remaining; and (ii) increasing the maximum indebtedness by $65,000.00 to a new not-to-exceed total maximum of $205,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable Federal and State laws.

If the foregoing meets your approval, please affix your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 5th day of March, 2018

GP: ab

cc: Council Auditor,
Jeff Close, OGC
Melba Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

ENTERED

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

July 28, 2016

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-58-15 PB#1 Master Casualty Consulting/Employee Benefits Auditing Services (Amendment #1)
Finance and Administration Department/Risk Management

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above-referenced contract.

The following motion/recommendation was **adopted:**

That Contract No. 9429-02 with E. W. Siver & Associates d/b/a Siver Insurance Consultants Management for Master Casualty Consulting/Employees Benefits Auditing Services, is amended by (i) exercising the first of four (4) one-year renewal options extending the period of service from October 1, 2016 to September 30, 2017, with three renewals remaining at terms mutually agreeable; and (ii) increasing the maximum indebtedness by $65,000.00 to a new not-to-exceed total maximum of $140,000.00. All other terms and conditions shall remain the same. Nothing contained herein shall be amended, modified or otherwise revised without prior approval from the PSEC and the Mayor.

If the foregoing meets your approval, please affix your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 29th day of July, 2016

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

GP: ab

cc: Council Auditor,
James McCain, OGC
Philip Boston, GAD
Subcommittee Members

ENTERED

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

September 10, 2015

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-58-15 PB#1 Master Casualty Consulting/Employee Benefit Auditing Services
Department of Finance/Risk Management Division

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of reviewing a request pursuant to Section 126.309 of the Purchasing Code for the above-captioned project.

The following motion and/or recommendation was **adopted**:

That the City of Jacksonville enters into an agreement pursuant to Section 126.309 of the Purchasing Code with E. W. Siver & Associates, Inc., to perform Risk Management Consulting/Employee Benefit Auditing Services by: (i) incorporating the attached E. W. Siver & Associates Agreement Letter identified as Exhibit I; Duval County School Board Agreement # RFP 07-15/RW with applicable Attachments identified as Exhibit II; Certificate of Insurance identified as Exhibit III; Encumbrance Sheet identified as Exhibit IV; (II) providing a not-to-exceed annual maximum indebtedness to the City of $75,000.00; (iii) providing an initial period of service from October 1, 2015 to September 30, 2016, with four (4) one-year renewal options at terms mutually agreeable. All other terms and conditions are per the attached Duval County School Board Agreement # RFP 07-15/RW and the City's standard contract language unless terminated by either party, with or without cause, by giving of not less than 30 days written notice.

If the foregoing meets your approval, please affix your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

MR N.K. APPROVED:

Lenny Curry, Mayor

This 14th day of Sept, 2015

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

GP:ab

cc: Council Auditor
James McCain, OGC
Philip Boston, GAD
Subcommittee Members

ENTERED 9/8/15