SINGLE SOURCE AWARD **BID # SS-0491-17**

Subject: Annual Maintenance for OnCore and ATS Bridge Software

Department: Clerk of Courts

Description of Purchase: Recommend approval of single source award to Harris Local Government Solutions, Inc. to provide annual maintenance for OnCore and ATS Bridge Software. Period of service is from date of award through March 31, 2018. Total expenditure not to exceed $211,737.74.

Funding Source: To be funded and encumbered with state funds pursuant to F.S. 28.37(5) - 10% of all court-related fines collected by the clerk, except for penalties or fines distributed to counties or municipalities under s.316.0083 (1)(b)3 or s.318.18(15)(a), shall be deposited into the Clerk's Public Records Modernization Trust Fund to be used exclusively for additional clerk court-related operational needs and program enhancements.

Single Source Award To: Harris Local Government Solutions, Inc.

Price Justification: N/A

Total Award: $211,737.74 **Requisition:** 211040

Attachments: Single Source Form and Vendor Quote

Certification as to Single Source: Krystal Watson, Chief Administrative Officer, Clerk of Circuit and County Courts

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY **DATE:** _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Clerk of Courts

FUNDING SOURCE: F 101 / 546620 Internal Funding

BRIEF DESCRIPTION OF GOODS/SERVICES:
Maintenance from 4/1/17 - 3/31/18 of OnCore and ATS Bridge Software.

AMOUNT OF PROJECT (attach quote): $ 211,737.74

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
See attached proposal MN00007619

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
Harris Local Government Solutions has provided the software and maintenance for the Clerk's Office for the past several years. Continuing this coverage will prevent any downtime or errors from occurring.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Harris is the sole provider for coverage of their OnCore and ATS Bridge Softwares

Submitted by: Austin Eler — Senior Specialist
(Name) (Title)

Date: 4/27/17

Requesting Agency's Director's Signature:

HARRIS
RECORDING SOLUTIONS

Remit To: Harris Local Government Solutions Inc.;
62133 Collections Center Drive
Chicago, IL 60693-0621

Invoice	MN00007619
Date	1/31/2017
Page	1 of 1

Ship To

DUVAL COUNTY CLERK OF THE CIRCUIT COURT
Purchasing
501 West Adams Street, Suite 2338
Jacksonville, FL 32202
USA

Bill to

DUVAL COUNTY CLERK OF THE CIRCUIT COURT
Purchasing
501 West Adams Street, Suite 2338
Jacksonville, FL 32202
USA

PO Number	Customer No.	Salesperson ID	Shipping Method	Payment Terms
	DUV000		LOCAL DELIVERY	

Ordered	Item Number	Description	Unit Price	Ext Price
1.00	NOTE	Coverage Period : April 01, 2017 to March, 31 2018	US$0.00	US$0.00
1.00	APT - MAINTENANCE	OnCore	US$188,087.67	US$188,087.67
1.00	APT - TPM	ATS Bridge Software	US$23,650.07	US$23,650.07

Please note that payment is due on or before the maintenance period start date. Therefore, please allow 10 business days prior to the due date to mail your payment.

Thank you for your continued interest in Harris Recording Solutions!

Invoice Questions? Please call Renata Stoochnoff at 613-226-5511 ext 2195 OR e-mail RStoochnoff@harriscomputer.com

Subtotal	US$211,737.74
Misc	US$0.00
Tax	US$0.00
Freight	US$0.00
Trade Discount	US$0.00
Total	US$211,737.74

JaxPRO Jacksonville's e-Procurement System

Basic Purchasing | Department Access | Vendor Administrator

NIGP Code Browse | My Account | Customer Service | About

Current Organization: City of Jacksonville

May 3, 2017 9:04:43 AM EDT

Home Items Documents Vendors

Quick Buy Find It

Bonnie Geddis

Open Market Requisition REQ211040

Status: 1RRP - Ready for Purchasing

General Items Vendors Address Accounting Routing Attachments(2) Notes(1) Reminders Summary

Header Information

Requisition Number:	REQ211040	**Short Description:**	Single Source - Harris Local Government Solutions	**Status:**	1RRP - Ready for Purchasing
Organization:	City of Jacksonville				
Department:	CL - Clerk of Courts	**Location:**	CLCL - Clerk of Courts - Purchasing Department	**Required By Date:**	
Entered Date:	04/27/2017	**Requisition Type:**	Open Market	**Type Code:**	Sole Source Purchase Order
Requestor:	Austin Eler	**Purchaser:**	Bonnie Geddis	**Fiscal Year:**	2017
Contact:	Austin Eler	**Contact Phone:**	(904)255-2086	**Alternate ID:**	
Estimated Cost:	$0.00	**Print Format:**	Requisition print form w/watermark		
Solicitation Enabled:	No				
Invoice Method:	Three Way Match				
P-Card Desired:	No				

Ship-to Address: Ronnie Fussell, Clerk of Courts
501 W Adams Street
Room 2338
Jacksonville, FL 32202
USA
Email: none@coj.net
Phone: (904)255-2084
FAX: (904)255-2160

Bill-to Address: City of Jacksonville Finance Department
117 W. Duval Street, Suite 375
Kale Newsome, Accounts Payable Supervisor
Jacksonville, FL 32202
USA
Email: kalen@coj.net
Phone: (904)630-1212 Ext. 5213
FAX: (904)630-1890

Notes: This requisition has been created to utilize the Sole Source process through JaxPro. Upon completion of the posting the requisition will be deleted, and the purchase order will be issued internally through the Clerk's Office. rae

Vendors:

Vendor ID	Alternative ID	Vendor Name	Preferred Delivery Method	Recommended
00016703		Harris Local government Solutions	Email	Yes

Attachments

Agency Files: Harris MN00007619.pdf, Single Source Harris 4.27.17.pdf

Agency Forms:

Vendor Files:

Vendor Forms:

Item Information

Item # 1 : OnCore Coverage Period of April 1, 2017 through March 31, 2018 — 1RRP - Ready for Purchasing

NIGP Class: 208-80
Software, Microcomputer (Not Otherwise Classified)

Fixed Asset	Qty	Unit Cost	Net Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
No	1.0	$0.00	$0.00	EA - Each	0.00%	$0.00		$0.00	$0.00	$0.00

Manufacturer: Brand: Model:
Make: Packaging:

Account Code	Extended Account Code	Loan Pool Account Code	Loan Pool Extended Account Code	Amount
There is no item accounting available for this item.				

Item # 2 : ATS Bridge Software Coverage Period of April 1, 2017 through March 31, 2018 — 1RRP - Ready for Purchasing

NIGP Class: 208-80
Software, Microcomputer (Not Otherwise Classified)

Fixed Asset	Qty	Unit Cost	Net Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
No	1.0	$0.00	$0.00	EA - Each	0.00%	$0.00		$0.00	$0.00	$0.00

Manufacturer: Brand: Model:
Make: Packaging:

Account Code	Extended Account Code	Loan Pool Account Code	Loan Pool Extended Account Code	Amount
There is no item accounting available for this item.				

Approval Path:

Delete	Approver	Order Sequence	Approval Path ID	Level	Approver Type	Date Requested	Date Approved/Disapproved/Canceled	Approved/Disapproved/Canceled by	Comment View
	Angel Brown	1	CL	10	Primary	04/27/2017 03:32:06 PM	05/02/2017 09:23:32 AM	Angel Brown	
	Krystal Watson	1	CL	10	Alternative	04/27/2017 03:32:07 PM			
	Allison Luker	2	CL	20	Primary	04/27/2017 03:32:07 PM			
	Krystal Watson	2	CL	20	Alternative	04/27/2017 03:32:07 PM	05/02/2017 10:16:46 AM	Krystal Watson	
	Marolyn Curtis	3	ITD_CSG	10	Primary	04/27/2017 03:32:07 PM	05/03/2017 07:56:22 AM	Marolyn Curtis	
	Gary Steffens	3	ITD_CSG	10	Alternative	04/27/2017 03:32:07 PM			

Approval Actions

Options	○ Disapprove
Comment	
	Save & Exit

Convert to Bid | Convert to PO | Cancel Requisition | Clone Requisition | Print

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