SUBJECT: **RENOVATIONS, IMPROVEMENTS AND UPGRADES FOR THREE SENIOR CENTERS**

BID# CF-0104-17 OPEN DATE: **2017-04-19**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION FIXED

AGENCY: **PUBLIC WORKS**

BASIS OF AWARD: **PER SECTION 3 REQUIREMENTS- TOTAL BASE BID PLUS SELECTED ALTERNATES**

NUMBER OF BIDS INVITED **10** NUMBER RECEIVED **3** OTHER **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject all bids as the low bidder did not use the revised bid proposal form per addendum #1 and is deemed non-responsive, other two responses exceeded budget amount for project, therefore specifications will be revised and project will be re-bid at a later date.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Addendum #1, Vendor Rejection Confirmation Letters, Basis of Award, Scope of Work

BUYER: _____ RESPECTFULLY SUBMITTED: _____
MARILYN LAIDLER
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Tom Fallin, P.E., Chief, Engineering and Construction Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
214 N. Hogan St., 10th floor
Jacksonville, FL 32202
(904) 255-8786
www.coj.net

ONE CITY. ONE JACKSONVILLE.

May 11, 2017

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: Tom Fallin, P. E., Chief
Engineering and Construction Management Division

Diana Seydlorsky, Chief
Housing and Community Development Division

SUBJECT: RECOMMENDATION TO REJECT BIDS

RE: Renovations, Improvements and Upgrades for Three Senior Centers

Bid No.:	CF-0104-17
Bid Date:	April 12, 2017
Award Amount:	N/A
Internal Services Account No.	PWEN011AD

The Department of Public Works reviewed and tabulated the three bids received on the referenced project. The low bidder acknowledged receipt, but failed to use the revised bid proposal form from addendum 1 and is considered non-responsive. The remaining 2 bids exceed the funds available for the project. In addition, they exceed the difference allowed between the engineer's estimate and bid as per CDBG funding requirements.

We therefore recommend that the bids for Renovations, Improvements and Upgrades for Three Senior Centers be rejected. We will re-bid the project as soon as possible.

TF:lw

Attachments

cc: Maria Williams, P.E., Project Manager
Lori West, Engineering Contract Specialist

ab

MANDATORY PRE-BID: MARCH 24, 2017@ 2:00 pm PQ- VERTICAL

			KBT CONTRACTING CORP	XEYE INCORPORATED	HAGER CONSTRUCTION COMPANY
TITLE:	RENOVATIONS, IMPROVEMENTS AND UPGRADES FOR THREE SENIOR CENTERS				
BID NO.	CF-0104-17 (PW)				
OPEN DATE:	APRIL 12, 2017 @ 2:00 PM				
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST				
No. Invited: (10)	No. Received (3) No Bids: (1)				
ITEM	DESCRIPTION	QTY			
	TOTAL LUMP SUM BASE BID				
	LUMP SUM BASE BID ADDITIVE ALTERNATE NO. 1				
	TOTAL LUMP SUM BID ADD ALT NO. 2				
	TOTAL LUMP SUM BID ADD ALT NO. 3				
				VENDOR DID NOT USE REVISED BID PROPOSAL FORM FROM ADDENDUM 1 BUT ACKNOWLEDGED RECEIPT OF IT ON DATE THEY RECEIVED IT *	
	CONFLICT OF INTEREST:		YES	YES	YES
	BID BOND/SECURITY:		YES	NO	YES
	LICENSED SUBS:		YES	YES	YES
	ADDENDUM(S) (1 ,2)		YES	YES	YES

Jacksonville
Where Florida Begins.

ADDENDUM NO.	**ONE (1)**
BID NUMBER	**CF-0104-17**
TITLE OF BID	**RENOVATIONS, IMPROVEMENTS & UPGRADES FOR THE WALLACE SMALL, THE RIVERVIEW AND THE CHARLIE JOSEPH SENIOR CENTERS**
OPENING TIME AND DATE	**2:00 p.m., April 12th, 2017**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

TO CORRECT THE SPECIFICATIONS:

1. **SECTION 3 – PROPOSAL:** Attached is the revised proposal with two additive alternates for the Charlie Joseph Senior Center. Alternate No. 2 is for the roof and windows and alternate No. 3 is for all the other items (not included in alternate No. 2) required to complete the Charlie Joseph Senior Center in accordance to the plans and specifications. Also, the revised proposal shows the schedule of work for the three senior centers.
2. **SECTION 31.23 – PROJECT SIGN DETAILS:** A project sign is required during the construction of each senior center.

TO CORRECT THE DRAWINGS:

3. **WALLACE SMALL SENIOR CENTER:**
   3.1 Women / Men bathrooms are mislabeled on the Reflective Ceiling Plans, Sheet AC-101.
4. **CHARLIE JOSEPH SENIOR CENTER:**
   4.1 SHEET AS-100: This drawing indicates to install three crape myrtles in an area with an established existing palm tree. The palm tree is to remain and the exact location for the three myrtles is to be adjusted between the palm tree and the sidewalk fronting the center.

ADDITIONAL INFORMATION:

5. **QUESTION:** Is there asbestos within the project area?
   ANSWER: Please see attached Section 32 cover page.

DATE April 5th, 2017 **BUYER** Marilyn Laidler, Buyer ML

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

Bidder's Signature

Title

Company

Date

CITY OF JACKSONVILLE, FLORIDA

WALLACE SMALL, RIVERVIEW & CHARLIE JOSEPH SENIOR CENTERS RENOVATIONS, IMPROVEMENTS AND UPGRADES

SECTION 3

PROPOSAL (Includes Federal Section 3 Language)

PROJECT NO.: 2013-0031WS, 2013-0032EV, 2013-0031CJ **Bid No:** CF-0104-17

Bid Date: April 12th, 2017

TO: THE CITY OF JACKSONVILLE, FLORIDA

FROM: _____

In accordance with the Invitation to Bid to construct the **Renovate, Improve and Upgrade the Wallace Small, the Riverview and the Charlie Joseph Senior Centers** subject to the Drawings, Specifications, Standard Specifications and Details, Addenda thereto, if any, all of which are made a part of this Proposal, the undersigned proposes to complete the upgrade and repairs, for the Lump Sum Bid(s) as follows:

LUMP SUM BASE BID – Provide all labor, equipment, materials, and services to renovate, improve and upgrade ADA issues and major user needs at the **Wallace Small and the Riverview Senior Centers**. The scope of work includes the interior and exterior improvements required to complete the work in accordance with the plans, specifications and/or permits and approvals for the construction of these two senior centers. Non-permanent items as the oven, hood, icemaker and new blinds are included in the Lump Sum Bid Additive Alternate No. 1. The outdoor concrete slab, the wheel stops, the asphalt pavement, the striping, the concrete s/w, walkway, the sod and the tactile surface for the Wallace Small Senior Center were constructed / installed under the ADA inspector guidance. A new canopy fabric and new metal columns for the canopy are to be included in the bid. All other items with the exception of the outdoor items at the Wallace Small Senior Center need to be included in this contract. The Wallace Small and the Riverview Senior Centers will continue to be occupied during the entire construction period; therefore the existing utilities and life safety services are to remain in operation during the entire length of the renovations project.

TOTAL LUMP SUM BASE BID _____(Numerals)

_____(Written)

LUMP SUM BID ADDITIVE ALTERNATE No. 1– Provide all labor, equipment, materials, and services of the **Wallace Small and the Riverview Senior Centers** non-permanent items that are not CDBG funded. These items are: oven, hood, the icemaker, and new blinds.

LUMP SUM BID ADDITIVE ALTERNATE No. 1_____(Numerals)

_____(Written)

LUMP SUM BID ADDITIVE ALTERNATE No. 2 – Provide all labor, equipment, materials, and services to improve, renovate and upgrade the roof and windows at **the Charlie Joseph Senior Center**. The scope of work includes roof demolition (roof, flashing, roof framing, sheathing, suspended acoustic ceiling), windows demolition (13), new windows, wood joist reinforcing framing, wood trusses and sheathing, batt insulation, fiber glass shingles with metal flashing, metal ridge vents (9-6' each), metal soffit vented aluminum, joint sealers, ceiling/valence gypsum board assemblies, suspended acoustical ceilings, rough and finish carpentry, and all other work required to complete the roof and the replacement windows in accordance with the plans, specifications and/or permits and approvals for the construction of the Charlie Joseph Senior Center *.

TOTAL LUMP SUM BID ADD ALT No. 2_____(Numerals)

_____(Written)

LUMP SUM BID ADDITIVE ALTERNATE No. 3 – Provide all labor, equipment, materials, and services no included in the Lump Sum Bid Add Alternate No. 2 required to improve, renovate and upgrade ADA issues and major user needs at **the Charlie Joseph Senior Center**. The scope of work includes the additional work not included in Additive Alternate No. 2 required to complete the interior and exterior improvements of the Charlie Joseph Senior Center in accordance with the plans, specifications and/or permits and approvals for the construction of this Senior Center.
Relocating light and exit fixtures, air diffuser, return air, exhaust fans and altering the plumbing, the HVAC, the electrical power and the lighting while keeping the existing systems in operation are to be included in the Lump Sum Bid Add Alt No. 3.

TOTAL LUMP SUM BID ADD ALT No. 3_____(Numerals)

_____(Written)

*** NOTES:**

- See construction completion requirements on Section F, pages 3-17 and 3-18. The Wallace small and the Riverview senior Center are to be constructed at the same time. The construction of the Charlie Joseph Senior Center (if awarded) is to begin after the Base Bid is completed.
- AMEC asbestos and lead paint surveys information are included in Section 32.

(REMAINDER OF PAGE HAS BEEN INTENTIONALLY LEFT BLANK)

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Friday, May 19, 2017 8:46 AM
To: joseph@xeyeinc.com
Cc: Laidler, Marilyn
Subject: Bid Rejection Letter for CF-0104-17 Renvovations, Improvements and Upgrades of Three Senior Centers
Attachments: COJ Procurement.pdf

Hello.
Attached is the bid rejection letter for the above referenced project and also the documents that shows where is failed sending as a fax to your company. This emails serves as your notice of bid rejection.

Thanks

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
Phone (904) 255-8804
Fax (904) 255-8837
Rightfax (904)630-8288
Email: mlaidler@coj.net

*** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ***

-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Friday, May 19, 2017 8:37 AM
To: Laidler, Marilyn
Subject: COJ Procurement

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

For more information on Xerox products and solutions, please visit http://www.xerox.com

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 5/19/2017

ADDRESS: 6225 Powers Avenue
Jacksonville, FL 32217

BIDDER'S NAME: Xeye Incorporated

CONTACT NAME: Dyane Rasmussen

BID# CF-0104-17 **DATE OPENED:** 2017-04-19

REASON FOR RECOMMENDED REJECTION:

Xeye Incorporated is being rejected for failure to use the revised bid proposal form per addendum #1 and not submitting bid bond with bid package. All bids are being rejected and project will be re-bid at a later date with revised specifications.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 05/25/17 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837

Transmission Report

Date/Time	05-19-2017	08:30:07 a.m.	Transmit Header Text	
Local ID 1	9042558837		Local Name 1	Procurement

This document : Confirmed
(reduced sample and details below)
Document size : 8.5"x11"

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 5/19/2017

ADDRESS: 5105 Blanding Blvd.
Jacksonville, FL 32210

BIDDER'S NAME: KBT Contracting Corp

CONTACT NAME: Rebecca E. Timmons

BID# CF-0104-17 **DATE OPENED:** 2017-04-19

REASON FOR RECOMMENDED REJECTION:

All bids are being rejected due to they exceeded the maximum funding available for this project, specifications will be revised and project will be re-bid at a later date.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 05/25/17 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837

FORM GR-116, Revised 08/2009

Total Pages Scanned : 1 Total Pages Confirmed : 1

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	557	9047712876	08:28:37 a.m. 05-19-2017	00:00:33	1/1	1	G3	HS	CP14400

Abbreviations:

HS: Host send	PL: Polled local	MP: Mailbox print	CP: Completed	TS: Terminated by system
HR: Host receive	PR: Polled remote	RP: Report	FA: Fail	G3: Group 3
WS: Waiting send	MS: Mailbox save	FF: Fax Forward	TU: Terminated by user	EC: Error Correct

Transmission Report

Date/Time	05-19-2017	08:33:37 a.m.	Transmit Header Text	
Local ID 1	9042558837		Local Name 1	Procurement

This document : Confirmed
(reduced sample and details below)
Document size : 8.5"x11"

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 5/19/2017

ADDRESS: 2037 Gilmore Street
Jacksonville, FL 32204

BIDDER'S NAME: Hager Construction Company

CONTACT NAME: John Hager

BID# CF-0104-17 **DATE OPENED:** 2017-04-19

REASON FOR RECOMMENDED REJECTION:

All bids are being rejected due to they exceeded the maximum funding available for this project, specifications will be revised and project will be re-bid at a later date.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 05/25/17 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837

FORM CB-116, Revised 08/2009

Total Pages Scanned : 1 Total Pages Confirmed : 1

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	560	FAXAGENT	08:30:51 a.m. 05-19-2017	00:00:39	1/1	1	G3	HS	CP14400

Abbreviations:

HS: Host send	PL: Polled local	MP: Mailbox print	CP: Completed	TS: Terminated by system
HR: Host receive	PR: Polled remote	RP: Report	FA: Fail	G3: Group 3
WS: Waiting send	MS: Mailbox save	FF: Fax Forward	TU: Terminated by user	EC: Error Correct

A. PROPOSAL SCHEDULE

A Bidder must provide a price for the TOTAL BASE BID and each Alternate. All entries in the entire Proposal must be made clearly in ink. Prices bid must be written in figures. In case of errors, the amount shown in words will govern. Proposals in which the prices obviously are unbalanced will be rejected.

NOTE: Preference in the award of Section 3 covered contracts are awarded under a sealed bid process. Bids will be solicited from both Section 3 and non-Section 3 businesses. Bids will be opened by the City of Jacksonville, Procurement Division and recorded. All bids will be evaluated by priority ranking according to the Evaluation of Section 3 Proposals by Priority Ranking.

B. BASIS OF AWARD (per Federal Section 3 Requirements)

Preference in the award of Section 3 covered contracts are awarded under a sealed bid process. Bids will be solicited from both Section 3 and non-Section 3 businesses. Bids will be opened by the City of Jacksonville, Housing and Community Development Division and recorded. All bids will be evaluated by priority ranking according to the Evaluation of Section 3 Proposals by Priority Ranking defined in the "Selection Process" in Section 21.

The TOTAL BASE BID plus selected Alternates, if any, will be used in the above ranking of bidders. If selected by the CITY, Alternate bid items will be awarded in accordance to available funding. The CITY has the right to reject any or all bids.

C. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least seven (7) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. CONTRACT EXPIRATION DATE

The Contract expiration date shall be established as follows:

The notice to proceed date plus ten (10) calendar days for mobilization, plus the construction time established in the Proposal, plus time extensions pursuant to valid change orders (which shall establish the construction completion date), plus 120 days to assure a contract exists beyond the scheduled construction completion date in order to comply with Executive Order Number 94-187.

E. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. CONSTRUCTION COMPLETION

The CONTRACTOR shall begin work within ten (10) calendar days, including Sundays

WALLACE SMALL, RIVERVIEW & CHARLIE JOSEPH SENIOR CENTERS

RENOVATIONS, IMPROVEMENTS & UPGRADES

SECTION 30

SCOPE OF WORK

1 GENERAL:

This contract shall include all work, materials, services and equipment required to renovate, repair and upgrade the Wallace Small, the Riverview & the Charlie Joseph Senior Centers including the interior and exterior improvements required to complete the work in accordance with the plans, specifications and/or permits and approvals for the construction of this project.

0.2 INTENT:

It is the intent of these Contract Documents to define acceptable procedures necessary to renovate, repair and upgrade the Wallace Small, the Riverview & the Charlie Joseph Senior Centers including the interior and exterior improvements. The Contractor shall accomplish the foregoing work in accordance with Plans & Specifications as well as to use safe work practice which must be followed to safely perform the construction at the Yates Building parking garage. These contract documents do not specifically define the safety precautions and programs incident to the work of the Contractor, but rather they are intended to set forth reasonable and rational criteria for the project thereof.

It is not the intent of these contract documents to minutely define the mode, means, methods, techniques, and sequences of procedures of construction selected by the Contractor.

0.3 OCCUPANCY REQUIREMENTS:

1. Owner intends to continue to occupy adjacent portions of the existing building during the entire construction period. Cooperate with owner to minimize conflict and to facilitate owner's operations.
2. Provide access to and from site as required by law and by the owner.
3. Do not obstruct roadways, sidewalk, or other public was without a Right of Way permit and owners approval.
4. Existing building spaces cannot be used for storage, unless owner's approval.
5. Limit disruption of utility services to hours the building is unoccupied.
6. The existing fire alarm and fire sprinkles are to remain operational. Any disruption or shutdown of life safety services, including but not limited to the fire sprinklers and the fire alarm system requires 7 days' notice (minimum) to the Construction Administrator project manager, the Senior Centers officials and authorities having jurisdiction.
7. Prevent accidental disruption of utility services to other facilities.
8. Alter existing electrical power and lighting and add new construction, keeping the existing system in operation.
9. Alter existing electrical power and add new construction, keeping the existing system in operation.

END OF SECTION 30