SUBJECT: Purchase and Installation of Decals - Rebid

BID #: SC-0409-16 **OPEN DATE:** 2/10/16

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Supply Contract – One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: By Group, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 16 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with Korman Signs, Inc. for Groups 2. Period of service is from March 1, 2018 through February 28, 2019. Total revised estimated annual expenditure amount is $87,257.40 to include a 3.5% increase, for a total expenditure amount not to exceed $231,346.20.

Funding Source: AFFM511-04602 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

03/01/18 10:54:10
Procurement Division

Date: February 27, 2017

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Division

Re: Recommendation to utilize Second Renewal option for SC-0409-16 Purchase & Installation of Decals

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Fleet Management Division is requesting approval of the second renewal option for the Purchase & Installation of Decals, Group 2 with a 3.5% price increase. Period of Service is March 1, 2018 through February 28, 2019.

Total annual expenditure amount of $87,257.40, with a total estimated expenditure not to exceed $231,346.20.

Funding source: AFFM511-04602 to be encumbered by Purchase Order.

Kurtz, Sheryl

From: Bill Korman <bill@KORMANSIGNS.COM>
Sent: Wednesday, January 17, 2018 5:07 PM
To: Kurtz, Sheryl
Cc: DALE@invalid.domain; jam@kormansigns.com; Sarah@kormansigns.com; PAM@invalid.domain; WILLIAM@invalid.domain
Subject: SC-0409-16 renewal request
Attachments: Mail message body; -; -

Sheryl,

We have receieved the renewal option shown below for Contract SC-0409-16.

We are writing to confirm our agreement for exercising the Second (2nd) year renewal option for the period March 2, 2018 through February 28, 2019.

We would like to also request for a price increase of 3.5%. 3M has announced a 4% price increase effective February 1, 2018, and the Consumer Price Index has increased 2.1% and 2.5% in 2016 and 2017 respectively. The contract does include the ability to reference the CPI statistics and make changes to the pricing. we trust this change can be accomodated.

We look forward to being of continued service supplying decals and fleet markings for the City's vehicles.

W.M.Korman Jr
President

RENEWAL OPTION NOTIFICATION

Dear Vendor:

The above listed Bid is due for renewal on March 1,2018. As stated in the bid, this contract may be extended for an additional one (1) year renewal option at the discretion of the City, based on vendor performance and adherence to price, terms and conditions of the bid.

The City of Jacksonville would like to offer the Second (2nd)year renewal option for the period of March 2, 2018 through February 28, 2019. If your company opts to use the renewal option, please submit a written agreement to exercise the renewal option.

If you opt not to use the renewal option, please submit a letter stating the action desired. To have adequate time to renew or re-bid this project, all documents must be submitted no less than **thirty days** prior to the deadline date stated above.

Please do not hesitate to contact me at (904) 255-7465, if you have any questions or need additional information regarding the renewal process.

Sheryl Kurtz

SUBJECT: Purchase and Installation of Decals - Rebid

BID #: SC-0409-16 **OPEN DATE:** 2/10/16

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Supply Contract – One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: By Group, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 16 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Award was previously approved administratively to Korman Signs, Inc. on 3/1/16 in the amount of $63,801.40. The second renewal was approved administratively on 2/24/17 in the amount of $65,000.00.

Recommend approval to increase the award with Korman Signs, Inc. by $15,287.40 for the purchase of decal through the period ending February 28, 2018. Total revised estimated annual expenditure in the amount of $80,287.40, for a total expenditure amount not to exceed $144,088.80.

Funding Source: AFFM511-04602 – To be encumbered by purchase order

Attachments: Recommendation Memo, Quote and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: For - GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 02/01/18

Teresa R. Eilman

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/01/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

ADMINISTRATIVE AWARD
BID No.: SC-0409-16

DESCRIPTION OF GOODS/SERVICES
Recommend approval to utilize the first of two (2) renewal options with Korman Signs, Inc. for Group 2. Group 1 will not be renewed at this time. Period of service is from March 1, 2017 through February 28, 2018. Total revised estimated expenditure in the amount of $65,000.00, for a not to exceed expenditure of $128,801.40.

Funding Source: APPM511-04602 - To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Award

FOR AGENCY/DEPARTMENT: Fleet Management Division

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 16 **NUMBER FIRMS BIDDING:** 5

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:
N/A

RECOMMEND AWARD TO: Korman Signs, Inc.

CONCURRENCE BY: C. J. Thompson, Chief, Fleet Management Division

PRICE: $128,801.40 **TERMS:** NET 30 DAYS

REASON FOR NOT ACCEPTING LOW BID: N/A

Analyst

2/24/17
Date

Asst. Manager of Purchasing Services

2/24/17
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division

2/24/17
Date

ADMINISTRATIVE AWARD
BID No.: SC-0409-16

DESCRIPTION OF GOODS/SERVICES
Recommend approval of award to the lowest responsive, responsible bidders, Nine Enterprises, Inc. dba Signarama Jacksonville for Group 1 in the amount of $7,616.40 and Korman Sign Inc. for Group 2 in the amount of $56,185.00. Period of service is one year from date of award with two (2), one (1) year renewal options. The total not-to-exceed amount of $63,801.40.

FUNDING SOURCE: OPFM511-04602

FOR AGENCY/DEPARTMENT: Fleet Management Division

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 16 **NUMBER FIRMS BIDDING:** 5

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:
N/A

RECOMMEND AWARD TO: Nine Enterprises, Inc. dba Signarama Jacksonville; Korman Sign Inc.

CONCURRENCE BY: Crisencio Tongol, Fleet Management Administrator

PRICE: $63,801.40 **TERMS:** NET 30 DAYS

REASON FOR NOT ACCEPTING LOW BID: N/A

Analyst

Asst. Manager of Purchasing Services

2/25/16
Date

2/25/2016
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division

3/1/16
Date

TERMS AND CONDITIONS

SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for the Purchase and Installation of Decals as listed in the bid documents.

AWARD

Award will be BY GROUP to the lowest responsive, responsible bidder. Bidders must bid on all items in the group to be considered for award of that group. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

The term of this agreement is one year from date of award, with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

PRE-BID CONFERENCE

Not applicable.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submittals shall be in ink or typewritten. All corrections must be initialed.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete decals as necessary during the contract period.

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

QWS3270X 3/2/2018 3:38 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 03/02/2018
LINK TO: ACCOUNT SUMMARY INQUIRY 3:34 PM

FISCAL MO/YEAR : 06 2018 CURRENCY CODE :
INDEX CODE : AFFM511 FLEET MGMT - OPERATIONS
SUBOBJECT : 06402 OTHER HEAVY EQUIPMENT
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAR 2018	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	6,221.71	6,221.71
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	.00	1,721.71	1,721.71
PRE-ENCUMBRANCES	.00	4,500.00	4,500.00
REMAINING BALANCE	.00	.00	.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND