SUBJECT: **AMBIENT AIR MONITORING EQUIPMENT**

BID# XF-0399-17 OPEN DATE: **2017-02-08**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

Supply Contract

AGENCY: **NEIGHBORHOODS**

BASIS OF AWARD: **One-time Purchase**

NUMBER OF BIDS INVITED **11** NUMBER RECEIVED **1** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the sole lowest responsive, responsible bidder, Thermo Environmental Instruments LLC, for the purchase of ambient air monitoring equipment. Total expenditure in the amount of $124,974.30, with no charge for warranties.

Funding Source:

EREQ127AQAPC- INDEX CODE-REA006-17 - $

EREQ121AQTF-INDEX CODE-REATAG - $

Attachments: Recommendation Memo, Tabulation, Terms and Conditions

BUYER: _____ RESPECTFULLY SUBMITTED: _____

ANNETTE BURNEY

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Melissa M. Long, Chief, Environmental Quality Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

NEIGHBORHOODS DEPARTMENT
ENVIRONMENTAL QUALITY DIVISION

Jacksonville
Where Florida Begins.

March 9, 2017

MEMORANDUM

TO: Gregory Pease, Chief
Procurement Division

THRU: Melissa M. Long, P.E., Chief
Environmental Quality Division

FROM: Michael C. Williams, P.E.
Environmental Engineering Manager

RE: **Recommendation of Award XF-0399-16**
Ambient Air Monitoring Equipment - Amendment

The Environmental Quality Division (EQD) recommends approval of award to the sole responsible bidder, Thermo Environmental Instruments, for the purchase of Ambient Air Monitoring Equipment. This recommendation also acknowledges the amendment to the language attached to the bid provided by this vendor.

The bid was submitted in the amount of $124,974.30, which includes the extended warranties provided at no cost to the City of Jacksonville. However, freight charges will be added to the final invoice.

This is a one-time purchase and will be effective from the date of award.

The funding sources will be EREQ127AQAPC, Grant: REA006-17; and EREQ121AQTF, Grant: REATAG.

If you have any questions or require any additional information, please do not hesitate to contact me.

MCW/sa

BID TABULATION SHEET

TITLE: AMBIENT AIR MONITORING EQUIPMENT

BID NO.: XF-0399-17

OPEN DATE: FEBRUARY 8, 2017 @ 2:00 P.M.

BUYER: ANNETTE BURNEY, ANALYST

No. Invited: (11) No. Received (1) No Bids: (0)

Recorded By: Gail Sampson **Announcer:** Sharon Williams

ITEM NO.	DESCRIPTION/PART NUMBER	EST QTY	Thermo Environmental Instruments LLC UNIT PRICE	EXT. TOTAL	UNIT PRICE	EXT. TOTAL	UNIT PRICE	EXT. TOTAL
1	Final Codified no. 48i-AZSAA 48i Gas Filter Correlation CO Analyzer	2	$ 11,004.00	$ 22,008.00	$	$	$	$
2	Spare Parts Kit - 48i, w/NT Pump RPR	2	$ 219.30	$ 438.60	$	$	$	$
3	48i Extended Warranty Agreement - 2 Years Additional.	2	$0.00	$0.00	$	$	$	$
4	Final Codified No. 43i-AZSAA 43i Pulsed Fluorescent SO2 Analyzer	3	$ 10,988.00	$ 32,964.00	$	$	$	$
5	Spare Parts Kit, 43i, W/O T Pump Repair	3	$ 901.00	$ 2,703.00	$	$	$	$
6	43i Extended Warranty, 2 Years	3	$0.00	$0.00	$	$	$	$
7	Final Codified No. 49i-A2NAA 49i UV Photometric Ozone (O3) Analyzer	2	$ 8,300.00	$ 16,600.00	$	$	$	$
8	Spare Parts Kit, 49i, W/NT Repair Kit.	2	$ 402.90	$ 805.80	$	$	$	$
9	49i Extended Warranty - 2 Years	2	$0.00	$0.00	$	$	$	$
10	Final Codified No. 49IPS-ANAA UV Photometric Ozone (O3) Primary Source Calibrator	2	$ 10,880.00	$ 21,760.00	$	$	$	$
11	Spare Parts Kit - 49iPS, W/NT Pump RPR	2	$ 269.45	$ 538.90	$	$	$	$
12	49iPS Extended Warranty - 2 Years	2	$0.00	$0.00	$	$	$	$
13	Final Codified No. 42i-AZMSPAA 42i Chemiluminescent NO-NO2-NOX Analyzer	2	$ 12,592.00	$ 25,184.00	$	$	$	$
14	Spare Parts Kit - 42i w/NT Pump Repair	2	$ 986.00	$ 1,972.00	$	$	$	$
15	42i Extended Warranty - 2 Years	2	$0.00	$0.00	$	$	$	$
	GRAND TOTAL:		$ 124,974.30		$		$	
	TERMS:		NET 30 DAYS					
	DELIVERY (Business Days):		25					
	CONFLICT OF INTEREST:		Y					
	ADDENDUM S( )		N/A					

TERMS AND CONDITIONS

AMBIENT AIR MONITORING EQUIPMENT

SCOPE

The **Environmental Quality Division** of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for **Ambient Air Monitoring Equipment** as listed in the bid documents.

AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. ALL awards are subject to the availability of funds. Bidders must bid on all items to be considered for award.

TERM OF AGREEMENT

The term of this agreement is from Date of Award through September 30, 2017, as a one-time purchase.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities are fixed.

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

DELIVERY

A packing slip shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices and unit of measure.

PICK UP AND RETURNS

The City reserves the right to return an order, in whole or in part, if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid

specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the city or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, Environmental Quality Division, 214 North Hogan Street, 5th Floor, Jacksonville, Florida 32202.

INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

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