SUBJECT: **TREE INVENTORY OF CITY PARKS**

BID# CF-0145-16 OPEN DATE: **2016-08-03**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION FIXED

AGENCY: **PUBLIC WORKS**

BASIS OF AWARD: **LOWEST RESPONSIVE, RESPONSIBLE BIDDER- LUMP SUM BASE BID PLUS BID ALTERNATES**

NUMBER OF BIDS INVITED 4 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 08/18/16 to AborPro Urban Forest Management, in the amount of $99,999.90.

Recommend approval to increase award to AborPro Urban Forest Management, in the amount of $99,999.90, for continued services to conduct a tree inventory of up to 27,027 street trees within the Riverside/Avondale neighborhood if tree count is less than the 27,027, then the inventory will be extended into Springfield neighborhood. Total revised award amount not-to-exceed $199,999.80.

This award to be funded by account: PWML011-03109- $99,999.90 to be executed by Purchase Order/Change Order.

Attachments: Recommendation Memo, Maps of Area, Previous Award

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

DEPARTMENT OF PUBLIC WORKS
MOWING AND LANDSCAPE MAINTENANCE DIVISION

Jacksonville
Where Florida Begins.

February 13, 2017

MEMORANDUM

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

RE: **Change Order to the Upset Limit – Tree Inventory of City Parks**

Bid Name:	**Tree Inventory of City Parks**
Bid No:	**Bid No. CF-0145-16**
Purchase Order No.	**609933**
Change Order Amount:	**$99,999.90**

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to issue a Change Order to increase the upset limit with ArbroPro, Inc. for continued services to conduct a tree inventory of up to 27,027 street trees within the Riverside/Avondale neighborhood in accordance with the bid requirements and unit prices established by the award of Bid No. CF-0145-16. The inventory includes the identification of hazardous and termite infested trees. If the tree count in the Riverside/Avondale neighborhood is less than 27,027, then the inventory will be extended into the Springfield neighborhood.

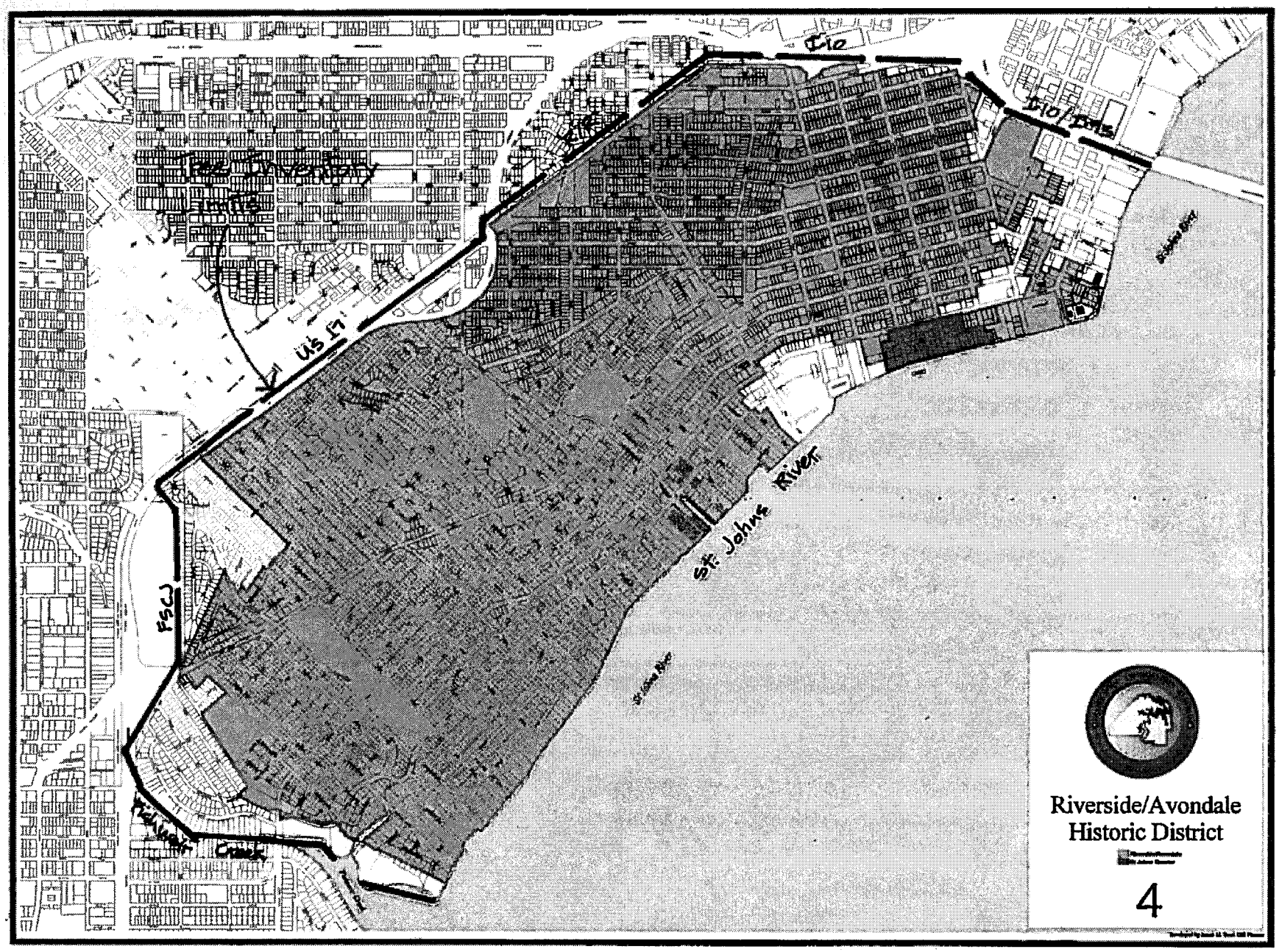
The amount requested for this change order is $99,999.90. The current not-to-exceed limit is $99,999.90. With this increase of $99,999.90, the new not-to-exceed limit will be $199,999.80. Funding for this change order will be encumbered by account PWML011-03109.

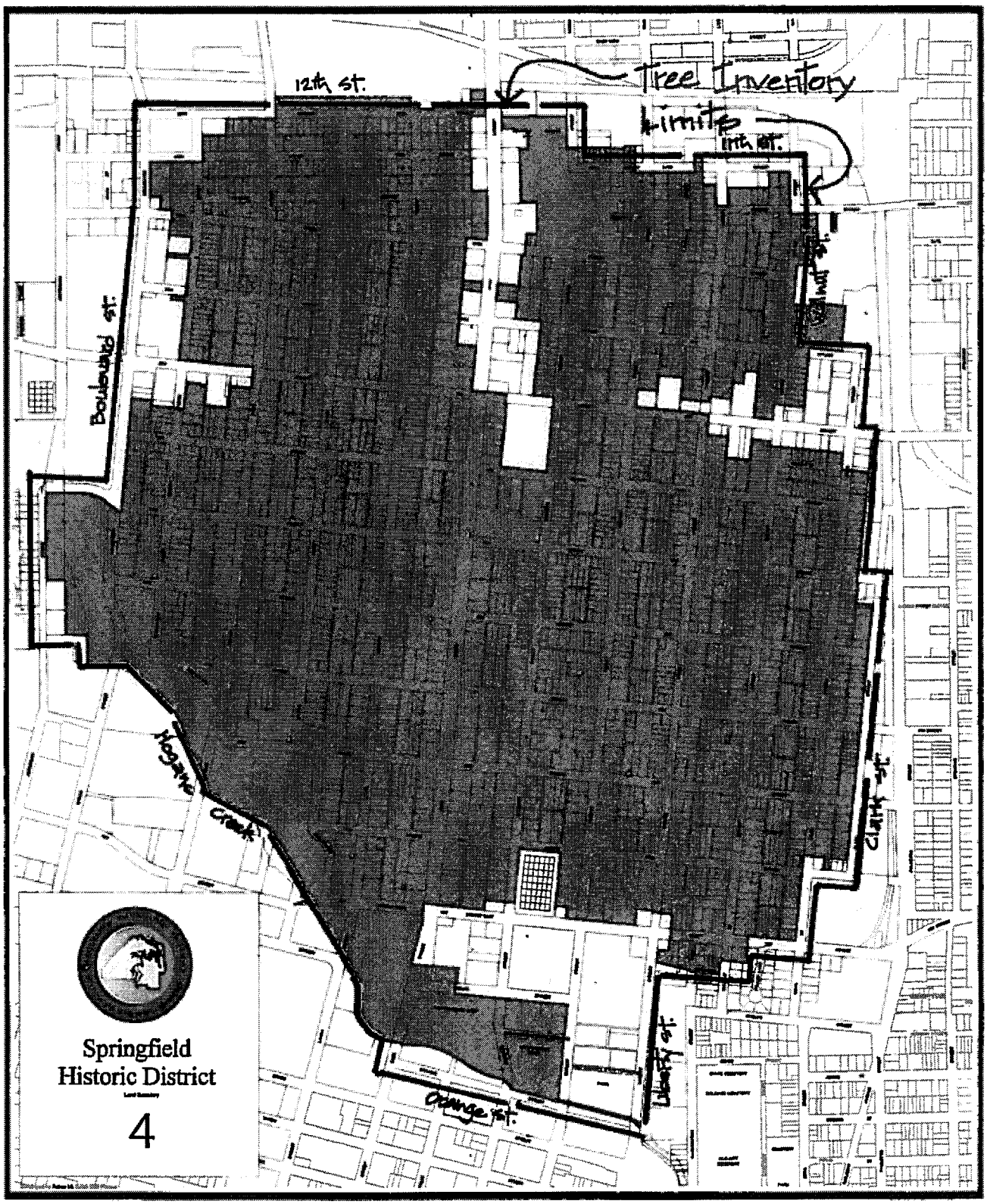
Should you have any questions or require additional information concerning this request, please contact Richard Leon at 472-2854 or via email at rleon@coj.net.

Cc: Richard Leon, Urban Forester
Fred Pope, Landscape Architect
John Tyson, Contract Administration Coordinator
Marilyn Laidler, Purchasing Analyst, Procurement Division

609 St. Johns Bluff Road North | Jacksonville, FL 32225 | Phone: 904.472.2910 | Fax: 904.472.2892

N2


Fire
Fire/Police
Fire Inventory
Limits
US 17
FSCJ
St. Johns River
St. Johns River
St. Johns River
Riverside Avenue
Riverside Creek
Riverside/Avondale
Historic District
4


Tree Inventory
Limits
12th st.
11th st.
Boulevard st.
Hogans Creek
Clark st.
Liberty st.
Orange st.
Springfield
Historic District
4

SUBJECT: **TREE INVENTORY OF CITY PARKS**

BID# CF-0145-16 OPEN DATE: **2016-08-03**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION FIXED

AGENCY: **PUBLIC WORKS**

BASIS OF AWARD: **LOWEST RESPONSIVE, RESPONSIBLE BIDDER- LUMP SUM BASE BID PLUS BID ALTERNATES**

NUMBER OF BIDS INVITED 4 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to AborPro Urban Forest Management, as the lowest responsive, responsible bidder in the total base bid amount of $48,100.00; Total Additive Alternate No. 1 Bid- $18,500.00; Total Additive Alternate No. 2 Bid- $14,800.00, and the unit price for additional work in the amount $3.70 for a total of 5,027 trees which amount to $18,599.90. Total award amount not-to-exceed $99,999.90.

This award to be funded by account: PWML011-03109 to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Bid Tabulation, Basis of Award

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8-18-16

Teresa R. Eichen

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 8/18/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

TITLE:	TREE INVENTORY OF CITY PARKS			ARBORPRO URBAN FOREST MANAGEMENT		DAVEY RESOURCE GROUP, A DIVISION OF THE DAVEY TREE EXPERT COMPANY	
BID NO.	CF-0145-16 (PW)						
OPEN DATE:	AUGUST 3, 2016 @ 2:00 PM						
BUYER:	MARILYN LAIDLER						
No. Invited: (4)	No. Received (2) No Bids: (0)						
ITEM	DESCRIPTION OF WORK	EST.QTY	UNIT	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
	GROUP 1 PARKS						
1	ASSESSMENT OF EACH TREE (INCLUDES ANSI LEVEL 1 TREE ASSESSMENT, LEVEL 2 ASSESSMENT FOR EACH TREE IDENTIFIED AS HAZARDOUS, DATA ENTRY & REPORT)	13,000	EA	$ 3.70	$ 48,100.00	3.95	$ 51,350.00
	TOTAL BASE BID			$	48,100.00	$	51,350.00
	ADDITIVE ALTERNATE NO. 1: GROUP 2 PARKS						
2	ASSESSMENT OF EACH TREE (INCLUDES ANSI LEVEL 1 TREE ASSESSMENT, LEVEL 2 ASSESSMENT FOR EACH TREE IDENTIFIED AS HAZARDOUS, DATA ENTRY & REPORT)	5000	EA	$ 3.70	$ 18,500.00	$ 3.55	$ 17,750.00
	TOTAL ADDITIVE ALTERNATE NO. 1 BID			$	18,500.00	$	17,750.00
3	ASSESSMENT OF EACH TREE (INCLUDES ANSI LEVEL 1 TREE ASSESSMENT, LEVEL 2 ASSESSMENT FOR EACH TREE IDENTIFIED AS HAZARDOUS, DATA ENTRY & REPORT)	4000	EA	$ 3.70	$ 14,800.00	$ 3.55	$ 14,200.00
	TOTAL ADDITIVE ALTERNATE NO. 2 BID			$	14,800.00	$	14,200.00
	UNIT PRICES FOR ADDITIONAL WORK						
4	ASSESSMENT OF EACH TREE (INCLUDES ANSI LEVEL 1 TREE ASSESSMENT, LEVEL 2 ASSESSMENT FOR EACH TREE IDENTIFIED AS HAZARDOUS, DATA ENTRY & REPORT)	1	EA	$ 3.70	$ 3.70	$ 3.50	$ 3.50
	CONFLICT OF INTEREST:			YES		YES	
	ADDENDUMS (1,2) ACKNOWLEDGED:			YES		YES	

QWS3270X 2/16/2017 10:23 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 02/16/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 10:23 AM

FISCAL MO/YEAR : 05 2017 CURRENCY CODE :
INDEX CODE : PWML011 MOWING AND LANDSCAPE MAINTENANCE
SUBOBJECT : 03109 PROFESSIONAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	FEB 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	320,281.90	320,281.90
EXPENDITURES	21,278.80	88,744.07	88,744.07
ENCUMBRANCES	-21,278.80	131,057.83	131,057.83
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	100,480.00	100,480.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

	AborPro Urban Forest Mgmt	
CF-0145-16		
8/18/2016	$99,999.90	Award
Pending	$99,999.90	

$199,999.80 Total Award