SUBJECT: Purchase of 16-Passenger Buses with Wheelchair Access

BID #: SC-0302-19

OPEN DATE: 2/13/19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Date of award through September 30, 2019 with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Creative Bus Sales, Inc. due to the submission of multiple offers.

Recommend approval of award to the lowest responsive, responsible bidder, Nations Bus Sales for the purchase of "as equal" brand 2019 Champion Defender Buses (Freightliner S2C Chassis). Period of service is from date of award through September 30, 2019 with two (2) one (1) year renewal options. Total expenditure amount of $462,896.00.

Funding Source: AFFM513-06401 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation, Rejection Letter and Terms and Conditions

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: February 20, 2019

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: David Hylazewski, Equipment Control Administrator DH

Re: Recommendation of Approval of Award SC-0302-19 Purchase of 16-Passenger Buses with Wheelchair

Fleet Management Division is recommending approval of award to Nations Bus Corporation for the purchase of 16 passenger buses with wheelchair access. Period of Service is Date of Award through September 30, 2019, with two (2) one (1) year renewal options. Estimated annual expenditure not to exceed $462,896.00.

Funding Source: AFFM513-06401 to be encumbered by purchase order

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904 255-7499 Fax: 904.381.4607 www.coj.net

TITLE: Purchase of 16-Passenger Buses with Wheelchair Access

BID NO.: SC-0302-19

OPEN DATE: February 13, 2019 @ 2 p.m.

ANALYST: ANNETTE BURNEY

No. Invited: (5) No. Received (2) No Bids: (2)

Recorded By: Renata Barnett Announcer: Doug Nelson

ITEM	DESCRIPTION	EST. QTY	UNIT	Nations Bus Corporation UNIT PRICE	Nations Bus Corporation EXTENDED TOTAL	Creative Bus Sales, Inc. UNIT PRICE	Creative Bus Sales, Inc. EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	16-Passenger Buses withAccess for Two (2) Wheelchair Positions	4	EA	$ 115,724.00	$ 462,896.00		$ -		$ -
Equivalent Brand Offered				2019 Champion Defender (Freightliner S2C Chassis)		Reject/Submitted multiple offers			
Total Price :				$ 462,896.00		$ -		$ -	
TERMS:				N/A					
DELIVERY (Business Days):				120					
CONFLICT OF INTEREST:				Y					
ADDENDUM(2):				Y					

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

February 21, 2019

8600 Atlantic Blvd.
Jacksonville, FL 32211

NOTIFICATION OF INFORMAL BID REJECTION

BIDDER'S NAME: Creative Bus Sales, Inc.

CONTACT NAME: Jeff Shank

BID NUMBER: SC-0302-19

NAME OF BID: Purchase of 16-Passenger Buses with Wheelchair Access

DATE OPENED: 2/13/2019

REASON FOR REJECTION:
Vendor is being rejected due to the submission of multiple offerings.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
ANNETTE L. BURNEY

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Thursday, February 21, 2019 4:38 PM
To: 'jeffs@creativebussales.com'
Subject: SC-0302-19 16-Passenger Buses with Wheelchair Access
Attachments: REJECTION - CREATIVE BUS.pdf

Jeff, please find the attached rejection notice for the above bid.

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

*** Privacy Act: This communication may contain privileged or other official city information. If you are not the intended recipient or believe that you have received this communication in error, please reply to the sender indicating that fact and delete the copy you received. It is a violation of Federal Law to print, copy, retransmit, disseminate, or otherwise use this information.

-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Thursday, February 21, 2019 4:30 PM
To: Leslie-Burney, Annette
Subject: REJECTION - CREATIVE BUS

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

For more information on Xerox products and solutions, please visit http://www.xerox.com

TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source (s) of supply for the services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for the **Purchase of 16-Passenger Buses with Wheelchair Access** as listed in the bid documents.

2. AWARD

Award will be ALL OR NONE to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is from date of award through **September 30, 2019 with two (2) one (1) year renewal options.** Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. PRE-BID CONFERENCE

Not Applicable.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete items and options as necessary during the contract period.

7. PRICES

All unit prices shall include freight, delivery and handling charges to the delivery locations as outlined in the bid documents.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

9. DELIVERY

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

10. PICK UP AND RETURNS

COJ will have 48 hours to inspect all vehicles delivered. COJ will use the same form the vendor is required to use. Any vehicles with discrepancies will be picked up within 24 hours and returned immediately or the vendor can send a technician to COJ Fleet Management to correct the discrepancy within 24 hours. The vendor will repair and return any vehicles picked up at Fleet before delivery of additional vehicles. This return and repair will not relieve the vendor of their monthly requirements.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlines in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include the purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: Fleet Mgmt., 2581 Commonwealth Avenue, Jacksonville, Florida 32254, Attn: David Hylazewski.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. **A copy of the insurance certificate must be submitted within ten (10) days of award notice.** Bid number should be listed on the insurance certificate.

QW35270X 2/21/2019 3:39 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 02/21/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 3:38 PM

FISCAL MO/YEAR : 05 2019
INDEX CODE : AFFM513 FLEET MGMT-VEHICLE REPLACEMENT PAY-GO
SUBOBJECT : 06401 MOBILE EQUIPMENT
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :
CURRENCY CODE :

S	FEB 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	145,000.00	39,205,617.96	39,205,617.96
EXPENDITURES	1,000,370.46	7,102,516.81	7,102,516.81
ENCUMBRANCES	7,637,720.20	18,386,402.24	18,386,402.24
PRE-ENCUMBRANCES	-1,410.56	5,455.00	5,455.00
REMAINING BALANCE	-8,491,680.10	13,711,243.91	13,711,243.91

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND