SUBJECT: **COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)**

BID # ESC-0368-10 OPEN DATE: **02/10/2010**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: **JACKSONVILLE SHERIFF'S OFFICE**

BASIS OF AWARD: **AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA**

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the contract to Keefe Commissary Network, LLC, to provide Telmate Secure Inmate Tablet Program at no charge. This amendment is being requested to allow inmates to have access to academic training, various opportunities for video visitation and secure e-mail.

Account Code: SHCO64AIW-04904-TRSH-09

To be executed by amendment four (4) to the formal contract #9576 through the Office of General Counsel.

Attachments: Recommendation Memo; Vendor Agreement; Previous Awards

BUYER _____ RESPECTFULLY SUBMITTED _____
STEVEN BURAKOWSKI GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: MICHAEL BRUNO, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street
Jacksonville, FL 32202

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget & Administration

From: Michael Bruno MDB
Director of Department of Corrections

Subject: ESC-0368-10 Commissary Goods & Inmate Trust Fund Accounting Software and Equipment (Keefe Commissary Network, LLC)

Date: May 1, 2017

We are requesting an amendment to ESC-0368-10 Commissary Goods & Inmate Trust Fund Accounting Software and Equipment with Keefe Commissary Network, LLC, to provide Telmate Secure Inmate Tablet Program at no charge to the Jacksonville Sheriff's Office Department of Corrections. This technology will allow inmates to have access to academic training, various opportunities for video visitation and secure e-mail. There is no change in the estimated not to exceed expenditure amount. Attached is the addendum to the agreement with Keefe Commissary Network, LLC and exhibit A Description of Services. We are requesting that the amendment be processed through the Office of General Counsel.

Please let me know if you require any additional information. Thank you for your assistance.

Addendum to Agreement Between The City of Jacksonville for and on behalf of The Jacksonville Sheriff's Office and Keefe Commissary Network, LLC for Commissary Goods and Inmate Trust Fund Accounting Software and Equipment

THIS ADDENDUM TO AGREEMENT FOR COMMISSARY GOODS AND INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT is made and entered into by and between the THE CITY OF JACKSONVILLE, a municipal corporation existing under the Constitution and the laws of the State of Florida, for and on behalf of the Jacksonville Sheriff's Office ("Client") and KEEFE COMMISSARY NETWORK, LLC, with principal offices located at 10880 LINPAGE PLACE, ST. LOUIS, MISSOURI ("Provider"). Provider and the Client are referred to herein jointly as the "Parties".

WHEREAS, the Parties have previously entered into an AGREEMENT FOR COMMISSARY GOODS AND INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT (the "Agreement") dated the 14th day of February 2011, pursuant to which Provider provides inmate commissary services for the Client at the facilities referenced in Exhibit A of the Agreement including MCC, CTC, and PDF (the "Centers"); and

WHEREAS, Provider has identified a business, Telmate, LLC ("Telmate") which provides a tablet technology services solution for use by individuals confined in correctional facilities such as the Centers which is known as the Telmate Secure Inmate Tablet program; and

WHEREAS, Provider and Telmate have entered into a business relationship wherein Provider is authorized to offer the Telmate Secure Inmate Tablet program to Provider's Clients as a supplemental service to the services presently being provided by Provider under the Agreement; and

WHEREAS, the Client desires to avail itself of the supplemental services provided by Telmate as a subcontractor for Provider; and

WHEREAS, the Agreement provides in part that no modification of the Agreement shall be valid unless in writing and signed by the duly authorized officers of the Parties.

NOW, THEREFORE, for and in consideration of the mutual benefits to be received by the Parties to this Addendum, the Parties agree as follows:

1. Provider will provide an additional service at the Centers under the terms of the Agreement which service is known as and referred to herein as the Telmate Secure Inmate Tablet program.

2. The Telmate Secure Inmate Tablet program is described in Exhibit A which is attached hereto and by this reference made a part of this Addendum. Activation of the Secure Messaging and Entertainment services are required for all tablets. All other tablet services offered are available at the Client's option.

3. There will be no fee charged to or paid by the Client for participation in the Telmate Secure Inmate Tablet program. Fees to inmates using the paid services on the tablet at a per-minute based rate shall be no more than $0.05 unless the Client approves a modification of the rate, which approval shall not be unreasonably withheld. During the program, Telmate will be allowed to run promotions and offer paid services at reduced rates.

4. Upon execution of this Addendum by both parties, Provider will provide, through Telmate, the following: (i) technical assistance during the installation and initial use of the Telmate tablets including the operational training for Client employees; (ii) manuals, instructions and names of technical representatives available via telephone; (iii) a preliminary project plan, including the project team, installation timeline, recommended installation procedures, including as necessary any conversion from existing systems to the tablet system, and (iv) a project management plan which will include locations of service technicians, replacement equipment and response times.

5. This Addendum is effective when signed by both parties and is otherwise subject to all the terms and conditions of the Agreement, which shall remain in full force and effect. In the event that the Agreement is no longer in effect, Client shall have the option to continue receiving the Telmate Secure Inmate Tablet program through a separate contract with Telmate containing terms similar to this Addendum.

THE CITY OF JACKSONVILLE, FLORIDA	KEEFE COMMISSARY NETWORK, LLC
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

EXHIBIT A
DESCRIPTION OF SERVICES
TELMATE SECURE INMATE TABLET PROGRAM

FEATURES

The following features are included on all tablets at no cost to the Client:

Commissary Ordering: Telmate's tablets support the ability for inmates to place commissary orders electronically through the tablet, interfacing directly with the facility's commissary Telmate, without involving correctional staff and time. This solution is compatible with any commissary system that provides a modern Web-based ordering system.

Secure Messaging: To reduce mailroom volume, Telmate will provide a messaging solution that allows inmates and approved contacts to exchange electronic typed messages. This solution will trigger alarms based on watchwords, allow text searches across messages, and permit facility staff to conduct speedy reviews of messages.

Entertainment: Inmate tablets will provide entertainment for inmates, including sports scores, music, non-violent games, and other inmate appropriate entertainment.

In addition Telmate will make the following optional features available from the inmate tablet solution at no cost to the Client:

Digital Grievances: Telmate will provide a complete digital inmate grievance and inmate request system, available to users of the inmate tablets. This system will allow the creation, publishing, and management of digital forms and allows submissions to be routed directly to specific individuals. The system will also support follow-up communication with the staff member who receives the submission.

Routing of Requests: Telmate will allow Client staff to control the routing of submitted digital requests and grievances to key staff.

Religious Content: By default, Telmate tablets will provide content to help meet the needs of inmates of diverse religious beliefs.

Educational Content: Telmate's tablet solution will have the capability of displaying current and/or future educational content.

Legal Research/Law Library: Telmate's tablet solution will have the capability of displaying Web/ HTML-based legal research/law library content in order to reduce inmate escorts to and from the law library. Telmate will support a variety of 3rd party law library systems in the event that the 3rd party provider changes in the future. This integration will be provided at no cost to the Client or inmate. Client will contract directly with the 3rd party law library for their services.

Photo Sharing: To reduce physical photographs being introduced into the facility, Telmate will provide a photo sharing solution that allows approved contacts to share digital photos with inmates. Telmate will manually review each photo for nudity and offensive behavior before it may be seen by the inmate. Inmates may not take photos or share photos with their approved contacts.

Content Blocking: Telmate will allow the Client to block specific content offerings either temporarily or permanently if the Client anticipates that the content will provide problems for their facility.

Inmate Self Improvement: Telmate's tablets provide content options for inmate self-improvement, including personal finance, employment, national news, and learning options.

No Penalties: There is no additional cost to the Client for any features or hardware described herein.

NETWORK AND HARDWARE

Tablet Ownership & Maintenance: The tablets will be owned by Telmate, and Telmate will be responsible for all installation, maintenance and ongoing support.

Prime Provider: Telmate will be the prime developer and provider of the inmate tablet solution and service.

No Cost to the County: Telmate through KEEFE will provide all hardware and services at no cost to the County.

Secure Wireless Network: Telmate tablets will run over a secure wireless network using a unique virtual private network (VPN) per tablet connection to ensure encrypted communications. Cellular network communication (such as Edge, LTE, 3G, 4G) is inherently insecure and will not be utilized.

An Independent Network: Tablets will utilize separate dedicated network for all tablet services.

Auditing/Reporting: Tablets will include a comprehensive inmate tablet reporting system. Inmate tablet usage (by inmate and by tablet) will be fully auditable, and data will be available to facility staff.

Full Access Control Software: Telmate will limit access to tablets to inmates currently in the same housing unit as the tablet itself.

Web Based Software: Telmate will provide Web based access to tablet command and control capabilities, including, but not limited to, the ability to suspend an inmate or friend or family privileges for a set amount of time or until a specified date and time. Telmate's solution will be compatible with Chrome, Safari, Firefox and Internet Explorer Web browsers, and will be accessible from both Microsoft Windows and Apple OS X platforms.

Access Control by Group and Individual: Telmate will provide the ability for staff to block tablet access for specific inmates or groups for a predefined period of time in the event of a disciplinary event.

Security Layers: Telmate will ensure that all networked traffic utilizes a proxy server and firewall configured to only allow approved addresses and content.

No Escalation of Privileges in the Event of Failure: Telmate will ensure that in the event of any component failure, the event will not be capable of granting escalated access privileges.

Newly Booked or Moved Individuals: Telmate's tablets will automatically allow access to newly booked inmates, or inmates who are moved between housing units, without staff involvement.

No Inmate-to-Inmate Communication: Telmate will ensure that no inmate-to-inmate communication will be allowed through the tablets.

Client Support: Telmate will provide facility service and technical support for all proposed products, available 24/7/365 answered by live operators and will ensure any onsite technicians meet all of the Client's security requirements and levels of approval.

PIN-based Login: Telmate will provide a PIN based inmate login to allow access to be customized to the inmate who is using the tablet.

Chain of Custody: Telmate will retain all submitted grievance and request forms and will not delete them. This submitted information will be searchable, sortable and able to be filtered.

Trust Integration: Telmate's tablet solution will integrate with KEEFE's existing trust fund solutions, allowing inmates to pay for tablet use directly from their trust fund account.

24/7 Support for Facility Staff: Telmate will provide no cost 24/7 support for facility staff, allowing them to ask questions or make requests including reporting of broken equipment, lost passwords, and new staff user setup.

Wireless Charging: Telmate will ensure that inmate tablets not interface directly with live electrical current in inmate accessible areas. Telmate tablets will utilize inductive chargers for increased safety and security.

Remote Updates: To minimize technician escorts to inmate living areas, Telmate will perform routine tablet software updates remotely.

Complete Data Access: Telmate will provide Web based access to tablet information, including the ability to instantly review all tablet usage data including by-inmate and by-tablet data, and summary data for all tablets. Any message exchange between inmates and approved contacts is reviewable and searchable by Client staff.

Data Ownership: All collected data, including tablet communication and usage data, is property of the Client and will be stored for the life of the contract and extensions.

No Staff Time Requirements: Telmate's inmate tablets will not require staff time to operate and will not add responsibilities for any staff members.

Number of Tablets: Telmate will provide a minimum of one secure inmate tablet per 20 inmates. If tablets in any living areas receive more than three (3) hours of sustained use/day, Telmate will inform the Client and request permission to add additional tablets and charging stations at no cost to the Client.

SUBJECT: **COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)**

BID # ESC-0368-10 OPEN DATE: **02/10/2010**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: **JACKSONVILLE SHERIFF'S OFFICE**

BASIS OF AWARD: **AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA**

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the contract to Keefe Commissary Network, LLC, to extend the award from June 1, 2017 to December 31, 2017. This amendment is being requested to allow enough time to prepare a new RFP. The total expenditure amount for the extension period is $43,750.00. The total not-to-exceed expenditure amount is $1,200,780.00.

Account Code: SHCO64AIW-04904-TRSH-09

To be executed by amendment three (3) to the formal contract #9576 through the Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

BUYER STEVEN BURAKOWSKI RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: MICHAEL BRUNO, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 2/23/17

OTHER

Sam F. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

ACTION OF AWARDING AUTHORITY DATE 2/23/17

APPROVED DISAPPROVED

OTHER:

SIGNATURE OF AUTHENTICATION

SUBJECT: COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)

BID # ESC-0368-10

OPEN DATE: 02/10/2010

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: JACKSONVILLE SHERIFF'S OFFICE

BASIS OF AWARD: AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the contract to Keefe Commissary Network, LLC, to provide Keefe Network Installation of necessary circuits and hardware that will allow for connectivity between all three (3) JSO facilities. The technology enhancement will be provided by Keefe Commissary Network, LLC, at no charge to the City of Jacksonville.

Account Code: SHCO64AIW-04904/05216 -TRSH-09
SHCO64AIW-36906-TRSH-09

To be executed by amendment two (2) to the formal contract #9576 through the Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

BUYER KATHERINE C. NASWORTHY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: MICHAEL BRUNO, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 6/30/16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 7/01/16

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)

BID # ESC-0368-10

OPEN DATE: 02/10/2010

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: JACKSONVILLE SHERIFF'S OFFICE

BASIS OF AWARD: AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the contract to Keefe Commissary Network to upgrade to the latest technology and to extend the current award one (1) additional year to May 31, 2017. The new technology will increase the efficiencies for the facility providing a cost savings through labor reallocations and decreased supply cost. The upgrade will increase the revenue by an anticipated amount of $250,000.00 per year. The technology upgrade will be provided by Keefe Commissary Network, LLC. At no charge To the City of Jacksonville.

Account Code:SHCO64AIW-04904-TRSH-09 - $ 75,000.00
SHCO64AIW-36906-TRSH-09 - $1,265,000.00

To be executed by amending the formal contract through the Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

BUYER KATHERINE C. NASWORTHY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: TARA WILDES, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 05/01/14

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 5/5/14

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

SUBJECT: COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)

BID # ESC-0368-10 OPEN DATE 02/10/2010

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: SHERIFF

BASIS OF AWARD: **AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA**

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL OF AWARD TO UTILIZE THE THIRD OF FOUR (4) RENEWAL OPTIONS WITH KEEFE COMMISSARY NETWORK FOR COMMISSARY GOODS FOR THE PERIOD OF JUNE 1, 2014 THROUGH MAY 31, 2015. TOTAL ANNUAL REVENUE IN THE AMOUNT OF $1,015,000.00 WITH ANTICIPATED NOT TO EXCEED EXPENDITURE AMOUNT OF $75,000.00. TOTAL REVENUE IN THE AMOUNT OF $3,701,000.00, WITH A TOTAL NOT TO EXCEED EXPENDITURE AMOUNT OF $1,082,030.00.

ACCOUNT CODE: SHCO64AIW-04904-TRSH-09 - $75,000.00
SHCO64AIW-36906-TRSH-09 - $1,015,000.00

ATTACHMENTS: RECOMMENDATION MEMO, VENDOR LETTER, PREVIOUS AWARDS

BUYER: ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: TARA WILDES, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING: 5 MEMBERS DISAPPROVING: _____ DATE: 04/03/14

5839

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE: 4-4-14

APPROVED: ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION: Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

SUBJECT: COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)

BID # ESC-0368-10 OPEN DATE 02/10/2010

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: SHERIFF

BASIS OF AWARD: AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL TO RATIFY THE AWARD FROM JUNE 1, 2013, THROUGH DATE OF AWARD.

RECOMMEND APPROVAL TO UTILIZE THE SECOND OF FOUR (4) RENEWAL OPTIONS WITH KEEFE COMMISSARY NETWORK FOR COMMISSARY GOODS FOR THE PERIOD OF JUNE 1, 2013, THROUGH MAY 31, 2014 IN THE ANNUAL REVENUE AMOUNT OF $1,020,000.00 WITH A NOT TO EXCEED EXPENDITURE AMOUNT OF $150,000.00. TOTAL REVENUE AMOUNT $2,686,000.00 WITH A TOTAL NOT TO EXCEED EXPENDITURE AMOUNT OF $1,007,030.00.

ACCOUNT CODE: SHC064AIW-04904-05218-TRSH 09

ATTACHMENTS: RECOMMENDATION MEMO, VENDOR LETTER, PREVIOUS AWARDS

BUYER ANNETTE L. BURNEY RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JIMMY HOLDERFIELD, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE 06/20/13

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 6/24/13

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling
Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

SUBJECT: COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)

BID # ESC-0368-10

OPEN DATE. 02/10/2010

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: SHERIFF

BASIS OF AWARD: AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL TO RATIFY AWARD FROM JUNE 1, 2012, THROUGH DATE OF AWARD.

RECOMMEND APPROVAL TO UTILIZE THE FIRST OF FOUR (4) RENEWAL OPTIONS WITH KEEFE COMMISSARY NETWORK FOR COMMISSARY GOODS FOR THE PERIOD OF JUNE 1, 2012, THROUGH MAY 31, 2013, IN THE ANNUAL REVENUE AMOUNT OF $1,020,000.00 WITH A NOT TO EXCEED EXPENDITURE AMOUNT OF $250,000.00. TOTAL REVENUE AMOUNT $1,668,000.00 WITH A TOTAL NOT TO EXCEED EXPENDITURE AMOUNT OF $857,030.00.

ACCOUNT CODE: SHCO64AIW 04904/05218

ATTACHMENTS: RECOMMENDATION MEMO, VENDOR LETTER, PREVIOUS AWARDS

BUYER Deidra Baines
DEIDRA BAINES

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JIMMY HOLDERFIELD, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 06/07/12

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 6/17/12

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____
Kevin Bowling
Deputy Chief Administrative Officer
for Purchasing Director
Delegated Authority
Resolution Dated July 23, 2011-06

SUBJECT: COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT

BID# ESC-0368-10 OPEN DATE: 2/10/2010

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:

Two Year Agreement Commencing at the Execution of the Contract with Four (4) additional One (1) Year Renewal Options

AGENCY: SHERIFF

BASIS OF AWARD: Award to the bidder receiving the highest score based on the selection criteria in bid documents

NUMBER OF BIDS INVITED 13 NUMBER RECEIVED 2 OTHER 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

RECOMMEND APPROVAL TO AWARD KEEFE COMMISSARY NETWORK AS A RESULT OF NEGOTIATIONS FOR COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT FOR A PERIOD OF TWO (2) YEARS FROM EXECUTION OF THE CONTRACT.

INITIAL ANNUAL TERM: REVENUES $323,000.00; EXPENDITURES $296,112.00
SECOND ANNUAL TERM: REVENUES $323,000.00; EXPENDITURES $310,918.00 (SECOND YEAR TO BE FUNDED FROM FY11)

ATTACHMENTS: RECOMMENDATION MEMO, CRITERIA FOR SELECTION, EVALUATION MATRIX FORM, TERM OF AWARD, PREVIOUS AWARD

BUYER: Deidra Baines
Deidra Baines

RESPECTFULLY SUBMITTED: Michael Clapsaddle
MICHAEL CLAPSADDLE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Gordon A. Bass, Jr., Director, Department of Corrections

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 5/20/10

Michelle M

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 5-21-10

APPROVED ✓ DISAPPROVED

Derek Igou
Deputy Chief Administrative Officer
~~For Mayor John Primm~~
~~Under Authority of~~
~~Executive Order No. 10-02~~

OTHER

SIGNATURE OF AUTHENTICATION

FORM GB-123, Revised 12/2007