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City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: Prof Engineering Svcs - Collins Rd Reconstruction (Blanding Blvd to Pineverde Ln) Bid #P-45-19

Requested Action/Authority:

Request to add the attached Scope of Services, Exhibit C and Fee Summary, Exhibit D in the amount of $157,067.78.
See attached for details.

Justification/Explanation:

Additional services are needed to address concerns from Traffic, Maintenance, and Planning to complete the design.

Legal Contract #:	70350-23	Contract Date:	06/20/2023	Change Order/AMD #:	Amendment #1	
PO/Release #:	657447-23	Bid Date:	08/01/2024	Awarded Supplier:	Osiris 9 Consulting, Inc.	
Licenses Verified:	N/A	Effective Date:	08/01/2024	Basis of Award:	N/A	
Federally Funded:	N/A	No. of Bids:	N/A	Responses Received:	N/A	Attachments:
Solicitation:	N/A - P-45 - 19			Procurement Contract #:	POA - 70350-23	
Executed By:	Office of General Counsel					

PoP:Base:	Project Completion	Options:	N/A	Extension(s):	N/A
JSEB Rec.:	N/A	%:	N/A	Bonds Waived Pursuant To:	N/A

Fund:	32111	Center:	153101	Acct:	565031	Proj:	010203	Activity:	00000000	$	157,067.78
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 2,260,887.18	Contingent Amount:	$ 0.00	DMP/ODPO Amount:	$ 0.00

Using Agency/BU:	PWEN:ENGINEERING_AND_CONSTRUCTION_MANAGEMENT			
Concurrence:	DocuSigned by: Sheldon D. Gibbs, P.E. 843DE27A46A74CA...	Title:	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT	7/24/2024
Concurrence:	DocuSigned by: Nina Sicker 1EFA223D5D23487...	Title:	DIRECTOR OF PUBLIC WORKS	7/24/2024
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Benjamin Kemp 174B3D5CD0EE4C1...	Chief of Procurement:	DocuSigned by: B19F1D517352456...
Name:	Benjamin Kemp	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

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PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

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Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

A NEW DAY.

July 11, 2024

TO: Anna Brosche
Jacksonville Procurement Award Committee

THRU: Nina Sickler P.E., Director
Department of Public Works

FROM: Steven D. Long, Jr., P.E.
Director of Operations

Sheldon D. Gibbs, P.E.
Chief, Engineering and Construction Management

SUBJECT: Amendment 1 Contract 70350-23/ PO 657447-23 Bid P-45-19
Osiris 9 Consulting, Inc.
Prof. Engineering Svcs for Collins Road Reconstruction from Blanding Blvd to Pineverde Ln

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Additional services are needed to address concerns from Traffic, Maintenance, and Planning to complete the design. Negotiations with the consultant have resulted in the attached Scope of Services, Exhibit C and Fee summary, Exhibit D. Osiris 9 Consulting, Inc. is committed to meeting the 20% JSEB goals established for this contract. There is no rate increase with this amendment.

Accordingly, this is to recommend that Contract 70350-23, originally executed April 20, 2023, between the City and Osiris 9 Consulting, Inc., for Professional Engineering Services for Collins Road Reconstruction from Blanding Blvd. to Pineverde Lane, be amended to correct the total previously stated for the lump sum amount by $3,559.20 for miscellaneous direct costs to $1,086,472.70 and to add a not to exceed limit for Landscape Design in the amount of $29,913.00 for items included in the original contract total, but overlooked on the original award and to incorporate the attached Scope of Services, Exhibit C and Fee Summary, Exhibit D, to increase the lump sum amount for Design Services by $114,422.50, to a new lump sum amount of $1,200,895.20 and to increase the not to exceed limit for Survey by $41,583.28 to a new limit of $356,224.11, add a new not to exceed limit for Traffic Data Collection in the amount of $612.00; thereby increasing the maximum indebtedness by $157,067.78 to a new maximum of $2,260,887.18. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project should be encumbered as follows:

ACCOUNTS:		TOTAL
32111.153101.565031.010203.00000000.00000.0000000		$157,067.78

SDG/lw

Attachment: Exhibits C & D

cc: Gary Goldsberry, P.E., Engineering and Construction Management

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EXHIBIT "C"

SCOPE OF SERVICES

FOR ENGINEERING

SERVICES FOR

Supplemental

Agreement #1

Collins Road Reconstruction from Blanding Boulevard to Pineverde Lane

CITY OF JACKSONVILLE, FLORIDA

I. SCOPE OF PROJECT

Traffic Detour Study:

- Gather all available traffic information from COJ and FDOT along SR 21, US 17 and Collins Road to establish an existing condition AM and PM peak hour volumes,
- Obtain pedestrian counts in the field that are crossing the bridge,
- Conduct AM and PM peak hour field reviews, collect drone video data, download existing signal controller information. Document existing condition operations,
- Compile existing traffic information for the AM and PM peak hours,
- Develop Synchro models for the AM and PM peak hours,
- Evaluate and develop Detour condition traffic patterns and identify Origin-destination information using available probe data,
- Model Detour conditions for the AM and PM peak hours,
- Evaluate improvements that can be addressed to identified optimized operations,
- Perform Synchro analysis for the proposed improvements,
- Compile a Concept Detour Plan for discussion with COJ,
- Present the results to COJ and FDOT, and
- Develop a Draft and Final Report summarizing the analysis performed

Signal Interconnection (ITS):

- Develop a signal interconnection design between SR 21 and Whispering Pines Drive
- Compile plans for the signal interconnection
- Update Quantities for new items
- Update Cost estimate for new items

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Detour Plan:

- Analyze Detour Plan and alternatives for bridge construction and other widening scenarios
- Develop Detour Plan to route local traffic away from causeway and bridge construction
- Prepare detour and signage sheets
- Update quantities for TTCP

Additional Topographic Survey:

- Extend survey limits 340’ east of Pine Verde Blvd
- Collect information for additional specified locations
- Extend survey width to 120’ will 100’ cross sections
- Include tree survey for 6” or larger trees
- Full DTM Model for Microstation ORD

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EXHIBIT D

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project Collins Road Widening from Blanding Blvd to Pineverde Ln Orignal Contract	**2. Proposal No. / Contract No.** P-45-19 / TBD
3. Name of Consultant Osiris 9 Consulting	**4. Date of Proposal** July 9, 2024

PART II - LABOR RELATED COSTS

5. Direct Labor (Limiting Amount)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Engineer	$ 104.00	28	$ 2,912.00	
Project Manager	$ 90.00	81	$ 7,290.00	
Senior Engineer	$ 78.50	162	$ 12,717.00	
Senior Designer	$ 63.00	43	$ 2,709.00	
GIS Specialist	$ 43.00	11	$ 473.00	
Design Engineer	$ 47.50	135	$ 6,412.50	
Designer	$ 32.00	54	$ 1,728.00	
Design Intern	$ 16.00	27	$ 432.00	
TOTAL DIRECT LABOR	$ 64.09	541		$ 34,673.50
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	200.00 % x Total Direct Labor			$ 69,347.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				**$ 104,020.50**
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$ 10,402.00

PART III - OTHER COSTS

9. Miscellaneous Direct Costs (Lump Sum)		
Printing	$ 250.00	
Transportation & Shipping	$ 200.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$ 450.00
10. SUBCONTRACTS (Lump Sum)		
	$	
LUMP SUM SUB-CONTRACT SUB-TOTAL		$ -
TOTAL LUMP SUM SERVICES		$ 114,872.50
11. REIMBURSABLE/NOT TO EXCEED SUBCONTRACT & CONSULTANT EXPENSES		
	$	
Subcontracts		
- Peggy Malone & Associates (Traffic Data Collection)	$ 612.00	
- Smith Surveying (Surveying and Mapping)	$ 41,583.28	
	$	
	$	
	$	
	$	
	$	
SUB-TOTAL REIMBURSABLE SUBCONTRACTS & EXPENSES		$ 42,195.28

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	**$ 157,067.78**
12. TOTAL PRIOR CONTRACT AMOUNT	$2,103,819.40
TOTAL AMENDED CONTRACT AMOUNT	**$ 2,260,887.18**

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EXHIBIT D

SMITH SURVEYING GROUP

April 11, 2024

Walter J. Nemecek III, VP PE
Osiris 9 Consulting
10199 Southside Boulevard, Suite 104
Jacksonville, Florida 32256

Re: Collins Road Kayak Launch and Additional Topographic and Tree Survey Proposal

Dear Walter:

Pursuant to your request and on behalf of the firm, we are pleased to submit our proposal for our services on the above referenced project. We are confident that our survey product will be an asset to your design activities. Based on our telephone conversation, a review of our records and a personal walk over of the site, we are pleased to offer the following scope of work and fee proposal for your review and approval:

SCOPE OF WORK:

TASK 1. Prepare a Topographic and Tree Survey of Collins Road along the public rights-of-way (see attachment A) for a project length of approximately 3780 feet. Also an additional 340 foot extension area east of Pine Verde Blvd. to include North Edge of Pavement to the south R/W of Collins Road. Additional monumentation will be included. Survey corridor width will be 120 feet total, cross sections will be on 100 foot stations. Our survey effort will include topographic and tree survey of all trees 6 inches and larger. All hardscape including driveways, sidewalks, hedges, landscape planters and ornamental shrubs will be located. All topographic features including storm, sanitary, ditches, and other physical features will be included. All above ground visible evidence of utilities will be located. **One pond site of two acres has been credited for $5000.00.** A full DTM model and Bridge survey will be done. The route survey shall be utilized for the purposes of a civil engineering design survey for the widening of Collins Rd. Smith Surveying Group will locate all designations and SUE test holes. Elevations and surface features will be gathered per the specifications from Osiris 9 Consulting.

Field Crew:	140 hours @ $186.51hr.:	$ 26,111.40
CADD Technician:	65 hours @ $ 124.99hr.	$ 8,124.35
Principal	2 hours @ $ 194.48	$ 388.96
Project Manager	3 hours @ $ 186.51	$ 559.53
PSM:	2 hours @ $ 154.50	$ 309.00
Administration	2 hours @ $ 45.02	$ 90.04
TASK 3		
DRMP ORD File conversion		$ 6,000.00
Total Estimated Fee		**$ 41,583.28**

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Deliverables will be in CAD Civil 3-D 2015 and Microstation ORD file as requested from Osiris 9 Consulting. Horizontal datum shall be referenced to State Plane Coordinates (NAD 83/90) for the State of Florida and vertical datum shall be referenced to NAVD 1988 from a published governmental Bench Mark. Location of underground utility services will be performed by others as a subcontractor to the CLIENT.

Tree identifications performed in conjunction with a request for tree locations will be identified as to species to the best of our knowledge and belief; however, Smith Surveying Group will assume no liability, expressed or implied, for the correctness of said species identification. Tree locations will be provided within the existing R/W for all trees 6" DBH and larger. Jurisdictional wetlands, if any, will be located from field points as established by others and at an additional fee of $1.00/ft. as measured from point to point.

We anticipate delivery of the preliminary Topographic product within **75-95 days** from receipt of written Notice To Proceed, weather and site conditions permitting. Final deliverables shall be two (2) signed and sealed prints, and an electronic drawing file, if requested. Additional sealed copies may be furnished at a nominal charge, if requested. We are ready to begin our services immediately upon receipt of Notification to Proceed. Our fees for the above services will be as noted on the attached man hour estimate; estimated fees will not be exceeded without prior written authorization from the CLIENT. We shall invoice you on a monthly progressive billing cycle for the to-date percent complete and we will expect full payment for each monthly invoice within 10 days from the date of the respective invoice.

This scope of work is for a "one time" performance of the services as outlined herein; any survey points that are destroyed or lost due to construction activities, vandalism, acts of God, etc. that require replacement shall be replaced at CLIENT's expense and upon your authorization. Should the scope of work be changed by CLIENT either in writing or verbally, CLIENT agrees to pay Smith Surveying Group for any additional work involved in said changes at our Standard Billing Rates, unless a supplemental contract is agreed to and executed by both parties prior to the commencement of the changes. In the event all or a portion of the work prepared or partially prepared by our firm be suspended, abandoned, or terminated by CLIENT or others, CLIENT shall pay Smith Surveying Group for all fees, charges and services provided for the project, not exceeding any contractual limits specified herein.

Smith Surveying Group will not be liable for damages resulting from the actions or inactions of any regulatory or governmental agencies, and shall only act as an advisor on behalf of CLIENT in all governmental relations. All original papers, documents and all work product and copies thereof, produced as a result of or incidental to this contract shall remain the property of Smith Surveying Group. CLIENT agrees to grant us the right to assign without notice this agreement or any part thereof as we shall deem necessary for the completion of this project. We agree not to unreasonably damage the subject property, but CLIENT agrees to grant Smith Surveying Group the right to cut bushes and trees and to remove other objects interfering with our work as necessary in the performance of our work.

CLIENT further agrees that the standard of care for Smith Surveying Group's performance under this contract shall be the ordinary and reasonable duty and care associated with this type of work in the community of Jacksonville, Florida and that the proper venue for litigation of any cause of action hereto shall be that court of jurisdiction in Jacksonville, Florida. Should litigation be necessary to enforce any term of this agreement or any cause of action related thereto, then all litigation and collection expenses, witness fees, court costs and reasonable attorney's fees for Smith Surveying Group, shall be paid by the addressee. It is further understood and agreed that this contract is between Smith Surveying Group and the addressee only, and payment to Smith Surveying Group shall not be contingent on payment(s) from a third party.

This agreement supersedes any prior agreement, either expressed or implied, between the parties and that the terms and conditions stated herein constitute the full and complete agreement between the

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parties and no change or amendment thereof shall be effective except as agreed to in writing by both parties. If the above conditions are acceptable to CLIENT, please indicate your acknowledgment and agreement by executing this proposal in the space provided below.

Once again, we appreciate this opportunity to submit this proposal to you and we look forward to hearing from you in the near future. If you have any questions, please do not hesitate to call me personally.

Smith Surveying Group, LLC

Thomas J Smith, PSM
President

Accepted By:_____
Printed Name:_____
Date:_____

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EXHIBIT D

PEGGY MALONE & ASSOCIATES
TRAFFIC DATA COLLECTION
DBE Certified in: FL, GA, VA & MD

PRICE QUOTE

Quote # : Q24-126
Date: April 11, 2024
Expiration Date: October 11, 2024
Client: Osiris 9
Contact: Satya Kolluru
E-mail: satya.kolluru@osiris9.com
State: FL

Client Phone # (904) 614-8103
Job Description:

Collins Rd at the bridge E/O Blanding Blvd

COJ Traffic Studies & Other Eng Services
#P-16-21

Type of count	Unit Price	# Units	Total
12 Hour Turning Movement Count 1 Person	$612.00	1	$612.00
(Weekday 7AM-7PM, separate cars/trucks/peds/bikes)			
Sites:			
kmz attached			

Note: Additional fees may apply if permits are needed.

GRAND TOTAL **$612.00**

Sophia Williams

Sophia Williams, President

4/11/2024

Date

Important Notice: Pricing valid for quantities shown until expiration date.

14286 Beach Blvd. Ste 19-345; Jacksonville FL 32250; Phone: 904-992-8072; Fax: 904-223-0021