SUBJECT: ASPHALTIC MATERIALS

BID #: SC-0546-16 **OPEN DATE: 2016-09-14**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY AND STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Preferred Materials, Inc., for the purchase of asphaltic materials for the Right of Way and Stormwater Maintenance Division. Period of service is October 1, 2016 through September 30, 2017 with two (2) one (1) year renewal options. Total not-to-exceed amount of $150,000.00.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Funding for this award to be encumbered account PWGM011-05215 and to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions

ANALYST: _____ SBD
CHELSEY RENFROE

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Steven D. Long Jr., P.E., Chief of Right of Way and Stormwater Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

DEPARTMENT OF PUBLIC WORKS

Jacksonville
Where Florida Begins.

September 16, 2016

MEMORANDUM

TO: Chelsey Renfroe,
Purchasing Analyst

THRU: John P. Pappas, P.E.
Director of Public Works

FROM: Steven D. Long Jr., P. E., Chief
Right of Way and Stormwater Maintenance Division

SUBJECT: Recommend To Award (asphaltic materials)
Preferred Materials Inc.
Bid#SC-0546-16

Please be advised that the Right of Way & Stormwater Maintenance Division of the Public Works Department has reviewed bid SC-0546-16. We have determined that Preferred Materials Inc. has submitted the lowest correct bid proposal. We recommend that this award go to Preferred Materials Inc. for asphaltic materials. The estimated annual expenditure will be $150,000.00 with a do not exceed limit of $150,000.00. A blanket order will be issued for this amount from index code PWGM011, sub-object 05215 general fund, as funds become available.

SDL/mj

609 St. Johns Bluff Road North Jacksonville, FL 32225 Phone: 904.472-2867 Fax: 904.472-2880 www.coj.net

N2

Title: ASPHALTIC MATERIALS
Bid # SC-0546-16
Bid Date: 9/14/16
Buyer: Chelsey Renfroe
No. Invited: 4 **No. Received:** 2 **No Bids:** 0
Recorded By: Gail Sampson 9/14/2016 Date

ITEM	DESCRIPTION	Est. QTY	UoM	PREFERRED MATERIALS, INC. UNIT PRICE	PREFERRED MATERIALS, INC. EXTENDED TOTAL	DUVAL ASPHALT PRODUCTS, INC. UNIT PRICE	DUVAL ASPHALT PRODUCTS, INC. EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	ASPHALTIC MIXTURE	7500	TONS	$63.00	$472,500.00	$71.75	$538,125.00		
2	EMULSIFIED ASPHALT - 5 GALLON PAILS	800	GALLON PAILS	$55.00	$44,000.00	$55.00	$44,000.00		
			TOTAL:	$516,500.00		$582,125.00			
			TYPE OF ASPHALTIC MIXTURE OFFERED:	~~9.5 recycled~~		SIII & SP 9.5			
			TYPE OF EMULSIFIED ASPHALT OFFERED:	NTSS1-HM (RTS)		TRACKLESS			
			LOCATION OF ASPHALT PLANT(S) LOCATED IN DUVAL COUNTY AREA:	10420 New Berlin Road and 6699 Colray Court Jacksomville, Florida		6820 W. 12 Street and 7544 Phillips Hwy. Jacksoncille, Florida			
			TERMS:	NOT STATED		NOT STATED			
			DELIVERY:	2 BUSINESS DAYS		1 BUSINESS DAYS			
			CONFLICT OF INTEREST:	YES		YES			
			ADDENDUMS	N/A		N/A			
			NOTES:						

TERMS AND CONDITIONS

ASPHALTIC MATERIALS

SCOPE
The Right of Way & Stormwater Maintenance Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for furnishing Asphalt for use by each of the Maintenance Areas of the City of Jacksonville's Right of Way and Stormwater Maintenance Division.

AWARD
Award will be ALL OR NONE to the lowest responsive, responsible bidder. Bidders must bid on all items in a group to be considered for award. ALL awards are subject to the availability of funds. On the bid proposal form include only the asphaltic mixture type, unit price, the extended total price, and the address that will be the pick-up location closest to the City supply yard for that area.

TERM OF AGREEMENT
The term of this agreement is October 1, 2016 through September 31, 2017, with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

STATE CONTRACTS
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

ESCALATION/DE-ESCALATION
All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

PRICES
All unit prices shall include equipment, supplies, fuel, accessories, and workers needed for the operation of these services and delivery to the location(s) as outlined in the bid documents. In case of errors, unit prices will govern. Proposals in which the prices obviously are unbalanced will be rejected.

MATERIAL PICK-UP
The approved vendor will have the materials available for pick-up on a daily basis at the locations provided within Duval County. The vender is responsible for loading the material onto a City truck. A delivery ticket will be created showing the delivered weight of asphalt picked up by the City employee. The City employee will sign the ticket.

A packing list shall accompany all pick-ups, which shall indicate, at a minimum, the following; purchase order

number, item number and description, date of shipment, quantity ordered and picked-up, unit prices, and unit of measure.

The Right of Way and Stormwater Maintenance Areas are located as follows:

- *East Maintenance Area - 609 St. Johns Bluff Road N., Jacksonville FL 32225*
- *West Maintenance Area - 2639 West 1st Street, Jacksonville FL 32254*
- *North Maintenance Area - 4767 Moncrief Road, Jacksonville FL 32208*
- *South Maintenance Area - 2915 Parental Home Road, Jacksonville FL 32216*

PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the delivery is not of acceptable quality and not in accordance with the bid specifications established. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

SUPPLIER ACCESSIBILITY

The City or its representative must able to contact, during normal business hours, by telephone or email any suppliers providing goods or services to the city or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

QWS3270X 9/23/2016 11:21 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 09/23/2016
LINK TO: ACCOUNT SUMMARY INQUIRY 11:21 AM

FISCAL MO/YEAR : 12 2016 CURRENCY CODE :
INDEX CODE : PWGM011 R-O-W AND STORMWATER MAINTENANCE
SUBOBJECT : 05215 REPAIR AND MAINTENANCE SUPPLIES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	SEPT 2016	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	333,098.85	333,098.85
EXPENDITURES	13,197.83	258,823.39	258,823.39
ENCUMBRANCES	-676.22	72,093.24	72,093.24
PRE-ENCUMBRANCES	947.72	947.72	947.72
REMAINING BALANCE	-13,469.33	1,234.50	1,234.50

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND