SUBJECT: PRINTING SERVICES FOR SPECIAL EVENTS

BID #: SC-0290-17 **OPEN DATE: 2016-10-12**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to DME Partners, LLC., DBA CORR Digital and Graphics Solutions, and ratifying the assignment date back to April 1, 2018, for the assumption of continued services under the current terms and conditions. This is a corporate structure change only from the current contracted vendor Eastern Partners, LLC. DBA CORR Digital Graphics. The period of service to remain unchanged through September 30, 2018. Total annual expenditure to remain unchanged at $135,000.00 and the total award expenditure to remain at $210,000.00.

Attachments: Recommendation Memo, Vendor Letter, Vendor W9, Terms and Conditions, Previous Awards

ANALYST: _____
CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville
Where Florida Begins.

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Brent Fine, Special Events Manager

DATE: April 23, 2018

RE: DME Partners, LLC - SC-0290-17 - FY18 Banners and Signs

The Office of Special Events requests to amend SC-0290-17 by replacing Eastern Partners, LLC dba Corr Digital Graphics with DME Partners LLC dba Corr Digital and Graphic Solutions. This is a corporate structure change only and there are no personnel or address changes associated with the transaction. Per the vendor, the City can expect to receive the same level of customer service, product quality and installation expertise.

Supporting documentation is enclosed, which includes a letter from the vendor and a new W-9.

The period of service for this award ends September 30, 2018.

ESTIMATED EXPENDITURES NOT TO EXCEED- $135,000.00
FUNDING SOURCE – SPET01ASE – 04801/04938 or PRSE134SE - 04904

DME PARTNERS

Torey Vogel
Marketing, Public Relations and Engagement Manager
City of Jacksonville | Special Events
117 W. Duval Street, Suite 280
Jacksonville, FL 32202
904.630.3698 / toreyr@coj.net

RE: Change of ownership of CORR Digital and Graphics Solutions
Master Blanket PO# PO7A01519 (Vendor: 00015111)
CORR Digital - Wide Format Imaging / Flatbed Prints / Installation
Contract Term – 48 months / Renewal Period October 1, 2017 – September 30, 2018

The above referenced Contract was awarded to Eastern Partners, LLC d/b/a CORR Digital Graphics and Solutions, LLC on October 24, 2016 and CORR Digital has performed in accordance with the requirements heretofore.

As of April 1, 2018, CORR Digital and Graphics Solutions is a d/b/a of DME Partners, LLC. This is a corporate structure change only. There are no personnel or address changes associated with this transaction whatsoever. DME Partners, LLC d/b/a CORR Digital and Graphics Solutions has completed registration on Jaxpro.com (Jacksonville's e-Procurement System). Please be sure to make all checks from this date forward payable to: DME Partners, LLC d/b/a CORR Digital Graphics and Solutions and mail to: 991 3rd Street, Holly Hill, FL 32117.

The City of Jacksonville will continue to receive the same level of customer service, product quality and installation expertise that it expects, and we look forward to our continuing partnership.

If there are any other steps that need to be addressed to make sure this corporate structure change is administered correctly, please notify me as soon as possible. We at CORR Digital do not want any interruption in our relationship with the City.

Sincerely,

Bryan Fisher, COO
DME Partners, LLC d/b/a CORR Digital Graphics and Solutions, LLC
8936 Western Way
Building 6, Suite 5
Jacksonville, FL 32256

Attachments: W9, Name change filing

APPLICATION FOR REGISTRATION OF FICTITIOUS NAME

Note: Acknowledgments/certificates will be sent to the address in Section 1 only.

FILED

2018 MAR 29 AM 8:12

SECRETARY OF STATE

G18000041223

03/29/18--01012--025 **50.00

This space for office use only

Section 1

1. Corr Digital & Graphics Solutions
   Fictitious Name to Be Registered (see instructions for certain prohibited words, abbreviations and designations)

2. 200 Business Park Circle, #103
   Mailing Address of Business
   St. Augustine — City; FL — State; 32095 — Zip

3. Florida County of principal place of business: St. Johns
   (see instructions if more than one county)

4. FEI Number of Business: _____

Section 2

A. Registrant if individual(s): (Use an attachment if necessary):

1. _____ Last _____ First _____ M.I.
   _____ Address
   _____ City _____ State _____ Zip

2. _____ Last _____ First _____ M.I.
   _____ Address
   _____ City _____ State _____ Zip

B. Registrant if other than an individual(s): (Use an attachment if necessary):

DME Partners, LLC — Entity Name
6006 Heron Pond Drive — Address
Port Orange — City; FL — State; 32128 — Zip
Florida Document Number: L13000163486
FEI Number: 46-4271962
○ Applied for ○ Not Applicable

2. _____ Entity Name
   _____ Address
   _____ City _____ State _____ Zip
   Florida Document Number: _____
   FEI Number: _____
   ○ Applied for ○ Not Applicable

Section 3

I the undersigned, being a registrant for the above fictitious name, certify that the information indicated on this form is true and accurate. In accordance with Section 865.09, F.S., I further certify that the intention to register the fictitious name to be registered has been advertised at least once in a newspaper as defined in chapter 50, Florida Statutes, in the county in which the principal place of business of the registrant is or will be located. I understand that the signature below shall have the same legal effect as if made under oath and I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

Signature of Registrant in Section 2 — Date: 3/28/18 — Email address: (to be used for future renewal notifications) bryan.bloch@mydmepartners.com

Section 4

FOR CANCELLATIONS, COMPLETE THIS SECTION 4 ONLY:
FOR FICTITIOUS NAME REGISTRATION CHANGE, COMPLETE SECTIONS 1 THROUGH 4:

I (we) the undersigned, hereby cancel the fictitious name Corr Digital & Graphics Solutions, which was registered on March 26, 2017 and assigned registration number G17000031825.

Signature of Registrant Whose Registration is Being Cancelled — Date: 3/28/18
Signature of Registrant Whose Registration is Being Cancelled — Date: _____

Mark the applicable boxes ☐ Certificate of Status - $10 ☐ Certified Copy - $30

NON-REFUNDABLE PROCESSING FEE: $50

CR4E001 (11/17)

MAR 29 2018
R. HUNT

Form **W-9**
(Rev. November 2017)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
DME PARTNERS, LLC

2 Business name/disregarded entity name, if different from above
CORR DIGITAL GRAPHICS & SOLUTIONS

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ S

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
991 3RD STREET

Requester's name and address (optional)

6 City, state, and ZIP code
HOLLY HILL, FL 32117

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number
4 6 – 4 2 7 1 9 6 2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Patricia Burt Date ▶ 9-2-18

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

BID # SC-0290-17

TERMS AND CONDITIONS

PRINTING SERVICES FOR SPECIAL EVENTS

SCOPE

The Office of Special Events of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for Printing Services as listed in the bid documents.

AWARD

Award will be ALL OR NONE to the lowest responsive, responsible bidder. Bidders must bid on all items in a group to be considered for award. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

The term of this agreement will be from date of award through September 30, 2017, with three (3) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

REQUIREMENTS

Bidders should submit the following with your proposal:

- Vendors should include an overview of your company, along with the in-house printing capabilities
- Recent printing and signage installation examples
- References should be supplied on Form 3 – Business/Corporate References
- Company must have the ability to produce flatbed printing
- Company must have experience in producing and installing signage for major special events and have experience in producing and installing/removing the field wall and covering the "Pride of the Jaguars" within an Everbank stadium.
- Company must have the ability to produce and print all items within this bid within 45 miles of 32205 due to last minute and quick turnaround times on printing for events

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

PRICES

All unit prices shall include consulting of printing needs for the event, freight, delivery, and handling charges to the delivery location. The City of Jacksonville shall provide heavy equipment (fork lift, boom lift, scissor lift, etc.) where needed for installation and removal of signs.

DELIVERY AND PICK UP

Delivery will be coordinated with Office of Special Events Manager or his/her designee at 904-630-3690 or by City email.

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: City purchase order number, item number and description, date and time of delivery/setup (if applicable), date and time of removal/strike (if applicable), quantity ordered and shipped, unit prices, and unit of measure.

RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

INVOICING

Invoices will be issued to the City of Jacksonville once supplies/services are fully rendered. At a minimum, invoices must include; City purchase order number, item number and description, date and time of shipment delivery/setup (if applicable), date and time of removal/strike (if applicable), quantity ordered and shipped, unit prices, unit of measure., and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: Office of Special Events, 117 W. Duval Street, Jacksonville, Florida 32202, Attn: Nikki Beery, Accountant and emailed to NikkiB@coj.net and BFine@coj.net.

INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

SUPPLIER ACCESSABILITY

The City or its representatives must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

REPORTING

The City may request, during the term of this bid, reports including but not limited to: usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

SUBJECT: PRINTING SERVICES FOR SPECIAL EVENTS

BID #: SC-0290-17 **OPEN DATE:** 2016-10-12

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award to Eastern Partners, LLC., dba Corr Digital Graphics, in the amount of $60,000.00 to provide additional printing services for the Office of Special Events through September 30, 2018. The total revised annual expenditure not to exceed $135,000.00, for a total revised award not-to-exceed $210,000.00.

Funding for this award to be encumbered by account SPET01ASE-04801/04938 and/or PRSE134SE-04904 to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Previous Award

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: For - GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/15/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/15/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: PRINTING SERVICES FOR SPECIAL EVENTS

BID #: SC-0290-17 **OPEN DATE:** 2016-10-12

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first (1) of three (3) renewal options to Eastern Partners, LLC., dba Corr Digital Graphics, to continue providing printing services for the Office of Special Events. Period of service will be October 1, 2017 through September 30, 2018 with two (2) renewal options remaining. Total annual expenditure not-to-exceed $75,000.00, for a total award expenditure not-to-exceed $150,000.00.

Funding for this award to be encumbered by account SPET01ASE-04938 and/or PRSE134SE-04904 to be executed by purchase order or check requests.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Bid Tabulation Sheet, Terms and Conditions, Previous Awards

ANALYST: CHELSEY FLEMING **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/28/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/29/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: PRINTING SERVICES FOR SPECIAL EVENTS

BID #: SC-0290-17

OPEN DATE: 2016-10-12

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award to Eastern Partners, LLC., dba Corr Digital Graphics, in the amount of $7,538.00 to provide additional printing services for the Office of Special Events. The period of service to remain unchanged through September 30, 2017, with three (3) one (1) year renewal options. The total revised annual expenditure not to exceed $75,000.00.

Funding for this award to be encumbered by account SPET01ASE-04801/04938 and/or PRSE134SE-04904 to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Previous Award

ANALYST: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 4/20/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/20/17

MK APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: PRINTING SERVICES FOR SPECIAL EVENTS

BID #: SC-0290-17

OPEN DATE: 2016-10-12

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Eastern Partners, LLC., dba Corr Digital Graphics, to provide printing services for the Office of Special Events. Period of service is from date of award through September 30, 2017 with three (3) one (1) year renewal options. Total annual expenditure not-to-exceed $67,462.00.

Funding for this award to be encumbered by account SPET01ASE-04801/04938 and/or PRSE134SE-04904 to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions

ANALYST: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Office

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/20/16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/20/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mouse
City Administrative Officer
For Mayor Lenny Curry
Executive Order No. 2015-05