SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 **OPEN DATE:** 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award for Group 4 – Trash Can Liners to Calico Industrial Supply of Florida and ratifying the assignment date back to February 7, 2017, due to acquiring the current contracted vendor Calico Industries of Florida, LLC., for the assumption of continued services under the current terms and conditions. Period of service to remain unchanged through February 5, 2018. The total expenditure to remain at $73,149.26 for Group 4, with the total award expenditure remaining at $2,399,168.45.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Vendor Letter, Terms and Conditions, Previous Awards

Analyst: _____
CHELSEY RENFROE

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dan Pearson, Asst. Manager of Purchasing Services**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

TO: Gregory Pease, Chief, Procurement Division

FROM: Dan Pearson, Asst., Manager of Purchasing Services

DATE: February 24, 2016

SUBJECT: Recommendation for SC-0353-15 Janitorial Supplies–Citywide

Procurement Division is requesting approval for the reassignment of Group 4, from Calico Industries of Florida, LLC., to Calico Industrial Supply of Florida, due to acquisition and ratifying the assignment date back to February 7, 2017. Calico Industrial Supply of Florida has agreed to the assumption of the contract under the same pricing and terms and conditions. The period of service will remain unchanged through February 5, 2018 with no additional funding requested. The total award expenditure will remain at $2,399,168.45.

Thank you for your assistance in this matter.

/clr

1609 Cherrywood Lane, Longwood, Florida 32750 • (800)-638-0828 • FAX: (301) 498-2056

February 14, 2017

Dear Valued Customer,

We are pleased to announce the purchase by Calico Industrial Supply, LLC of substantially all of the assets and business operations of Calico Industries of Florida, LLC effective February 7, 2017. Calico Industrial Supply of Florida will continue operating under new ownership in the same locations, with the same staff, and we look forward to continuing to serve you without interruption. This acquisition will expand the markets and capacities of Calico Industrial Supply of Florida and its affiliated businesses while, continuing to provide customers with access to quality products and services.

As we work through this ownership transition, we hope to minimize any disruptions. But, if you have any questions or experience any problems at all, please do not hesitate to contact us. Our contact information has not changed. Thank you for the opportunity to serve you.

Local: 301-470-3100

Toll Free: 800-638-0828

Fax: 301-498-2056

Renfroe, Chelsey

From: Chris Hartnett <chartnett@calicoindustrial.com>
Sent: Thursday, February 23, 2017 3:48 PM
To: Renfroe, Chelsey; dgeorge@calicoindustries.com
Cc: 'Chris Hartnett'
Subject: RE: Calico Industries --sold

Absolutely, Thank you for your assistance. Calico Industrial Supply of FL, LLC assumes all previous pricing/terms and conditions as Calico Industries of FL, LLC.
Please let me know if you have any other questions regarding our transition.

Christopher Hartnett
Sr. Dir. Of Bids & Contracts,
Calico Industrial Supply of FL, LLC

From: Renfroe, Chelsey [mailto:CRenfroe@coj.net]
Sent: Thursday, February 23, 2017 3:31 PM
To: dgeorge@calicoindustries.com
Cc: 'Chris Hartnett' <chartnett@calicoindustries.com>
Subject: RE: Calico Industries --sold

I apologize, for the Janitorial Supplies bid, SC-0353-15, can you confirm that Calico Industrial Supply of Florida, LLC., will assume continued services under the current pricing and terms and conditions?

Thank you,
Chelsey Renfroe
Purchasing Analyst
Procurement Division
City of Jacksonville
crenfroe@coj.net
Direct 904.255.8826

Jacksonville
Where Florida Begins.

From: David George [mailto:dgeorge@calicoindustries.com]
Sent: Thursday, February 23, 2017 3:30 PM
To: Renfroe, Chelsey
Cc: 'Chris Hartnett'
Subject: RE: Calico Industries --sold

Ms. Renfroe, It should be Calico Industrial Supply of Florida LLC

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Calico Industrial Supply of Florida LLC

2 Business name/disregarded entity name, if different from above
% Calico Indsutrial Supply LLC Sole

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
☑ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
9045 Junction Drive

Requester's name and address (optional)

6 City, state, and ZIP code
Annapolis Junction, MD 20701

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

or

Employer identification number
8 1 - 5 3 2 1 3 8 9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ FEB 15, 2017

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at *www.irs.gov/fw9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

BID # SC-0353-15

TERMS AND CONDITIONS
JANITORIAL SUPPLIES – CITY WIDE

1. SCOPE
The City of Jacksonville's Procurement Division is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for Janitorial Supplies as listed in the bid documents.

2. AWARD
Award will be **BY GROUP** to the lowest responsive, responsible bidder. The City reserves the right to reject any or all bids, whichever is in the best interest of the City. **ALL** awards are subject to the availability of funds.

3. TERM OF AGREEMENT
The term of this agreement is one (1) year from date of award with three (3) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. PRE-BID CONFERENCE
Monday, December 22, 2014 @ 2:00 PM at the Ed Ball Building, 214 n. Hogan Street, Suite 800, RM. 825

5. COMPLIANCE WITH SPECIFICATIONS
The bidder, by affixing their signature to the bid form submitted, agrees to provide the items/services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such service(s).

7. QUANTITIES
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

8. PRICES
A bidder must provide a price on each item listed within the Bid Proposal Form to be considered. All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents. In case of errors, unit prices will govern. Proposals in which the prices obviously are unbalance will be rejected.

9. ESCALATION / DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. DELIVERY

Delivery will be to various city locations within Duval County. A packing list shall accompany all shipments, which shall indicate, at a minimum , the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick-up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured.

SPECIFICATIONS

JANITORIAL SUPPLIES – CITY WIDE

Scope of Work

The City of Jacksonville Procurement Division is soliciting bids from qualified janitorial supply vendors for the supply of, and firm price agreement for various janitorial supplies as outlined in the bid documents. Items include, but are not limited to brooms, brushes, mops, dust pans, trashcan liners, paper towels, tissue, hand soap, cleaning supplies, rubber gloves, cups, plastic ware, etc.

Where not otherwise specified, all items should be standard commercial grade quality, size and dimensions for the janitorial industry. The City reserves the right to make the final determination as to whether products are considered standard, as well as the right to **ADD** or **REMOVE** items as needed during the contract period.

The basis of award is by group to the lowest responsive, responsible bidder. Bidders **MUST** bid on all items in a group to be considered for award of that group. Bidders are to provide one quote for each item. Providing **MORE** than one quote for any item is just cause for the bidder to be rejected for that group. Freight for all orders shall be the responsibility of the vendor and should be factored into the items quoted on. All awards are subject to availability of funds.

Bidders must provide validation that they have been in the business of providing these items and similar janitorial products for a minimum of twelve (12) months prior to the bid opening date. The **REQUESTED** information shall be returned within the sealed bid packet.

Bidders **MUST** maintain a warehouse, and must have stock of at least 50% of the items specified herein (or equivalent items) at the time of bid submission. The City of Jacksonville reserves the right to make a site visit at any time during the contract period to determine if a bidder meets and maintains these requirements.

Ninety (90) percent of all orders must be delivered within th
Purchase Order and **NO** backorders shall extend beyond te
purchased against this solicitation are utilized citywide. Th
will maintain sufficient stock in order to facilitate delivery wi
awarded bidder fail to deliver as required, the City reserves
outside of the contract. Continuous failure to deliver produc
justification to rescind the contract and award to the next re

SPECIFICATIONS

(Cont.)

NO items will be substituted for out of stock items without prior APPROVAL from Procurement. All products shall be delivered in the ordering unit of measure (case, boxes, carton, each, etc.) as per the purchase order or product will be returned. Pick-up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

Delivery of these items will be made to numerous City locations within the Jacksonville/Duval County Area. A current list of possible City delivery locations is enclosed. The list is not inclusive of all locations, therefore the City reserves the right to add to or remove delivery locations as needed during the contract period.

All discrepancies or questions in regards to the Specifications or Bid Proposal Form MUST be submitted in writing to the Purchasing Analyst, Kathy Nasworthy, at knaswort@coj.net. The deadline for questions is 7 days prior to bid opening.

All samples required for groups I and IV MUST be delivered seven (7) days prior to bid opening with the following information on the outside of the container:

- Container must be sealed
- Container must have the vendors name and contact information
- Container must be address to the attention of Kathy Nasworthy, Analyst
- Container m

RE ONALLY BLANK

GROUPS I

GROUP I: PAPER SUPPLIES

Vendors must be able to supply the City with paper pro d
proposal form. These items include, but are not limited
hand towels, etc. No one brand of paper products is sp
samples of tissue and paper towels at least seven (7) d
Failure to provide samples is justification to reject bid fo

Products bid may be as specified or alternate equivalent products. If an alternate product is bid, the manufacturer and identifying item number must be provided in the section of the bid proposal form titled "Description of Item Offered."

The vendor must have automated systems capable of supporting on-line requisition processing. At a minimum, the supplier must have an internet e-mail address prior to being awarded the contract.

Please provide your Internet e-mail address: _____

Vendors bidding on items in Group I will be expected to perform certain value-added functions, which mostly fall outside of the normal receiving /pick and pack environment. These tasks may be handled by current staff, along with normal day to day responsibilities. Unless a project demands exceptional effort, the vendor may be asked to perform these tasks without special compensation. These value-added functions include, but are not limited to:

- Providing disaster recovery relief to using agencies
- Providing short-term storage
- Providing special distributions

GROUP II: BROOMS, MOPS, BRUSHES, BAGS, ETC.

The janitorial supplies listed under Group II include, but are not limited to brooms, dust pans, brushes, mops, buckets, paper bags and accessories of the same. Vendors must be able to supply the City with these items as listed on the bid proposal form for Group II.

Products bid may be as specified or alternate equivalent products. If an alternate product is bid, the manufacturer and identifying item number must be provided in the section of the bid proposal form titled "Description of Item Offered."

GROUP III: CLEANING SUPPLIES

The janitorial supplies listed under Group III include, but are not limited to hand soap, disinfectants, toilet bowl cleaner, scouring pads, gloves, laundry detergent, bleach and fresheners. Vendor **MUST** be able to provide the Material Safety Data Sheets (MSDS) upon request from Procurement.

Products bid may be as specified or alternate equivalent products. If an alternate product is bid, the manufacturer and identifying item number must be provided in the section of the bid proposal form titled "Description of Item Offered."

GROUP IV: TRASHCAN LINERS

The janitorial supplies listed under Group IV are specific to trashcan liners. The awarded bidder will be required to maintain approximately one month of inventory for the City, based on the estimated annual quantities provided.

All products **MUST** be bid in the requested case quantities. Items offered not matching the requested case quantities or thickness of the trashcan liners, will be the responsibility of the bidders to provide a sample and a description in writing of the product being offered. Vendors **MUST** submit all samples for approval at least seven (7) days prior to bid opening. Failure to provide samples will be justification to reject bid for this group.

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 **OPEN DATE:** 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second (2) of three (3) renewal options for the purchase of janitorial supplies to the vendors listed below, with Group 3 - Cleaning Supplies with Bernie's Tool and Fasteners Services, Inc., to include a 5% industry wide increase in accordance with the Terms and Conditions. The period of service will be from February 6, 2017 through February 5, 2018, with one renewal option remaining. The total annual expenditure for this period not-to-exceed $823,999.79, with a revised award expenditure not-to-exceed $2,399,168.45.

Group (1), Paper Supplies – Interline Brands dba SupplyWorks - $346,580.63
Group (2), Brooms, Mops, etc. – Interline Brands dba SupplyWorks - $59,545.19
Group (3), Cleaning Supplies – Bernie's Tool and Fasteners Services, Inc. - $344,724.71
Group (4), Trash Can Liners – Calico Industries of Florida - $73,149.26

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Vendor Letters, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY RENFROE **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/2/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/02/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mouse
Chief Executive Officer
Fayette County
Board of Commissioners
Resolution No. 2015-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 **OPEN DATE:** 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc., in the amount of $7,000.00 to cover cleaning supply purchases through February 5, 2017. Total revised annual expenditure for Group 3 is $328,309.25, with a revised award expenditure not to exceed $1,575,168.66.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY RENFROE **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 1/26/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/26/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mouna
Chief Auditor
Public Integrity
Unit
Executive 013-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 **OPEN DATE:** 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group four (4), Trash Can Liners to Calico Industries of Florida, for a total increase of $15,000.00, to cover the purchase of trash can liners through February 5, 2017. Total revised annual expenditure for Group 4 is $73,149.26, with a revised award expenditure not to exceed $1,568,168.66.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY RENFROE **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12-1-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/01/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc. for a total increase of $75,000.00. Total revised annual expenditure for Group 3 is $321,309.25, with a revised award expenditure not to exceed $1,553,168.66.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Specifications, Tabulation Sheets, Previous Awards

Analyst: CHELSEY RENFROE RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11-10-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/11/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mouss
Chief Administrative Officer
For Alvin L. Lang, Clerk
Clerk Authorized
Source Order No. 2015-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group two (2), Brooms, Mops , etc. to Interline Brands Inc. dba SupplyWorks for a total of $25,000.00 and for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc. for a total of $50,000.00. This was originally awarded February 6, 2015 for one (1) year from date of award with three (3) one (1) year renewal options. Total revised annual expenditure is $710,584.33 with a revised estimated expenditure not to exceed $1,478,168.66.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Previous Award

Analyst: KATHERINE NASWORTHY RESPECTFULLY SUBMITTED: for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8-25-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/25/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first (1) of three (3) renewal options for the purchase of janitorial supplies, Group (1), Paper Supplies – Interline Brands dba SupplyWorks, - $346,580.63, Group (2), Brooms, Mops, etc. – Interline Brands dba SupplyWorks, - $34,545.19, Group (3), Cleaning Supplies - Bernie's Tool and Fasteners Services, Inc., - $196,309.25 Group (4), Trash Can Liners – Calico Industries of Florida - $58,149.26. The period of service is February 6, 2016 through February 5, 2017 with two (2) one (1) renewal options remaining. The total estimated annual expenditure for this period not to exceed $635,584.33 with a total not to exceed expenditure of $1,403,168.66.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Vendor's Memo, Terms and Conditions, Previous Awards

Analyst: KATHERINE NASWORTHY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 1-28-16

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 1/29/16

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Sam E. Mouse
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group two (2), Brooms, Mops, etc. to Interline Brands, Inc. dba SupplyWorks for a total of $10,000.00, group three (3) Cleaning Supplies to Bernie's Tool and Fasteners Services Inc. for a total of $50,000.00 and group four (4) to Calico Industries of Florida for a total of $15,000.00. This was originally awarded February 6, 2015 for one (1) year from date of award with three (3) one (1) year renewal options. Total expenditure is $75,000.00 with a revised estimated expenditure not to exceed $767,584.33.

Funding for this award will be encumbered by various index codes and executed by purchase orders.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Previous Award

Analyst: K. Nasworthy
KATHERINE NASWORTHY

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 12/10/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 12/10/15

MK APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Janitorial Supplies - Citywide

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – One (1) Year from Date of Award with Three (3) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for group two (2), Brooms, Mops , etc. to Interline Brands Inc. dba SupplyWorks for a total of $7,000.00 and for group three (3), Cleaning Supplies to Bernie's Tool and Fasteners Services Inc. for a total of $50,000.00. This was originally awarded February 6, 2015 for one (1) year from date of award with three (3) one (1) year renewal options. Total expenditure is $57,000.00 with a revised estimated expenditure not to exceed $692,584.33.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Previous Award

Analyst: KATHERINE NASWORTHY RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dan Pearson, Asst. Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 10-22-15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 10/22/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: JANITORIAL SUPPLIES - CITYWIDE

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to rescind the award to Unipak Corporation for Group 4 as they no longer have the capacity to supply the quantities as required by the City. The next lowest vendor, Interboro Packaging Corporation was contacted and declined based on their ability to provide the quantities required also. The next lowest vendor, Calico Industries of Florida was contacted and agreed to provide the quantities at the original price quoted. Therefore, we are requesting to award Group 4 to Calico Industries of Florida.

The total annual estimated expenditure for the initial term was $635,584.33, with an estimated not-to-exceed of $635,584.33. There is no request for an increase as sufficient funding remains on the Master Blanket.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Vendors Emails

Analyst: KATHERINE NASWORTHY RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Marlene Russell, Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 05/21/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 5/21/15

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Cleveland Ferguson III
Deputy Chief Administrative Officer
For Mayor Alan Brown
Under Authority of
Executive Order No. 2010-01

SUBJECT: Janitorial Supplies – Citywide

BID #: SC-0353-15 **OPEN DATE: 01/14/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Supply Contract - One (1) Year from Date of Award with Two (2) One (1) Year Renewal Options

AGENCY: Procurement Division

BASIS OF AWARD: By Group to the Lowest Responsive, Responsible Bidder

NUMBER OF BIDS INVITED: (12) NUMBER RECEIVED: (10) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to change the vendor name for group 1 and group 2 from JanPak, Inc. to Interline Brands, Inc. dba SupplyWorks to reflect their corporate name change. Effective date from March 16, 2015 as noted in vendor's letter. All pricing, terms and conditions will remain unchanged. No change in funding is requested. This bid originally executed by Purchase Order and encumbered by various index codes.

ATTACHMENTS: Vendor Letter, W-9, Previous Award

BUYER: KATHY NASWORTHY RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Greg Pease, Chief, Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 04/02/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 4/2/15

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____ Cleveland Ferguson III
Deputy Chief Administrative Officer
For Mayor Alvin Brown
Under Authority of:
Executive Order No. 2015-01

SUBJECT: JANITORIAL SUPPLIES - CITYWIDE

BID #: SC-0353-15 OPEN DATE: 01/14/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject the following vendors, Central Poly Corporation for not bidding all items in Group (1), All American Poly for not providing required samples for Group (4) and Southeastern Paper Group, all Groups (1 thru 4) for not submitting their bid on the correct Bid Proposal Form provided in the bid packet.

Recommend approval of award to the following vendors as the lowest responsive, responsible bidders, JanPak Inc., Group one (1), Paper Supplies for a total of $346,580.63 and Group two (2), Brooms, Mop, etc. for a total of $34,545.19. Bernie's Tool and Fasteners Services, Inc., Group (3) Cleaning Supplies for $196,309.25 and Unipak Corporation, Group four (4) Trash Can Liners for $58,149.26. Period of service is one (1) year from date of award with three (3) one (1) year renewal options. Total estimated annual expenditure not-to-exceed $635,584.33.

Funding for this award will be encumbered by various index codes and executed by purchase order.

Attachments: Recommendation Memo, Terms and Conditions, Tabulation Sheet, Rejection Notices

Analyst: KATHERINE NASWORTHY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Mariane Russell, Manager of Purchasing Services

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 02/05/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 2/4/15

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Cleveland Ferguson III
Deputy Chief Administrative Officer
For Mayor Alvin Brown
Under Authority of
Executive Order No. 2015-01