SUBJECT: Ex-Offender Employee Program

BID #: ESC-0266-17 **OPEN DATE:** 10/12/16

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of executed contract with a one (1) year renewal option

FOR: GRANTS & CONTRACT COMPLIANCE

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 37 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award to Operation New Hope by $71,725.78 for the period ending September 30, 2017. Total revised not to exceed expenditure in the amount of $209,926.78.

Funding Source: RPBH019EP-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Award

ANALYST _____
STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Damian Cook, Grant Administrator, Office of Grants & Contract Compliance

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

CITY OF JACKSONVILLE

Administration & Finance Department
Office of Grant and Contract Compliance

May 18, 2017

MEMORANDUM

TO: Greg Pease, Chief of Procurement Division

THRU: Damian Cook, Grant Administrator
Office of Grants & Contract Compliance

FROM: John Snyder, Human Services Planner III
Office of Grants & Contract Compliance

RE: **CSPEC Ex-Offender RFP-ESC-0266-17 Revised Award**

The Office of Grants and Compliance is requesting to Increase the award to Operation New Hope by $71,725.78, with a new not to exceed of $209,926.78

Please find attached e-mails Operation New Hope. All funding comes from account RPBH019EP.

Thank you for considering our request. Please contact me at 255-8202 if additional information is required.

SUBJECT: Ex-Offender Employee Program

BID #: ESC-0266-17 **OPEN DATE:** 10/12/16

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of executed contract with a one (1) year renewal option

FOR: GRANTS & CONTRACT COMPLIANCE

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 37 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to waive as a minor irregularity addendum #2 that was not submitted with Operation New Hope's response. The addendum has been received.

Recommend approval of award to the highest scoring responsive, responsible bidder, Operation New Hope, to provide Ex-Offender Employment Program services for one (1) year from date of executed contract. Total not to exceed expenditure in the amount of $138,201.00.

Funding Source: RPBH019EPP-08201 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix, Scope of Services and Scores

ANALYST _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Damian Cook, Grant Administrator, Office of Grants & Contract Compliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 11-3-16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 11/03/16

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

Snyder, John

From: Snyder, John
Sent: Tuesday, April 25, 2017 7:58 AM
To: 'Kenneth Scarborough'
Cc: Kevin Gay; Terri Foreman
Subject: RE: Reallocation of funding for Ex-Offender
Attachments: Predicting paystubs Jax Journey (As of 3_9_17).pdf

Ken,
For clarification, you have $82,321.94 left unspent and you anticipate being able to expend $162,750 the rest of the year. Thus, you could use another $80,000. If I am misreading this incorrectly please let me know.

Also, I have not reimbursed for March because I don't have invoice-I have monthly report (which I got from Kendra), but not the invoice. If you did sent it could you sent it again.

Thanks,
John Snyder
PSG & Trust Fund Coordinator
Office of Grants & Contract Compliance
214 North Hogan Street #843
Jacksonville, FL 32202
(904) 255-8202

CITY OF JACKSONVILLE

PLEASE NOTE THAT UNDER FLORIDA'S PUBLIC RECORDS LAW, COMMUNICATIONS TO AND FROM CITY OF JACKSONVILLE OFFICIALS ARE SUBJECT TO PUBLIC DISCLOSURE.

From: Kenneth Scarborough [mailto:KScarborough@operationnewhope.com]
Sent: Monday, April 24, 2017 4:57 PM
To: Snyder, John
Cc: Kevin Gay; Terri Foreman
Subject: RE: Reallocation of funding for Ex-Offender

Hi John! We provided it several weeks back. Is there something new or different you need or do you want me to resend?

Kenneth Scarborough, MDiv., MPH
Program Officer – Ready4Work
OPERATION NEW HOPE
1830 N Main Street Jacksonville, Florida 32206

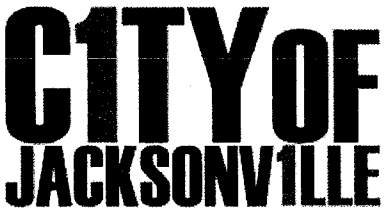
kscarborough@operationnewhope.com
P: 904.438-2546 | F: 904.354.4940 | www.operationnewhope.com

Confidentiality Notice: This email transmission and any related attachments is privileged and/or confidential information and is intended solely for the exclusive use of the intended recipient. If you are not the intended recipient you are hereby notified that any retention, disclosure, distribution or other use is strictly prohibited. If you have received this notification in error, please immediately contact the sender and delete the material. Thank you for your consideration.

From: Snyder, John [mailto:JSNYDER@coj.net]
Sent: Monday, April 24, 2017 12:16 PM
To: Gary Corwin <garycorwin5662@gmail.com> (garycorwin5662@gmail.com) <garycorwin5662@gmail.com>; Terri Foreman <tforeman@operationnewhope.com>
Cc: Kevin Gay <kgay@operationnewhope.com>; 'Steve McCoy' <jsmccoy33@gmail.com>; Kenneth Scarborough <KScarborough@operationnewhope.com>
Subject: Reallocation of funding for Ex-Offender
Importance: High

Good Afternoon,
How many more eligible ex-offenders do you two think you will be able to employ and receive verification by 9/30/2017? I need to know by Tomorrow morning.

Thanks,
John Snyder
PSG & Trust Fund Coordinator
Office of Grants & Contract Compliance
214 North Hogan Street #843
Jacksonville, FL 32202
(904) 255-8202



PLEASE NOTE THAT UNDER FLORIDA'S PUBLIC RECORDS LAW, COMMUNICATIONS TO AND FROM CITY OF JACKSONVILLE OFFICIALS ARE SUBJECT TO PUBLIC DISCLOSURE.

QWS3270X 5/20/2017 1:43 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 05/20/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 1:43 PM

FISCAL MO/YEAR : 08 2017 CURRENCY CODE :
INDEX CODE : RPBH019EP EX-OFFENDER EMPLOYMENT PROGRAM
SUBOBJECT : 08201 SUBSIDIES & CONTRIBUTIONS TO PRIVATE ORG
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAY 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	598,813.82	598,813.82
EXPENDITURES	1,996.00	252,766.33	252,766.33
ENCUMBRANCES	-1,996.00	315,434.71	315,434.71
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	30,612.78	30,612.78

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND