SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – DATE OF EXECUTED CONTRACT THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 NUMBER RECEIVED: 14 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of two (2) renewal options with the contractors listed below to provide mentoring program services for the period of October 1, 2017 through May 31, 2018, due to budget ordinance approving eight (8) months. Total revised estimated annual expenditure amount is $418,193.00, for an expenditure amount not to exceed $853,124.00.

Big Brothers Big Sisters – $196,032.00, not to exceed $456,282.00
Family Support Services - $52,187.00, not to exceed $96,287.00
Goodwill Industries - $100,000.00, not to exceed $185,671.00
Independent Living Resource Center – $29,745.00, not to exceed $53,064.00
Bridge of Northeast Florida – $40,229.00, not to exceed $61,820.00

Funding Source: JCOD191RG-08201 – To be executed by formal contract amendment through the Office of General Counsel (Various Contracts)

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST _____ RESPECTFULLY SUBMITTED _____
Annette Burney GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Children's Commission

Helping Jacksonville Grow Great Kids

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Jacksonville Children's Commission

Colin Murphy, Senior Director of Operations
Jacksonville Children's Commission

SUBJECT: **BID# ESC-0514-16** – Mentoring Program Services

DATE: **September 18, 2017**

The Jacksonville Children's Commission respectfully requests to administer the 1st of 2 renewal options for the following programs.

[illegible]	[illegible]
Big Brothers Big Sisters	$196,032.00
Family Support Services	$52,187.00
Goodwill Industries	$100,000.00
Independent Living Resource Center	$29,745.00
Boys and Girls Club of N.E. FL	$40,229.00

Due to only eight (8) months of funding being approved in the budget ordinance, the funding period for this grant will be from October 1, 2017 through May 31, 2018.

Index Code: FY 2018: JCOD191RG - 08201 - $418,193.00

If you need additional information, please let us know. Thank you for your consideration

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Director, Finance
Colin Murphy, Senior Director of Operations
Chandra Brown, Jacksonville Children's Commission

Jacksonville Children's Commission
1095 A. Philip Randolph Blvd. Jacksonville, FL 32206 | T- (904) 630-3647 | F- (904) 630-4983 | W- JaxKids.net

JaxKids @JaxChildrens

VENDORS (ESC-0514-16) MENTORING PROGRAM	10/20/2016	Amendment 6/5/17)	REVISED ANN.	1ST RENEWAL (PENDING 9/21)	REVISED ANN.
BIG BROTHERS BIG SISTERS	$ 294,047.00	$ (33,797.00)	$ 260,250.00	$ 196,032.00	$ 456,282.00
BOYS & GIRLS CLUBS OF NE FL (BRIDGE)	$ 60,344.00	$ (38,753.00)	$ 21,591.00	$ 40,229.00	$ 61,820.00
FAMILY SUPPORT SERVICES	$ 78,279.00	$ (34,179.00)	$ 44,100.00	$ 52,187.00	$ 96,287.00
GOODWILL INDUSTRIES	$ 150,000.00	$ (64,329.00)	$ 85,671.00	$ 100,000.00	$ 185,671.00
INDEPENDENT LIVING RESOURCE	$ 44,618.00	$ (21,299.00)	$ 23,319.00	$ 29,745.00	$ 53,064.00
NTE	$ 627,288.00	$ (192,357.00)	$ 434,931.00	$ 418,193.00	$ 853,124.00

Big Brothers Big Sisters
of Northeast Florida

August 25, 2017

Ms. Chandra Brown
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Ms. Brown,

Please accept this letter as formal acknowledgement of the intent of Big Brothers Big Sisters of Northeast Florida (BBBSNEFL) to seek renewed funding from the Jacksonville Children's Commission (JCC). Specifically, BBBSNEFL would like to renew our contract to provide one-to-one mentoring services through our Bigs in Sites and Community program for the contract year beginning October 1, 2017 and ending September 30, 2018. We would like to request the same funding levels that we originally received in the 2016/2017 fiscal year, $294,047.00.

BBBSNEFL is grateful for this funding opportunity and looks forward to continuing our partnership with the Jacksonville Children's Commission to help improve the lives and outcomes of our community's youth. Please let us know should you have any questions or need further information.

Sincerely,

Sara Huke Alford

Chief Executive Officer

40 East Adams Street, Suite 220 • Jacksonville, FL • 32202 • Phone: 904.727.9797 • Fax: 904.727.9994
www.bbbsnefl.org

GOODWILL
INDUSTRIES OF NORTH FLORIDA

Training and employing people with disabilities and special needs

Take Stock in Children®

August 28, 2017

Ms. Chandra Brown
Jacksonville Children's Commission
1095 A. Phillip Randolph Boulevard
Jacksonville, FL 32206

Ms. Brown,

Please let this serve as Take Stock in Children Duval's letter of intent to remain a city provider for the 2017-2018 fiscal year. Goodwill Industries of North Florida, Inc. continues to serve as the lead agency for the Take Stock Duval program.

We look forward to our continued partnership with the City of Jacksonville in serving the deserving students of Duval County.

Sincerely,

Robert Thayer

Robert Thayer
President & CEO
Goodwill Industries of North Florida, Inc.

4527 Lenox Avenue • Jacksonville, Florida 32205 • (904) 384-1361 • Fax (904) 387-3204

carf

FSS
Family Support Services
OF NORTH FLORIDA INC.
1300 Riverplace Blvd. • Suite 700 • Jacksonville, Florida 32207
Phone 904.421.5800

August 23, 2017

Chandra Brown, Contract Manager
Jacksonville Children's Commission
1095 A Philip Randolph Blvd.
Jacksonville, FL 32202

Dear Ms. Brown:

It is the intent of Family Support Services of Northeast Florida (FSSNF) to continue as a provider of mentoring services through the Mentors Matter program for the 2017/18 fiscal year.

Children in foster care are among our community's most vulnerable young people. Many have been abused or neglected, resulting in a host of emotional and developmental needs. As a result of being removed from home and family, changing schools, frequent placement changes, and dealing with past abuse and other trauma, youth in foster care face many difficult life challenges, typically associated with the lack of strong, healthy and stable relationships.

The goal of the Mentors Matter program is to pair Duval County youth in foster care, ages 6-18, in one-on-one relationships with carefully screened adult mentors who are interested in enriching their lives and assisting them to develop their full potential. Mentors help mediate the challenges of the foster care experience for youth, demonstrate critical skills and strategies, and connect mentees to appropriate community services and programs. Youth are involved in a nurturing relationship with the benefits of increased confidence and self-esteem, better grades in school, decrease in problem behaviors, increased prosocial engagements with and exposure to cultural and fun experiences, culminating in increased placement stability and permanency.

The program achieved several milestones this year:

- Prospective mentors recruited – 223
- New mentors trained and screened – 65
- New matches – 84
- Current active matches – 67
- Sponsored four cultural/fun experiences – well attended by mentoring pairs
- Youth promoted to next grade – 64%
- Youth achieving permanency (reunification, adoption) – 19
- COA accreditation of program in May 2017

We have identified the following goals for the next fiscal year to help us maintain supportive connections for youth in foster care:

- Continue to build partnerships within Jacksonville community – internally (FSSNF), case management organizations (relationships with caseworkers), corporations (recruitment efforts), businesses (events, trainings, discounts), faith–based communities (recruitment efforts), etc.
- Increase targeted recruitment efforts specifically for African American teens
- Utilize more of our community partnerships to aid with increasing mentor referrals and awareness of program

We value the support of the Jacksonville Children's Commission for the *Mentors Matter* program and look forward to continuing as a mentor program provider in fiscal year 2017/18.

Please feel free to contact Grants Manager, Cynthia Harpman, by email, cynthia.harpman@fssnf.org, or by phone, 904-265-8060, if you have any questions or concerns.

Sincerely,

E. Lee Kaywork
CEO

BOYS & GIRLS CLUBS
OF NORTHEAST FLORIDA

August 24, 2017

Ms. Chandra Brown
Jacksonville Children's Commission
1095 A. Phillip Randolph Blvd
Jacksonville, Florida 32206

Dear Ms. Brown

On July 1, 2017 the Bridge of Northeast Florida merged with the Boys & Girls Clubs of Northeast Florida (BGCNF). Due to the merger, BGCNF will now assume all existing contracts granted to the Bridge of Northeast Florida. This letter is to inform you that BGCNF would like to renew the contract to provide services for The Mentoring Program. BGCNF is proposing to renew the contract year beginning October 1, 2017, and ending September 30, 2018. We are not proposing any changes to the services offered, however, we are proposing that the contract be put in the name of theBoys & Girls Clubs of Northeast Florida. We would like to receive the funding levels consistent with the 2016-2017 fiscal year, $60,344.00 for ESC 0514-16.

Boys & Girls Clubs of Northeast Florida looks forward to continuing our partnership with the Jacksonville Children's Commission. Please let us know should you have any questions or need further information.

Sincerely,

Paul Martinez
President/CEO

the ILRC

THE INDEPENDENT LIVING RESOURCE CENTER
Empowering Independence for Full Opportunity

2709 ART MUSEUM DRIVE
JACKSONVILLE, FL 32207
VOICE/ TTY (904) 399-8484
FAX (904) 396-0859
WEB www.theILRC.org

August 21, 2017

Jacksonville Children's Commission
attn: Chandra Brown
1095 A Philip Randolph Blvd.
Jacksonville, FL 32206

re: Letter of Intent, continuation of Mentoring Services #ESC-0514-16

Dear Ms. Brown:

On behalf of our board of directors, staff, mentors and mentees, we sincerely appreciate the continued support from the Jacksonville Children's Commission to provide mentoring services to youth with disabilities.

In the past award year, the Independent Living Resource Center has achieved many successes thanks to your support. A total of 305.5 hours of youth services were provided by 36 mentors. A total of 40 activities were provided (includes workshops, STEM Saturdays, summer camps, an advocacy trip to our Capitol in Tallahasee, and other major events). We were also able to send a student with disabilities to Washington, D.C. for a career-focused mentoring conference.

The Independent Living Resource Center humbly requests the continuation of support from the Jacksonville's Children Commission to provide mentoring services to youth with disabilities in our community. Your continued support will allow us to continue working towards our goal to provide one hundred (100) at-risk youth with disabilities with mentoring services in (7) schools from (80) community mentors by 2019.

Included is a photograph from the trip to the Capitol with our mentees. We look forward to the continuation of our work together in this upcoming year.

Humbly,

Tyler L. Morris
Executive Director
Independent Living Resource Center

Enclosure

SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – DATE OF EXECUTED CONTRACT THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 **NUMBER RECEIVED: 14** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and decrease the five (5) contracts listed below by $192,357.00 and to unencumber the funding not needed for the remainder of fiscal year 2017 in the amended not to exceed expenditure amount of $434,931.00.

Big Brothers Big Sisters - $260,250.00 ($294,047.00 decrease by $33,797.00)
Family Support Services - $44,100.00 ($78,279.00 decrease by $34,179.00)
Goodwill Industries - $85,671 ($150,000.00 decrease by $64,329.00)
Independent Living Resource Center - $23,319.00 ($44,618.00 decrease by $21,299.00)
Bridge of Northeast Florida - $21,591.00 ($60,344.00 decrease by $38,753.00)

Funding Source: JCOD191RG-08201 – To be executed by formal amendment through the Office of General Counsel

Attachments: Recommendation Memo, Previous Award

ANALYST _____ RESPECTFULLY SUBMITTED _____
STEVEN BURAKOWSKI GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/5/17

_____ _____ OTHER _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 6/05/17

MK APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____ Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – Date of executed contract through September 30, 2017 with two (2) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 NUMBER RECEIVED: 14 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the five (5) highest scoring bidders listed below to provide mentoring program services for the Jacksonville Children's Commission. Period of service is from date of executed contract through September 30, 2017 in the annual not to exceed expenditure amount of $627,288.00.

Big Brothers Big Sisters - $294,047.00
Family Support Services - $78,279.00
Goodwill Industries - $150,000.00
Independent Living Resource Center - $44,618.00
Bridge of Northeast Florida - $60,344.00

Funding Source: JCOD191RG-08201 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

ANALYST _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/20/16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 10/20/16

APPROVED _____ DISAPPROVED: _____

OTHER: _____

Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-0

SIGNATURE OF AUTHENTICATION _____

QWS3270X 9/18/2017 5:07 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 09/18/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 5:07 PM

FISCAL MO/YEAR : 12 2017 CURRENCY CODE :
INDEX CODE : JCOD191RG RESEARCH & GRANT DEVELOPMENT
SUBOBJECT : 08201 SUBSIDIES & CONTRIBUTIONS TO PRIVATE ORG
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	SEPT 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	15,249,050.00	15,249,050.00
EXPENDITURES	289,902.38	10,899,428.31	10,899,428.31
ENCUMBRANCES	36,736.12	3,754,356.20	3,754,356.20
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-326,638.50	595,265.49	595,265.49

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND