SUBJECT: TEMPORARY DAY LABOR SERVICES-2ND REBID

BID #: SC-0489-18 **OPEN DATE:** 2018-05-30

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE DIVISION

BASIS OF AWARD: ALL OR NONE, LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (4) **NUMBER RECEIVED:** (3) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Packplus, Inc. dba Josmar Medical Staffing and A & Associates due to both companies not meeting all the minimum requirements per Section 1.4 as listed in the bid specifications, by not having an operating office in Duval County or surrounding counties prior to October 1, 2016.

Recommend approval of award to the next lowest responsive, responsible Harris Ventures, Inc. dba Staff Zone, in the total estimated annual expenditure amount of $315,000.00. Period of Service will be one (1) year from date of award with two (2) one (1) year renewal options.

This award is to be funded by account: PWSW441CORC-04938 to be processed by Purchase Orders.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Vendors Rejection Letters Confirmation, Terms and Conditions, Specifications

ANALYST: _____ MARILYN LAIDLER

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Greg Pease, Chief, Procurement Division

THRU: John Pappas, P. E., Director, Department of Public Works

FROM: Will Williams, Chief, Solid Waste Division

DATE: June 4, 2018

SUBJECT: Recommendation of Award for Temporary Day Labor
Temporary Day Labor Services
Bid No. SC-0489-18
Bid Date: May 30, 2018
Funding Source: PWSW441CORC 04938

The Solid Waste Division has reviewed and tabulated the three (3) bids that were received on the referenced project for accuracy and compliance with the contract documents. After a thorough review of the submissions for the above mentioned bid, the Solid Waste Division recommends awarding Harris Ventures, Inc. dba Staff Zone and the bids submitted by A & Associates and Pack Plus, Inc. be rejected. These two companies do not have an operating office in the surrounding counties prior to October 1, 2016 as stated Section 1.4 Minimum Reward Requirements of the Specifications.

The annual not to exceed amount of $315,000.00 is based upon the estimated expenditure for the contract period. The initial term of the contract is one year after date of execution with two (2) one year renewal options.

Please notify Solid Waste Division when this item will be placed on the Awards Committee agenda so a division representative can attend.

If additional information is needed, please contact Nickii Brookins at nbrookin@coj.net or 255-7504.

cc: File

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TITLE: TEMPORARY DAY LABOR SERVICES- 2nd REBID

BID NO. SC-0489-18 (SOLID WASTE)

OPEN DATE: MAY 30, 2018 @ 2:00 PM

BUYER: MARILYN LAIDLER, PURCHASING ANALYST

No. Invited: (4) No. Received (3) No Bids: (0)

ITEM	DESCRIPTION	EST. QTY. UNIT/HOURS	HARRIS VENTURES INC DBA STAFF ZONE		A & ASSOCIATES		PACKPLUS, INC. DBA JOSMAR MEDICAL STAFFING	
			UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
	TEMPORARY DAY LABOR SERVICES: DAY LABOR WORKERS FOR SOLID WASTE COLLECTION DUTIES- PER HOURLY RATE	20,000	$ 17.59	$ 351,800.00	$ 14.00	$ 280,000.00	$ 15.92	$ 318,400.00
	GRAND TOTAL		$	351,800.00	$	280,000.00	$	318,400.00
	CONFLICT OF INTEREST:		YES		YES		YES	
	TERMS:		NET 30		NET		NOT STATED	
	DELIVERY:		1 BUSINESS DAY		1 BUSINESS DAY		7 BUSINESS DAYS	
	ADDENDUM(S) ( )							

Transmission Report

Date/Time	06-15-2018	02:02:44 p.m.	Transmit Header Text	
Local ID 1	9042558837		Local Name 1	Procurement

This document : Confirmed
(reduced sample and details below)
Document size : 8.5"x11"

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City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

NOTIFICATION OF RECOMMENDED BID REJECTION

June 15, 2018

A & Associates
951 Sansbury's Way
West Palm Beach, FL 33411

BID# SC-0489-18 **DATE OPENED: 2018-05-30**

TITLE: TEMPORARY DAY LABOR SERVICES-2ND REBID

REASON FOR RECOMMENDED REJECTION:

A & Associates is being rejected due to company not meeting all the minimum requirements per Section 1.4 as indicated in the bid specifications, of not having an operating office in Duval County or surrounding counties prior to October 1, 2016.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION/RECISSION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, **06/21/18** AT 1:00 PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Hardy

Total Pages Scanned : 1 Total Pages Confirmed : 1

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	004	915615333858	02:01:25 p.m. 06-15-2018	00:00:30	1/1	1	EC	HS	CP14400

Abbreviations:

HS: Host send	PL: Polled local	MP: Mailbox print	CP: Completed	TS: Terminated by system
HR: Host receive	PR: Polled remote	RP: Report	FA: Fail	G3: Group 3
WS: Waiting send	MS: Mailbox save	FF: Fax Forward	TU: Terminated by user	EC: Error Correct

Transmission Report

Date/Time	06-15-2018	02:00:43 p.m.	Transmit Header Text	
Local ID 1	9042558837		Local Name 1	Procurement

This document : Confirmed
(reduced sample and details below)
Document size : 8.5"x11"

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

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NOTIFICATION OF RECOMMENDED BID REJECTION

June 15, 2018

Packplus, Inc. dba
Josmar Medical Staffing
633 NE 167th Street #620
N. Miami Beach, FL 33162

BID# SC-0489-18 **DATE OPENED: 2018-05-30**

TITLE: TEMPORARY DAY LABOR SERVICES-2ND REBID

REASON FOR RECOMMENDED REJECTION:

Packplus, Inc. dba Josmar Medical Staffing is being rejected due to company not meeting all the minimum requirements per Section 1.4 as indicated in the bid specifications, of not having an operating office in Duval County or surrounding counties prior to October 1, 2016.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION/RECISSION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, **06/21/18** AT 1:00 PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Rudy

Total Pages Scanned : 1 Total Pages Confirmed : 1

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	001	913056532881	01:59:37 p.m. 06-15-2018	00:00:30	1/1	1	EC	HS	CP14400

Abbreviations:

HS: Host send	PL: Polled local	MP: Mailbox print	CP: Completed	TS: Terminated by system
HR: Host receive	PR: Polled remote	RP: Report	FA: Fail	G3: Group 3
WS: Waiting send	MS: Mailbox save	FF: Fax Forward	TU: Terminated by user	EC: Error Correct

TERMS AND CONDITIONS
TEMPORARY DAY LABOR SERVICES-2ND REBID

1. **SCOPE**

The Solid Waste Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item (s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments **Temporary Day Labor Services** as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. **ALL** awards are subject to the availability of funds.
The Contractor must meet the minimum requirements listed in the specifications under Section 1.4, and the requirements listed in Terms & Conditions 4.

3. **TERM OF AGREEMENT**

The term of this agreement is one (1) year from date of award with, two (2) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. **REQUIREMENTS**

Bidders must submit or comply with the following requirements; failure to submit any of these requirements **will be grounds for rejection:**

a. Bidders must have a current local, state and federal license to do business in the State of Florida and a copy must be submitted with bid package. **Failure to comply may cause bid to be rejected.**

b. Bidders must submit their insurance certificate with coverage as stated in the bid documents or a letter of intent from an insurance company authorized to do business in the State of Florida stating its willingness to insure the Bidder. The Bidder shall take sole responsibility of any on-the-job injuries incurred

Temporary Day Labor Services- 2ND Rebid

Section 1.0 - General Specifications

1.1 Scope

The BIDDER shall furnish temporary labor to the Owner (City of Jacksonville, Florida) on an as needed and when requested basis in strict accordance with the terms and provisions of this specification. The Contractor shall have a proven track record providing temporary labor for Solid Waste Collecting.

1.2 Contract Description

The "complete" labor contract shall be comprised of a contract which shall here forth be referred to as the "Temporary Day Labor Services Contract." Temporary labor furnished to the City of Jacksonville will fall under this contract.

The type of labor to be furnished under the "Temporary Day labor Services Contract" shall be Solid Waste Worker I (Refer to Appendix A).

1.3 Contract Duration

The contract to furnish temporary day labor shall be valid one (1) year from date of award with two (2) one (1) year renewal options upon mutual consent. If the contract is renewed, at the beginning of each fiscal year (October 1st) a Blanket Order will be issued to the awarded Contractor.

1.4 Minimum Award Requirements

This contract shall be awarded **ALL-OR-NONE** to the lowest responsive, responsible bidder, which meets and provides all of the following criteria:

- Provide at least three (3) verifiable references of services related to this bid.
- Bidder must provide a list of contracts held for the previous twenty-four months, including company name, address, and telephone number.
- Bidder must have been in business for a minimum of thirty-six (36) months and engages in the business of providing temporary day labor services as described in the bid specification for a minimum of twenty (20) months prior to bid opening date.
- Provide a copy of the company's Business and Occupational License, operating with a business bookkeeping system outside of personal checking accounts.

- Bidder must possess an established Federal Employer Identification Number and list the number on the Bid Form in the appropriate area.
- The firm shall provide all bonds as required and evidence of Liability Insurance and Workmen's Compensation coverage with the bid proposal.
- Bidder must have an operating office within Duval County or surrounding counties prior to October 1, 2016.
- Provide a properly zoned business address and maintain an active local phone number and fax. Fax machine must be accessible at all hours for receipt of any written communications. Please submit this information on the Bid Form in the appropriate area.

1.5 Task Completion Incentive

As an incentive to complete the daily route in an efficient manner, the City of Jacksonville Solid Waste Division offers 7.5 hours per day minimum, task completion incentive. If the daily route/work assignment is completed in less than 7.5 hours the City will compensate the contractor's employee for the full 7.5 hour for that day.

Section 2.0 – Specific Requirements

2.1 Contractor's Employees

The Contractor shall provide the personnel in the numbers required by the Owner to perform assigned tasks and work on a standard and /or overtime basis as determined by the Owner. The people furnished, as temporary labor, shall hereforth be referred to as "Contractor's Personnel" and shall work under the work guidance of the Owner.

The Owner shall utilize contractor's personnel to supplement his existing permanent work force, when needed, in order to more effectively carry out the daily business requirements of the Owner's organization. Contractor's personnel shall be utilized to assist the Owner during day-to-day operations.

2.2 Owner's Organizational Structure

The Owner's organization (City of Jacksonville, Florida) is divided into departments, which are further subdivided into smaller entities known as "divisions". Each division operates somewhat independently within the Owner's organization performing a distinct function and is under the direct supervision of supervisors, General Supervisors and Division Chief.

QWS3270X 6/15/2018 2:37 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/15/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 2:37 PM

FISCAL MO/YEAR : 09 2018 CURRENCY CODE :
INDEX CODE : PWSW441CORC COLLECTION - RESIDENTIAL
SUBOBJECT : 04938 MISCELLANEOUS SERVICES & CHARGES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	310,136.35	310,136.35
EXPENDITURES	.00	68,602.87	68,602.87
ENCUMBRANCES	.00	50,187.44	50,187.44
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	191,346.04	191,346.04

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED