PROPRIETARY AWARD **BID # SP-0437-17**

Subject: Purchase and Implementation of Microsoft Dynamic GP 2016 Software

Department: Clerk of the Circuit and County Courts

Description of Purchase: Recommend approval of proprietary award to Tribridge Holdings LLC for the purchase and implementation of Microsoft Dynamic GP 2016 Software. Period of service is for five (5) years from date of award in the not to exceed expenditure amount of $229,212.00, to include $46,288.00 ($11,572.00 annually) for maintenance and support (years 2-5), for a total of $275,500.00.

Funding Source: To be funded and encumbered with state funds pursuant to F.S. 28.37(5) - 10% of all court-related fines collected by the clerk, except for penalties or fines distributed to counties or municipalities under s.316.0083(1)(b)3 or s.318.18(15)(a), shall be deposited into the Clerk's Public Records Modernization Trust Fund to be used exclusively for additional clerk court-related operational needs and program enhancements.

Proprietary Award To: Tribridge Holdings, LLC

Price Justification: See Attached

Total Award: $275,500.00 **Requisition #**: N/A

Attachments: Proprietary Request Form, Vendor Quote and Previous Awards

Certification as to Proprietary Source: Angel Brown, Manager of the Clerk of the Circuit and County Courts

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette L. Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SR 0451-17

SOLE SOURCE PROPRIETARY

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Clerk of the Circuit and County Courts

PROPRIETARY ☑

SOLE SOURCE ☐

FUNDING SOURCE: PRMTF - Clerk Funding in accordance to FS 28.37(5)

BRIEF DESCRIPTION OF GOODS/SERVICES:
Provide Software and implementation services for Microsoft Dynamic GP 2016 Software.

AMOUNT OF PROJECT (attach quote): $ $275,500.00 (60 MONTHS TOTAL)

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
The project scope includes Microsoft Dynamics GP Modules to include: Financial Management; General Ledger, Payables, Encumbrances, Bank Reconciliation, Inter-Fund, Safe Pay, Purchase Orde eOne SmartConnect/SmartlistBuilder/Smartview, Nolan Advanced Bank Reconciliation, Mekorma MICA for payables, Jet Reports, Data Migration and more.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
The Clerk's Office currently has a piggyback award with Tribridge Holdings, LLC with a State of Florida contract set for expiration on 2/28/2017. The clerk's office recommends continuation with a proprietary award to complete the project. Piggyback Award: PSC-0295-17

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
The clerk's office invested a significant amount of development and design time, as well as financially in the project with Tribridge Holdings LLC. Clerk's Office recommends project completion with this vendor.

Submitted by: Angel Brown AB — Manager to the Clerk
(Name) (Title)

Date: February 8, 2017

Requesting Agency's Director's Signature:

Clerk of the Circuit & County Courts
DUVAL COUNTY
JACKSONVILLE, FLORIDA 32202

RONNIE FUSSELL
CLERK OF THE CIRCUIT AND COUNTY COURT

February 6, 2017

To: Gregory Pease, Chief of Procurement

Thru: Krystal Watson, Chief Administrative Officer

From: Angel Brown, Manager to the Clerk

Subject: Request Proprietary Award to replace current Piggyback Award Number PSC-0295-17 State of Florida Contract Number 973-561-10-1 for Software and Implementation Services with Tribridge Holdings, LLC.

The Clerk of the Circuit and County Courts is requesting a Proprietary Award with Tribridge Holdings, LLC. The clerk's office currently has a Piggyback Award with the current State of Florida – Florida Department of Management Services contract number 973-561-10-1 procuring Microsoft Dynamics GP 2016 Software and Implementation Services. This award expires on February 28, 2017, and is not set for renewal. The clerk's office has purchased required licenses, and near the completion of the Build Phase in the previously awarded contract.

The proposed include the conclusion of design, build, deployment, training, customizations and description of work as described in CH001 attached. The funding source will be clerk's Public Records and Modernization Trust Fund as authorized in FS 28.37(5) for $229,212.00 with subsequent maintenance months 13 through 60 at $11,572.00 annually for a total of $275,500.00.

Attached:
- Piggyback Award PSC-0295-17
- Tribridge Holdings, LLC. Software and Implementation Servcs Quote and Change Order
- Copy of State of Florida Contract 973-561-10-1
- Copy of State of Florida Contract 973-561-10-1 contract extension
- Sole Source / Proprietary Form

501 West Adams Street, Suite 2350
Jacksonville, Florida 32202
Telephone: 904-255-2097 Facsimile: 904-255-2157

TRIBRIDGE

Change Order

Tribridge Holdings, LLC
4830 West Kennedy Blvd., Suite 830
Tampa, FL 33609
Phone (813) 287.8887, Fax (813) 287.8688

Change Order Number: CH001
Date: 2/15/2017

CUSTOMER NAME & ADDRESS	CUSTOMER CONTACT NAME
Duval County Clerk of Courts 501 West Adams Street, Jacksonville, FL 32202	Jennifer Spinelli

PROJECT MANAGER	PROJECT ID	CUSTOMER ID
Jeff Grant	DUVCO01DGP01	DUVCO01

This Change Order constitutes an addendum and/or amendment to Statement of Work dated 8/29/2016. The purpose of this Change Order is to provide Services not outlined in the original agreement. All terms and conditions for this Change Order remain the same as those outlined in the original Agreement and applicable contracts. The Services provided under this Change Order will be performed on a time and material basis. The basic principles and legal terms agreed to in our original Master Services Agreement continue to govern this effort.

Please note: Tribridge will provide up to 16 hours of support for the PM Transaction Integration. If additional hours are required for support, then another change order will be required.

TASK ID	DESCRIPTION OF WORK TO BE PERFORMED	ESTIMATED HOURS	RATE	ESTIMATED TOTAL
NEW	Integrations	136	$185.00	$ 25,160.00
	- Juror Plus (AP and Vendor)			$ -
	- Tax deeds: OTC Deposits (GL and AP)			$ -
	- Tax deeds: Check Request (AP)			$ -
	- Tax deeds: Bidder Deposits (GL)			$ -
	- Tax deeds: Bidder High Bid (GL)			$ -
	- Tax deeds: Bidder Fee (GL and AP)			$ -
	- Showcase (GL and AP)			$ -
	- Acclaim (GL and AP)			$ -
	- Ad Hoc (std GL and AP)			$ -
Zero $ Changes	Represents 15 hours to be worked within existing budget.	15		$ -
	Workflow - fit in FRD, already installed but not tested yet.			$ -
	GAP-05: Dynamics GP Requisitions Management: Services to Install, Configure, Train			$ -
	GAP-06: Historical Transaction Import Detail for Certain Accounts Life to date - GL History, a few accounts they need details for.			$ -
	GAP-07: Configuration AD -- Services if needed.			$ -
	Replace 10% Fine Alloc Rpt with Inter Fund Rpt			$ -
	ESTIMATED TOTAL:	151		$ 25,160.00

Assumptions:
There are still some unanswered integration questions regarding distribution accounts and we do not have actual test files. This will be a Time and Material effort. If we can just tweak each integration for the next integration, these hours should shrink. However, it is difficult to lower the estimate without actually getting all of the information in advance.

I agree to the changes to Statement of Work described above under the terms agreed to and listed on this Change Order. Work will be scheduled after the change order is signed by the Customer.

Agreed to by:

Customer Signature	Tribridge Holdings, LLC Signature
Printed Name	Printed Name
Date	Date

THANK YOU FOR YOUR BUSINESS!

SUBJECT: PIGGYBACK STATE OF FLORIDA CONTRACT # 973-561-10-1 FOR SOFTWARE AND IMPLEMENTATION SERVICES

BID #: PSC-0295-17 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK

AGENCY: CLERK OF COURTS

BASIS OF AWARD: FROM DATE OF AWARD THROUGH FEBRUARY 28, 2017

NUMBER OF BIDS INVITED: **NUMBER RECEIVED:** **OTHER**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback State of Florida Contract # 973-561-10-1 with Tribridge Holdings, LLC for Software and implementation services for Microsoft Dynamic GP 2016 Software. Period of service is from date of executed contract through February 28, 2017. Total not to exceed expenditure in the amount of $194,052.00.

Funding Source: - To be funded and encumbered with state funds pursuant to F.S. 28.37(5) - 10% of all court-related fines collected by the clerk, except for penalties or fines distributed to counties or municipalities under s.316.0083(1)(b)3 or s.318.18(15)(a), shall be deposited into the Clerk's Public Records Modernization Trust Fund to be used exclusively for additional clerk court-related operational needs and program enhancements.

Attachments: Recommendation Memo, Contract, Vendor Quote and Insurance Certificate

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** Gregory W. Pease, Chief Procurement Division

CONCURRENCE BY: Krystal Watson, Chief Administrative Officer, Clerk of Circuit and County Courts

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9-29-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/29/16

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05