Docusign Envelope ID: 41214377-01A0-4E0C-9AA7-8ED036B76510

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: Improper Purchase - Jacksonville Baseball LLC Lost Revenue Compensation

Requested Action/Authority:

The Office of Sports and Entertainment respectfully requests approval to pay two (2) invoices: 050324 for $51,961.00 (Ticket Package) and 050424 for $51,961.00 (Promo/Marketing Activities) for a Total Cost of $103,922.00.

Justification/Explanation:

The COJ and Jacksonville Baseball, LLC have mutually agreed that COJ compensate Jacksonville Baseball LLC for lost revenue potential in the amount of $103,922. The Jacksonville Baseball, LLC has provided the COJ in return: enhanced Promotional & Marketing Activities (Invoice 050424), as well as an additional ticketing partnership package (Invoice 050324).

Legal Contract #:	na	Contract Date:		Change Order/AMD #:	na	
PO/Release #:	na	Bid Date:		Awarded Supplier:	na	
Licenses Verified:	N/A	Effective Date:		Basis of Award:	N/A	
Federally Funded:	N/A	No. Invited:	na	Responses Received:	N/A	Attachments:
Solicitation:	N/A - na - N/A			Procurement Contract #:	N/A - na	
Executed By:	N/A					

PoP:Base:	N/A	Options:		Extension(s):	N/A
JSEB Rec.:	N/A	%:	N/A	Bonds Waived Pursuant To:	N/A

Fund:	00113	Center:	133101	Acct:	549021	Proj:	000000	Activity:	00001338	$	103922.00
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 0	Contingent Amount:	$ 0	DMP/ODPO Amount:	$ 0

Using Agency/BU:	SPET:SPORTS_AND_ENTERTAINMENT			
Concurrence:	Signed by: Alston, Alexander A122A08F5BBD491...	Title:	ACTING SPORTS AND ENTERTAINMENT OFFICER	8/20/2024
Concurrence:		Title:		
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Warchol, LeeAnn - AFPS 72F42AB443D04B7...	Chief of Procurement:	DocuSigned by: B19F1D517352456... 8/23/2024
Name:	Warchol, LeeAnn - AFPS	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

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PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

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Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Office of Sports & Entertainment
214 N. Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-5422
www.specialevents.coj.net

August 20, 2024

To: Dustin Freeman, Division Chief
Procurement Division

From: Alex Alston, Director
Office of Sports and Entertainment

Subject: Improper Purchase –Jacksonville Baseball, LLC

The Office of Sports and Entertainment respectfully requests The Procurement Division authorize payment of two (2) invoices: 050324 for $51,961 (Ticket Package) and 050424 for $51,961 (Promo/Marketing Activities) for a Total Cost of $103,922.00.

The invoices are in connection to Jacksonville Baseball, LLC lost revenue potential compensation due to event scheduling conflicts.

COJ and Jacksonville Baseball, LLC intend that the invoices set forth will relieve comparable lost revenue potential over the May 3-4, 2024 scheduling conflicts. Jacksonville Baseball, LLC elected to move scheduled Jumbo Shrimp games on May 3rd & 4th 2024 from evening games to 1:05 pm (mid-day games) due to the Stadium Concert scheduled on the same evenings. Jacksonville Baseball implemented these changes due to the heavier traffic and parking expectations in relation to the Stadium Concerts. Revenue expectation for an evening game versus a mid-day game result in significantly less revenues.

The COJ and Jacksonville Baseball, LLC have mutually agreed that COJ compensate Jacksonville Baseball LLC for lost revenue potential in the amount of $103,922. The Jacksonville Baseball, LLC has provided the COJ in return: enhanced Promotional & Marketing Activities (Invoice 050424), as well as an additional ticketing partnership package (Invoice 050324).

To prevent improper purchases in the future, the requirement that a valid purchasing tool must be in place prior to requesting goods/services has been reinforced to all appropriate staff in the Office Sports and Entertainment.

Funding Source: BT from 00113.133101.544020.000000.00001328.00000.0000000 to 00113.133101.549021.000000.00001338.00000.0000000 for NON-PO payment request.

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Jacksonville Baseball LLC
301 A. Philip Randolph Blvd.
Jacksonville, FL 32202
USA

Voice: 904-224-8532

INVOICE

Invoice Number: 050424
Invoice Date: May 14, 2024
Page: 1

Bill To:
City of Jacksonville, Office of Sports & Entertainment Attn: Alex Alston 214 N. Hogan St 4th Floor Jacksonville, FL 32202

For ACH Payment:
Account Name: Jacksonville Baseball, LLC Routing: 263079043 Account Number: 1300000211062

Customer ID		Payment Terms	
COJ S&E		Net 1st of Next Month	
Sales Rep ID			**Due Date**
			6/1/24

Quantity	Description	Unit Price	Amount
	2024 Season Partnership - Promotional/Marketing Activities		51,961.00

Subtotal	51,961.00
Sales Tax	
Total Invoice Amount	51,961.00
Payment/Credit Applied	
TOTAL	**51,961.00**

Check/Credit Memo No:

Docusign Envelope ID: 41214377-01A0-4E0C-9AA7-8ED036B76510

Jacksonville Baseball LLC
301 A. Philip Randolph Blvd.
Jacksonville, FL 32202
USA

Voice: 904-224-8532

INVOICE

Invoice Number: 050324
Invoice Date: May 14, 2024
Page: 1

Bill To:
City of Jacksonville, Office of Sports & Entertainment Attn: Alex Alston 214 N. Hogan St 4th Floor Jacksonville, FL 32202

For ACH Payment:
Account Name: Jacksonville Baseball, LLC Routing: 263079043 Account Number: 1300000211062

Customer ID		Payment Terms	
COJ S&E		Net 1st of Next Month	
Sales Rep ID			**Due Date**
			6/1/24

Quantity	Description	Unit Price	Amount
	2024 Season Partnership Ticket Packages		51,961.00

Subtotal	51,961.00
Sales Tax	
Total Invoice Amount	51,961.00
Payment/Credit Applied	
TOTAL	**51,961.00**

Check/Credit Memo No: