SUBJECT: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070 FOR RISK MANAGEMENT INFORMATION SYSTEM

BID #: PSC-0506-18 **OPEN DATE: 06/14/2018**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: THREE (3) YEARS FROM CONTRACT EXECUTION

AGENCY: RISK MANAGEMENT DIVISION

BASIS OF AWARD: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify period of service from July 1, 2019 through date of award.

Recommend approval of award to add funding for Year 2 with Origami Risk, LLC (contract #10448) for the period of service from date of award through June 30, 2020. Total annual estimated expenditure amount will be $297,480.00, for a revised total award amount not-to-exceed $742,270.00.

Funding Source: AFRM581AD-03109 to be executed by formal contract amendment through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Vendor Letter/Prices, Previous Award(s)

ANALYST: For Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Twane Duckworth, Chief of Risk Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor
Division of Insurance and Risk Management
117 West Duval Street
Suite 335
Jacksonville, FL 32202
(904) 630-7521
www.coj.net

MEMORANDUM

July 12, 2019

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Twane Duckworth, Chief
Finance and Administration Department/Risk Management Division

Bibinia Centeno, Manager, Finance & Administrative
Finance and Administration Department/Risk Management Division

Subject: Risk Management Information System, 1st Contract Renewal (10448), Amd. 2

The current term for the contract 10448 with Origami Risk, LLC., for Risk Management Information System is from July 1, 2018 to June 30, 2019. The Risk Management is exercising the first of two one-year renewal options for the period July 1, 2019 to June 30, 2020 with one-year renewal options remaining. The current maximum indebtedness to the City will be a not-to-exceed amount of $444,790.00 to a new maximum indebtedness of $742,270.00. The FY 19 fee for services July 1, 2019 to June 30, 2020, is described in Exhibit "A" in the table "Pricing Detail". All other terms and conditions shall remain the same.

Accordingly, it is requested, that the City Contract No. 10448, with Origami Risk,LLC, for Risk Management Information System (i) be renewed for the term July 1, 2019 to June 30, 2020. The fee for the Services July 1, 2019 to June 30, 2020 as described in Exhibit A, in the table "Pricing Details". (ii) increase the maximum indebtedness to the City by a not to exceed amount of $297,480.00 for a new total maximum indebtedness of $742,270.00. All other terms and conditions remain the same.

Thank you for your consideration in this matter.

Attachments:
Origami Risk, LLC., acknowledgement attached
Exhibit "A" Pricing Details

Laidler, Marilyn

From: Duckworth, Twane
Sent: Monday, July 15, 2019 11:20 AM
To: Laidler, Marilyn
Cc: Kekec, Nihal; Leslie-Burney, Annette
Subject: RE: PSEC Agenda

Sure, that's AFRM581AD – 3109.

Thanks!

Twane Duckworth, J.D., ARM, UACIC
Chief of Risk Management

From: Laidler, Marilyn <MLaidler@coj.net>
Sent: Monday, July 15, 2019 10:05 AM
To: Duckworth, Twane <TwaneD@coj.net>
Cc: Kekec, Nihal <NKekec@coj.net>; Leslie-Burney, Annette <ABurney@coj.net>
Subject: FW: PSEC Agenda

Hello Twane,
I'm preparing this item for you in while Annette is out however the memo does not have a funding source included could you please provide it as soon as possible to be placed on the agenda for this week's meeting.

Thank you

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
Phone (904) 255-8804
Fax (904) 255-8837
Rightfax (904)630-8288
Email: mlaidler@coj.net

CITY OF JACKSONVILLE

****** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ******

From: Baker, Alex
Sent: Monday, July 15, 2019 7:08 AM
To: Laidler, Marilyn
Subject: FW: PSEC Agenda

Good morning Marilyn:
The BID # for this one is PSC-0506-18....it is not mine. I had Sharon to look it up for me and the Analyst was Chelsey. So does it go to Dave?

Alex Baker
Professional Services Specialist
Finance and Administration Department/Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph. 904-255-8830
Fax. 904-255-8837
Email: abaker@coj.net

CITY OF JACKSONVILLE

From: Duckworth, Twane
Sent: Sunday, July 14, 2019 9:49 PM
To: Baker, Alex
Subject: PSEC Agenda

Hi Alex,

If there is any way you can find it possible and in your heart to help me out!...I would be indebted to you.

Can this make Agenda this week?

Thanks!

Twane Duckworth, J.D., ARM, UACIC
Chief of Risk Management
City of Jacksonville
117 W. Duval Street, Ste 335
Jacksonville, FL 32202
(o) 904-255-5322
(f) 904-255-5347

ORIGAMI RISK

VIA EMAIL

July 11, 2019

Mr. Twane Duckworth, JD, ARM, UACIC
Chief of Risk Management
City of Jacksonville
117 W. Duval Street, Ste 335
Jacksonville, FL 32202

RE: Agreement (Utilizing Charlotte County, Florida Contract) Between The City of Jacksonville and Origami Risk LLC for Provision of a Risk Management Information System (the "Contract")

Dear Mr. Duckworth:

This is to confirm in writing our interest to have the Contract renewed for the second year of the three year term, effective July 1, 2019 in accordance with the same terms, conditions, and provisions as the Contract.

Regards,

Jonathan Nichols, COO

EXHIBIT A
PRICING DETAIL

	Year 1	Year 2	Year 3	Comments
Licensing	$192,080	$192,080	$192,080	Licenses • Base Subscription Fee • 20 Claims Adjusting Users • 2 Full Users • 20 Light Users • Enterprise Portal License for up to 25,000 Incidents • Mobile Application Other Subscription Services • 5,000 secure emails per month • EDI FROI/SROI* • 10,000 eSignature envelopes per year • 1 user license for Tableau BI • Certificate Managament 500 Additional Insureds • OCR Scanning of 1 Accord Form
Hosting	$77,000	$77,000	$77,000	• Hosting / Data Storage Fees for up to 300,000 claims/incidents. • Includes 350GB of file storage
Integrations/Interfaces	$23,050	$15,500	$15,300	• Oracle HR – Weekly Import • Medbill - Amersys – Weekly Financial Transaction Import • Medbill - Amersys – Daily Claims & Notes Export • Treasury 1-way – Daily Export • Famous Financials 1 way - Daily Export • 1099 – Annual Export • CMS-111 for 1 ARE • ISO Claim Search** • ODG
Implementation Fee	$114,330	$0	$0	• See below for deliverables*** • 20 hours User Training
Ongoing Support	$ 18,500	$11,100	$11,100	• 100 Ongoing Support Hours in Year 1 • 60 Ongoing Support Hours in Years 2 & 3
Client Conference	$1,800	$1,800	$1,800	• *2 Attendees for 2 Conferences*
Total Project Cost	$426,760	$ 297,480	$297,480	*This quote is valid until 08/05/2018*

SUBJECT: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070 FOR RISK MANAGEMENT INFORMATION SYSTEM

BID #: PSC-0506-18 **OPEN DATE: 06/14/2018**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: THREE (3) YEARS FROM CONTRACT EXECUTION

AGENCY: RISK MANAGEMENT DIVISION

BASIS OF AWARD: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the piggyback award with Origami Risk, LLC, via Charlotte County RFQ #2017000070 by $18,030.00 to cover travel cost for Origami Risk representatives to orchestrate the transition of the Risk Management Information System (RMIS) and to add an automated law enforcement report to the RMIS. The total revised expenditure amount not-to-exceed $444,790.00.

Funding Source: AFRM581AD-03109 – To be executed by formal contract amendment through the Office of General Counsel

ATTACHMENTS: Recommendation Memo, Statement of Work/Quote and Previous Award

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Twane Duckworth, Chief of Risk Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/17/19

Teresa R. Eidson _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 1/17/19

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070 FOR RISK MANAGEMENT INFORMATION SYSTEM

BID #: PSC-0506-18 **OPEN DATE: 06/14/2018**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: THREE (3) YEARS FROM CONTRACT EXECUTION

AGENCY: RISK MANAGEMENT DIVISION

BASIS OF AWARD: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback Charlotte County RFQ #2017000070 with Origami Risk, LLC., to provide a risk management information system. The period of service will be three (3) years from contract execution. The total expenditure requested not-to-exceed $426,760.00.

To be executed by formal contract through the Office of General Counsel and encumbered by account AFRM581AD-03109.

ATTACHMENTS: Recommendation Memo, Risk Management Insurance Approval, Charlotte County RFQ, Charlotte County Contract, Statement of Work

ANALYST: _____ CHELSEY FLEMING

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Twane Duckworth, Chief of Risk Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/14/18

Teresa R Eilhen _____ OTHER: _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 6/14/18

MR APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

QWS3270X 7/15/2019 11:32 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 07/15/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 11:32 AM

FISCAL MO/YEAR : 10 2019 CURRENCY CODE :
INDEX CODE : AFRM581AD RISK MANAGEMENT ADMINISTRATION
SUBOBJECT : 03109 PROFESSIONAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JULY 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	824,880.01	824,880.01
EXPENDITURES	35,561.92	769,280.74	769,280.74
ENCUMBRANCES	-35,561.92	18,635.27	18,635.27
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	36,964.00	36,964.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED