SUBJECT: CoachJax! Early Learning Coaching Services

BID # ESC-0532-16 **OPEN DATE: 9/14/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – October 1, 2016 through September 30, 2017 with two (2) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 63 **NUMBER RECEIVED: 2** **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with Episcopal Children's Services to continue providing early learning coaching services for the CoachJax! Program through the Jacksonville Children's Commission. Period of service is revised from October 1, 2017 through May 31, 2018, due to budget ordinance. Total revised estimated annual expenditure amount is $1,115,276.00, for an expenditure amount not to exceed $2,787,470.00.

Funding for this award to be encumbered by the following accounts and executed by formal contract amendment through the Office of General Counsel: JCOD191EL-08201 - $733,611.00 & JCOD191RG-08201 - $381,665.00

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST _____ RESPECTFULLY SUBMITTED _____
ANNETTE BURNEY GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Children's Commission

Helping Jacksonville Grow Great Kids

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Jacksonville Children's Commission

Colin Murphy, Senior Director of Operations
Jacksonville Children's Commission

SUBJECT: **BID# ESC-0532-16** – Coach Jax Early Learning Coaching Services

DATE: **September 18, 2017**

The Jacksonville Children's Commission respectfully request to administer the 1st of 2 renewal options for Episcopal Children's Services-CoachJax! Early Learning Coaching Services.

Due to only eight (8) months of funding being approved in the budget ordinance, the funding period for this grant will be from October 1, 2017 through May 31, 2018 with a funding amount of $1,115,276.00.

Funding for this award is provided as follows: **JCOD191EL – 08201 – $733,611.00**
JCOF191RG – 08201 – $381,665.00

If you need additional information, please let us know. Thank you for your consideration.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Director, Finance
Colin Murphy, Senior Director of Operations
Chandra Brown, Jacksonville Children's Commission

SUBJECT: CoachJax! Early Learning Coaching Services

BID # ESC-0532-16 **OPEN DATE: 9/14/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – October 1, 2016 through September 30, 2017 with two (2) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 63 **NUMBER RECEIVED: 2** **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Episcopal Children's Services to provide early learning coaching services for the CoachJax! Program through the Jacksonville Children's Commission. Period of service is from October 1, 2016 through September 30, 2017 in the annual not to exceed expenditure amount of $1,672,194.00.

Funding for this award to be encumbered by the following accounts and executed by formal contract through the Office of General Counsel: JCOD191EL-08201 - $1,100,417.00 & JCOD191RG-08201 - $571,777.00

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9-29-16

OTHER

Teresa R. Eihan

Andrew Bryant-Dealey

ACTION OF AWARDING AUTHORITY DATE 9/29/16

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

— EPISCOPAL —
Children's Services

BELIEVE. ACHIEVE. SOAR.

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Wells Fargo

August 8, 2017

Ms. Chandra Brown
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Ms. Brown,
This letter is to inform you that ECS would like to renew our contract to provide services for the CoachJax! Early Learning Coaching Services Program for the contract year beginning October 1, 2017 and ending September 30, 2018. We are not proposing any changes to the services offered. We would like to request the same funding levels that we received in the 2016-2017 fiscal year, $1,100,417.00 for JCEL191A, CoachJax! and $571,777 for JCOD191EL, Jacksonville Journey.

ECS looks forward to continuing our partnership with the Jacksonville Children's Commission. Please let us know should you have any questions or need further information.

Sincerely,

Connie Stophel

Connie Stophel
CEO

United Way of Northeast Florida · CoachJax! Empowering Teachers, Improving Achievement · Jacksonville Where Florida Begins. · Early Learning Coalition · Jax Kids

8443 Baymeadows Rd., Suite 1 • Jacksonville, FL 32256 • Tel 904.726.1500 Fax 904.726.1520 • www.ecs4kids.org

QWS3270X 9/19/2017 11:58 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 09/19/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 11:58 AM

FISCAL MO/YEAR : 12 2017 CURRENCY CODE :
INDEX CODE : JCOD191EL JOURNEY - EARLY LITERACY
SUBOBJECT : 08201 SUBSIDIES & CONTRIBUTIONS TO PRIVATE ORG
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	SEPT 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	1,468,789.16	1,468,789.16
EXPENDITURES	.00	744,729.53	744,729.53
ENCUMBRANCES	.00	724,059.63	724,059.63
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	.00	.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 9/19/2017 11:59 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 09/19/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 11:58 AM

FISCAL MO/YEAR : 12 2017 CURRENCY CODE :
INDEX CODE : JCOD191RG RESEARCH & GRANT DEVELOPMENT
SUBOBJECT : 08201 SUBSIDIES & CONTRIBUTIONS TO PRIVATE ORG
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	SEPT 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	15,249,050.00	15,249,050.00
EXPENDITURES	411,549.33	11,021,075.26	11,021,075.26
ENCUMBRANCES	-84,910.83	3,632,709.25	3,632,709.25
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-326,638.50	595,265.49	595,265.49

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND