City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee ("CSPEC")**

FROM: **Gregory Pease, Chief of Procurement**

DATE: **March 15, 2018**

RE: **REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS**

Pursuant to Chapter 126, Part 7, § 126.701 approval is requested to utilize the Competitive Sealed Proposal process to select the most qualified Design-Build Services for Sidewalk Projects-Citywide for Public Works Department. As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Proposal ("RFP"). Procurement's review in this matter has revealed that:

The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.

The RFP **has been** reviewed and approved by Risk Management regarding insurance and indemnification requirements.

The RFP **has been** reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: 20% Participation Plan

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Finance Director or designee	Procurement Chief or designee
General Counsel or designee	Department/Agency Representative
Public Works Director or designee	

APPROVED
By Ann Willis at 11:23 am, Dec 18, 2017

SUBMIT AN *ORIGINAL* AND FIVE (5) COPIES

Competitive Sealed Proposal Evaluation Committee

ONE CITY. ONE JACKSONVILLE.

Request for Qualifications

FOR

Design – Build Services
Sidewalks/Pedestrian Improvement Projects Citywide - Design-Build

ENGINEERING & CONSTRUCTION MANAGEMENT DIVISION
DEPARTMENT OF PUBLIC WORKS

BID NO: CDB-00??-18

OPEN DATE: TBD

TIME: 2:00 P.M.

PLACE: 1ST FLOOR, ED BALL BUILDING. 214 N. HOGAN ST, STE #110
JACKSONVILLE, FL

PRE-BID CONFERENCE: TBD

10th Floor Ed Ball Building, Conference Room 5
214 North Hogan Street
Jacksonville, FL 32202

CITY OF JACKSONVILLE
Procurement Division
Ed Ball Building
214 North Hogan Street, Suite 800 (8th Floor)
Jacksonville, Florida 32202
Phone: (904) 255-8800
Fax: (904) 255-8837

Lenny Curry
Mayor

Gregory Pease, Chief
Procurement Division

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

December 18, 2017

To: Gregory Pease, Chief
Procurement Division

From: Nick Zelaya, Business Compliance Officer
Equal Business Opportunity Office

Re: **D/B Services Sidewalks/ Pedestrian Improvements Project Citywide**

The Equal Business Opportunity Office has reviewed the scope of work, consulted the using agency, and contacted ready, willing, and available JSEBs.

Based upon our findings, we recommend the following:

- ☐ Encouragement
- ☒ Participation **20%**
- ☐ Set-A-Side

Our outreach efforts are documented and available upon request. Please let us know if you have any questions or concerns.

I can be reached at (904) 255-8833.

cc: Marilyn Laidler

MR /nz

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

March 15, 2018

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P. E.
Director

FROM: Tom Fallin, P. E.
Chief, Engineering and Construction Management Division

R. Duane Kent, P. E.
Public Works Project Manager

SUBJECT: Request to Advertise – Design-Build RFQ for Sidewalk Projects Citywide

This is to request approval to utilize the Competitive Sealed Proposal Evaluation Committee (CSPEC) process for the procurement of design/build services for Sidewalk Projects Citywide.

TF/ddh

Attachments - Bid Specifications

xc: David D. Hahn, P. E., Engineer Manager

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