SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 **OPEN DATE: 2016-06-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER - BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the awards with Dent Wizard, Inc., D.J. Auto Body LLC and North Florida Lincoln as stated below in the total amount of $38,000.00 for the period ending September 30, 2017. Total revised not to exceed expenditure amount is $569,400.00.

North Florida Lincoln - Group 2 (Secondary Vendor) - increase by $13,000.00, not to exceed $43,000.00
D. J. Auto Body LLC - Group 3 - increase by $12,000.00, not to exceed $182, 000.00
Dent Wizard, Inc. - Group 6 - increase by $13,000.00, not to exceed $104,400.00

Funding remains unchanged for:
Coggin Collision – Primary Vendor - Groups 1, 2 & 4 - $130,000.00
Universal Body Company – Group 5 & Secondary Vendor - Group 1 - $110,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SC-0491-16	By Group	Award Amt.	Amendment	Amendment	Amendment	Total Exp./Vendor
Date		7/28/2016	2/9/2017	7/15/2017	Pending (9/21)	
Coggin Collision	1,2,4	$ 130,000.00				$ 130,000.00
D.J. Auto Body	3	$ 170,000.00			$ 12,000.00	$ 182,000.00
Dent Wizard	6	$ 41,400.00	$ 50,000.00		$ 13,000.00	$104,400.00
North Florida Lincoln	Secondary Group 2	$ 10,000.00		$ 20,000.00	$ 13,000.00	$ 43,000.00
Universal Body	Secondary Group 1 Primary Group 5	$ 110,000.00				$ 110,000.00
NTE		$ 461,400.00	$ 511,400.00	$ 531,400.00	$ 569,400.00	

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: Sept. 14, 2017 ~~June 19, 2017~~

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Division

Re: Recommendation to increase award SC-0491-16 Collision Repair, Paint and Dent Removal Services

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Fleet Management Division is requesting approval to increase SC-0491-16, Group 6, to Dent Wizard, Inc. Funding is needed for unexpected repairs and the completion of FY 17. Period of Service is August 3, 2016 through September 30, 2017 with two (2) one (1) year renewal options.

Group 6: Dent Wizard – Group 6 - $13,000.00Total amount of Group 6: ~~$94,400.00~~ 104,400.00 Total not to exceed amount of ~~$544,400.00~~ 557,400.00

Funding source: AFFM511-04601 to be encumbered by Purchase Order.

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: September 5, 2017

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Division

Re: Recommendation to increase award SC-0491-16 Collision Repair, Paint and Dent Removal Services

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Fleet Management Division is requesting approval to increase SC-0491-16, Group ~~5~~ 2, to North Florida Lincoln MB609337. Funding is needed to complete FY17. Period of Service is August 3, 2016 through September 30, 2017 with two (2) one (1) year renewal options.

Group ~~5~~ 2: North Fla Lincoln Dent Wizard, Inc. – Increase $13,000.00 amount of group ~~$54,400.00~~ 43,000.00

Total not to exceed amount of $544,400.00

Funding source: AFFM511-04601 to be encumbered by Purchase Order.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

Leslie-Burney, Annette

From: Kurtz, Sheryl
Sent: Monday, September 18, 2017 1:39 PM
To: Leslie-Burney, Annette
Cc: Freeman, Dustin; Preacher, Erik
Subject: RE: SC-0491-16 AWARD REQUEST

Annette,

Please continue with the increase, also add Group #3: DJ Auto Body LLC increase $12,000.00.

Thank you,

Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville,
Fleet Management Division
Jacksonville, FL 32254
(904) 255-7465
(904) 381-4607 Fax

-----Original Message-----
From: Leslie-Burney, Annette
Sent: Monday, September 18, 2017 9:54 AM
To: Kurtz, Sheryl
Cc: Freeman, Dustin
Subject: SC-0491-16 AWARD REQUEST

Sheryl, I made changes to each of the attached memos. Can you revise and resend to me? I also included a worksheet showing the calculations for each contractor. Can you take a look and let me know if you agree? Any questions, give me a call.

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

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-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Monday, September 18, 2017 9:44 AM
To: Leslie-Burney, Annette
Subject: COJ Procurement

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

For more information on Xerox products and solutions, please visit http://www.xerox.com

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 OPEN DATE: 2016-06-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with North Florida Lincoln in the amount of $20,000.00 for Group 2 for the period ending September 30, 2017. Total revised not to exceed expenditure in the amount of $531,400.00.

North Florida Lincoln – Secondary Vendor - Group 2 - $10,000.00, not to exceed $30,000.00

Funding remains unchanged for:
Dent Wizard, Inc. – Group 6 - $91,400.00
Coggin Collision – Primary Vendor - Groups 1, 2 & 4 - $130,000.00
D.J. Auto Body LLC. – Group 3 - $170,000.00
Universal Body Company – Group 5 & Secondary Vendor - Group 1 - $110,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief of Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7/14/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/15/17

APPROVED DISAPPROVED

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2016-05

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 OPEN DATE: 2016-06-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Dent Wizard, Inc. in the amount of $50,000.00 for Group 6 for the period ending September 30, 2017. Total revised not to exceed expenditure in the amount of $511,400.00.

Dent Wizard, Inc. – Group 6 - $41,400.00, total not to exceed $91,400.00

Funding remains unchanged for:
Coggin Collision – Primary Vendor - Groups 1, 2 & 4 - $130,000.00
North Florida Lincoln – Secondary Vendor - Group 2 - $10,000.00
D.J. Auto Body LLC. – Group 3 - $170,000.00
Universal Body Company – Group 5 & Secondary Vendor - Group 1 - $110,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief of Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/09/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/09/17

APPROVED DISAPPROVED ~~Sam E. Morris~~
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 OPEN DATE: 2016-06-16

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- BY GROUP

NUMBER OF BIDS INVITED: 14 NUMBER RECEIVED: 6 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Star Automotive, Inc. for failing to sign the Bid Form for this project as required in the Supplemental Conditions.

Coggin Collision failed to submit a list of facilities with their bid submission for Groups 2 and 4 as stated in the specifications for this project but was later confirmed by Procurement and determined to be in the best interest of the City to waive the technicality as a minor irregularity.

Recommend approval of award to the lowest responsive, responsible bidders as followed below, with secondary vendors for Groups 1 and 2. Period of service is August 3, 2016 through September 30, 2017 with two (2) one (1) year renewal options. Total not-to-exceed amount of $461,400.00.

- Coggin Collision – Group 1 (Primary Vendor), Group 2 (Primary Vendor) & Group 4 - $130,000.00
- North Florida Lincoln – Group 2 (Secondary Vendor) - $10,000.00
- D.J. Auto Body LLC. – Group 3 - $170,000.00
- Universal Body Company – Group 1 (Secondary Vendor) & Group 5 - $110,000.00
- Dent Wizard, Inc. – Group 5 - $41,400.00

Funding for this award to be encumbered by accounts and to be executed by purchase order(s):
AFFM511-04601 - $361,400.00
AFFM511-04602 - $100,000.00

Attachments: Recommendation Memo, Bid Tabulation Sheet, Rejection Letter, Terms and Conditions

ANALYST: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief of Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE 7-28-16

OTHER

TION OF AWARDIN RORITY

APPROVED

OTHER

SIGNA A TI

QWS3270X 9/18/2017 5:04 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 09/18/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 5:03 PM

FISCAL MO/YEAR : 12 2017 CURRENCY CODE :
INDEX CODE : AFFM511 FLEET MGMT - OPERATIONS
SUBOBJECT : 04601 SUBLET ACCIDENTS-MOTOR POOL ONLY
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	SEPT 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	670,000.00	670,000.00
EXPENDITURES	615.80	266,118.11	266,118.11
ENCUMBRANCES	19,178.01	360,362.70	360,362.70
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-19,793.81	43,519.19	43,519.19

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND