SUBJECT: STREET POLE BANNERS

BID #: SC-0289-17 **OPEN DATE: 10/12/2016**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 2 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of three (3) renewal options with Presentation Resource, Inc. dba PRI Productions, for the purchase of street pole banners for the Office of Special Events. Period of service is from October 1, 2017 through September 30, 2018. Total revised estimated annual expenditure amount is $110,000.00, for an expenditure amount not to exceed $220,000.00.

Funding Source: SPET01ASE-04938 & PRSE134SE-04904 - To be executed by purchase order.

Attachments: Recommendation Memo, Vendor Letter, and Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville
Where Florida Begins.

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Brent Fine, Special Events Manager

CC: Joey Bergman, Business & Finance Manager

DATE: September 13, 2017

RE: FY18 Street Pole Banners

The Office of Special Events requests to exercise the first renewal option of award SC-0289-17 with Presentation Resource, Inc. dba PRI Productions for the period beginning October 1, 2017 through September 30, 2018 for street pole banner services.

Attached is a written agreement from the vendor exercising the renewal option at the same price and terms and conditions.

Expenditures are expected to exceed $110,000 and payments will be processed by check request and/or purchase order(s).

FUNDING SOURCE – SPET01ASE – 04938 or PRSE134SE - 04904

OFFICE OF SPECIAL EVENTS – SPORTS AND ENTERTAINMENT
117 W. Duval St., Ste. 280 Jacksonville, FL 32202 Phone: 904.630.3690 Fax: 904.630.3693 www.coj.net

PRI PRODUCTIONS

City of Jacksonville
Attn: Joey Bergman
117 W. Duval Street, Suite 280
Jacksonville, FL 32202

RENEWAL OPTION: Bid SC-0289-17

To Whom It May Concern:

PRI Productions would like to elect the first renewal option to bid SC-0289-17 for the City of Jacksonville Street Pole Banners to keep current pricing effective October 1, 2017 through September 30, 2018.

We look forward to working with you again!

Thank you,

Ashley Beck

Ashley Beck
Logistics Manager, PRI Productions

SUBJECT: STREET POLE BANNERS

BID #: SC-0289-17 **OPEN DATE: 2016-10-12**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 2 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Mass Media Outdoor Advertising Corp., for not submitting pricing in accordance with the bid specifications and general conditions.

Accordingly, recommend approval of award to the lowest responsive, responsible bidder, Presentation Resource, Inc. dba PRI Productions, for the purchase of street pole banners for the Office of Special Events. Period of service is from date of award through September 30, 2017 with three (3) one (1) year renewal options. Total annual expenditure not-to-exceed $110,000.00.

Funding for this award to be encumbered by accounts SPET01ASE-04938 or PRSE134SE-04904, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications, Rejection Letter

ANALYST: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/27/16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/27/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05