SINGLE SOURCE AWARD **BID # SS-0283-19**

Subject: Afterschool Food Services

Department: Kids Hope Alliance

Description of Purchase: Recommend approval to increase the single source award with Duval County School Board/Compass Group USA, Inc. DBA Chartwells School Dining Services by $89,865.60 for the period ending September 30, 2019. Total expenditure amount not to exceed $1,879,399.38.

Funding Source: JCPS192MS-03421-JCP018-19 - To be executed by formal contract through the Office of General Counsel.

Single Source Award To: Duval County School Board/Compass Group USA, Inc. DBA Chartwells School Dining Services

Price Justification: See Attached

Total Award: $1,879,399.38 **Requisition #:** N/A

Attachments: Recommendation Memo, Exhibits and Previous Awards

Certification as to Single Source: Joe Pepper, CEO, Kids Hope Alliance

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Rease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Joe Pepper, CEO
Kids Hope Alliance (KHA)
Tyrica Young, Director of OST
Joyce Watson, Director, KHA Administration
Najera Johnson, Nutrition Services Program Manager

SUBJECT: Request to Amend Procurement Award # SS-0283-19 (Contract 9768-28) for the Community-based/School-based Afterschool Meals Program with the Duval County School Board/ Chartwell Compass Group USA, Inc.

DATE: July 15, 2019

The KHA is requesting that Contract 9768-28, with Duval County School Board/Chartwells Compass Group USA, Inc. for the School-based Community-based/School-based Afterschool Meals Program be amended to allow for actual meals purchased and increase the award amount of the Contract for Fiscal Year 18/19 in the amount of $89,865.60, bringing the maximum indebtedness from **$1,789,533.78** to **$1,879,399.38**, see attached "Revised Exhibit 5" that reflects the revised quantities and total price of **$1,879,399.38**.

It is requested that the Award amount be increased to reflect the adjustments because of the change in Meals purchased to meet the needs of youth at each community-based/school-based sites.

Funding Authority - Funding will be charged to:

	Award
Index Code: JCPS192MS; Sub-Object: 03421 -	**$ 1,879,399.38**

Upon approval of this request, the amendment will be executed by formal contract amendment through the Office of General Counsel.

If you need additional information after your review, please contact Joyce Watson at (904) 255-4444 or Najera Johnson at (904) 255-4414.

Thank you for your assistance and consideration of this request.

Attachments: **Exhibit 3,** Revised Site Location Listing
Exhibit 4, Copy of Original Procurement Award
Exhibit 5, Revised Afterschool Food Program Budget

Cc: Annette Burney, Purchasing Analyst
Tyrica Young, Director, Out of School Time Grants
Najera Johnson, Nutrition Services Program Manager

Revised Exhibit 3
DCPS/Chartwells
Snacks Purchased 2018-2019

Site	October	November	December	January	February	March	April	May	
33RD ST PAL	1005	850	650	0	0	0	0	0	
ALFRED DUPONT MIDDLE	967	649	535	610	605	507	520	319	
AMERICA'S LITTLE LEADERS	655	515	450	0	0	0	0	0	
ARLINGTON COMMUNITY ACADEMY	995	765	675	0	0	0	0	0	
ARLINGTON MIDDLE	886	873	775	723	867	667	761	444	
BRIDGE TO SUCCESS AT WEST JACKSONVILLE	222	142	115	128	169	118	106	0	
EASTSIDE PAL	630	510	450	0	0	0	0	0	
EUGENE BUTLER MIDDLE	798	641	569	480	445	451	432	355	
EVENING REPORTING CENTER AT ST. PAUL MBC	294	238	168	0	0	0	0	0	
FT. CAROLINE MIDDLE	932	750	642	670	801	708	790	578	
HIGHLANDS MIDDLE	2048	1559	1226	1294	1272	1273	1285	700	
JEAN RIBUALT MIDDLE	1572	1128	935	1105	1064	929	1355	874	
JEB STUART MIDDLE	1271	837	879	840	951	781	851	509	
JEFF DAVIS MIDDLE	1283	1293	1251	1346	1353	1195	1648	1032	
JOSEPH STILWELL MIDDLE	452	363	295	345	343	335	452	258	
LAKE SHORE MIDDLE	1278	1042	1010	1225	1007	838	1110	748	
MALLISON PAL	525	425	330	0	0	0	0	0	
MATTHEW GILBERT MIDDLE	1774	1366	1242	1212	1079	948	1129	674	
MAYPORT MIDDLE	579	513	457	564	594	475	623	407	
MONUMENT PAL	840	680	600	0	0	0	0	0	
NFL Yet B&G	1260	1020	900	0	0	0	0	0	
NORTHWESTERN MIDDLE	2729	1985	1970	1933	1853	1662	2070	1277	
SANDALWOOD HIGH SCHOOL	541	487	348	398	525	454	606	402	
THE B&G CLUB AT SOUTHWINWIND VILLAS	735	500	375	0	0	0	0	0	
THE B&G CLUB AT THE BRIDGE	2280	1530	1350	0	0	0	0	0	
VICTORY POINT B&G CLUB	1470	1120	910	0	0	0	0	0	
VISION FOR EXCELLENCE AT MCGIRTS CREEK	800	680	600	0	0	0	0	0	
WAYMAN ACADEMY OF THE ARTS	1110	838	748	0	0	0	0	0	
WOODLAND ACRES B&G CLUB	630	510	420	0	0	0	0	0	
	30561	23809	20875	12873	12928	11341	13738	8577	134702

	October	November	December	January	February	March	April	May	
School-based Sites	17332	13628	12249	12873	12928	11341	13738	8577	102666
Community-based Sites	13229	10181	8626	0	0	0	0	0	32036

Total Purchased x Purchase amount of $ 78 $105,067.56

Revised Exhibit 3
DCPS/Chartwells Suppers Purchased 2018-2019

Site	October	November	December	January	February	March	April	May
33RD ST PAL	1,470	1190	1050	0	0	0	0	0
ALDEN ROAD ESE	532	420	392	420	448	392	532	476
ALFRED DUPONT MIDDLE	1,219	983	867	951	956	842	995	654
AMERICA'S LITTLE LEADERS	792	629	525	0	0	0	0	0
ANDREW ROBINSON ELEMENTARY	2,089	1714	1478	1721	1777	1401	1765	1174
ANNIE R. MORGAN ELEMENTARY	1,936	1572	1287	1452	1602	1327	1639	1344
ARLINGTON COMMUNITY ACADEMY	2,380	1955	1725	0	0	0	0	0
ARLINGTON HEIGHTS ELEMENTARY	1,394	1150	1002	1021	1021	938	1139	986
ARLINGTON MIDDLE	2,775	2271	1872	1958	2059	1726	2244	1150
BALIS COMMUNITY CENTER	298	285	225	0	0	0	0	0
BILTMORE ELEMENTARY	1,450	1067	898	1010	990	917	1286	311
BISCAYNE ELEMENTARY	928	787	653	731	754	645	899	547
BRIDGE TO SUCCESS AT WEST JACKSONVILLE	295	184	164	159	295	218	150	0
CARTER G WOODSON ELEMENTARY	1,588	1350	1128	1186	1248	1039	1471	1018
CLANZEL T. BROWN COMMUNITY CENTER	414	306	150	0	0	0	0	0
CUBA HUNTER COMMUNITY CENTER	0	0	0	0	0	0	0	0
DINSMORE COMMUNITY CENTER	420	340	257	0	0	0	0	0
DON'T MISS A BEAT @ EDITH BROWN FORD	1,035	675	644	0	0	0	0	0
EASTSIDE PAL	882	714	630	0	0	0	0	0
EMMETT REED COMMUNITY CENTER	63	51	45	0	0	0	0	0
EUGENE BUTLER MIDDLE	2,710	2091	1855	1950	1557	1631	2207	1543
EVENING REPORTING CENTER AT ST. PAUL MBC	315	255	168	0	0	0	0	0
FATHER H.A.R.B O.R.ACADEMY	525	425	350	0	0	0	0	0
FORT CAROLINE ELEMENTARY (GIRLS INC & B&G)	1,877	1534	1311	1615	1938	1543	1991	1709
FT. CAROLINE MIDDLE	1,444	1089	720	865	1004	848	1298	1103
GARDEN CITY ELEMENTARY	1,090	970	821	846	883	719	903	236
GEORGE W. CARVER ELEMENTARY	1,537	1220	1129	1268	1241	1020	1220	734
HENRY T. JONES COMMUNITY CENTER	420	340	300	0	0	0	0	0
HIGHLANDS ELEMENTARY	1,578	1280	1084	1285	1320	1061	1399	1323
HIGHLANDS MIDDLE	3,481	2586	2000	2416	2127	1671	1986	954
HYDE GROVE ELEMENTARY	2,240	1936	1738	1890	2004	1712	2232	1926
HYDE PARK ELEMENTARY	1,153	901	730	797	846	656	851	726
JACKSONVILLE HEIGHTS ELEMENTARY	987	762	672	704	753	628	696	347
JEAN RIBUALT MIDDLE	1,846	1476	1192	1554	1568	1245	1683	1023
JEB STUART MIDDLE	1,649	1417	1221	1309	1282	1030	1181	814
JEFF DAVIS MIDDLE	1,251	693	529	580	506	524	512	309
JOHN LOVE ELEMENTARY	793	581	565	770	690	560	751	623
JOHNNIE WALKER COMMUNITY CENTER	315	255	225	0	0	0	0	0
JOSEPH STILWELL MIDDLE	1,487	1208	1109	1438	1340	1091	1410	777
JULIAN BARRS COMMUNITY CENTER	525	425	361	0	0	0	0	0
LAKE FOREST ELEMENTARY	1,168	872	777	898	956	735	940	543
LAKE SHORE MIDDLE	2,407	1863	1596	1693	1500	1223	1654	959
LEGENDS COMMUNITY CENTER	105	85	75	0	0	0	0	0
LONG BRANCH ELEMENTARY	1,183	887	769	837	792	661	874	492
MALIVAI WASHINGTON KIDS FOUNDTION	2,385	2040	1800	0	0	0	0	0
MALLISON PAL	945	765	645	0	0	0	0	0
MARTIN LUTHER KING ELEMENTARY	2,152	1537	1444	1583	1667	1358	1724	1787
MARY LENA GIBBS COMMUNITY CENTER	315	255	225	0	0	0	0	0
MATTHEW GILBERT MIDDLE	2,393	1873	1582	1656	1539	1362	1671	1012
MAYPORT MIDDLE	1,844	1428	1410	1612	1549	1293	1644	1036
MITCHELL COMMUNITY CENTER	147	119	105	0	0	0	0	0
MONUMENT PAL	1,680	1360	1200	0	0	0	0	0
NFL Yet B&G	3,465	2805	1860	0	0	0	0	0
NORTH SHORE ELEMENTARY	3,198	2520	2289	2507	2540	1999	2795	2298
NORTHWESTERN MIDDLE	1,871	1337	1057	1210	1156	924	1142	789
PALM AVE. ESE	538	385	315	350	385	315	455	350
PARKWOOD HEIGHTS ELEMENTARY	790	595	562	604	598	505	673	410
PICKETT ELEMENTARY	1,072	816	767	769	787	695	904	583
PINEDALE ELEMENTARY	1,837	1446	1186	1354	1467	1202	1699	1082
RAMONA ELEMENTARY	1,287	1107	971	1131	1246	982	1214	591
ROBERT F. KENNEDY COMMUNITY CENTER	147	119	105	0	0	0	0	0
RUFUS PAYNE ELEMENTARY	1,269	993	882	995	1050	839	1098	740

Revised Exhibit 3
DCPS/Chartwells Suppers Purchased 2018-2019

RUTLEDGE PEARSON ELEMENTARY	2,058	1519	1312	1603	1630	1454	1987	1697
S A. HULL ELEMENTARY	1,310	1023	852	1005	1086	821	1144	658
SADIE TILLIS ELEMENTARY	1,334	1027	876	968	968	845	1019	614
SAN JOSE ELEMENTARY	1,410	1039	941	1150	1147	983	1238	1122
SANCTUARY ON 8TH ST.	800	600	520	0	0	0	0	0
SANDALWOOD HIGH SCHOOL	670	608	437	529	631	539	728	474
SP LIVINGSTON ELEMENTARY	1,488	1149	991	1103	1160	884	1325	1217
SPRING PARK ELEMENTARY	576	502	436	467	495	449	591	321
ST. CLAIR EVANS ELEMENTARY	2,198	1680	1399	1551	1509	1177	1316	1245
SUSIE E. TOLBERT ELEMENTARY	1,412	991	884	949	1030	885	1025	919
THE B&G CLUB AT SOUTHWIND VILLAS	735	515	450	0	0	0	0	0
THE B&G CLUB AT THE BRIDGE	3,696	2992	2640	0	0	0	0	0
VICTORY POINT B&G CLUB	1,575	1275	1022	0	0	0	0	0
VISION FOR EXCELLENCE AT MCGIRTS CREEK	800	680	600	0	0	0	0	0
WAYMAN ACADEMY OF THE ARTS	1,995	1615	1350	0	0	0	0	0
WESTSIDE COMMUNITY CENTER	0	0	0	0	0	0	0	0
WINDY HILL ELEMENTARY	1,264	1009	878	882	944	808	969	495
WOODLAND ACRES B&G CLUB	1,050	850	700	0	0	0	0	0
WOODLAND ACRES ELEMENTARY	2,116	1659	1454	1538	1484	1285	1667	1128
ARLINGTON ELEMENTARY SCHOOL	1,379	1089	1000	1004	1143	919	1070	1072
NORMANDY VILLAGE ELEMENTARY SCHOOL	1,802	1232	1215	1279	1298	1081	1439	1469
REYNOLDS LANE ELEMENTARY	1,360	1062	938	1067	981	889	1113	1153
SALLYE B. MATHIS ELEMENTARY	1,567	1190	1180	1193	1322	1095	1346	1142
	113,926	89,600	76,769	63,383	64,269	53,591	69,104	49,205

Total Purchased 579,847

	October	November	December	January	February	March	April	May	
School-based Sites	83,350	65,046	56,262	63,383	64,269	53,591	69,104	49,205	504,210
Community-based Sites	30,576	24,554	20,507	0	0	0	0	0	75,637

Total Meals Purchased x Purchase amount of $3 06 $1,774,331 82

Revised Exhibit 3
DCPS/Chartwells
Snacks Purchased 2018-2019

Site	October	November	December	January	February	March	April	May	
33RD ST PAL	1005	850	650	0	0	0	0	0	
ALFRED DUPONT MIDDLE	967	649	535	610	605	507	520	319	
AMERICA'S LITTLE LEADERS	655	515	450	0	0	0	0	0	
ARLINGTON COMMUNITY ACADEMY	995	765	675	0	0	0	0	0	
ARLINGTON MIDDLE	886	873	775	723	867	667	761	444	
BRIDGE TO SUCCESS AT WEST JACKSONVILLE	222	142	115	128	169	118	106	0	
EASTSIDE PAL	630	510	450	0	0	0	0	0	
EUGENE BUTLER MIDDLE	798	641	569	480	445	451	432	355	
EVENING REPORTING CENTER AT ST. PAUL MBC	294	238	168	0	0	0	0	0	
FT. CAROLINE MIDDLE	932	750	642	670	801	708	790	578	
HIGHLANDS MIDDLE	2048	1559	1226	1294	1272	1273	1285	700	
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JOSEPH STILWELL MIDDLE	452	363	295	345	343	335	452	258	
LAKE SHORE MIDDLE	1278	1042	1010	1225	1007	838	1110	748	
MALLISON PAL	525	425	330	0	0	0	0	0	
MATTHEW GILBERT MIDDLE	1774	1366	1242	1212	1079	948	1129	674	
MAYPORT MIDDLE	579	513	457	564	594	475	623	407	
MONUMENT PAL	840	680	600	0	0	0	0	0	
NFL Yet B&G	1260	1020	900	0	0	0	0	0	
NORTHWESTERN MIDDLE	2729	1985	1970	1933	1853	1662	2070	1277	
SANDALWOOD HIGH SCHOOL	541	487	348	398	525	454	606	402	
THE B&G CLUB AT SOUTHWINWIND VILLAS	735	500	375	0	0	0	0	0	
THE B&G CLUB AT THE BRIDGE	2280	1530	1350	0	0	0	0	0	
VICTORY POINT B&G CLUB	1470	1120	910	0	0	0	0	0	
VISION FOR EXCELLENCE AT MCGIRTS CREEK	800	680	600	0	0	0	0	0	
WAYMAN ACADEMY OF THE ARTS	1110	838	748	0	0	0	0	0	
WOODLAND ACRES B&G CLUB	630	510	420	0	0	0	0	0	
	30561	23809	20875	12873	12928	11341	13738	8577	134702
	October	November	December	January	February	March	April	May	
School-based Sites	17332	13628	12249	12873	12928	11341	13738	8577	102666
Community-based Sites	13229	10181	8626	0	0	0	0	0	32036

Total Purchased x Purchase amount of $ 78 $105,067.56

SINGLE SOURCE AWARD **BID # SS-0283-19**

Subject: Afterschool Food Services

Department: Kids Hope Alliance

Description of Purchase: Recommend approval of single source award to Duval County School Board/Compass Group USA, Inc. DBA Chartwells School Dining Services to provide meals for Community-based and TEAM Up Afterschool Program sites. Period of service is from date of executed contract through September 30, 2019. Total expenditure amount not to exceed $1,789,533.78.

Funding Source: JCPS192MS-03421-JCP018-19 - To be executed by formal contract through the Office of General Counsel.

Single Source Award To: Duval County School Board/Compass Group USA, Inc. DBA Chartwells School Dining Services

Price Justification: See Attached

Total Award: $1,789,533.78 **Requisition #:**

Attachments: Recommendation Memo, Single Source Form, Vendor Quote and Previous Awards

Certification as to Single Source: Joyce Watson, Director, Administration, Kids Hope Alliance

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE*** 11/15/18

ACTION OF AWARDING AUTHORITY DATE: 11/15/18

MR APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

FORM GB-113, Revised 12/2007

Revised Exhibt 5

Kids Hope Alliance
Revised Budget- FY 2018-2019

Suppers:	# of Meals	Rate	Costs
School-based Sites (54)	504,210	$ 3.06	$ 1,542,882.60
Community-based Sites (31)	75,637	$ 3.06	$ 231,449.22
Snack:			
School-based Sites (15)	102,666	$ 0.78	$ 80,079.48
Community-based Sites (14)	32,036	$ 0.78	$ 24,988.08
			$ 1,879,399.38

Florida Department of Health

Child Care Food Program

Budget for Afterschool Meals Program Sponsor

A - 1109 Region: N RPS: 4 Fiscal Year: 2019 Termination Date:

Legal Name: CITY OF JACKSONVILLE FEIN: 596000344035

D/B/A: KIDS HOPE ALLIANCE Payment Start Date: 10/2018

File(s) Uploaded: 2 Last Action Date: 01/22/2019

Budget Number: Original

Budget Category	Total Amount to be Charged to CCFP	Funding from Other Sources	Total Admin. Budget
ADMINISTRATIVE LABOR			
1. Salaries, Employer Taxes	$179,256	$0	$179,256
2. Benefits	$40,361	$0	$40,361
Total (Add Lines 1 + 2)	$219,617	$0	$219,617
ADMINISTRATIVE SUPPLIES			
3. Equipment $5,000 and over	$0	$0	$0
4. Equipment Furniture under $5,000	$0	$0	$0
5. Office Supplies	$1,275	$0	$1,275
6. Printing and Postage	$4,617	$0	$4,617
Total (Add Lines 3 through 6)	$5,892	$0	$5,892
ADMINISTRATIVE SERVICES			
7. Office Space/Rental/Lease	$0	$0	$0
7a . Office Space Owned	$4,672	$0	$4,672
8. Utilities	$2,470	$0	$2,470
9. Insurance Premiums	$0	$0	$0
10. Contracted/Professional Services	$3,242	$0	$3,242
11. Equipment Rental/Lease	$0	$0	$0
12. Communications	$4,026	$0	$4,026
13. Advertising/Public Information Svc.	$0	$0	$0
14. Other Administrative Services and Supplemental Budget	$3,986	$0	$3,986
Total (Add Lines 7 through 14)	$18,396	$0	$18,396

Florida Department of Health

Child Care Food Program

Budget for Afterschool Meals Program Sponsor

A - 1109 Region: N RPS: 4 Fiscal Year: 2019 Termination Date:

Legal Name: CITY OF JACKSONVILLE FEIN: 596000344035

D/B/A: KIDS HOPE ALLIANCE Payment Start Date: 10/2018

File(s) Uploaded: 2 Last Action Date: 01/22/2019

Budget Category	Total Amount to be Charged to CCFP	Funding from Other Sources	Total Admin. Budget
ADMINISTRATIVE TRAVEL			
15. Program Operations	$2,973	$0	$2,973
16. In-State-Travel	$0	$0	$0
17. Out-of-State-Travel	$3,903	$0	$3,903
Total (Add Lines 15 through 17)	$6,876	$0	$6,876
TRAINING/EDUCATION			
18. Staff and Site Training	$0	$0	$0
Total (Line 18)	$0	$0	$0
19. TOTAL INDIRECT COSTS (Attach a copy of Indirect Cost Plan)	$11,931	$0	$11,931
20. Operational Costs	$2,868,216	$0	$2,868,216
GRAND TOTAL	$3,130,928	$0	$3,130,928