SOLE SOURCE AWARD **BID # SS-0300-16**

Subject: Non-Warranty Repair of Freightliner, Sterling, Detroit Diesel and Mercedes Engines

Department: Fleet Management Division

Description of Purchase:
Recommend approval to increase the sole source award with Tom Nehl Truck Company in the amount of $4,000.00 for unforeseen repairs on heavy equipment for the period ending September 30, 2016. Total revised estimated expenditure not to exceed $84,000.00.

Funding for this award will be encumbered by account AFFM511-04602 to be executed by Purchase Order.

Sole Source Award To: Tom Nehl Truck Company

Price Justification: See Attached

Total Award: $84,000.00 **Requisition #** N/A

Attachments: Recommendation Memo and Previous Award

Certification as to Sole Source: C.J. Thompson, Chief Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: August 30, 2016

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: Erik Preacher, Fleet Financial Services Manager

Re: Recommendation to increase SS-0300-16 Non-Warranty Repairs of Freightliner, Sterling, Detroit Diesel and Mercedes Engines

Fleet Management Division is requesting approval to increase award SS-0300-16, originally awarded on October 8, 2015 to Tom Nehl Truck Company. An increase of $4,000.00 should fund the non-warranty Repair of Freightliner, Sterling, Detroit Diesel and Mercedes Engines through September 30, 2016. The increase ~~it~~ is necessary due to the unanticipated repairs on heavy equipment.

Total estimated expenditure not to exceed $84,000.00.

~~OP~~ PF FM511-04602 will be utilized for these purchases.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7490 Fax: 904.381.4607 www.coj.net

Kurtz, Sheryl

From: Preacher, Erik
Sent: Monday, August 29, 2016 10:56 AM
To: Kurtz, Sheryl
Subject: FW: Tom Nehl BO601048 Change Order
Attachments: SS-0300-16.pdf

Importance: High

Please send a request for the additional amount.

Erik Preacher
Fleet Financial Services Manager
City of Jacksonville
Fleet Management Division
2581 Commonwealth Ave
Jacksonville, FL 32254
Phone: 904-255-7434
Cell: 904-759-1035
Fax: 904-387-8904

From: Pearson, Daniel
Sent: Monday, August 29, 2016 10:00 AM
To: Sanchez, Blandina; Williams, Sharon
Cc: Preacher, Erik; Bryant Dallas, Sharon
Subject: RE: Tom Nehl BO601048 Change Order
Importance: High

Please stop all ordering on this PO. There was an award in place (attached) only authorizing spend of $80,000. Below requested increase exceeds this by $4000. Please send over a memo requesting increase to the award. Be sure to check for this in the future.

Thanks

From: Sanchez, Blandina
Sent: Wednesday, August 24, 2016 1:01 PM
To: Williams, Sharon
Cc: Pearson, Daniel; Preacher, Erik
Subject: Tom Nehl BO601048 Change Order

Request change order to increase BO601048 in the amount of $14,000, AFFM511-04602. Please make receipt method in dollars.

PO total amount $70,000.00

Increase by $14,000.00

New PO total amount $84,000.00

Reason: due to unanticipated repairs on heavy equipment.

SOLE SOURCE AWARD **BID # SS-0300-16**

Subject: Non-Warranty Repair of Freightliner, Sterling, Detroit Diesel and Mercedes Engines

Department: Fleet Management Division

Description of Purchase:
Recommend approval of Sole Source award to Tom Nehl Truck Company for non-warranty repairs to Freightliner, Sterling, Detroit Diesel and Mercedes Engines. Period of service is October 1, 2015 through September 30, 2016, with an estimated annual expenditure not to exceed $80,000.00.

Funding for this award will be encumbered by account OPFM511-04602 to be executed by Purchase Order.

Sole Source Award To: Tom Nehl Truck Company

Price Justification: See Attached

Total Award: $80,000.00 **Requisition #** N/A

Attachments: Sole Source Form; Vendor's Letter; Previous Award

Certification as to Sole Source: Karim Kurji, Chief of Fleet Management

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Renfroe

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE
"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 10-8-15

ACTION OF AWARDING AUTHORITY

DATE: 10/08/15

MR **APPROVED** ✓ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
for Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-114, Revised 12/2007

SOLE SOURCE/PROPRIETARY REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): INTRA-GOV. SERVICES/FLEET MGMT.

PROPRIETARY ☐

SOLE SOURCE ☒

FUNDING SOURCE: GENERAL FUND/OPFM511-04602

BRIEF DESCRIPTION OF GOODS/SERVICES:
NON-WARRANTY REPAIRS OF FREIGHTLINER, STERLING, DETROIT DIESEL AND MERCEDES BENZ ENGINES FOR A PERIOD OF OCT. 1, 2015 THROUGH SEPT. 30, 2016

AMOUNT OF PROJECT (attach quote): $80,000.00 - TOM NEHL TRUCK COMPANY

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
PROVIDE NON-WARRANTY REPAIRS OF FREIGHTLINER, STERLING, DETROIT DIESEL AND MERCEDES ENGINES

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
TOM NEHL TRUCK COMPANY IS THE AUTHORIZED WARRANTY DEALER IN JACKSONVILLE FOR FREIGHTLINER, STERLING, DETROIT DIESEL AND MERCEDES BENZ ENGINES - WHEN A WRARANTY REPAIR IS BEING COMPLETED AND A NON-WARRANTY ITEM MUST BE REPLACED THE PARTS MUST COME FROM HERE.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

Submitted by: [signature] Chief of Fleet Management
(Name) (Title)

Date: SEPT. 17, 2015

Requesting Agency's Director's Signature: [signature] interim

Procurement Division September, 2008