SUBJECT: **RFQ- FOR DESIGN- BUILD SERVICES OF ACTIVE AND PASSIVE PARK PROJECTS**

BID # **CDB-0008-16** OPEN DATE: **10/21/2015**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: **DEPARTMENT OF PUBLIC WORKS**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 9 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The Department of Public Works has completed negotiations with ACON Construction Company, Inc. (contract #8150-15), for the Downtown Pocket Parks Landscape Renovation Design project in accordance with the subject bid.

Recommend approval to award ACON Construction Company, Inc., in the guaranteed maximum price not-to-exceed $47,685.00, which includes a contingency of $5,000.00. To provide completed design for landscape renovation at the 6 pocket parks listed in the DCP. This incorporates the attached, Scope and Fee Summary, Exhibit "HH-1", with guaranteed completion of 60 days from issuance of notice-to-proceed.

Funding for this award is to be encumbered account(s): RPCP32EF5720-06505-PW0833-01 to be executed by contract Amendment 33A through Office of General Counsel.

Attachments: Recommendation Memo, Exhibit HH-1", Previous Award(s)

BUYER _____ RESPECTFULLY SUBMITTED _____
MARILYN LAIDLER GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **William J. Joyce, P.E., Director of Operations, Public Works/ Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

February 20, 2019

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: William J. Joyce, P.E.
Director of Operations

Dave McDaniel
Chief, Mowing and Landscape

SUBJECT: CDB-0008-16 – Design-Build Services - Active and Passive Parks Projects – Downtown Pocket Parks Landscape Renovation Design AMENDMENT 33A
Account # RPCP32EF5720-06505-PW0833-01 $47,685.00

Based on the Design Criteria Package (DCP) developed by City engineers, the Department of Public Works, in accordance with Design/Build CDB-0008-16, Contract 8150-15 has completed negotiations with Acon Construction Co., Inc., to provide complete design for landscape renovation at the 6 pocket parks listed in the DCP. Negotiations have resulted in the GMP amount of $47,685.00, which includes $5,000 in contingency, as indicated on the attached Scope & Fee Summary, Exhibit HH-1 and allowing for the completion of the work within 60 days from notice to proceed. JSEB goals of 10% continue to be met with this amendment.

Accordingly, this is to recommend that Contract #8150-15, originally executed March 28, 2016, between the City and Acon Construction Co., Inc. for Design-Build Services- Active and Passive Parks, be amended to incorporate the attached Scope and Fee Summary, Exhibit HH-1 for the Downtown Pocket Parks Landscape Renovation for the GMP amount of $47,685.00, known as Amendment 33A.

WJJ/lw

Attachment: Exhibit HH-1
JSEB Participation

cc: Fred Pope, Project Manager
Lori West, Public Works Contract Specialist

EXHIBIT HH-1

ACON Construction Co., Inc.
3653 Regent Boulevard, Suite 401 • Jacksonville, Florida 32224 • Telephone (904) 565-9060 Fax (904) 565-9080

Feb 4, 2019

City of Jacksonville
Department of Public Works
Engineering and Construction Management
214 N. Hogan Street
Jacksonville, FL 32202

Attention: Mr. Ed Starnes, P.E., J.D.
Acting Chief of Engineering and Construction Management
Reference: Downtown Pocket Parks Landscape Renovation Design
DB Contract #8150-15

Mr. Starnes,

We are pleased to provide this proposal for the work on the subject project under the guidelines of the referenced contract.

The scope of this project is to provide the complete design of the Landscape Renovation at the six pocket parks listed in the DCP. Per the contract, the construction phase can be negotiated based on proposals ACON will provide once design is complete.

Our Guaranteed Maximum Price (GMP) for this project as stated is $47,685.00.

The Guaranteed Completion Date (GCD) will be 60 days from NTP to complete this phase.

Breakdowns follow this letter. Please contact me if you have any questions or need further information.

Sincerely,

Frank Anderson
Construction Manager

ACON Construction Company

DB Contract 8150-15

Downtown Pocket Park Landscape Design **DATE: Feb 04, 2019**

ITEM #	DESCRIPTION	UNITS	QUANTITY	UNIT COST	TOTAL COST
	Project Management	Hrs	20	$110.00	$2,200.00
	Supervision	Hrs	0	$0.00	$0.00
	Administration	Hrs	10	$75.00	$750.00
	Landscape & Irrigation Design	LS	1	$35,400.00	$35,400.00
	Contingency	LS	1	$5,000.00	$5,000.00
	Subtotal				**$43,350.00**
	DB Fee 10%	LS	1	$4,335.00	$4,335.00
			TOTAL		**$47,685.00**

EXHIBIT HH-1

January 21, 2019

Frank Anderson
Acon Construction Co, Inc
3653 Regent Blvd Suite 401
Jacksonville, FL 32224
904-565-9060
fanderson@aconccl.com

RE: Landscape Renovation of Downtown Pocket Parks

Dear Frank,
ECo Design and Consulting, LLC (ECo) is pleased to present this proposal for professional design services the fee stated herein. The scope of services outlined below shall be based on the Base plan prepared by ETM, unless the Base plan is included as a task in the scope of services below. The design will be completed according to City of Jacksonville 'Florida Friendly' Landscape/Irrigation code design standards for the above referenced project.

Area A: Water Street Pocket Park Scope of Services*

- **Task 1 – Base Plan:** A base plan shall be prepared, showing existing sidewalks, edge of pavement and planting areas.
- **Task 2 – Landscape Architectural:** A landscape plan shall be prepared, showing all proposed landscape improvements.
- **Task 3 – Irrigation Plan:** A irrigation plan shall be prepared to provide 100% coverage to all landscape areas. The system shall be an automatic irrigation system. Owner to determine location of water source.

Area B: Bay Street Pocket Park Scope of Services*

- **Task 1 – Base Plan:** A base plan shall be prepared, showing existing sidewalks, edge of pavement and planting areas.
- **Task 2 – Landscape Architectural:** A landscape plan shall be prepared, showing all proposed landscape improvements.
- **Task 3 – Irrigation Plan:** A irrigation plan shall be prepared to provide 100% coverage to all landscape areas. The system shall be an automatic irrigation system. Owner to determine location of water source.

Area C: Jessie Smith Pocket Park Scope of Services*

- **Task 1 – Base Plan:** A base plan shall be prepared, showing existing sidewalks, edge of pavement and planting areas.
- **Task 2 – Landscape Architectural:** A landscape plan shall be prepared, showing all proposed landscape improvements.
- **Task 3 – Irrigation Plan:** A irrigation plan shall be prepared to provide 100% coverage to all landscape areas. The system shall be an automatic irrigation system. Owner to determine location of water source.

Area D: Riverside Avenue Medians Scope of Services*

- **Task 1 – Landscape Architectural:** A landscape plan shall be prepared, showing all proposed landscape improvements.
- **Task 2 – Irrigation Plan:** A irrigation plan shall be prepared to provide 100% coverage to all landscape areas. The system shall be an automatic irrigation system. Owner to determine location of water source.

Area E: Water Street Medians Scope of Services*

- **Task 1 – Landscape Architectural:** A landscape plan shall be prepared, showing all proposed landscape improvements.
- **Task 2 – Irrigation Plan:** A irrigation plan shall be prepared to provide 100% coverage to all landscape areas. The system shall be an automatic irrigation system. Owner to determine location of water source.

Area F: Main Street Bridge Landscape Island Scope of Services*

- **Task 1 – Base Plan:** A base plan shall be prepared, showing existing sidewalks, edge of pavement and planting areas.
- **Task 2 – Landscape Architectural:** A landscape plan shall be prepared, showing all proposed landscape improvements.
- **Task 3 – Irrigation Plan:** A irrigation plan shall be prepared to provide 100% coverage to all landscape areas. The system shall be an automatic irrigation system. Owner to determine location of water source.

This fee proposal is subject to acceptance within 120 days. Invoicing for the tasks outlined above will be on a monthly basis. Payment is required within 30 days from the date of invoice. A 50% retainer shall be required prior to commencement of work. In the event that we are required to retain an attorney to collect on this account, you will also be responsible for all collection costs, including attorney's fee. Blueprinting/hard copies, delivery and other expenses will be invoiced as direct reimbursable expenses. Any modifications, changes or additions to the approved permit set of documents shall be additional to the lump sum fee. Billing for any additional scope of services shall negotiated and approved prior to additional services or fees being incurred. Fees with be based upon an hourly rate of $180.00 per hour. All original drawings, tracings, and sketches (digital or non-digital) shall remain the property of ECo Design and Consulting, LLC. The client shall retain exclusive rights to all drawings.

ESTITMATED FEE

- Landscape Renovation of Downtown Pocket Parks $35,400.00

Total.....$35,400.00

SCHEDULE

If this meets with your approval, please return one signed copy of this proposal electronically to my office as our official notice to proceed. We appreciate this opportunity and look forward to the successful completion of this project. Please call if you have further requests or questions.

Sincerely,

Matthew H. Eaton
President

APPROVED
Frank Anderson

Print Name: _____

Date: _____

EXHIBIT HH-1

PUBLIC WORKS DEPARTMENT
CITY OF JACKSONVILLE, FL

DESIGN CONSULTANT FEE SUMMARY

Project: Downtown Pocket Parks Date: 2/4/2019

Client: Mowing & Landscape Maintenance Division

Consultant: ECo Design & Consulting Proposal No:

Item No.	Description	Principal			Designer			CADD Technician			Clerical
		Principal Hrs/ Sht	No of Shts	Tot LA Hrs.	Designer Hrs/ Sht	No of Shts	Total Hr/Eng Hrs	Tech Hrs/ Sht	No. of Shts	Tot Tech Hrs	Tot Clerical Hrs
	RESEARCH - all sites			4			8			8	10
	SITE VISIT - all sites			6			12				
	CONSTRUCTION DRAWINGS										
LA1	Title Page/ Table of Contents		1	0		1	1		1	1	
LA2	Landscape & Irrigation Details/ Plant Schedule		1	1		1	2		1	2	
AREA A	WATER ST POCKET PARK										
LA3	Base/Site Plan		1	0		1	3		1	10	
LA4	Demolition Plan		1	0		1	1		1	3	
LA5	Landscape Plan		1	0		1	3		1	4	
LA6	Irrigation Plan		1	0		1	3		1	6	
AREA B	BAY ST POCKET PARK										
LA7	Base/Site Plan		1	0		1	3		1	8	
LA8	Landscape Plan		1	0		1	2		1	4	
LA9	Irrigation Plan		1	0		1	2		1	5	
AREA C	JESSIE SMITH POCKET PARK										
LA10	Base/Site Plan		1	0		1	2		1	6	
LA11	Landscape Plan		1	0		1	3		1	4	
LA12	Irrigation Plan		1	0		1	2		1	5	
AREA D	RIVERSIDE AV MEDIANS										
LA13	Demolition Plan		1	0		1	1		1	1	
LA14	Landscape Plan		1	0		1	2		1	4	
LA15	Irrigation Plan		1	0		1	2		1	5	
AREA E	WATER ST MEDIANS										
LA16	Demolition Plan		1	0		1	1		1	1	
LA17	Landscape Plan		1	0		1	1		1	3	
LA18	Irrigation Plan		1	0		1	2		1	6	
AREA F	MAIN ST BRIDGE ISLAND										
LA19	Base/Site Plan		1	0		1	2		1	8	
LA20	Demolition Plan		1	0		1	1		1	1	
LA21	Landscape Plan		1	0		1	1		1	4	
LA22	Irrigation Plan		1	0		1	2		1	5	
	COST ESTIMATE										
	60% Design			1			3				
	100% Design			1			3				
	CLIENT REVIEW MEETINGS (60%, 100%)			2			3				
S	SPECIFICATIONS (Prepared by City)										
S1	Bidding Requirements (Div 1)	N/A	LS	0	N/A	LS	0	N/A	LS	N/A	0
S2	Documents & Gen Cond. (Div 2 & 3)	N/A	LS	0	N/A	LS	0	N/A	LS	N/A	0
S3	Special Conditions (Div 4)	N/A	LS	0	N/A	LS	0	N/A	LS	N/A	0
S4	Technical Specs	N/A	LS	0	N/A	LS	0	N/A	LS	N/A	0
C	CONSTRUCTION OBSERVATION/ PUNCH LIST (Provided by City)										
C1	Construction Observation	N/A	LS	0	N/A	LS	0	N/A	LS	N/A	0
C2	Final Inspection/ Punch List	N/A	LS	0	N/A	LS	0	N/A	LS	N/A	0
	TOTAL HOURS			15			55			108	10
	HOURLY RATE W/ OVERHEAD & PROFIT										
	FEE SUB-TOTAL			$3,000.00			$11,700.00			$18,900.00	$1,800.00

TOTAL FEE	$35,400.00

QWS3270X 2/20/2019 2:45 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 02/20/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 2:45 PM

FISCAL MO/YEAR : 05 2019 CURRENCY CODE :
INDEX CODE : RPCP32EF5720 PARKS/REC/ENTER CAPITAL PROJECTS (F5720)
SUBOBJECT : 06505 OTHER CONSTRUCTION COSTS
PROJECT : PW0833 DOWNTOWN LANDSCAPE ENHANCEMENTS
PROJECT DETAIL : 01 DOWNTOWN LANDSCAPE ENHANCEMENTS
GRANT :
GRANT DETAIL :
USER CODE :

S	FEB 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	.00	1,000,000.00
EXPENDITURES	.00	17,156.00	544,289.80
ENCUMBRANCES	.00	-34,616.20	.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	17,460.20	455,710.20

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

SUBJECT: RFQ FOR D/B SVCS OF ACTIVE AND PASSIVE PARK PROJECTS
BID # CDB-0008-16

OPEN DATE: 10/21/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 9 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City had previously issued this RFP, and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on January 21, 2016; 01 28 16 ACON Construction Company, Inc. (contract #3150-15) was awarded as highest ranking firm with funding not-to-exceed $6,000,000.00 annually for a period of service for five (5) years.

Recommend approval of award to include the rate sheets as part of Exhibit A, as they were omitted from original award. No additional changes are needed.

Attachments: Recommendation Memo, Previous Award (s)

BUYER Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Thomas N. Fallin, P.E., Chief, Engineering & Construction Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 7-14-16

Teresa R. Eichner

OTHER

ACTION OF AWARDING AUTHORITY

APPROVED ✓ DISAPPROVED DATE 7/14/16

OTHER:

SIGNATURE OF AUTHORITY

OPEN DATE: 10/21/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 9 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City had previously issued this RFP, and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on January 21, 2016. Based upon the combination of proposal and presentation evaluations, scores and rankings are as follows (Listed in alphabetical order):

1) ACON Construction Company, Inc. - 133
2) Hagar Construction- 125.5

Recommend approval of award to ACON Construction Company, Inc., as receiving the highest score in accordance with the evaluation and ranking above. Period of Service will be five (5) years from effective date of contract with funding not-to-exceed $6,000,000.00 annually. To be executed by formal contract through Office of General Counsel.

Attachments: Recommendation Memo, Scoring Matrix, Previous Award

BUYER Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED David Pearson
for - GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Thomas N. Fallin, P.E., Acting Chief-Engineering & Construction Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 1-28-16

OTHER _____

ACTION OF AWARDING AUTHORITY

APPROVED _____ DATE 1/28/16

Sal E Mouse
Administrative Officer

DISAPPROVED: _____

OTHER:

SIGNATURE OF AUTHENTICATION

RFQ FOR DESIGN- BUILD SERVICES OF ACTIVE AND PASSIVE PARK PROJECTS

BID # CDB-0008-16

OPEN DATE: 10/21/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City had previously issued this RFP, and received only two responses, they have been evaluated. Based upon the proposal evaluation, the average scores and rankings are as follows (Listed in alphabetical order):

2) ACON- 75
1) Hagar Construction- 78.5

Pursuant to Section 2.6 – Award of Contract of the RFP, recommend approval to accept the two responses and conduct formal interviews with each firm.

Attachments: Recommendation Memo, Scoring Matrix, Bid Tabulation, Section 2.6, JSEB Letter

BUYER Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: William J. Joyce, P.E., Chief-Engineering & Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5

MEMBERS DISAPPROVING

DATE: 12-30-15

OTHER

ACTION OF AWARDING AUTHORITY

APPROVED

DISAPPROVED

DATE 1/01/16
Joan E. Mouse
Chief Administrative Officer
For: Mayor Lenny Curry

OTHER:

SIGNATURE OF AUTHENTICATION