**SUBJECT: HOUSEHOLD HAZARDOUS WASTE DISPOSAL**

**BID #:** SC-0312-18 **OPEN DATE:** 2017-11-15

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT: SERVICE BID- DATE OF AWARD THROUGHT SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.**

**AGENCY: SOLID WASTE DIVISION**

**BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

**NUMBER OF BIDS INVITED:** (6) **NUMBER RECEIVED:** (5) **OTHER** (0)

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**

Recommend approval to increase award with Perm-Fix of Florida, Inc., in the amount of $30,000.00, to cover disposal cost for household hazardous waste materials for the remainder of this fiscal year 2019. Total revised award amount not-to-exceed $230,000.00.

Recommend approval to utilize the second renewal option with Perm-Fix of Florida, Inc., in the annual expenditure amount of $65,000.00. Period of Service will be from October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options. Total award amount not-to-exceed $295,000.00.

This award to be funded by account: PWSW441DO-03410 to be executed by Purchase Order.

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

**ANALYST:** Marilyn Laidler
MARILYN LAIDLER

**RESPECTFULLY SUBMITTED** _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

**CONCURRENCE BY: Will Williams, Chief, Solid Waste Division**

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

**ACTION OF AWARDING AUTHORITY** DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

ONE CITY. ONE JACKSONVILLE.

**TO:** Greg Pease, Chief, Procurement Division

**THRU:** John Pappas, P.E., Director, Department of Public Works

**FROM:** Jeffrey S. Foster, P.G., Solid Waste Environmental Engineer Manager
Will Williams, Chief, Solid Waste Division

**DATE:** August 7, 2019

**SUBJECT:** Request for Increase of Award and Contract Extension for Household Hazardous Waste Disposal

| | |
|---|---|
| Bid No. | SC-0312-18 |
| Bid Date: | November 15, 2017 |
| Funding Account | PWSW441DO 03410 |

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The Solid Waste Division respectfully requests an increase in the amount of $30,000 to the award (Master Blanket PO#8A04118) of SC-0312-18 to Perma-Fix of Florida, Inc. to cover disposal costs for the household hazardous waste materials for the remainder of this fiscal year. The amount SWD needs for this expense is totally dependent on the level of participation by the residents of Duval County both at the main facility and the remote events. Again, this year the participation level has been very high. Currently the funding amount left in the purchase order is not sufficient for the estimated expenditures for the remaining FY.

The $30,000.00 increase amount is based upon the estimated expenditure for the remaining fiscal year. Since we do not know the quantities and types of materials that will be received at the Facility during the year, the $30,000.00 increase request is a conglomerate of the items and prices in the bid. The current contract expires on September 30, 2019. Based on the vendor's successful performance of the contract requirements, SWD is requesting the extension of the contract under one of the three (3) remaining one (1) year contract renewal options. The term of the renewal option is from October 1, 2019 through September 30, 2020 with two (2) one (1) year renewal options remaining. Therefore, the award increase amount of $30,000.00 will bring the new maximum indebtedness to the City in the amount of $230,000.00. Nothing herein shall be amended, modified or otherwise revised without prior GGAC and Mayor's approval.

Please notify the Solid Waste Division when this item will be placed on the Awards Committee agenda so a member of the Solid Waste Division can attend.

If you require additional information, please contact Dale Hotaling at 387.8847 or me at 381.8205.

C: Dina Riddle, DPW
Nickii Brookins, SWD
Ann Brackin, DPW
Contract files

ab

June 6, 2019

City of Jacksonville Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 387-8837

**Attention:** **Dale Hotaling**

**Subject:** **Request to Renew Contract SC-0312-18**

*Sent via email:* *hotaling@coj.net*

Dear Mr. Hotaling:

On behalf of Perma-Fix Environmental Services, Inc. (Perma-Fix of Florida), please allow this letter to serve as Perma-Fix of Florida's official intent to renew contract number SC-0312-18 for Household Hazardous Waste Disposal under the same pricing, terms and conditions of the original solicitation.

Thank you for allowing Perma-Fix of Florida the opportunity to address your household hazardous waste disposal needs. We look forward to being of continued service to the City of Jacksonville Solid Waste Division. If you have any questions or need any further documentation please call me at (352) 373-6066.

Sincerely,

Raymond Whittle
General Manager
PERMA-FIX OF FLORIDA, INC.
Office: (352) 373-6066
Fax: (352) 372-8963

## Laidler, Marilyn

**From:** Brookins, Nickii
**Sent:** Monday, August 19, 2019 8:14 AM
**To:** Laidler, Marilyn
**Cc:** Foster, Jeffrey
**Subject:** RE: SC-0312-18 Increase of Award and Contract Extension for Household Hazardous Waste Disposal

Good morning Marilyn,

Please increase SC-0312-18 by $65,000 for the renewal period October 1, 2019 through September 30, 2019. The new maximum indebtedness will be $295,000.

*~Nickii~*
*904-255-7504*

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**From:** Laidler, Marilyn
**Sent:** Monday, August 19, 2019 8:06 AM
**To:** Brookins, Nickii
**Subject:** FW: SC-0312-18 Increase of Award and Contract Extension for Household Hazardous Waste Disposal

See the memo it didn't include the $30,000 for the renewal

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**From:** Brackin, Ann
**Sent:** Thursday, August 15, 2019 9:23 AM
**To:** Laidler, Marilyn
**Cc:** Foster, Jeffrey; Williams, Will; Brookins, Nickii
**Subject:** SC-0312-18 Increase of Award and Contract Extension for Household Hazardous Waste Disposal

Please process.

Thanks, Ann

**SUBJECT: HOUSEHOLD HAZARDOUS WASTE DISPOSAL**

**BID #: SC-0312-18** **OPEN DATE: 2017-11-15**

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT: SERVICE BID- DATE OF AWARD THROUGHT SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.**

**AGENCY: SOLID WASTE DIVISION**

**BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

**NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (5) OTHER (0)**

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to increase award with Perm-Fix of Florida, Inc., in the amount of $40,000.00, to cover disposal cost for household hazardous waste materials for the remainder of this fiscal year. Total revised award amount not-to-exceed $200,000.00.

This award to be funded by account: PWSW441DO-03410 to be executed by Purchase Order.

Attachments: Recommendation Memo, Previous Award(s)

**ANALYST:** Marilyn Laidler **RESPECTFULLY SUBMITTED**
MARILYN LAIDLER
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

**CONCURRENCE BY: Will Williams, Chief, Solid Waste Division**

**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 5/02/19

OTHER: _____

**ACTION OF AWARDING AUTHORITY** DATE 5/2/19

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: HOUSEHOLD HAZARDOUS WASTE DISPOSAL

BID #: SC-0312-18 OPEN DATE: 2017-11-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE BID- DATE OF AWARD THROUGHT SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

AGENCY: SOLID WASTE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (5) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the First Renewal option with Perma-Fix of Florida, Inc., in the annual expenditure amount of $85,000.00. Period of Service will be from October 1, 2018 through September 30, 2019, with three (3) one (1) year renewal options remaining. Total revised award amount not-to-exceed $160,000.00.

This award to be funded by account: PWSW441DO-03410 to be executed by Purchase Order.

Attachments: Recommendation Memo, Vendor Letter/Insurance, Previous Award(s)

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler MARILYN LAIDLER RESPECTFULLY SUBMITTED Gregory Pease GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division/ Jeff S. Foster, P.E., Solid Waste Environmental Engineer Manager

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/20/18

Teresa L Eichner OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/20/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: HOUSEHOLD HAZARDOUS WASTE DISPOSAL

BID #: SC-0312-18 OPEN DATE: 2017-11-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE BID- DATE OF AWARD THROUGHT SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

AGENCY: SOLID WASTE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (5) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Perm-Fix of Florida, Inc., in the amount of $30,000.00, for a total revised annual estimated expenditure amount not-to-exceed $95,000.00.

This award to be funded by account PWSW441DO-03410 to be executed by Purchase Order.

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: Marilyn Laidler MARILYN LAIDLER RESPECTFULLY SUBMITTED Greg Pease GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/28/18

Teresa R Eubanks OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/30/18

MK APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: HOUSEHOLD HAZARDOUS WASTE DISPOSAL

BID #: SC-0312-18 OPEN DATE: 2017-11-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE BID- DATE OF AWARD THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

AGENCY: SOLID WASTE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 5 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder Perma-Fix of Florida, Inc., for Household Hazardous Waste Disposal. Period of service is from date of award through September 30, 2018 with four (4) one (1) year renewal options. Total estimated annual expenditure amount not to exceed $65,000.00.

This award is to be funded by account: PWSW44100-03410 to be executed by master blanket purchase order releases

Attachments: Recommendation Memo, Tabulation, Terms and Conditions, Specifications

ANALYST: Marilyn Laidler RESPECTFULLY SUBMITTED
MARILYN LAIDLER
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division/ Jeff Foster, P.G., Solid Waste Environmental Engineer Manager

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 01/18/2018

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/18/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No 2015-05

QWS3270X 8/16/2019 2:39 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 08/16/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 2:39 PM

FISCAL MO/YEAR : 11 2019 CURRENCY CODE :
INDEX CODE : PWSW441DO DISPOSAL OPERATIONS
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

| S | AUG 2019 | ANNUAL BALANCE | ALL YEARS BALANCE |
|---|---|---|---|
| ESTIMATED REVENUES | .00 | .00 | .00 |
| REVENUES | .00 | .00 | .00 |
| UNREALIZED REVENUES | .00 | .00 | .00 |
| BUDGET | .00 | 196,307.70 | 196,307.70 |
| EXPENDITURES | .00 | 105,441.80 | 105,441.80 |
| ENCUMBRANCES | .00 | 60,865.90 | 60,865.90 |
| PRE-ENCUMBRANCES | .00 | .00 | .00 |
| REMAINING BALANCE | .00 | 30,000.00 | 30,000.00 |

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED