SUBJECT: COJ SECURITY GUARD SERVICES AT VARIOUS CITY LOCATIONS

BID #: SC-0425-22 OPEN DATE: 8/17/2022

JACKSONVILLE PROCUREMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 44 NUMBER RECEIVED: 5 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second renewal option with one renewal option remaining with First Coast Security (Contract #72034-22). The supplier requested a 3.5% increase for price escalation based on CPI. Period of service is October 1, 2024, through September 30, 2025. Revised estimated annual expenditure amount is $7,500,000.00. Total expenditure amount not to exceed $17,346,781.42.

The funding will be encumbered by individual releases against the Purchase Order Agreement (POA), dependent on funding, the appropriate account, and fiscal year. To be executed by formal contract Amendment #2 through Office of General Counsel.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2024. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Agency Memo, Vendor Letter, Previous Awards

BUYER: LeeAnn Warchol RESPECTFULLY SUBMITTED
LEEANN WARCHOL DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF JPAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

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City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
Jacksonville.gov

A NEW DAY.

July 8, 2024

TO: **Dustin Freeman, Chief**
Procurement Division

THRU: **Nina Sickler, P.E., Director**
Department of Public Works

DocuSigned by: Nina Sickler
1EFA223D5D23487...

FROM: **Roy Birbal, Chief**
Public Buildings Division

DocuSigned by: Roy Birbal
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SUBJECT: **Renewal and Increase - POA-72034-22 Bid #SC-0425-22**
First Coast Security
Security Guard Services at Various City Locations

Agreement POA-72034-22, Bid SC-0425-22 for Security Guard Services at Various City Locations expires September 30, 2024. The Public Buildings Division would like to utilize the second of three 1-year renewal options for the period of October 1, 2024, through September 30, 2025.

First Coast Security has requested a Consumer Price Index (CPI) increase of 3.5% in accordance with Bid #SC-0425-22.

Public Buildings is also recommending the addition of Security Operations Center Operator to the contract.

The estimated annual expenditure will be $7,500,000.00. The revised not-to-exceed limit will be $17,346,781.42.

Work will be performed by purchase orders against the contract purchase agreement. Account to be determined by the building being serviced. To be executed by formal contract through Office of General Counsel.

If you have questions or need additional information regarding this request, please contact Kirah Bays 255-4342.

Attachments: Previous Award
Current COI
Suppliers Memo

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FCS
FIRST COAST SECURITY

June 20, 2024

Kirah Bays, Contract Administration Coordinator
City of Jacksonville
Department of Public Works, Public Buildings
Facility Manager
555 West 44th Street
Jacksonville, FL 32208

Re: Request for CPI Adjustment for Security Services Provided to the City of Jacksonville

Dear Ms. Bays,

We have been proudly serving the City of Jacksonville by providing top-tier security services since 2006. Our commitment to ensuring safety and protection within the community has remained unwavering throughout our partnership.

As we strive to maintain the highest standards in delivering security solutions, we find it necessary to propose a Consumer Price (CPI) adjustment to our service fees per the contract with the City of Jacksonville. This adjustment reflects the increased operational costs, including but not limited to wages, equipment, and technology upgrades, required to continue delivering the exceptional level of security services that the City of Jacksonville deserves.

Please accept this letter as our Letter of Intent to renew the above referenced contract for the period of October 1, 2024 to September 30, 2025. We accept of the terms of hourly wage increases and continuing equipment charges as negotiated through the CPI increase request process initiated in January 2024." (rates illustrated below).

Security Operations Center Dispatcher = $22.00 hourly (new position type).

Position Code	Current Bill Rate	New Bill Rate
Account Manager	$40.06	$41.46
Senior Armed Officer	$23.04	$23.85
Security Armed Officer	$21.68	$22.44
Security Unarmed Officer	$18.97	$19.63
SOC Dispatch Operator		$22.00
Equipment Charges		
Radio		$35.00
Golf Cart		$200.00
Vehicle		$507.00

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FCS
FIRST COAST SECURITY

We sincerely appreciate the opportunity to serve the City of Jacksonville and look forward to continuing our partnership.

Sincerely,

Tim Frank
CEO
First Coast Security

U.S. BUREAU OF LABOR STATISTICS

Bureau of Labor Statistics > Economic News Release

Economic News Release

CPI

Consumer Price Index News Release

Transmission of material in this release is embargoed until
8:30 a.m. (ET) Wednesday, April 10, 2024 USDL-24-0653

Technical information: (202) 691-7000 * cpi_info@bls.gov * www.bls.gov/cpi
Media contact: (202) 691-5902 * PressOffice@bls.gov

CONSUMER PRICE INDEX - MARCH 2024

The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.4 percent in March on a seasonally adjusted basis, the same increase as in February, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 3.5 percent before seasonal adjustment.

The index for shelter rose in March, as did the index for gasoline. Combined, these two indexes contributed over half of the monthly increase in the index for all items. The energy index rose 1.1 percent over the month. The food index rose 0.1 percent in March. The food at home index was unchanged, while the food away from home index rose 0.3 percent over the month.

The index for all items less food and energy rose 0.4 percent in March, as it did in each of the 2 preceding months. Indexes which increased in March include shelter, motor vehicle insurance, medical care, apparel, and personal care. The indexes for used cars and trucks, recreation, and new vehicles were among those that decreased over the month.

The all items index rose 3.5 percent for the 12 months ending March, a larger increase than the 3.2-percent increase for the 12 months ending February. The all items less food and energy index rose 3.8 percent over the last 12 months. The energy index increased 2.1 percent for the 12 months ending March, the first 12-month increase in that index since the period ending February 2023. The food index increased 2.2 percent over the last year.

Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Mar. 2024
	Sep. 2023	Oct. 2023	Nov. 2023	Dec. 2023	Jan. 2024	Feb. 2024	Mar. 2024	
All items	0.4	0.1	0.2	0.2	0.3	0.4	0.4	3.5
Food	0.2	0.3	0.2	0.2	0.4	0.0	0.1	2.2
Food at home	0.1	0.3	0.0	0.1	0.4	0.0	0.0	1.2
Food away from home(1)	0.4	0.4	0.4	0.3	0.5	0.1	0.3	4.2
Energy	1.2	-2.1	-1.6	-0.2	-0.9	2.3	1.1	2.1
Energy commodities	1.8	-4.3	-3.8	-0.7	-3.2	3.6	1.5	0.9
Gasoline (all types)	1.6	-4.3	-4.0	-0.6	-3.3	3.8	1.7	1.3
Fuel oil	6.4	-6.4	-1.1	-3.3	-4.5	1.1	-1.3	-3.7
Energy services	0.3	0.4	1.0	0.3	1.4	0.8	0.7	3.1
Electricity	0.8	0.4	1.0	0.6	1.2	0.3	0.9	5.0
Utility (piped) gas service	-1.4	0.3	1.2	-0.6	2.0	2.3	0.0	-3.2
All items less food and energy	0.3	0.2	0.3	0.3	0.4	0.4	0.4	3.8
Commodities less food and energy commodities	-0.2	0.0	-0.2	-0.1	-0.3	0.1	-0.2	-0.7
New vehicles	0.2	-0.1	0.0	0.2	0.0	-0.1	-0.2	-0.1
Used cars and trucks	-1.8	-0.4	1.4	0.6	-3.4	0.5	-1.1	-2.2
Apparel	-0.3	0.0	-0.6	0.0	-0.7	0.6	0.7	0.4
Medical care commodities(1)	-0.3	0.4	0.5	-0.1	-0.6	0.1	0.2	2.5
Services less energy services	0.5	0.3	0.5	0.4	0.7	0.5	0.5	5.4
Shelter	0.6	0.3	0.4	0.4	0.6	0.4	0.4	5.7
Transportation services	0.7	0.9	1.0	0.1	1.0	1.4	1.5	10.7
Medical care services	0.2	0.2	0.5	0.5	0.7	-0.1	0.6	2.1

Footnotes
(1) Not seasonally adjusted.

Food

The food index increased 0.1 percent in March, while the food at home index was unchanged. Both indexes

SUBJECT: **COJ SECURITY GUARD SERVICES AT VARIOUS CITY LOCATIONS**

BID #: SC-0425-22 OPEN DATE: **08/17/2022**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 44 NUMBER RECEIVED: 5 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with First Coast Security. Period of service is October 1, 2023 through September 30, 2024 with two (2) one (1) year renewal options remaining. Revised estimated annual expenditure amount is $5,100,000.00. Total expenture amount not to exceed $9,846,781.42.

The funding will be encumbered by individual releases against the Purchase Order Agreement (POA), dependent on funding, the appropriate account, and fiscal year. To be executed by formal contract through Office of General Counsel.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Agency Memo, Vendor Letter, Insurance Certificate, Previous Award

BUYER: Corey Sidlo

RESPECTFULLY SUBMITTED: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 8/24/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/29/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayo Donna Deegan
Under Au hority Of:
Executive Order No: 2023-02

SUBJECT: COJ SECURITY GUARD SERVICES AT VARIOUS CITY LOCATIONS

BID #: SC-0425-22 OPEN DATE: 08/17/2022

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 44 NUMBER RECEIVED: 5 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS: Recommend approval to accept addendum received from First Coast Security dated on 09/07/22 and waive as a minor irregularity due to it not affecting the price.

Recommend approval of award to First Coast Security as the lowest responsive responsible bidder for COJ Security Guard Services at Various City Locations. Period of service is for one (1) year with three (3) one (1) year renewal options Total estimated annual expenditure amount not to exceed $4,746,781.44

The funding will be encumbered by individual releases against the Purchase Order Agreement (POA), dependent on funding, the appropriate account, and fiscal year. To be executed by formal contract through Office of General Counsel.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, EBO Letter, Bid Tabulation, Terms and Conditions, Specification

BUYER: OLIVE WALLACE-COHEN RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/8/2022

OTHER

ACTION OF AWARDING AUTHORITY DATE 9/9/22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02