SUBJECT: JACKSONVILLE JOURNEY EARLY EDUCATION PILOT

BID # ESC-0436-17 **OPEN DATE: 3/22/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **45** NUMBER RECEIVED: **6** OTHER: **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award in the amount of $150,384.00 to the four (4) contractors listed below for Summer SAIL and Afterschool Programming at the designated sites. Period of service for Summer Programming is from May 1, 2017 through August 31, 2017, with two (2) additional renewal options and Afterschool Programming is from April 15, 2017 through May 31, 2018, with two (2) one (1) year renewal options beginning June 1, 2018. Total revised estimated expenditure in the amount of $2,142,436.00.

Boys & Girls Club of Northeast Florida – $469,686.00 ($94,308.00 – Summer & $375,378.00 – Afterschool)
Communities in Schools - $679,000.00 ($119,000.00 – Summer & $560,000.00 – Afterschool)
Wayman Community Development Corp. - $519,000.00 ($119,000.00 - Summer & 400,000.00 - Afterschool)
YMCA of Florida's First Coast - $474,750.00 ($101,740.00 – Summer & $373,010.00 – Afterschool)

Funding Source: JCOD191TMUP - 08201 - $1,708,388.00 (Afterschool); JCOD191SC – 08201 - $434,048.00 (Summer) -To be executed by formal contract(s) through the Office of General Counsel

Attachments: Recommendation Memo; Previous Award

BUYER _____ RESPECTFULLY SUBMITTED _____
STEVEN BURAKOWSKI GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Children's Commission

Helping Jacksonville Grow Great Kids

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Jacksonville Children's Commission

Colin Murphy, Senior Director of Operations
Jacksonville Children's Commission

Joyce Watson, Asst. Director Research and Grants
Jacksonville Children's Commission

SUBJECT: **Requests for an Amended Award for BID ESC-0436-17 Jacksonville Children's Commission Afterschool and Summer Programs**

DATE: **May 19, 2017**

The Commission requests that the award for BID ESC-0436-17 be amended as recommended in **Exhibit 1.**

Section 4.14.5 (b) allows sites funded under this RFP to receive additional funding as follows:

> *"b) Need for additional capacity: Sites that demonstrate that they have the capacity to serve additional youth based on serving more units than originally contracted or by documentation of need though a waiting list may receive an increased renewal award."*

(i) The scope of services for each of the recommended awards is in included in the RFP and in the narrative response submitted as part of the evaluation **and remains unchanged**

(ii) The pricing per student submitted with the original response **remains unchanged**.

(iii) Other terms and conditions (i.e. duration, service period, etc.) have been included in the responses to the RFP and will be incorporated by reference into the final contract.

Index Code: JCOD191SC - 08201 - $ 434,048.00 Summer Sail
JCOD191TMUP - 08201 - $1,708,338.00 Afterschool Sail

Please let us know if you need additional information. Thank you for your consideration.

Cc: Steve Burakowski, Purchasing Analyst, Procurement

EXHIBIT 1
AMENDED AWARD

Amended Award

Agency	**School**	Summer SAIL	Amendment 1	**Summer SAIL Amended**	**Afterschool SAIL**	**Total**
YMCA of Florida's First Coast	Sallye B. Mathis Elementary	$ 84,792.00	$ 16,948.00	$ 101,740.00	$ 373,010.00	$ 474,750.00
Communites in Schools of Jacksonville, Inc	Normandy Village Elementary	$ 85,000.00	$ 34,000.00	$ 119,000.00	$ 560,000.00	$ 679,000.00
Wayman Community Development Corp	Reynolds Lane Elementary	$ 51,000.00	$ 68,000.00	$ 119,000.00	$ 400,000.00	$ 519,000.00
Boys and Girls Club of Northeast Florida	Arlington Elementary	$ 62,872.00	$ 31,436.00	$ 94,308.00	$ 375,378.00	$ 469,686.00
	Total	$ 283,664.00	$ 150,384.00	**$ 434,048.00**	**$ 1,708,388.00**	**$ 2,142,436.00**

Communities In Schools
Jacksonville

One Riverside Avenue
Suite 400
Jacksonville, FL 32202
PH: 904.366.6350
F: 904.366.6360
www.cisjax.org

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Ken Sanders
Rick Schart
David Thomas, Jr.
Dr. Nikolai Vitti
Honorable Mike Williams

May 19, 2017

Jacksonville Children's Commission

Re: ADA Adjustment

Communities In Schools of Jacksonville (CIS) is confirming the contract adjustment to increase the Summer Camp seats for Normandy Village Elementary by 40 seats at $850 per seat for a total of 140 seats and award amount of $119,000. CIS can serve the additional 40 seats at $850 per seat based on enrolling 135 students as of May 12th 2017 and anticipating this will increase as the school year ends.

Attached is the revised site profile and budget reflecting the increase in seats to 140.

Sincerely,

Steve Gilbert
Chief Executive Officer
Communities In School of Jacksonville

Please remember us in your will & trust. A planned gift is a simple way to make a remarkable impact on the dropout prevention crisis.
Visit www.cisjax.org for more information.

JAX KIDS
DUVAL COUNTY PUBLIC SCHOOLS
United Way of Northeast Florida
volunteerflorida
THE JIM MORAN FOUNDATION "THE FUTURE BELONGS TO THOSE WHO PREPARE FOR IT"
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Wayman Community
Development
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T'Lana P. Russell

PARTNERSHIPS:

Friday, May 19, 2017

Bridgette Newby
Youth Development Specialist
Jacksonville Children's Commission
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Ms. Newby,

I am sending this letter to inform you that Wayman Community Development Corporation can serve the additional 80 seats at the school site of Reynolds Lane Elementary at the price given, $850 per seat. We will serve 140 seats for the price given.

Along with this letter, we have attached a new site profile with the adjusted number of youth, a new Form 1 (budget) updating the budget to reflect the new additional funding and an updated narrative to an email.

If there are any questions or concerns, do not hesitate in contacting me.

Sincerely,

T'Lana P. Russell

T'Lana P. Russell

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

May 19, 2017

Ms. Bridgette Newby
Jacksonville Children's Commission
1095 A. Philip Randolph Blvd.
Jacksonville, Fl. 32206

RE: Jax Journey Additional Seats

Dear Ms. Newby,

The YMCA of Florida's First Coast agrees to serve an additional 20 seats at Sallye B. Mathis Elementary for 2017 Jax Journey summer programming. We can serve these additional seats for a $16,948.40 increase in the total contract amount.

If you have any questions, please contact me directly at 904.265.1800. Thank you so much for your assistance.

Very truly yours,

Penny Zuber

Penelope A. Zuber
Exec. VP – Chief Operating Officer & CFO

cc: Melissa Little

SUBJECT: JACKSONVILLE JOURNEY EARLY EDUCATION PILOT

BID # ESC-0436-17 OPEN DATE: 3/22/2017

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - GRANT CONTRACT PERIOD(S) AS OUTLINED BELOW

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 45 NUMBER RECEIVED: 6 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Us and Our Children for failure to meet the minimum requirements of the RFP.

The response from Communities in Schools was missing addendum #3. The addendum has been received. Recommend approval to waive the missing addendum as a minor irregularity. Recommend approval of award to the four (4) contractors listed below for Summer SAIL and Afterschool Programming at the designated sites. Period of service for Summer Programming is from May 1, 2017 through August 31, 2017, with two (2) additional renewal options and Afterschool Programming is from April 15, 2017 through May 31, 2018, with two (2) one (1) year renewal options beginning June 1, 2018. Total estimated expenditure in the amount of $1,992,052.00.

Boys & Girls Club of Northeast Florida – $438,250.00 ($62,872.00 – Summer & $375,378.00 – Afterschool)
Communities in Schools - $645,000.00 ($85,000.00 – Summer & $560,000.00 – Afterschool)
Wayman Community Development Corp. - $451,000.00 ($51,000.00 & $400,000.00)
YMCA of Florida's First Coast - $457,802.00 ($84,792.00 – Summer & $373,010.00 – Afterschool)

Funding Source: JCOD191TMUP - 08201 - $1,708,388.00 (Afterschool); JCOD191SC – 08201 - $283,664.00 (Summer) -To be executed by formal contract(s) through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

BUYER _____ RESPECTFULLY SUBMITTED _____
ANNETTE BURNEY GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JON HEYMANN, EXECUTIVE DIRECTOR, JACKSONVILLE CHILDREN'S COMMISSION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 4/06/17

_____ _____ OTHER _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 4/06/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

QWS3270X 5/20/2017 1:03 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 05/20/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 12:46 PM

FISCAL MO/YEAR : 08 2017 CURRENCY CODE :
INDEX CODE : JCOD191TMUP JOURNEY - TEAM UP PROGRAM
SUBOBJECT : 08201 SUBSIDIES & CONTRIBUTIONS TO PRIVATE ORG
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAY 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	1,857,827.07	1,857,827.07
EXPENDITURES	151,844.09	926,576.62	926,576.62
ENCUMBRANCES	-104,456.09	632,123.45	632,123.45
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-47,388.00	299,127.00	299,127.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 5/20/2017 1:04 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 05/20/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 1:04 PM

FISCAL MO/YEAR : 08 2017 CURRENCY CODE :
INDEX CODE : JCOD191SC JOURNEY - SUMMER CAMPS
SUBOBJECT : 08201 SUBSIDIES & CONTRIBUTIONS TO PRIVATE ORG
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAY 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	997,504.00	997,504.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	249,624.00	353,724.00	353,724.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-249,624.00	643,780.00	643,780.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

ESC-0436-17

Award	B&G Club	CiS	Wayman	YMCA	Term
4/6/17	$438,250.00	$645,000.00	$451,000.00	$457,802.00	Initial
Increase	$31,436.00	$34,000.00	$68,000.00	$16,948.00	
					Total
	$469,686.00	**$679,000.00**	**$519,000.00**	**$474,750.00**	**$2,142,436.00**