SUBJECT: RENOVATIONS OF CLAY INFIELDS ON 5 FIELDS

BID #: SC-0420-17 **OPEN DATE: 2017-03-08**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – FOUR (4) WEEKS FROM NOTICE TO PROCEED

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 8 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Florida Carter Corporation, in the amount of $75,000.00 for the renovations of the clay infields on five fields at Drew Park. Period of service is four (4) weeks from notice to proceed.

Funding for this award to be encumbered by accounts RPCP363F5720-06505-PR0597-01, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: _____
CHELSEY RENFROE

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Daryl Joseph, Director of Parks, Recreation and Community Services Department

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Jacksonville
Where Florida Begins.

March 10, 2017

MEMORANDUM

TO: Greg Pease, Chief
Procurement Division

FROM: Daryl Joseph, Director
Parks, Recreation and Community Services Department

RE: **SC-0420-17 Renovation of Clay Infields Award Recommendation**

In response to the solicitation for bids for the Renovation of Clay Infields, the Procurement Division received a response from one (1) bidder and forwarded the results to the Parks, Recreation and Community Services Department to review for a recommendation of award.

After reviewing the one (1) bid, the Parks, Recreation and Community Services Department respectfully recommends the award be given to Florida Carter Corporation in the amount of $75,000.00.

Florida Carter Corporation	**$75,000.00**

The purchase will be executed via purchase order(s). The funding source will be RPCP363F5720 06505 PR0597 01 $75,000.00

If you have any questions or if further information is required, please contact Renée Harriman (255-8294).

DJ/rlh

Attachment: SC-0420-17 Tabulation sheet

cc: Claire Stine, Financial Manager
Chelsey Renfroe, Purchasing Analyst

BID TABULATION SHEET

Title: RENOVATION OF CLAY INFIELDS ON 5 FIELDS Bid # SC-0420-17 Bid Date: 3/8/17 Analyst: CHELSEY RENFROE No. Invited: 8 No. Received: 1 No Bids: 0 Recorded By: Gail Sampson 3/8/2017 Date	FLORIDA CARTER CORPORATION

ITEM	DESCRIPTION	QTY	PRICE PER FIELD	EXTENDED PRICE
1	Renovations of Clay Infields on 5 Fields: All work in accordance with bid specifications. Bid is all inclusive; (all licenses, permits, etc.) No additional fees/cost authorized. Price should be listed as a per field cost.	5	$15,000.00	$75,000.00
	TOTAL LUMP SUM AMOUNT:		$75,000.00	

TERMS:		NET 30
DELIVERY:		30 Business Days
CONFLICT OF INTEREST:		Yes
DOCUMENTATION OF PROJECT MANAGER W/ CFB-N CERT. & 3YRS. EXPERIENCE:		Yes
BUSINESS REFERENCES FORM:		Yes
MANDATORY PRE-BID:		Yes
ADDENDUMS ACKNOWLEDGED	0	N/A
NOTES:		

TERMS AND CONDITIONS

RENOVATIONS OF CLAY INFIELDS ON 5 FIELDS

SCOPE

The Parks, Recreation and Community Services Department of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for **Renovations of Clay Infields at 5 Fields** as listed in the bid documents.

AWARD

Award will be ALL OR NONE to the lowest responsive, responsible bidder. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

The term of this agreement is four (4) weeks from receipt of Notice to Proceed. Each field should take one day to complete. All field work shall ensure that fields are playable by 4 p.m. each day (Monday, Tuesday, Wednesday), and if necessary, Contractors could take one field down from Thursday morning to Friday at 4 p.m.

PRE-BID CONFERENCE

A MANDATORY pre-bid meeting will be held on Wednesday, February 22, 2017 at 9:00A.M., located at Drew Park 6621 Barnes Road South, Jacksonville, FL 32216.

REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

- Contractor must provide a Project Manager that holds a current certification as CFB -N and is in good standing with the American Sports Builders Association and that person must have a minimum of three years of experience with similar projects. The documentation for certification, experience and equipment must be submitted at the time of bid.
- Contractors must provide at least three (3) references on the Business References Form provided, for field renovation projects completed in the last 36 months.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated are fixed.

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents. Prices must be based on current manufacturer model and current production model year.

All pricing submitted shall remain firm for the term of the lease agreement. During the term of the lease, the City intends to make 36-monthly payments. If budget funds are not approved, the equipment can be returned to the lessor at the end of the fiscal year (September 30th). Price must include all state or local taxes.

DELIVERY

Not Applicable.

PICK UP AND RETURNS

Not Applicable.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202

INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

SPECIFICATIONS

Job Location: **Drew Park**
6621 Barnes Road South, Jacksonville, FL 32216

Description: **Renovation of Clay Infields on 5 Fields**

Topographical work, evaluation and design for the renovation of five clay infields to include the following:

- Removal of any vegetation grown into the clay playing surface.
- Removal of the grass buildup on the outer "lip" where the clay meets the outfield, ensuring that the radius center is at the pitcher's mound and the radius is consistent.
- Design a plan to provide positive drainage dependent on each field's variations, grading from the pitcher's mount per plan in Attachment A.
- Add/Remove clay to implement drainage plan. Install up to two loads of clay per field as needed.
- Laser grade affected material to provide a tolerance of +/- .05 of a foot.
- Check and repair irrigation if damaged.
- Re-sod disturbed areas on outside of clay "lip" with 419 Bermuda. Sod should be rolled following installation to allow for contact between roots and soil.

Clay Specification

- The pitcher's mound clay needs to be comprised of: 40% sand, 20% silt and 40% clay. The infield mix should have slightly higher levels of sand and should be compromised of between 50-75% sand with 25-50% clay/silt mixture.
- Soil mixtures shall be sent to the project manager for verification and approval.

Grading Specification

- Grading of the infield clay shall smoothly tie into the existing outfield turf areas and provide positive drainage.
- Clay infields shall be smooth and consistent with positive drainage and slopes between .5 and 1.5%.
- The pitcher's mound should be built up an inch at a time with compaction for each lift. The field mixture should be wetted to ensure proper compaction and grading.
- The pitcher's mound is to be 10.5" high in relation to the infield.
- Pitcher's mound dimension shall be completed per plan in Attachment B.

Contractor to provide a minimum of one or more of the following:

- 1) Bulldozer with fully automatic GPS machine control system with laser augmentation as well as sonic sensors
- 2) Motorgrader with fully automatic GPS machine control system with laser augmentation as well as sonic sensors
- 3) Tractor and fine grading implement with fully automatic GPS machine control system with laser augmentation as well as sonic sensors

Contractor will have on the job site the person or persons as a Project Manager that holds a current certification as CFB -N and is in good standing with the American Sports Builders Association and that person must have a minimum of three years of experience with similar projects. The documentation for certification, experience and equipment must be submitted at the time of bid.

QWS3270X 3/13/2017 7:50 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 03/13/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 7:41 AM

FISCAL MO/YEAR : 06 2017 CURRENCY CODE :
INDEX CODE : RPCP363F5720 PARKS/REC/ENTER CAPITAL PROJECTS (F5720)
SUBOBJECT : 06505 OTHER CONSTRUCTION COSTS
PROJECT : PR0597 COUNTYWIDE PARKS
PROJECT DETAIL : 01 COUNTYWIDE PARKS-UPGRADES/MAINT REPAIRS
GRANT :
GRANT DETAIL :
USER CODE :

S	MAR 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	506,946.91	1,421,694.91	2,914,246.91
EXPENDITURES	36,671.60	627,076.64	1,193,176.25
ENCUMBRANCES	4,966.71	143,020.37	534,692.40
PRE-ENCUMBRANCES	-35,124.18	55,219.81	55,219.81
REMAINING BALANCE	500,432.78	596,378.09	1,131,158.45

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND