SINGLE SOURCE AWARD **BID # SS-0420-18**

Subject: Annual Maintenance for OnCore and ATS Bridge Software

Department: Clerk of Courts

Description of Purchase: Recommend approval of single source award to Harris Local Government Solutions, Inc. to provide annual maintenance for OnCore and ATS Bridge Software. Period of service is from April 1, 2018 through March 31, 2019. Total expenditure not to exceed $149,359.57.

Funding Source: To be funded and encumbered with state funds pursuant to F.S. 28.37(5) - 10% of all court-related fines collected by the clerk, except for penalties or fines distributed to counties or municipalities under s.316.0083 (1)(b)3 or s.318.18(15)(a), shall be deposited into the Clerk's Public Records Modernization Trust Fund to be used exclusively for additional clerk court-related operational needs and program enhancements.

Single Source Award To: Harris Local Government Solutions, Inc.

Price Justification: N/A

Total Award: $149,359.57 **Requisition:** 211040

Attachments: Single Source Form and Vendor Quote

Certification as to Single Source: Allison Luker, Chief Financial and Administrative Officer, Clerk of Circuit and County Courts

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY **DATE:** _____

APPROVED_____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Clerk of the Circuit and County Courts

FUNDING SOURCE: Internal Clerk Funding Source to be determined

BRIEF DESCRIPTION OF GOODS/SERVICES:
OnCore and ATS Bridge Software Maintenance Renewal for the period of 4/1/2018 through 3/31/2019

AMOUNT OF PROJECT (attach quote): $149,359.57

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED(ATTACH QUOTE/PROPOSAL):
See attached renewal invoice MN00009030

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
Harris Local Government Solutions has provided the software and maintenance for the Clerk's Office for the past several years. Continuing this coverage will prevent any downtime or errors from occurring. Harris has provided many updates and customized configuration of their software for the Clerk's office to fit their needs.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Harris Local Government Solutions is the sole provider for coverage of annual maintenance renewals for their OnCore and ATS Bridge Software implemented at the Clerk's Office.

Submitted by: Austin Eler — Sr. Specialist to the Clerk
(Name) **(Title)**

Date: 2/23/2018

Requesting Agency's Director's Signature: Allison Baker

Procurement Division

HARRIS
RECORDING SOLUTIONS

Remit To: Harris Local Government Solutions Inc.;
62133 Collections Center Drive
Chicago, IL 60693-0621

Invoice	MN00009030
Date	1/26/2018
Page	1 of 1

Ship To

DUVAL COUNTY CLERK OF THE CIRCUIT COURT
Purchasing
501 West Adams Street, Suite 2338
Jacksonville, FL 32202
USA

Bill to

DUVAL COUNTY CLERK OF THE CIRCUIT COURT
Purchasing
501 West Adams Street, Suite 2338
Jacksonville, FL 32202
USA

PO Number	Customer No.	Salesperson ID	Shipping Method	Payment Terms
	DUV000		LOCAL DELIVERY	MN APR

Ordered	Item Number	Description	Unit Price	Ext Price
1.00	APT-MN-ONCORE	OnCore: 4/1/2018 to 3/31/2019	US$125,000.00	US$125,000.00
1.00	HRS-APT-ATSSW	ATS Bridge Software 4/1/2018 to 3/31/2019	US$24,359.57	US$24,359.57

Invoice Questions? Please call Renata Stoochnoff at 613-226-5511 ext 2195 OR e-mail RStoochnoff@harriscomputer.com

Subtotal	US$149,359.57
Misc	US$0.00
Tax	US$0.00
Freight	US$0.00
Trade Discount	US$0.00
Total	US$149,359.57

SINGLE SOURCE AWARD **BID # SS-0491-17**

Subject: Annual Maintenance for OnCore and ATS Bridge Software

Department: Clerk of Courts

Description of Purchase: Recommend approval of single source award to Harris Local Government Solutions, Inc. to provide annual maintenance for OnCore and ATS Bridge Software. Period of service is from date of award through March 31, 2018. Total expenditure not to exceed $211,737.74.

Funding Source: To be funded and encumbered with state funds pursuant to F.S. 28.37(5) - 10% of all court-related fines collected by the clerk, except for penalties or fines distributed to counties or municipalities under s.316.0083 (1)(b)3 or s.318.18(15)(a), shall be deposited into the Clerk's Public Records Modernization Trust Fund to be used exclusively for additional clerk court-related operational needs and program enhancements.

Single Source Award To: Harris Local Government Solutions, Inc.

Price Justification: N/A

Total Award: $211,737.74 **Requisition:** 211040

Attachments: Single Source Form and Vendor Quote

Certification as to Single Source: Krystal Watson, Chief Administrative Officer, Clerk of Circuit and County Courts

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE*** 5/11/17

ACTION OF AWARDING AUTHORITY **DATE:** 5/11/17

MR **APPROVED** **DISAPPROVED**

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-113, Revised 4/2017