SUBJECT: GYM & FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES

BID #: SC-0223-17 **OPEN DATE: 8/9/17**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEARS BEGINNING JANUARY 1, 2018 THROUGH DECEMBER 31, 2019 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: EMPLOYEE SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest, responsive, responsible bidder, Bailey's Health & Fitness, to provide gym memberships to city employees. Period of service is for two (2) years beginning January 1, 2018 through December 31, 2019. Membership fees for employees will be paid by payroll deduction.

Attachments: Recommendation Memo, Tabulation, Vendor Pricing and Terms and Conditions

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Bob Parr, Chief, Compensation and Benefits, Employee Services Department

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

To: Chelsey Fleming, Purchasing Analyst

From: Bob Parr, Chief, Compensation and Benefits
Mary DiPerna, Manager, Compensation and Benefits

Re: SC-0499-17 Gym & Fitness Center Membership for City Employees

Date: September 14, 2017

We have completed our evaluation and recommend the City enter into a contract with Bailey's gym. The contract shall be for a (2) two-year period effective January 1, 2018 through December 31, 2019 with (3) three (1) one year renewals.

The City will not subsidize or incentivize this plan and it will be paid for solely by the employees that choose to voluntarily enroll in this plan. For your reference, I have attached a copy of the proposal from Baileys which outlines the details of each plan as well as the cost.

BID TABULATION SHEET

TITLE:	GYM AND FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES
BID NO.:	SC-0223-17
OPEN DATE:	AUGUST 9, 2012 @ 2:00 P.M.
BUYER:	STEVE BURAKOWSKI, ANALYST
No. Invited: (6)	No. Received (3) No Bids: (0)
Recorded By:	GAIL SAMPSON

ITEM	DESCRIPTION	BAILEY'S HEALTH & FITNESS		YOUNG MEN'S CHRISTIAN ASSOCIATION OF FLORIDA'S FIRST COAST, INC. (YMCA)		AF JACKSONVILLE LLC DBA ANYTIME FITNESS	
		2018	2019	2018	2019	2018	2019
1	EMPLOYEE	$ 21.39	$ 21.39	$ 36.00	$ 36.00	$ 29.00	$ 29.00
2	SPOUSE	$ 21.39	$ 21.39	$ 36.00	$ 36.00	$ 29.00	$ 29.00
3	DEPENDENT	$ 21.39	$ 21.39	$ 36.00	$ 36.00	$ 29.00	$ 29.00
4	FAMILY	$ 64.16	$ 64.16	$ 52.00	$ 52.00	$ 29.00	$ 29.00
	TERMS/DELIVERY:	NA		N/A		N/A	
	CONFLICT OF INTEREST:	YES		YES		YES	
	ADDENDUMS (0):	N/A		N/A		N/A	
	NOTES:	VENDOR HAS A MINIMUM REQUIREMENT OF 100 MEMBERS. FAMILY RATE WAS BASED ON BASIC + MEMBERSHIP, BASIC + FIRST ADD-ON AND 2 BASIC PLUS PER ADDITIONAL ADD-ONS.		N/A		N/A	

Bailey's welcomes City of Jacksonville employees & retirees

Bailey's HEALTH & FITNESS

Jacksonville Where Florida Begins.

24 HOUR ACCESS. 15 LOCATIONS. KIDS PLAY AREA. TANNING. 1800+ GROUP FITNESS CLASSES PER MONTH!

BASIC MEMBERSHIP: $10.69

Includes: Use of one club location of your choice, unlimited use of cardio and weight equipment, 2 orientation sessions and 2 guest privileges per month. Club hours for Basic are Mon-Thurs 6am-10pm, Fri 6am - 8pm and Sat-Sun 8am-4pm. Family add on rate $10.69 per person.

BASIC PLUS MEMBERSHIP: $21.39

Includes: Use of all locations, unlimited use of cardio and weight equipment, 2 orientation sessions, 4 guest privileges per month and 24 hour access. Family add on rate $21.39 for the first add on and $10.69 for each additional.

PREMIER MEMBERSHIP: $32.09

Includes: Use of all locations, unlimited use of cardio and weight equipment, 2 orientation sessions, 6 guest privileges per month, 24 hour access

+

CHOOSE TWO of the following: Unlimited Group Fitness Classes, Unlimited Children's Play Area (ages 1-12), Unlimited Indoor Cycle Classes, Unlimited Tanning**.Family add on rate $21.39 for the first add on and $10.69 for each additional.

** Premier memberships with tanning are subject to additional federal tax

PLATINUM MEMBERSHIP: $37.83

Includes: Use of all locations, unlimited use of cardio and weight equipment, 2 orientation sessions, 8 guest privileges per month, 24 hour access, basketball court use, Unlimited Group Fitness Classes, Unlimited Play Area (ages 1-12), Unlimited Indoor Cycle Classes, Athletic Training Room and Unlimited Tanning. Family add on rate $21.68 for the first add on and $10.80 for each additional.

SAVE TODAY on a plan that meets YOUR needs!

SIGN UP NOW!

Contact Addie Kasraeian at AddieK@baileysgym.com or 904-744-1336 X 243

BAILEYSGYM.COM

WWW.coj.net/benefits

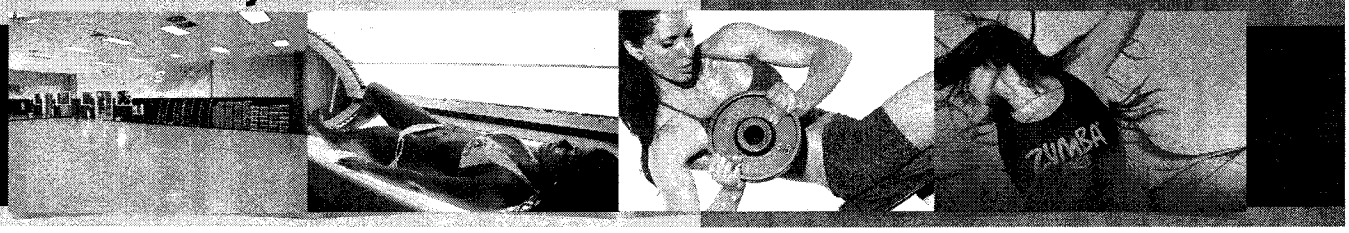
MONTH TO MONTH!

NO CONTRACTS!

NO REGISTRATION FEES!

NO ANNUAL FEES!

PAYROLL DEDUCTION!



TERMS AND CONDITIONS

GYM AND FITNESS CENTER MEMBERSHIP FOR CITY EMPLOYEES

1. SCOPE

The Employee Benefits Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments to provide Fitness Centers for all full and part-time employees and retirees of the City of Jacksonville and other agencies as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is two years from January 1, 2018, with three (3), one (1) year renewal options. Vendor must be willing to provide a two (2) year monthly membership rate guarantee beginning January 1, 2018. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. REQUIREMENTS

SEE SPECIFICATIONS - 2. PROJECT SPECIFIC REQUIREMENTS

5. PRE-BID CONFERENCE

Not applicable.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

8. DELIVERY

Services provided shall be as stated in the bid specifications.

9. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide

increase. The City reserves the right to decline any price increase request.

10. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

11. PICK UP AND RETURNS

The City or its agencies will determine compliance with bid specifications.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

14. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

15. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.