SUBJECT: **HERBICIDE SPRAYING OF OUTFALLS DITCHES**

BID #: CS-0226-17 OPEN DATE: **08/16/17**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 23 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 09/21/17 to Orem Enterprise LLC dba Pestmaster Services of Jacksonville, in the amount of $362,766.20; Increased on 11/10/17 in the amount of $34,294.00.

Recommend approval of award to utilize the first renewal option with Orem Enterprise LLC dba Pestmaster Services of Jacksonville. Period of Service will be from October 1, 2018 through September 30, 2019, with two (2) one (1) year renewal options remaining. Total annual estimated expenditure amount will be $397,060.20, for a revised total award amount not-to-exceed $794,120.40.

This award to be funded by account(s): PWML461SW-03410- $362,766.20; PWML011-03410- $34,294.00 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY ONE JACKSONVILLE

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

DATE: June 7, 2018

SUBJECT: **First Renewal – Herbicide Spraying of Outfall Ditches**

Bid Number:	CS-0226-17
Master Blanket:	8A00510
Contractor:	Orem Enterprises LLC, dba PestMaster Services
Increase Amount:	$ 397,060.20

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to exercise the first of three renewal options with Orem Enterprises LLC, dba PestMaster Services for continued services beginning October 1, 2018 through September 30, 2019. The amount requested for this first renewal period is $397,060.20. The current award not-to exceed limit is $397,060.20. The new award not-to-exceed cumulative limit will be $794,120.40

Funds will be encumbered by a release under Master Blanket No. 8A00510 using the following accounts and amounts:

- PWML461SW-03410 - $362,766.20
- PWML011-03410 - $34,294.00

Please find the attached letter dated June 6, 2018 from Orem Enterprises LLC, dba PestMaster Services stating their compliance with the renewal period.

Equal Business Opportunity Program: Encouragement Plan

Should you have any questions or require additional information concerning this request, please contact Russell Perry at 255-4306.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division
Russell Perry, Mowing & Landscape Contract Manager
John Tyson, Contract Administration Coordinator

ah

PESTMASTER SERVICES

5535 Shad Rd., #41
Jacksonville, FL 32257
(904) 636-0633
Admin@pestmasterfl.com

Mailing Address:
7235 Bonneval Rd
Jacksonville, FL 32256

June 06, 2018

Mr. John Tyson
Contract Administration Coordinator
City of Jacksonville – Mowing & Landscape Maintenance Division
609 St. Johns Bluff Rd., N.
Jacksonville, FL 32225

Re: Renewal Request under Bid No CS-0226-17 for the Herbicide Spraying of Outfalls Ditches
City of Jacksonville, FL

Dear Mr. Tyson:

Please accept this letter as Pestmaster Services' renewal request under Bid No. CS-0226-17. This letter also serves as Pestmaster Services' acknowledgement and acceptance of the terms and conditions in support of exercising the first renewal option for FY19 beginning October 1, 2018.

We appreciate the opportunity to work with the City of Jacksonville.

Should you have any questions or concerns please contact us at (904) 636-0633 or (386) 235-4866 (Bill Orem's cell phone).

Respectfully,

Laura J. Orem

Laura J. Orem
Vice President
Pestmaster Services

SUBJECT: HERBICIDE SPRAYING OF OUTFALLS DITCHES

BID #: CS-0226-17 OPEN DATE: 08/16/17

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 23 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 09/21/17 to Orem Enterprise LLC dba Pestmaster Services of Jacksonville, in the amount of $362,766.20.

Recommend approval to increase award to Orem Enterprise LLC dba Pestmaster Services of Jacksonville, in the amount of $34,294.00, for additional herbicide spraying services. Total revised award amount not-to-exceed $397,060.20.

This award to be funded by account: PWML011-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Gregory Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/09/17

Teresa R. Eidson _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 11/10/17

MK APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: HERBICIDE SPRAYING OF OUTFALLS DITCHES

BID #: CS-0226-17

OPEN DATE: 8/15/17

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 23 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject two (2) bidders: Deans Environmental, Inc. and McCall Services, Inc. for failure to meet the minimum requirements of the specifications as outlined in the agency memo.

Recommend approval of award to the lowest responsive, responsible bidder, Oram Enterprise LLC dba Pestmaster Services of Jacksonville for herbicide spraying of outfall ditches, to include waiving as a minor irregularity missing addendum #2. It has been received and filed. Period of service is from October 1, 2017 through September 30, 2018. Total expenditure amount not to exceed $362,766.20.

Funding for this award to be encumbered by the following accounts and will be determined as services ordered:

PWML461SW-03410 & PWML011-03410

Attachments: Recommendation Memo, Tabulation, Rejection Letters, Basis of Award and Scope of Work

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John P. Pappas, Director, Public Works Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/21/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/21/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

QWS3270X 6/15/2018 11:08 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/15/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 11:08 AM

FISCAL MO/YEAR : 09 2018 CURRENCY CODE :
INDEX CODE : PWML461SW MOWING AND LANDSCAPE MAINTENANCE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	705,230.01	705,230.01
EXPENDITURES	42,135.60	351,313.40	351,313.40
ENCUMBRANCES	-42,135.60	353,916.61	353,916.61
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	.00	.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 6/15/2018 11:08 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/15/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 11:08 AM

FISCAL MO/YEAR : 09 2018 CURRENCY CODE :
INDEX CODE : PWML011 MOWING AND LANDSCAPE MAINTENANCE
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JUNE 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	764,074.84	764,074.84
EXPENDITURES	3,822.05	168,670.77	168,670.77
ENCUMBRANCES	1,910.95	465,003.00	465,003.00
PRE-ENCUMBRANCES	.00	29,000.00	29,000.00
REMAINING BALANCE	-5,733.00	101,401.07	101,401.07

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

	Orem Enterprise LLC dba Pestmaster Services of Jacksonville	
CS-0226-17		
9/21/2017	$362,766.20	Award
11/10/2017	$34,294.00	Increase
Pending	$397,060.20	1st Renewal Option
	$794,120.40	**Total Award**