SINGLE SOURCE AWARD **BID # SS-0445-16**

Subject: 1,000 IN 1,000 Program – Transitioning from Poverty to Self-Sufficiency

Department: Grants & Contract Compliance

Description of Purchase:
Recommend approval to amend the single source award with Family Foundation, Inc. to correct the contract period from March 31, 2019 to September 30, 2017 with one (1) year renewal option. Total estimated annual expenditure of $254,000.00 and the total not to exceed expenditure of $381,000.00 will remain the unchanged.

Funding Source - AFOD019-08201 - To be executed by formal contract amendment through the Office of General Counsel (Contract # 7341-47).

Single Source Award To: Family Foundations, Inc.

Price Justification: See Attached

Total Award: $381,000.00 **Requisition #** N/A

Attachments: Agency Memo; Previous Awards

Certification as to Single Source: Damian Cook, Grants Administrators, Office of Grants and Contract Compliance

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Steven Burakowski

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 4/2017

Office of Grant and Contract Compliance

Jacksonville

Where Florida Begins.

July 17, 2017

MEMORANDUM

TO: Greg Pease, Competitive Sealed Proposal Evaluation Committee

THRU: Damian Cook, Grant Administrator
Office of Grants & Contract Compliance

FROM: John Snyder, Human Services Planner III
Office of Grants & Contract Compliance

RE: **Sole Source Modification Award to Family Foundations**

Please take appropriate action to modify the renewal of Single Source Award dated September 29, 2016 (**SS-0445-16**) for the referenced agency. The renewal award erroneously states that the contract shall expire March 31, 2019. The contract terms also incorrectly permit two additional one (1) year renewal options. The award should be corrected to reflect that the contract shall end September 30, 2017. Further, the contract should be modified to reflect that the First Renewal shall commence on 10/01/2016 and shall extend through September 30, 2017 and may be renewed for **one** additional one (1) year term. There are no changes in the amended award amount of $254,000 to increase maximum indebtedness to $381,000.

Attached, please find the award dated September 29, 2016.

Thank you for considering this request.

SINGLE SOURCE AWARD **BID # SS-0445-16**

Subject: 1,000 IN 1,000 Program – Transitioning from Poverty to Self-Sufficiency

Department: Grants & Contract Compliance

Description of Purchase:
Recommend approval to amend the single source award with Family Foundation, Inc. to cover assessment and enrollment of 250 Families to transition from poverty to self-sufficiency for the period of October 1, 2016 through September 30, 2017. Total increased annual expenditure in the amount of $50,000.00, not to exceed $381,000.00, to include:

Additional 150 Assessments - $50,000.00

Funding Source - AFOD019-08201 - To be executed by formal contract amendment #2 through the Office of General Counsel (Contract # 7341-47).

Single Source Award To: Family Foundations, Inc.

Price Justification: See Attached

Total Award: $381,000.00 **Requisition #** N/A

Attachments: Agency Memo; Previous Awards

Certification as to Single Source: Damian Cook, Grants Administrators, Office of Grants and Contract Compliance

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Steven Burakowski

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE*** 6/01/17

ACTION OF AWARDING AUTHORITY

DATE: 6/01/17

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 4/2017

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

Office of Grant and Contract Compliance

Jacksonville
Where Florida Begins.

May 24, 2017

MEMORANDUM

TO: Greg Pease, Competitive Sealed Proposal Evaluation Committee

THRU: Damian Cook, Grants Administrator
Office of Grants & Contract Compliance

FROM: John Snyder, Human Services Planner III
Office of Grants & Contract Compliance

RE: **CSPEC Sole Source Award amend to Family Foundations**

Please take appropriate action to recommend an amendment to the renewal of the Sole Source Award (SS-0445-16) for Family Foundations. The payment for the period of October 1, 2016 through September 30, 2017 will include an additional $50,000 for **150** additional assessments of individuals into the 1,000 in a 1,000 program. The new total expenditure amount will be $381,000.00.

Attached, please find attached an e-mail verification and FAMIS printout verifying availability of funds in account AFOD019-08201.

Thank you for considering this request.

Please contact me at 255-8202 additional information is required.

SOLE SOURCE AWARD **BID # SS-0445-16**

Subject: 1,000 IN 1,000 Program – Transitioning from Poverty to Self-Sufficiency

Department: Grants & Contract Compliance

Description of Purchase:
Award dated 3/24/16 to Family Foundations, Inc. was approved in the amount of $127,000.00 for the initial assessment and enrollment period of April 1, 2016 through September 30, 2016. Recommend approval to amend the award to correct the term/contract end date to March 31, 2019.

Recommend approval to amend the sole source award with Family Foundation, Inc. to cover assessment and enrollment of 250 Families to transition from poverty to self-sufficiency for the period of October 1, 2016 through September 30, 2017. Total estimated annual expenditure in the amount of $204,000.00, not to exceed $331,000.00, to include:

Assessments - $50,000.00; Enrollments (10/1/16) - $77,000.00; Enrollments (4/1/17) - $77,000.00

Funding Source - AFOD019-08201 - To be executed by formal contract amendment #1 through the Office of General Counsel (Contract # 7341-47).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Sole Source Award To: Family Foundations, Inc.

Price Justification: See Attached

Total Award: $331,000.00 **Requisition #** N/A

Attachments: Sole Source Forms; Agency Memo; Copy of Attachment B- Jax Journey Budget

Certification as to Sole Source: Damian Cook, Grants Administrators, Office of Grants and Contract Compliance

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Annette L. Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eikhan
CHAIRMAN

9-29-16
DATE

ACTION OF AWARDING AUTHORITY

DATE: 9/29/16

MK APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-114, Revised 12/2007

Office of Grant and Contract Compliance

September 25, 2016

MEMORANDUM

TO: Greg Pease, Competitive Sealed Proposal Evaluation Committee

THRU: Damian Cook, Grants Administrator
Office of Grants & Contract Compliance

FROM: John Snyder, Human Services Planner
Office of Grants & Contract Compliance

RE: **CSPEC Sole Source Award to Family Foundations**

Please take appropriate action to recommend the renewal of the Sole Source Award (SS-0445-16) for the referenced agency. This will allow for the continued payment of the contract that expires March 31, 2019. The payment for the period of October 1, 2016 through September 30, 2017 includes: $50,000 for the assessment of individuals into the 1,000 in a 1,000 program beginning 10/1/2016; $77,000.00 for the enrollment beginning 10/1/2016; and $77,000.00 for additional enrollment into the program through 4/1/2017. These three payments total $204,000. The new total expenditure amount will be $331,000.00.

Attached, please find the scope of work and quote for service.

Thank you for considering this request.

Please contact me at 255-8202 additional information is required.

Attachment B - Jax Journey Budget

Assessment

Budget	$100,000		
		# families	250
		Cost/family	$400
			$100,000
Contract Period	4/1/16 - 3/31/17		
Payment 1	**4/1/2016**		**$50,000**
Payment 2	10/1/2016		$50,000
Total			$100,000

1,000 in 1,000 Enrollment

Budget	$462,000		
		# families	60
		Cost/family	$7,700
			$462,000
Contract Period	4/1/16 - 3/31/19		
Payment 1	**4/1/2016**	**$77,000**	
Payment 2	10/1/2016	$77,000	
Payment 3	4/1/2017	$77,000	thru 9/30/16
Payment 4	10/1/2017	$77,000	
Payment 5	4/1/2018	$77,000	
Payment 6	10/1/2018	$77,000	
Total		$462,000	

Total Services

Payment 1	4/1/2016	$127,000
Payment 2	10/1/2016	$127,000
Payment 3	4/1/2017	$77,000
Payment 4	10/1/2017	$77,000
Payment 5	4/1/2018	$77,000
Payment 6	10/1/2018	$77,000
Total		$562,000

Total Contract

	Start	End	Amount
Contract 1	**4/1/2016**	**9/30/2016**	**$127,000**
Contract 2	10/1/2016	9/30/2017	$204,000
Contract 3	10/1/2017	9/30/2018	$154,000
Contract 4	10/1/2018	3/31/2019	$77,000
Total			$562,000

SOLE SOURCE AWARD **BID # SS-0445-16**

Subject: The Assessment and Enrollment of 250 Families to Transition from Poverty to Self-Sufficiency

Department: Intra-Governmental/Grants & Compliance

Description of Purchase:
Recommend approval of Sole Source Award to the Family Foundation, Inc. for the Assessment and Enrollment of 250 Families to transition from poverty to self-sufficiency. Service period is April 1, 2016 through September 30, 2016 with a total estimated amount of expenditure not to exceed $127,000.00.

Funding for this award to be encumbered by accounts JXRS019CC-01991D to OPOD019-08201 to be executed by formal contract through the Office of General Counsel.

Sole Source Award To: Family Foundations, Inc.

Price Justification: See Attached

Total Award: $127,000.00 **Requisition #** N/A

Attachments: Sole Source Forms; Agency Memo; Copy of Attachment B- Jax Journey Budget

Certification as to Sole Source: Damian Cook, Grants Administrators, Office of Grants and Contract Compliance

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Kathy Nasworthy

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eicher
CHAIRMAN

3/24/16
DATE

ACTION OF AWARDING AUTHORITY

DATE: 3/24/16

APPROVED ✓ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION Sam E. Mousa

FORM GB-114, Revised 12/2007

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:

QWS3270X 5/24/2017 12:14 PM
FAML6450 V5.1 ** NW COJ FAMIS PRODUCTION ** 05/24/2017
LINK TO: ORGANIZATION SUMMARY INQUIRY 12:14 PM

BALANCE (Y,M,Q,A) : Y CURRENCY CODE :
FISCAL MO/YEAR : 08 2017 MAY 2017 FUNDING PERIOD:
INDEX CODE : AFOD019 1,000 IN 1,000 PROGRAM
ORGANIZATION :
CHAR / OBJECT :
FDTP FUND SFND :
PROJECT PROJ DTL :
GRANT GRANT DTL :
USER CODE :

S	SUBOBJ	DESCRIPTION	BUDGET	ACTUAL	ENCUMBERED	BALANCE
	08201	SUBSIDIES & CONTRI	254,000	50,000	154,000	50,000
		EXPENDITURE TOTAL	254,000	50,000	154,000	50,000

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F7-PRIOR PG F8-NEXT PG F9-LINK
G014 - RECORD FOUND