SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 **OPEN DATE: 9/18/13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Midwest Tapes by $200,000.00 for the period ending November 30, 2019. Total revised estimated annual expenditure amount is $3,559,652.00, for an expenditure amount not to exceed $19,078,381.00.

DVD's, Music Materials
Midwest Tapes - $983,000.00, not to exceed $3,488,396.00

Expenditure unchanged for the vendors below:
Primary Vendors:
Print & Spoken Materials
Baker & Taylor – $1,850,707.00, not to exceed $12,883,314.00

E-Books
Overdrive, Inc. - $723,945.00, not to exceed $2,663,171.00

International Language Materials
Multicultural Books & Videos - $2,000.00, not to exceed $43,500.00

Funding Source: PLJX011MBBS-06601 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____
Annette Burney

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Chuck McNeil, Assistant Director, Jacksonville Public Library

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE PUBLIC LIBRARY Start Here. Go Anywhere.

Memorandum

08/08/19 13:22:22
Procurement Division

To: Gregory Pease, Chief of Procurement Division

From: Chuck McNeil, Asst. Director, Finance & Administrative Services

Date: August 6, 2019

Re: **ESC-0603-13 – JACKSONVILLE PUBLIC LIBRARY MATERIALS – Request to Increase Not to Exceed Amount by $200,000**

Bid #ESC-0603-13 was awarded to four (4) different vendors in the form of four encumbrance contracts that execute the RFP, and was updated for estimated Fiscal Year 2019 expenditures in October 2018.

The Public Library is requesting an adjustment of $200,000 to the contract for Midwest Tape, LLC in order to increase funding and encumber funds from index code PLJX011MBBS, sub-object 06601. This request is made to encumber remaining FY 19 funds.

Currently, TD19-489 for $322,940 is scheduled for review and potential approval by MBRC on Monday, May 12, 2019. These funds will be reallocated to purchase needed library materials along with other operational needs of the library.

This request was coordinated with the Budget Office and Accounting Division, along with providing information to the CFO and Deputy CAO.

Please see the attached worksheet showing the updated distribution of encumbrances that are being requested.

For Midwest Tape LLC: (Contract 9946)

Request for Midwest Tape, LLC that an additional $200,000 be added to be encumbered for FY 18-19. The new not-to-exceed amount will be $3,488,396 for time period FY 2013-2019. The funds will be encumbered from index code PLJX011MBBS, sub-object 06601.

For Overdrive, Inc.: (Contract 9945) - No changes are being requested for this contract.

For Baker and Taylor: (Contract 8585-03) - No changes are being requested for this contract.

Multicultural Books & Videos: (Contract 9959) - No changes are being requested for this contract.

If you have questions or need further assistance, I can be reached at 630-1171.

Thank you for your consideration.

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with the contractors listed below to add funding for the third and final year of the renewal period ending November 30, 2019. Total revised estimated annual expenditure amount is $3,359,652.00, for an expenditure amount not to exceed $18,876,381.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – $1,850,707.00, not to exceed $12,883,314.00

DVD's, Music Materials
Midwest Tapes - $783,000.00, not to exceed $3,288,396.00

E-Books
Overdrive, Inc. - $723,945.00, not to exceed $2,663,171.00

International Language Materials
Multicultural Books & Videos - $2,000.00, not to exceed $43,500.00

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) through the Office of General Counsel: PLJX011MBBS-06601 ($2,867,348.00), PLJX1F8GTSV-04904-PLJ011-18 ($478,000.00) and PLJX011LEAP-06601 ($14,304.00)

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Tim Rogers, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 11/15/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/15/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION
Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with the contractors listed below to add funding for the second year of the 3-year renewal period ending November 30, 2019. Total revised estimated annual expenditure amount is $3,246,250.00, for an expenditure amount not to exceed $15,518,729.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – $2,125,611.00, not to exceed $11,032,607.00
Contract #8585-03

DVD's, Music Materials
Midwest Tapes - $579,555.00, not to exceed $2,505,396.00
Contract #9946

E-Books
Overdrive, Inc. - $537,084.00, not to exceed $1,939,226.00
Contract #9945

International Language Materials
Multicultural Books & Videos - $4,000.00, not to exceed $41,500.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) through the Office of General Counsel: PLJX011MBBS-06601 ($3,078,917.28), PLJX1F8GTSV-04904-PLJ011-17($153,028.72) and PLJX011LEAP-06601 ($14,304.00)

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Jennifer Giltrop, Interim Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/26/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/30/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker and Taylor (Contract 8585-03) in the amount of $34,498.00. The performance period remains December 1, 2016 through November 30, 2019. Total revised estimated annual expenditure in the amount of $3,118,846.00, for a total not to exceed expenditure amount of $12,272,479.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – Increase by $34,498.00, not to exceed $8,906,996.00
Contract #8585-03

Funding for the vendors below will remain unchanged.
DVD's, Music Materials
Midwest Tapes - $45,401.00, not to exceed $1,925,841.00
Contract #9946

E-Books
Overdrive, Inc. - $415,370.00, not to exceed $1,402,142.00
Contract #9945

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $37,500.00
Contract #9959

Funding for this award to be encumbered by PLJX011MBBS-06601 ($34,498.00) and to be executed by formal contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo; Previous Awards

ANALYST: STEVEN BURAKOWSKI RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 6/29/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/30/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
~~Under~~ Authority of:
Executive Order No. 2015 05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the one (1) three (3) year renewal option with the contractors below for the period of December 1, 2016 through November 30, 2019. Total revised estimated annual expenditure in the amount of $3,084,348.00, for a total not to exceed expenditure amount of $12,237,981.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – $2,116,077.00, not to exceed $8,872,498.00
Contract #6585-03

DVD's, Music Materials
Midwest Tapes –$45,401.00, not to exceed $1,925,841.00
Contract #9946

E-Books
Overdrive, Inc. – $415,370.00, not to exceed $1,402,142.00
Contract #9945

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $37,500.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) through the Office of General Counsel: PLJX011MBBS-06601 ($2,312,450.00), PLJX1F8GTSV-04904-PLJ011-16 ($745,681.00), PLJX649TRBT-04904-TRPL01 ($7,000.00) and PLJX019LEAP06601 ($19,217.00)

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: Sharon Bryant-Dallas
ANNETTE BURNEY

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/27/16

OTHER:

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2015-05

ACTION OF AWARDING AUTHORITY DATE 10/28/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker & Taylor in the amount of $27,140.00 for the initial period ending November 30, 2016. Total revised estimated annual expenditure in the amount of $2,707,534.00, for a total not to exceed expenditure amount of $9,153,633.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – increase by $27,140.00, not to exceed $6,756,421.00
Contract #8585-03

Funding for the vendors below will remain unchanged:
DVD's, Music Materials
Midwest Tapes – not to exceed $1,380,440.00
Contract #9946

E-Books
Overdrive, Inc. – not to exceed $986,772.00
Contract #9945

International Language Materials
Multicultural Books & Videos - not to exceed $30,000.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1F6GTSV-04904 PLJ011-15

Attachments: Recommendation Memo and Previous Awards

ANALYST: ANNETTE BURNEY RESPECTFULLY SUBMITTED GREGORY PEASE CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8-4-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/06/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0503-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to decrease the award with Baker & Taylor in the amount of $33,086.00 for the initial period ending November 30, 2016. Total revised estimated annual expenditure in the amount of $2,680,394.00, for a total not to exceed expenditure amount of $9,125,493.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – decrease by $33,086.00, not to exceed $6,729,281.00
Contract #8586-03

Funding for the vendors below will remain unchanged:
DVD's, Music Materials
Midwest Tapes – not to exceed $1,380,440.00
Contract #9945

E-Books
Overdrive, Inc. –not to exceed $998,772.00
Contract #9945

International Language Materials
Multicultural Books & Videos - not to exceed $30,000.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1FBGTSV-04504 PLJ011-15 - (-$40,000.00) PLJX015LEAP-05601 - $6,914.00

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY RESPECTFULLY SUBMITTED GREGORY REASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 4 MEMBERS DISAPPROVING 0 DATE: 4-14-16

OTHER:

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

ACTION OF AWARDING AUTHORITY DATE 4/16/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0803-13 OPEN DATE: 8/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (5) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with the vendors listed below for the initial period ending November 30, 2016. Total revised estimated annual expenditure in the amount of ~~$2,713,542.00~~; for a total not to exceed expenditure in the amount of $9,159,573.00.
$2,713,480.00

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – decrease by $30,000.00, not to exceed $6,762,357.00
Contract #6585-03

DVD's, Music Materials
Midwest Tapes – decrease by $20,000.00, not to exceed $1,380,440.00
Contract #6948

E-Books
Overdrive, Inc. – decrease by $50,000.00, not to exceed $986,772.00
Contract #6945

Funding for this vendor will remain unchanged:
International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $30,000.00
Contract #6959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1FBGTSV-04904 PLJ011-15 ($40,000.00), PLJX849TRBT-04904 TRFL01 ($70,000.00)

Attachments: Recommendation Memo and Previous Awards

BUYER ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 03/03/16

MF Merritt

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 3/17/16

MK APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITIONS, CATALOGING AND PROCESSING OF LIBRARY MATERIALS - (CSPEC)

BID #: ESC-0603-13 OPEN DATE: 09/18/2013

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE RESPONSIBLE BIDDER BASED ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED (18) NUMBER RECEIVED (6) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL TO REJECT THE AWARD TO RECORDED BOOKS FOR FAILURE TO COMPLY WITH THE REQUIREMENTS IN ACCORDANCE TO THE BID SPECIFICATIONS

RECOMMEND APPROVAL OF AWARD TO THE HIGHEST RANKED VENDORS, PRIMARY AND SECONDARY PER CATEGORY AS LISTED BELOW FOR ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS. PERIOD OF SERVICE IS FOR THREE (3) YEARS FROM DATE OF AWARD THROUGH NOVEMBER 30, 2016. TOTAL ESTIMATED ANNUAL EXPENDITURE FOR THE 2013-2014 FISCAL YEAR PERIOD IN THE AMOUNT OF $2,644,620.00, FOR A NOT TO EXCEED EXPENDITURE AMOUNT OF $3,565,000.00.

PRIMARY VENDORS:
PRINT & SPOKEN MATERIALS - BAKER & TAYLOR, $1,765,899.00, NOT TO EXCEED $2,500,000.00
INTERNATIONAL LANGUAGE MATERIALS - MULTICULTURAL BOOKS & VIDEOS, $7,500.00, NOT TO EXCEED $15,000.00
DVD'S MUSIC MATERIALS, E-AUDIO, E-VIDEO & E MUSIC - MIDWEST TAPES, $537,720.00, NOT TO EXCEED $600,000.00
E-BOOKS - OVERDRIVE INC., $333,501.00, NOT TO EXCEED $450,000.00

SECONDARY VENDORS:
INTERNATIONAL LANGUAGE MATERIALS, DVD, MUSIC, E-BOOKS - BAKER & TAYLOR
SPOKEN MATERIALS - MIDWEST TAPES
E-AUDIO & E MUSIC - OVERDRIVE, INC

TERTIARY:
E-AUDIO - BAKER & TAYLOR
FUNDING SOURCES:
PLX011M335-06601 - $1,707,479.00
PLX178G135V-04904 - $587,141.00
PLX647R131-04901 - $350,000.00

ATTACHMENTS: RECOMMENDATION LETTER, SCORING SHEET, SCOPE, TABULATION

BUYER: ADRIENNE DURNEY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: BARBARA GUBBIN, DIRECTOR, JACKSONVILLE PUBLIC LIBRARY

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5, MEMBERS DISAPPROVING ___ DATE 11/21/13
OTHER ___

ACTION OF AWARDING AUTHORITY DATE 11/21/13

APPROVED ✓ DISAPPROVED ___

OTHER ___

SIGNATURE OF AUTHENTICATION ___

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-01

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0503-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASS ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (5) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award funding for the third year of a three (3) year initial term with the primary and secondary vendors listed below for the period ending November 30, 2018. Total revised estimated annual expenditure in the amount of $2,823,460.00, for a total not to exceed expenditure in the amount of $8,469,379.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor - $2,069,840.00, not to exceed $6,792,387.00
Contract #8565-00

DVD's, Music Materials
Midwest Tapes - $407,720.00, not to exceed $1,400,440.00
Contract #9948

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $30,000.00
Contract #9959

E-Books
Overdrive, Inc. - $308,400.00, not to exceed $1,046,772.00
Contract #9945

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #2 through the Office of General Counsel: PLJX011MEBS-06601 ($2,005,300.00), PLJX1F8GTSV-04904 PLJ011-15 ($748,180.00), PLJX649TRBT-04904 TRPL01 ($70,000.00)

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 11-12-15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 11/23/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9 18-13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award funding for the second year of a three (3) year term with the primary and secondary vendors listed below for the period ending November 30, 2016 Total revised asmmated annual expenditure in the amount of $2,881,099 00 for a total not to exceed expenditure in the amount of $5 525 719 00

Primary Vendors:
Print & Spoken Materials
Baker & Taylor - $2,192,507 00, not to exceed $3,958,406 00
(Secondary for International Language Materials)

DVD's, Music Materials
Midwest Tapes - $392,720.00, not to exceed $930,440 00
(Secondary for Spoken Materials)

International Language Materials
Multicultural Books & Videos - $7 500 00, not to exceed $15 000 00

E-Books
Overdrive, Inc. - $288,372.00, not to exceed $621,873 00
(Secondary for E-Audio & E-Music)

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment through the Office of General Counsel: PLJX011MBBS-06601 ($2,041,099.00), PLJX1F8GTSV-04904 PLJ011-14 ($700,000.00), PLJX649TRBT-04904 TRPL01 ($140,000 00)

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ___ DATE 10/30/14

OTHER

ACTION OF AWARDING AUTHORITY

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION