SINGLE SOURCE AWARD **BID # SS-0558-17**

Subject: CIMA Cash Automation System

Department: Clerk of Courts

Description of Purchase: Recommend approval of sole source award to Coin Currency & Document Systems of FL for the purchase of a CIMA Cash Automation System including backoffice software to be used for monitoring and reports capabilities. The total estimated expenditure not to exceed $108,900.00. The period of service is from October 1, 2017 through September 30, 2018.

Funding Source: To be funded and encumbered with state funds pursuant to F.S. 28.37(5) - 10% of all court-related fines collected by the clerk, except for penalties or fines distributed to counties or municipalities under s.316.0083 (1)(b)3 or s.318.18(15)(a), shall be deposited into the Clerk's Public Records Modernization Trust Fund to be used exclusively for additional clerk court-related operational needs and program enhancements.

Single Source Award To: Coin Currency & Document Systems of FL

Price Justification: See Attached

Total Award: $108,900.00 **Requisition #** 214965

Attachments: Single Source Form; Agency Letter; Vendor E-mail; Vendor Quote

Certification as to Single Source: Krystal Watson, Chief Administrative Officer, Clerk of Circuit and County Courts

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Steven Burakowski

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED_____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 4/2017

Clerk of the Circuit & County Courts
DUVAL COUNTY
JACKSONVILLE, FLORIDA 32202

RONNIE FUSSELL
CLERK OF THE CIRCUIT AND COUNTY COURT

July 31, 2017

To: Gregory Pease, Chief of Procurement

Thru: Allison Luker, Chief Financial Officer

From: Angel Brown, Manager to the Clerk

Subject: Sole Source Award - Coin, Currency & Document Systems Inc. Currency Recycler
SINGLE

The Clerk of the Circuit and County Courts is requesting a sole source award with Coin, Currency & Document Systems Inc. for the delivery of two Cima 7000 N Currency Recyclers and the installation of their custom software for the period of October 1st, 2017 through September 30th, 2018. The expenditure amount shall not exceed ~~$72,600~~. $108,900.00

Due to the funding source of state funds the clerk's office will process the change order and/or purchase order. For clarification of funding, the state funding is not from an annual appropriation from the state, but funds that all Clerk of the Court offices statewide retain to fund their office as authorized in FS 28.37(5).

Attached: Sole source request
Sole source email from CC&D Systems
Fixed price proposal and agreement

501 West Adams Street, Suite 2350
Jacksonville, Florida 32202
Telephone: 904-255-2097 Facsimile: 904-255-2157

Leslie-Burney, Annette

From: Eler, Austin <Austin.Eler@DuvalClerk.com>
Sent: Monday, July 31, 2017 3:54 PM
To: Leslie-Burney, Annette
Cc: Freeman, Dustin
Subject: RE: Single Source: CIMA Currency Recycler

Annette,

Please write the award for $108,900.00 so that we may have the opportunity to purchase a third unit.

Thank you,

Austin Eler | Senior Specialist to the Clerk - Purchasing
Duval County Clerk of the Circuit and County Courts
501 W Adams St., Suite 2338 | Jacksonville | FL 32202
Telephone: 904.255.2086 | Fax: 904.255.2160
www.duvalclerk.com

From: Leslie-Burney, Annette
Sent: Monday, July 31, 2017 3:48 PM
To: Eler, Austin
Cc: Freeman, Dustin
Subject: Single Source: CIMA Currency Recycler

Austin, you mentioned in your email to Dan Pearson on 7/17/17 that the Clerk's Office could possibly purchase a third currency recycler unit next fiscal year. Please confirm that it's ok to write the award for $108,900.00 to include the possible purchase of the third unit.

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

CITY OF JACKSONVILLE

Req 214965

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Clerk of the Circuit and County Courts

FUNDING SOURCE: Public Records Modernization Trust Fund in accordance to FS 28.37(5)

BRIEF DESCRIPTION OF GOODS/SERVICES:
Up to 3 Cima 7000 N Currency Recycler Unit(s) with additional hardware and software

AMOUNT OF PROJECT (attach quote): $36,300 - $108,900 depending on amount of units purchased

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED(ATTACH QUOTE/PROPOSAL):
Cima 7000 N Currency Recycler, Coin sorters, dispenser cabinets, software created by Coin, Currency & Document Systems, Inc., delivery, installation, programming of software, on site training. See quote attached.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
The system includes a unique and specific software created by CC&D making them the sole provider for this system. Included with the system is a backoffice software to be used for monitoring and reporting capabilities. This provides a full array of reports for balancing purposes, while the monitoring portion of the software has the ability to set warning points for low to high inventory limits with a pop up notification

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
See attached statement provided by Coin, Currency, & Document Systems, Inc. The Clerk's Office asserts that CC&D is the only company that can provide the software that is included with the machine.

Submitted by: Austin Eler — Snr. Specialist - Purchasing
(Name) (Title)

Date: 07 / 06 / 2017

Requesting Agency's Director's Signature:

Eler, Austin

From: Max Schnepp <mschnepp@ccdservices.com>
Sent: Thursday, July 06, 2017 8:52 AM
To: Eler, Austin
Cc: 'Julie Schnepp (Owner of CC&D in Tampa FL.)'; lbuschow@ccdservices.com
Subject: RE: Duval County Clerk of the Courts - Quote Request

Hello Austin,

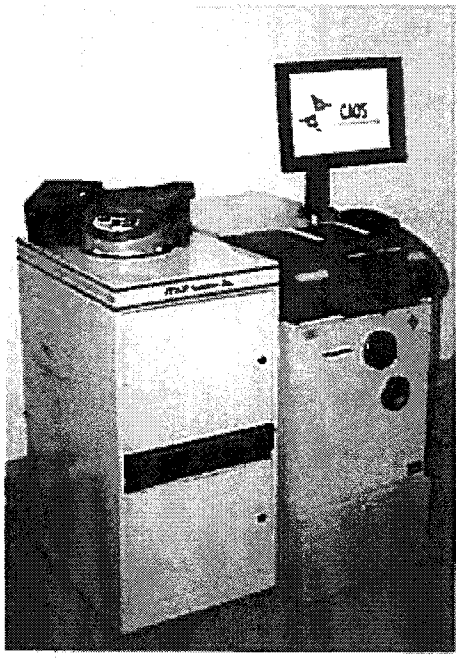
I would be happy to do so. Please review the below response concerning why we should be considered Sole Source:

CIMA Cash Automation System

CC&D Systems have provided a system to the Florida Tax collectors that was developed in unison with many of the various counties throughout the state. The system is a combination of products many of which are not available to any other dealer in Florida. The system also includes a very unique and specific software to tie the entire package together created by CC&D making us the sole provider for this system.

Included with the system is a backoffice software to be used for monitoring and reports capabilities. It provides a full array of reports for balancing purposes and the monitoring portion of the software has the ability of setting warning points for low or high inventory limits with pop up notification ability.

The hardware used for the system is as follows:
Currency System:
CIMA 7000 NTS 8 spool Currency Recycler
Coin System:
Glory Mach 3 coin sorter
Array of 4 Comact coin dispensers
PC i7 w/ touch screen monitor and list printer
Housed in the CRU custom cabinet
Controlled by CIMA CAOS retail operating software



I hope you will find this acceptable for the justification of the Sole source bid process.

Kindest Regards
Max Schnepp
VP Sales
Cell # 813 323-2288

Coin, Currency & Document
Systems, Inc.

12516 N. US Highway 301 | Thonotosassa, Florida 33592
Phone. 813.986.6600 | Toll Free: 800 282.2936 | www.ccdservices.com

Coin, Currency & Document Systems, Inc.

12516 N US HWY 301
Thonotosassa fl 33592
Office (800) 282-2936
Fax (813) 632-9415

Sales Quote

CONTRACT NO. A062217ex
DATE January 4, 2016
REVISED ... 1/20/16

TO Duval County Clerk of the Circuit
and county Courts
501 W Adms St
Jacksonville, FL 32202
Attn: Austin Eler 904 255-2086

SHIP TO New revision 6/22/17

SALESPERSON	PO	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	QUOTE EXPIRATION
Max & Blaine	TBD		additional		Net invoice	7/15/17

50% down 50% upon delivery

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
1	Cima 7000 N	Currency Recycler	$ 22,999.00		$ 22,999.00
1	CRU cabinets	Coin sorter and dispenser cabinet	5,899.00		$ 5,899.00
1	Mach 3	coin sorter and peripherals	4,199.00		$ 4,199.00
1	Caos System	Software, PC & peripherals	4,499.00		$ 4,499.00
1	CDA	Coin dispenser assy & PC drive sys	2,599.00		$ 2,599.00
1	**********	Multi unit system discount	7,195.00	$ 7,195.00	$ (7,195.00)
1	veiw it	Back office software	100.00		WAVE
1	shipping	Shipping and delivery to site	1,500.00		$ 1,500.00
1	install	Installation & programing	1,000.00		$ 1,000.00
2	Training	2 days on site following install	$800 per day	$800	$ 800.00
		additional training (only if needed)	$800 per day		$ -
			TOTAL DISCOUNT		
				SUBTOTAL	$ 36,300.00
				SALES TAX	no
				TOTAL	$36,300.00

SERVICE MAINTENANCE AGREEMENT
Warranty period is 90 days from date of installation.
() Customer agrees to accept maintenance agreement
Customer Initial_____ ()Type Agreement
()Machine will be maintained on a time and material basis.
()Customer Initial

Purchaser agrees that, upon signing, this document becomes a binding contract subject only to the approval and acceptance of Coin, Currency, and Documents, Inc., The terms and conditions printed on the back of this form are incorporated and thereby made a part hereof. Such terms and conditions shall supercede any other terms and conditions, written or oral, and the rights of the parties shall be governed exclusively by such terms and conditions.

THANK YOU FOR YOUR BUSINESS!