SUBJECT: **JOB ORDER CONTRACTING FOR VARIOUS CITY OWNED FACILITIES**

BID# CP-0050-14 OPEN DATE: **2014-02-26**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
MULTI-STEP CONSTRUCTION

AGENCY: **PUBLIC WORKS**

BASIS OF AWARD: **LOWEST RESPONSIVE, RESPONSIBLE BIDDER FOR COEFFICIENT**

NUMBER OF BIDS INVITED **11** NUMBER RECEIVED **6** OTHER **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid for Part II-(Pricing) was awarded on 04/18/14 to Warden Construction (contract #9990) in the amount of $2,000,000.00; 1st Renewal Option awarded on 04/16/16 in the amount of $1,000,000.00.

Recommend approval to utilize the Second Renewal option with Warden Construction Corporation in the annual expenditure amount of $1,000,000.00, per Amendment 3 revision to Section 31.7. Period of Service will be from date of award through April 18, 2017, with one (1) renewal option remaining. Revised total award amount not-to-exceed $4,000,000.00.
Funding will be encumbered by issuance of individual purchase orders from various accounts dependent upon the building being serviced. To be executed by contract amendment #2 through Office of General Counsel.

Attachments: Recommendation Memo, Addendum 3, Vendor Letter, Previous Awards

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Luis F. Flores, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

PUBLIC BUILDINGS DIVISION

Jacksonville
Where Florida Begins.

September 19, 2016

MEMORANDUM

TO: **Gregory W. Pease**
Chief, Procurement Division

THRU: **John P. Pappas, P. E., Director**

FROM: **Luis F. Flores, Chief**

SUBJECT: **BID No. CP-0050-14 JOB ORDER CONTRACTING FOR VARIOUS CITY OWNED FACILITIES – RENEWAL**

The Public Buildings Division recommends approval to renew Bid No. CP-0050-14 Job Order Contracting for Various City Owned Facilities with Warden Construction Corporation to continue providing job order contracting for various city owned facilities.

Approval to renew will utilize the second of three renewal options as specified in Section 31.7 as amended in Addendum No. 3.

The renewal amount will be $1,000,000.00. The revised total contract amount will be $4,000,000.00.

This additional money will be encumbered by individual releases against the master blanket, dependent on funding and the appropriate account for the building for which the services are required.

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have questions or need additional information regarding this request, please contact Luis Flores at 630-5431.

Attachments: Previous Awards

cc: Annette Leslie-Burney, Purchasing Analyst
Nicholas Zelaya, Finance and Energy Conservation Coordinator
Ann Brackin, Engineering Contracts Specialist

N2

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

ADDENDUM NO.	THREE (3)
BID NUMBER	CP-0050-14
TITLE OF BID	JOB ORDER CONTRACTING FOR VARIOUS CITY OWNED FACILITES
OPENING TIME AND DATE	2:00 P.M.; FEBRUARY 19, 2014

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

PURPOSE OF THIS ADDENDUM IS TO RESPONSE TO VENDOR QUESTIONS RECEIVED AND EXTEND BID OPENING DATE:

THE BID OPENING DATE HAS BEEN CHANGED FROM WEDNESDAY, FEBRUARY 19, 2014 TO WEDNESDAY, FEBRUARY 26, 2014 AT 2PM.

QUESTION:
1) Invitation to submit multi step sealed bid (very first page of the RFP, page 1-1), item e. states that "Bidder must have successfully ... each in excess of $50,000 ... Submit copies of the contracts". Please verify that this is task orders and that the City would accept enough project and client reference information for the City to verify our experience. If we are to submit copies of the contract, it would take more paper than the City reviewers would likely want to go through. (You had suggested that you would work with RS Means to develop a list of questions or a form.)

ANSWER:
While copies of contracts are still acceptable, the alternative proposed is acceptable too. Bidders may submit a one-page fact sheet for each of their three (3) projects to include:
Name of Building Where Work Performed:
Address of Building Where Work Performed:
Project Owner:
Owner's Representative:
Owner Rep's Phone Number and E-Mail Address:
Value of Contract:
Date the Work Started:
Date the Work Completed:
Detailed Description of the Work:
Was Work Completed By Contractual Deadline?:

QUESTION:
2) Section 31, Special Conditions, subsection 31.13, item 1 specifies the numbers of days to submit the proposal. Are these calendar days or business days? (You said business days.), page 31-12.

ANSWER:
These are business days

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

QUESTION:
3) Section 31, special conditions, subsection 31.13, item 1, page 31-12, specifies the number of days to submit the proposal based on the task order size, however, item 2 of the same subsection requires the contractor to submit the names of the subcontractors with the proposal. It typically between one and two weeks to communicate with our subs and receive their bids (we want to give the small businesses enough time to get their bids together). This means we will not be able to meet 5 days and 10 days requirement in the RFP. One of these requirements need to be changed (either we need to get more time to submit the proposal, or not submit the names of the subs with the proposal).

ANSWER:
The City requires the subcontractor listing to be submitted with the Job Order Proposal. However, this Subsection is amended by increasing the five (5) days requirement to ten (10) business days, and the ten (10) days requirement to fifteen (15) business days.

QUESTION:
4) Section 31, subsection 31.13, item 2, page 31-12 outlines the requirements for paperwork to be submitted with the task order proposal. Considering that these are small size projects averaging about $30K each, the required paperwork is more than would generally be required for task orders of this size, which will increase the coefficient and cost to the City. Would the City consider making all these requirements only for the large and complex projects, say $100K and over and a shorter list of basic submittals for the smaller projects?

ANSWER:
This Subsection is amended to clarify that this is a list of all possible components of a job order proposal. The actual contents will be dictated by project complexity and should be discussed and agreed upon by the City and Job Order Contractor at the job walk/site visit.

QUESTION:
5) If you reach the $2MM maximum in less than two years, can you roll the options forward? (You had indicated, "Yes.")

ANSWER:
Section 31.7, Terms of Contract, is amended to provide that the initial Contract term begins on the execution date of the initial contract. The initial Contract term will be two (2) years, or when Job Orders totaling the maximum contract value of $2 Million have been completed, whichever first occurs. The three (3) renewal option terms shall be for one (1) year each, or when Job Orders totaling the maximum option term contract value of $1 Million have been completed, whichever first occurs.

QUESTION:
6) Section 31-8 Form 1 and 2, pages5-6 and 5-6.. You mentioned in the meeting that neither of these forms are required with the initial JOC proposals, but only with each task order. Please confirm.

ANSWER:
Confirmed, Forms 1 & 2 is not required with the initial bid submittal, but shall rather be submitted with each Job Order Proposal.

QUESTION:
7) The Invitation to submit Multiple-step Competitive Sealed Bid, page 1-1, Minimum Requirements of Bidders, and Section 2.6, Qualifications of Bidders, page 2-3 both list requirements for the bidders and the lists are slightly different. In the pre-bid meeting, you stated that bidders should follow and comply with the list on page 1-1 and its upcoming amendments. Please confirm.

ANSWER:
Clarification required from the Pre-Bid: Both lists apply, but only the items in the Minimum Requirements of Bidders on Page 1-1 must be addressed in the Unpriced Technical Offerings submitted on the bids due date. Upon qualification to bid based on meeting the Minimum Requirements of Bidders, the successful bidder must still meet the qualifications requirements in Section 2.6 on Page 2-3 as a condition of award.

QUESTION:
8) Is it the intent under Article 20.49.9 that the contractor pay the legal fees of The City, even when the Contractor is found by a court or arbitrator not to be legally culpable or in breach of contract?

ANSWER:
No. General Condition 20.49.9 is hereby amended by striking the word "alleged".

QUESTION:
9) Article 20.49.9 can be interpreted as shifting the legal costs of the City to the Contractor in the event of a contract dispute between Contractor and Jacksonville. Is it the intent that the Contractor shall pay the legal fees of the City in the event of a contract dispute?

ANSWER:
No. General Condition 20.49.9 is hereby amended by striking the word "alleged".

QUESTION:
10) 20.44.Under a Worker's Compensation Policy, Additional Insured status is not generally allowed. Please clarify intention and requirement.

ANSWER:
The bid documents do not require the City be named an "additional insured" under the Worker's Compensation Policy required in Section 20.44 (as amended by Section 31.19 Special Conditions).

QUESTION:
11) 20.44.9 Please confirm what specific insurance limits you require.
ANSWER:
All insurance coverage's and limits are as specified in the bid documents.

QUESTION:
12) Section 31.15, Scheduling of Work, states "Furniture and portable office equipment in the immediate area shall be moved by the CONTRACTOR and replaced to original position upon completion of the work." How is the Contractor to be paid for this effort or will the Contractor be allowed to utilize the moving section line items in Division 1?

ANSWER:
Repositioning furniture within a room to protect it from delivery order work (e.g. for painting) will not be reimbursed as a separate line item. Where furniture and equipment must be removed from the room and replaced for work execution, line items within the 01 93 Facility Maintenance section will

be allowed with prior owner approval. These line items will only be allowed when they accurately reflect the work scope.

QUESTION:
13) With the change in submittal requirements, would the City consider a one week extension to the due date to allow Bidders adequate time to respond?

ANSWER:
Yes an extension is being given due to fact questions have been finally addressed.

NO MORE QUESTIONS ARE BEING ACCEPTED.

DATE: FEBRUARY 14, 2014 BUYER: MARILYN LAIDLER ml

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Bidder's Signature

Title

Company

Date

WARDEN CONSTRUCTION

Date: September 19, 2016

To: Luis Flores
Chief of Public Buildings
City of Jacksonville, Division of Public Buildings

From: Warden Construction
3653 Regent Boulevard
Suite 201
Jacksonville, FL 32224

Re: Contract CP-0050-14, Job Order Contract for Various City Owned Facilities

This letter shall serve as formal notice of our wish to utilize the 2nd renewal of the above referenced contract with the City of Jacksonville.

We appreciate the opportunity to continue work on this contract.

If you should have any questions, please contact me at (904)779-3151.

Thank you for your service.

Greg Lagimoniere
President

3653 Regent Blvd, Ste. 201, Jacksonville, FL 32224 * Phone (904) 928-9819 * Fax (904) 928-2091

SUBJECT: JOB ORDER CONTRACTING FOR VARIOUS CITY OWNED FACILITIES

BID# CP-0050-14 OPEN DATE: 2014-02-26

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
MULTI-STEP CONSTRUCTION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER FOR COEFFICIENT

NUMBER OF BIDS INVITED 11 NUMBER RECEIVED 6 OTHER 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid for Part II- (Pricing) was awarded on 04/18/14 to Warden Construction (contract #9990) in the amount of $2,000,000.00.

Recommend approval to utilize the First Renewal Option with Warden Construction Corporation in the annual expenditure amount of $1,000,000.00. Revised total award amount not-to-exceed $3,000,000.00. No funds will be encumbered with this award. Funding will be encumbered by issuance of individual purchase orders from various accounts dependent upon the building being serviced. To be executed by contract amendment #1 through Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

BUYER: Marilyn Ladler
MARILYN LADLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4-14-16

Teresa R. Eichner

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 4/16/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Doug Manner
Contracting Officer
San Antonio Water System
Pursuant to City
Ordinance Order No. 2015-05

FORM CB-109, Revised 10/2007

SUBJECT: **JOB ORDER CONTRACTING FOR VARIOUS CITY OWNED FACILITIES**

BID# CP-0050-14 OPEN DATE: **2/26/2014**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
MULTI-STEP CONSTRUCTION

AGENCY: **PUBLIC WORKS**

BASIS OF AWARD: **LOWEST RESPONSIVE, RESPONSIBLE BIDDER FOR COEFFICIENT**

NUMBER OF BIDS INVITED 11 NUMBER RECEIVED 6 OTHER 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

SUBJECT BID WAS AWARDED ON 03/27/14 FOR PART I (TECHNICAL OFFERINGS) TO ACON CONSTRUCTION, AULD & WHITE CONSTRUCTORS, HAGER CONSTRUCTION CO., WARDEN CONSTRUCTION AND KELLOGG BROWN & ROOT SERVICES (KBR) FOR JOB ORDER CONTRACTING FOR VARIOUS CITY OWNED FACILITIES.

RECOMMEND APPROVAL OF AWARD FOR PART II-(PRICING) TO WARDEN CONSTRUCTION CORPORATION FOR THE LOWEST RESPONSIVE, RESPONSIBLE TOTAL COMPOSITE BID COEFFICIENT (A + B) OF 0.943. TOTAL ESTIMATED NOT-TO-EXCEED AMOUNT OF $2,000,000.00; HOWEVER, NO FUNDS SHALL BE ENCUMBERED AS A RESULT OF THIS AWARD. FUNDING WILL BE ENCUMBERED BY ISSUANCE OF INDIVIDUAL PURCHASE ORDERS FROM VARIOUS ACCOUNTS AGAINST THE CONTRACT BALANCE.

ATTACHMENTS: RECOMMENDATION MEMO, BID TABULATION SHEET, BASIS OF AWARD, PREVIOUS AWARD(S)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED:
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **DAVID M. SCHNEIDER, P.E., SENIOR PROJECT MANAGER**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 04/17/14

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 4/15/14

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

FORM GB-108, Revised 12/2007

SUBJECT: **JOB ORDER CONTRACTING FOR VARIOUS CITY OWNED FACILITIES**

BID #: CP-0050-14 OPEN DATE: **2/26/2014**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: **MULTI-STEP CONSTRUCTION**

AGENCY: **PUBLIC WORKS**

BASIS OF AWARD: **LOWEST RESPONSIVE, RESPONSIBLE BIDDER FOR COEFFICIENT**

NUMBER OF BIDS INVITED: (11) **NUMBER RECEIVED**: (6) **OTHER** (1)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL TO REJECT FHP TECTONICS CORP FOR FAILURE TO PROVIDE THE REQUESTED THREE (3) BUILDING INTERIOR RENOVATION PROJECTS, PER THE MINIMUM REQUIREMENTS.

RECOMMEND APPROVAL TO PROCEED WITH OPENING THE SEALED BIDS CONTAINING THE BIDDERS' "COEFFICIENTS", FOR THE FOLLOWING COMPANIES: ACON CONSTRUCTION, AULD & WHITE CONSTRUCTORS, HAGER CONSTRUCTION COMPANY, AND WARDEN CONSTRUCTION, WAIVING AS MINOR IRREGULARITY THE "AUDITED" STIPULATION FROM THE MINIMUM REQUIREMENT FOR SUBMITTING PREVIOUS THREE YEAR BALANCE SHEETS FOR EACH OF THESE COMPANIES, AS EACH OF THESE FOUR (4) BIDDERS SATISFACTORILY DEMONSTRATED THE ABILITY TO OBTAIN A $1,000,000 P & P BOND; AND KELLOGG BROWN & ROOT SERVICES (KBR), ACCEPTING THEIR ACKNOWLEDGEMENT AND COMMITMENT FOR ACHIEVING THE 25% MINIMUM JSEB PARTICIPATION AFTER DISCOVERING AN ERROR IN THEIR PROPOSAL OF ONLY COMMITTING TO 20% WHICH WAS AN OVERSIGHT ON THEIR PART.

ATTACHMENTS: 1) RECOMMENDATION MEMO 2) BID TABULATION SHEET, 3) REJECTION LETTER, 4) PREVIOUS AWARD

BUYER: Marilyn Laidler **RESPECTFULLY SUBMITTED**
MARILYN LAIDLER
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: DAVID M. SCHNEIDER, P.E., SENIOR PROJECT MANAGER, PUBLIC WORKS DEPARTMENT

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 03/20/14

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 3/22/14

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION Karen Bowling
Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

MEMORANDUM

TO: General Government Awards Committee ("GGAC")

FROM: Gregory Pease, Chief of Procurement

DATE: March 3, 2014

RE: **REQUEST FOR APPROVAL TO UTILIZE MULTI-STEP COMPETITIVE SEALED BIDDING PROCESS**

An error was discovered in that GGAC approval was not granted prior to bid advertisement of this project. Pursuant to Chapter 126, Part 2, 126.203, Retroactive Approval is hereby being requested to utilize the MULTI-STEP COMPETITIVE SEALED BIDDING process for securing delivery method for the "Job Order Contracting for Various City-Owned Facilities", with consideration of the first step of receiving the technical offering has already been completed by receiving responses on 2/26/2014, consisting of information demonstrating compliance of meeting the minimum requirements, realizing that said results have not been revealed to any party or City agency and that the integrity of the responses remain sound. Upon approval, the technical offerings will be presented to the City agency for review and those bidders determined responsive, shall then be notified of a later date that their sealed price proposals shall be publicly opened and recorded, consisting of the required co-efficient multiplier, as defined in the bid specification.

As a follow-up to the same, the GGAC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the GGAC is requested to review and approve the evaluation criteria as outlined in the attached Request for Qualifications ("RFQ"). Procurement's review in this matter has revealed that:

> The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.
>
> The RFQ has been reviewed and approved by Risk Management regarding insurance and indemnification requirements.
>
> The RFQ has been reviewed and approved by EBO regarding JSEB participation goals and EBO recommends Participation (25%) plan.

It is requested that the GGAC take these issues into consideration in its review and/or approval in this matter.

Finance Director or designee

General Counsel or designee

Public Works Director or designee

GGAC APPROVAL

Procurement Chief or designee

Department/Agency Representative

	Warden Construction Co	
CP-0050-14		
4/18/2014	$2,000,000.00	Award
4/16/2016	$1,000,000.00	1st Renewal Option
Pending	$1,000,000.00	2nd Renewal Option
	$4,000,000.00	**Total Award**