Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: Temporary Day Labor Services - Bid #SC-0111-21

Requested Action/Authority:

Requesting an increase of $405,000.00 in the NTE for the remainder of the current contract period expiring September 30, 2024.

Justification/Explanation:

The additional funds are needed to cover expenses incurred during FY24.

Legal Contract #:	N/A	Contract Date:	07/21/2021	Change Order/AMD #:	Change Order #8	
PO/Release #:	665295-24	Bid Date:	06/09/2021	Awarded Supplier:	Harris Ventures	
Licenses Verified:	N/A	Effective Date:	08/08/2024	Basis of Award:	LPTA	
Federally Funded:	No	No. Invited:	4	Responses Received:	4	Attachments:
Solicitation:	N/A - SC-0111 - 21			Procurement Contract #:	POA - 71111-21	
Executed By:	Procurement					

PoP:Base:	1 year	Options:	3	Extension(s):	N/A
JSEB Rec.:	N/A	%:	N/A	Bonds Waived Pursuant To:	N/A

Fund:	43101	Center:	157008	Acct:	549040	Proj:	000000	Activity:	00000000	$	405,000.00
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 2,525,000.00	Contingent Amount:	$ 0	DMP/ODPO Amount:	$ 0

Using Agency/BU:	PWSW:SOLID_WASTE			
Concurrence:	Signed by: Williams, Wilfred 2F1C3BA2BC9346F...	Title:	CHIEF OF SOLID WASTE DIVISION	8/3/2024
Concurrence:	DocuSigned by: Nina Sicker 1EFA223D5D23487...	Title:	DIRECTOR OF PUBLIC WORKS	8/7/2024
Concurrence:		Title:		
Concurrence:		Title:		

Initial DT

Initial DT

Procurement Analyst/Buyer:	Signed by: Benjamin Kemp 17483D5CD0EE4C1...	Chief of Procurement:	DocuSigned by: B19F1D517352456...
Name:	Benjamin Kemp	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

A NEW DAY

TO: Dustin L. Freeman
Chief of Procurement

THRU: Nina Sickler, P. E.,
Director Department of Public Works

FROM: Will Williams, M.B.A.
Chief of Solid Waste Division

DATE: July 25, 2024

SUBJECT: Request for Increase of Award Harris Ventures, Inc. dba Staff Zone
Bid No. SC-0111-21
Bid Date: June 09, 2021
Funding Account: 43101.157008.549040.000000.00000000.00000.0000000

The Solid Waste Division respectfully requests an increase in the amount of $405,000 to the award (POA-71111-21) of SC-0111-21 with Harris Ventures, Inc. The additional funds are needed to cover expenses for the remainder of the fiscal year. The new total revised not to exceed amount will be $2,525,000.00. Funding is available from 43101.157008.549040.000000.00000000.00000. Payment will be processed by purchase order 665295-24.

Please advise when this item will be on the Awards Agenda so appropriate personnel can be in attendance.

Your assistance in this matter is appreciated. If you have any questions concerning this matter, please do not hesitate to contact me at 255-7512.

ACCOUNT	AMOUNT
43101.157008.549040.000000.00000000.00000.0000000	$405,000.00

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

3

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21 **OPEN DATE: 2021-06-09**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 4 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third and final renewal option with Harris Ventures, Inc. dba Staff Zone, and increase the annual expenditure amount to $500,000.00. Period of service is October 1, 2023, through September 30, 2024, with zero renewal options remaining. Total revised expenditure amount not-to-exceed $2,120,000.00.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Funding Source: 43101.157008.549040.000000.00000000.00000 – To be encumbered by Purchase Order

ATTACHMENTS: Recommendation Memo, Supplier Letter, Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Corey Sidlo
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Michael Pickney, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/7/2023

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 9/7/2023

APPROVED ✓ DISAPPROVED _____

OTHER _____

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SIGNATURE OF AUTHENTICATION _____

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Dustin L. Freeman
Chief of Procurement Division

THRU: Steven D. Long, Jr., P. E.,
Director Department of Public Works

FROM: Michael Pinckney
Chief of Solid Waste Division

DATE: August 10, 2023

SUBJECT: Award Renewal Request: Harris Ventures, Inc. dba Staff Zone
SC-0111-21

The Solid Waste Division respectfully requests to exercise the final one (1) year renewal option for SC-0111-21 with Harris Ventures Inc. dba Staff Zone from October 1, 2023 through September 30, 2024 with the annual expenditure amount of $500,000.00. The new total revised not to exceed amount will be $2,120,000.00. Funding for fiscal year 2023-2024 will be available from 43101.157008.549040.000000.00000000.00000. Payment will be processed by purchase orders under POA-71111-21.

Additionally, the supplier has requested an industry wide rate increase pursuant to Item Number 9 Escalation/De-Escalation of SC-0111-21. Solid Waste Division and the supplier are in agreement with the new proposed rate and all terms and conditions of the contract.

Please advise when this item will be on the Awards agenda so appropriate personnel can be in attendance.

Your assistance in this matter is appreciated. If you have any questions concerning this matter, please do not hesitate to contact me at 255-7512.

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

STAFF ZONE

August 18, 2023

To: Nickii Brookins
City of Jacksonville

Re: Contract 648996-23

Good Morning

Please accept this letter as our explanction of new bill rate of $21.49 per hour effective 10/1/23. This is due to the State of Florida mandated minimum wage increase.

We look forward to continuing our long business relationship.

Please let me know it there are any questions or concerns.

Regards,

Costa DeLuca

Costa DeLuca
Vice President
Harris Ventures Inc dba Staff Zone
843-297-1376

863 Holcomb Bridge Road
Roswell, GA 30076
Phone: 770-645-6134
Fax: 770-645-6142

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

5. **PRE-BID CONFERENCE**

N/A

6. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. The City reserves the right to add or delete items during the contract period. The City will order on an as needed basis.

8. **DELIVERY**

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following. purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price. and unit of measure.

9. **ESCALATION/DE-ESCALATION**

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. **PRICES**

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

11. **PICK UP AND RETURNS**

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. **COMPLIANCE WITH SPECIFICATIONS**

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item Multiple offerings. alternates (unless stated) and or stipulations may be cause for bid rejection Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21 **OPEN DATE: 2021-06-09**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 4 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Harris Ventures, Inc. dba Staff Zone (POA-71111-21), in the amount $150,000.00 to cover expenses for the remainder of the fiscal year. The revised not-to-exceed amount is $1,620,000.00.

This award is to be funded from 43101.157008.549040.000000.00000000.00000 and processed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award

ANALYST: JACLYN STAMOS **RESPECTFULLY SUBMITTED** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 3/9/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/9/23

APPROVED ✓ DISAPPROVED

OTHER

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SIGNATURE OF AUTHENTICATION

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21 **OPEN DATE: 2021-06-09**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 4 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second of three (3) one year renewal option with Harris Ventures, Inc. dba Staff Zone (POA-71111-21) for Temporary Day Labor Services – Rebid for the Solid Waste Division. Period of service is from October 1, 2022 through September 30, 2023. Total annual not to exceed expenditure is $440,000.00. Total revised not-to-exceed expenditure is $1,470,000.00.

Additionally, Harris Ventures, Inc. dba Staff Zone has requested an industry-wide rate increase of 5% from $19.98 to $20.98 pursuant to item 9 Escalation/De-escalation.

This award is to be funded from 43101.157008.549040.000000.00000000.00000.0000000 and processed by individual Purchase Orders.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Awards

ANALYST: _____ OLIVE WALLACE-COHEN **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/8/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/9/22

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019 02

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21 **OPEN DATE:** 2021-06-09

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED** 4 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Harris Ventures Inc dba Staff Zone (POA-71111-21) by $125,000 00 to cover expenses for the remainder of the fiscal year The revised not-to-exceed amount is $1,030,000.00.

This award is to be funded from 43101 157008 549040 000000 00000000 00000.0000000 and processed by individual Purchase Orders

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: OLIVE WALLACE-COHEN **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 **MEMBERS DISAPPROVING** 0 **DATE** 8/25/2022

OTHER

ACTION OF AWARDING AUTHORITY **DATE** 8/29/22

APPROVED ✓ **DISAPPROVED**

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No 2019-02

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21 OPEN DATE: 2021-06-09

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED 4 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Harris Ventures Inc dba Staff Zone (POA-71111-21) by $150,000 00 to cover expenses for the remainder of the fiscal year The revised not-to-exceed amount is $905,000 00

This award is to be funded from 43101.157008.549040 000000 00000000 00000.0000000 and processed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: OLIVE WALLACE-COHEN RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 6/9/2022

OTHER

ACTION OF AWARDING AUTHORITY DATE 6/10/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21 OPEN DATE: 2021-06-09

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE - FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED 4 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Harris Ventures, Inc dba Staff Zone (POA-71111-21) by $125,000 00 to cover expenses for the remainder of the fiscal year The revised not-to-exceed amount is $755,000.00.

This award is to be funded from 43101.157008.549040 000000 00000000 00000 and processed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor's Letter, Previous Awards

ANALYST: BRYAN MATUS RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 1/20/2022

Teresa R. Eidson

OTHER

ACTION OF AWARDING AUTHORITY DATE 1-21-22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Susan Hughes
Chief Administrative Officer
For. Mayor Lenny Curry
Under Authority of.
Executive Order No 2019-02

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21

OPEN DATE: 2021-06-09

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE-FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 4 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option to Harris Ventures, Inc dba Staff Zone, and increase the annual expenditure amount to $315,000.00. Period of service will be ratified from October 1, 2021 through September 30, 2022, with two (2) one (1) year renewal options remaining. Total revised expenditure amount not-to-exceed $630,000.00.

This award is to be funded from 43101 157008 540040 000000 00000000 00000 and processed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor's Letter, Previous Award

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GOAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 10/14/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 10-15-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

Docusign Envelope ID: 9B4036AB-49DB-403B-926F-65242E77069E

SUBJECT: TEMPORARY DAY LABOR SERVICES-RE-BID

BID #: SC-0111-21 **OPEN DATE: 2021-06-09**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE- FROM JULY 21, 2021 THROUGH SEPTEMBER 30, 2021 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (4) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject A2Z Staffing Solutions, LLC, due to company does not meet the minimum requirements, per the Terms and Conditions item (4) (d) not being in business a minimum of thirty-six (36) months and does not have a minimum of twenty (20) months experience providing temporary day labor services.

Recommend approval of award to Harris Ventures, Inc. dba Staff Zone, in the annual estimated expenditure amount of $315,000.00. Period of service will be from July 21, 2021 through September 30, 2021, with three (3) one (1) year renewal options.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Vendor Rejection/Email Confirmation, Terms and Conditions

ANALYST: Marilyn Laidler MARILYN LAIDLER **RESPECTFULLY SUBMITTED** Gregory Pease GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/25/2021

Teresa R. Eilbeck _____ OTHER: _____

Melinda Reed _____

[illegible] _____

ACTION OF AWARDING AUTHORITY DATE 6/28/21

MK APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No: 2019-02