SINGLE SOURCE AWARD **BID # SS-0363-17**

Subject: Landfill Disposal for Construction and Demolition Debris

Department: Public Works

Description of Purchase: Subject bid was awarded administratively on 12/7/16 to Advanced Disposal Services of Jacksonville, Inc., in the amount of $50,000.00; Increased on 05/11/17 in the amount of 25,000.00.

Recommend approval to increase award to Advanced Disposal Services of Jacksonville, Inc., in the amount of $3,000.00, for additional services needed. Total revised award amount not-to-exceed $78,000.00.

This award to be funded by account: PWGM011-03410 to be executed by Purchase Order.

Sole Source Award To: Advanced Disposal Services of Jacksonville, Inc.

Price Justification: See Attached

Total Award: $78,000.00 **Requisition** N/A

Attachments: Recommendation Memo, Previous Award(s)

Certification as to Single Source:
Steven D. Long, Jr., Chief, Right of Way & Stormwater Maintenance Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Marilyn Laidler

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY. ONE JACKSONVILLE

TO: **Gregory W. Pease, Chief**
Procurement Division

THRU: **John P. Pappas, P.E., Director**
Department of Public Works

FROM: **Steven D. Long Jr., P.E., Chief**
Right of Way & Stormwater Maintenance Division

DATE: **August 16, 2017**

SUBJECT: **Request to increase award: Construction & Demolition landfill usage**
Vendor – Advanced Disposal Company

This administrative award was initially funded with $50,000.00 for the Right of ways & Storm water Maintenance division. However, due to the unanticipated increase in product usage during FY17 that amount is about to be depleted.

Please be advised that we are requesting additional funding be added to contract SS-0363-17 in the amount of $3,000.00. This will increase our do-not-exceed limit to $53,000.00 and the overall do-not-exceed limit of the award to $78,000.00. This amount will ensure that we have adequate funding for our field operations for the remainder of the fiscal year. The funds will be encumbered from Index code PWGM011, Sub-Object 03410 as funds become available.

SDL/mj

CC: Chelsey Fleming, Purchasing Analyst

Unsupported Personality: PCL

SINGLE SOURCE AWARD **BID # SS-0363-17**

Subject: Landfill Disposal for Construction and Demolition Debris

Department: Public Works

Description of Purchase: Subject bid was awarded administratively on 12/7/16 to Advanced Disposal Services of Jacksonville, Inc., in the amount of $50,000.00.

Recommend approval to increase award to Advanced Disposal Services of Jacksonville, Inc., in the amount of $25,000.00, for additional services needed. Total revised award amount not-to-exceed $75,000.00.

This award to be funded by account: PWML011-03410 to be executed by Purchase Order.

Sole Source Award To: Advanced Disposal Services of Jacksonville, Inc.

Price Justification: See Attached

Total Award: $75,000.00 **Requisition** N/A

Attachments: Recommendation Memo, Previous Award

Certification as to Single Source:
Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Marilyn Laidler
Analyst: Marilyn Laidler

Gregory Peage, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eubanks
CHAIRMAN

5/11/17
DATE

ACTION OF AWARDING AUTHORITY DATE: 5/11/17

MF APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-113, Revised 12/2007

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY ONE JACKSONVILLE

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

DATE: April 27, 2017

SUBJECT: Increase – Landfill Disposal Services

Bid Number:	SS-0363-17 (Administrative Award)
Contractor:	Advanced Disposal Services
Increase Amount:	$25,000.00

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to increase the annual expenditure amount by $25,000.00 for the Administrative Award Bid No. SS-0363-17 with Advance Disposal Services. The increase is needed to support the Mowing and Landscape Maintenance Division landfill disposal services. Reference the attached email from PWGME stating their approval.

With this increase of $25,000.00, the new not-to-exceed amount will be $75,000.00. Funding for this increase to be encumbered by PWML011-03410 via executed purchase order(s).

Should you have any questions or require additional information concerning this request, please contact Victor Colon at 998-5384.

Cc: Chelsey Renfroe, Purchasing Analyst
Victor Colon, Mowing & Landscape Manager
John Tyson, Contract Administration Coordinator

Attachment: Approval Email - PWGME

ab

Tyson, Johnnie

From: Long, Steve
Sent: Wednesday, April 26, 2017 3:22 PM
To: Tyson, Johnnie
Cc: McDaniel, Dave; Jones, Michael; Deschenes, Fay
Subject: RE: Request to Utilize Administrative Award Bid No. SS-0363-17

Per our discussion, I have no objection.

Thank you.

Steve

From: Tyson, Johnnie
Sent: Wednesday, April 26, 2017 3:05 PM
To: Long, Steve
Cc: McDaniel, Dave; Jones, Michael; Deschenes, Fay
Subject: Request to Utilize Administrative Award Bid No. SS-0363-17

Good afternoon Steve,

As discussed w/Mike and Fay yesterday, PWML would like to utilize your Administrative Award Bid No. SS-0363-17 for landfill disposal services w/Advanced Disposal Services through December 16, 2017 (including any future exercise of renewal options). Our plan is to formally increase the current Not-To-Exceed limit of $50K to $75K through Procurement – using funds encumbered by PWML011-03410.

Please acknowledge your acceptance via return email.

Thank you and should you have any questions concerning this request, please do not hesitate to contact me.

John S. Tyson / Contract Administration Coordinator / 904.998.5386 (o) / 904.472.2892 (f) / Email: jtyson@coj.net
City of Jacksonville / Public Works / Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road, N. / Jacksonville, FL 32225

ADMINISTRATIVE AWARD
BID No.: SS-0363-17

DESCRIPTION OF GOODS/SERVICES:
Recommend approval of Sole Source award to Advanced Disposal Services of Jacksonville, Inc., for the disposal of construction and demolition debris at certified landfill within Duval County. Period of service will be from December 17, 2016 through December 16, 2017, with three (3), one (1) year renewal options. Total estimated annual expenditure not to exceed $50,000.00.

Funding for this award to be encumbered by PWGM461SW-03410 and PWGM011-03410 to be executed by Purchase Order(s).

FOR AGENCY/DEPARTMENT: Right of Way & Stormwater Maintenance

REQUISITION NUMBERS: 202931

NUMBER FIRMS SOLICITED: N/A **NUMBER FIRMS BIDDING:** N/A

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:
Sole Source

RECOMMEND AWARD TO: Advanced Disposal Services of Jacksonville, Inc.

CONCURRENCE BY: Steve D. Long, Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

PRICE: $50,000.00 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

Analyst
11/30/16
Date

Assistant Manager of Purchasing Services
12/7/2016
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division **Date** 12/7/16

REQ202931

SOLE SOURCE/PROPRIETARY REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Public Works/ROW & Stormwater Maint.

PROPRIETARY ☐

SOLE SOURCE ☒

FUNDING SOURCE: PWGM461SW & PWGM011-3410

BRIEF DESCRIPTION OF GOODS/SERVICES:
Landfill for construction and demolition debris.

AMOUNT OF PROJECT (attach quote): $50,000.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Disposal of various types of construction and demolition debris to be disposed of at a certified landfill within Duval county on a daily basis. This award is to become effective 12/17/16 thru 12/16/17. We request (3) renewal options of one year each also be available.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
Advanced Disposal has the only certified landfill within Duval county that can accept materials to be disposed of by our crews on a daily basis.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
A search of Duval has verified that Advanced Disposal owns both of the facilities within the county that are certified to accept the various construction and demolition debris that we need to dispose of on a daily basis.

Submitted by: Michael James (Name) Support Services Supervisor (Title)

Date: 11/28/16

Requesting Agency's Director's Signature: Steven [illegible]

Procurement Division **September, 2008**

QWS3270X 9/13/2017 10:49 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 09/13/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 10:49 AM

FISCAL MO/YEAR : 12 2017 CURRENCY CODE :
INDEX CODE : PWGM011 R-O-W AND STORMWATER MAINTENANCE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	SEPT 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	115,578.00	115,578.00
EXPENDITURES	997.50	86,796.35	86,796.35
ENCUMBRANCES	-997.50	14,415.48	14,415.48
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	14,366.17	14,366.17

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

SS-0363-17	Advanced Disposal Services of Jacksonvile, Inc.	
12/7/2016	$50,000.00	Award
5/11/2017	$25,000.00	Increase
Pending	$3,000.00	Increase

$78,000.00 Total Award