SUBJECT: **COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)**

BID # ESC-0368-10 OPEN DATE: **02/10/2010**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: **JACKSONVILLE SHERIFF'S OFFICE**

BASIS OF AWARD: **AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA**

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the contract to Keefe Commissary Network, LLC, to extend the award from June 1, 2017 to December 31, 2017. This amendment is being requested to allow enough time to prepare a new RFP. The total expenditure amount for the extension period is $43,750.00. The total not-to-exceed expenditure amount is $1,200,780.00.

Account Code: SHCO64AIW-04904-TRSH-09

To be executed by amendment three (3) to the formal contract #9576 through the Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

BUYER _____ STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: MICHAEL BRUNO, DIRECTOR, DEPARTMENT OF CORRECTIONS _____

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street
Jacksonville, FL 32202

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget & Administration

From: Michael Bruno MDB
Director of Department of Corrections

Subject: ESC-0368-10 Commissary Goods & Inmate Trust Fund Accounting Software and Equipment (Keefe Commissary Network, LLC)

Date: February 8, 2017

We are requesting an amendment to ESC-0368-10 Commissary Goods & Inmate Trust Fund Accounting Software and Equipment with Keefe Commissary Network, LLC, to extend the award from June 1, 2017 to December 31, 2017. This amendment is being requested to allow enough time to prepare a new RFP. The total expenditure amount for the extension period is $ 43,750.00. The total not to exceed expenditure amount is $ 1,200,780.00. Attached is a letter from Keefe Commissary Network, LLC, agreeing to the extension.

Funding Source: SHCO64AIW – 04904 TRSH 09

Please let me know if you require any additional information. Thank you for your assistance.

February 7, 2017

RE: Contract #9576: JSO Commissary Goods and Inmate Trust Fund Accounting Software/Equipment

Assistant Chief Joel Carter
Jacksonville Sheriff's Office
Pre-Trial Detention Facility
500 E. Adams St.
Jacksonville, Florida 32202

Assistant Chief Carter,

Keefe Commissary Network/Keefe Group is pleased to provide this written agreement, as requested, to extend the current terms and conditions for the Commissary Services Contract associated with Contract #9576 with the Jacksonville Sheriff's Office for Commissary Goods & Inmate Trust Fund Accounting software and Equipment, through December 31, 2017.

Thank you for the opportunity to continue our successful relationship with the Jacksonville Sheriff's Office and the City of Jacksonville. Please contact me if I can provide any further assistance.

Sincerely,

John Puricelli
Executive Vice President/General Manager
Keefe Commissary Network
1-800-864-5986

SUBJECT: **COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)**

BID # ESC-0368-10 OPEN DATE: **02/10/2010**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: **JACKSONVILLE SHERIFF'S OFFICE**

BASIS OF AWARD: **AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA**

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the contract to Keefe Commissary Network, LLC, to provide Keefe Network Installation of necessary circuits and hardware that will allow for connectivity between all three (3) JSO facilities. The technology enhancement will be provided by Keefe Commissary Network, LLC, at no charge to the City of Jacksonville.

Account Code: SHCO64AIW-04904/05216 -TRSH-09
SHCO64AIW-36906-TRSH-09

To be executed by amendment two (2) to the formal contract #9576 through the Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

BUYER KATHERINE C. NASWORTHY RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: MICHAEL BRUNO, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 6/30/16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 7/01/16

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)**

BID # ESC-0368-10 OPEN DATE: **02/10/2010**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: **JACKSONVILLE SHERIFF'S OFFICE**

BASIS OF AWARD: **AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA**

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the contract to Keefe Commissary Network to upgrade to the latest technology and to extend the current award one (1) additional year to May 31, 2017. The new technology will increase the efficiencies for the facility providing a cost savings through labor reallocations and decreased supply cost. The upgrade will increase the revenue by an anticipated amount of $250,000.00 per year. The technology upgrade will be provided by Keefe Commissary Network, LLC. At no charge To the City of Jacksonville.

Account Code:SHCO64AIW-04904-TRSH-09 - $ 75,000.00
SHCO64AIW-36906-TRSH-09 - $1,265,000.00

To be executed by amending the formal contract through the Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

BUYER KATHERINE C. NASWORTHY RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: TARA WILDES, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 05/01/14

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 5/5/14

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

SUBJECT: **COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)**

BID # ESC-0368-10 OPEN DATE **02/10/2010**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: **SHERIFF**

BASIS OF AWARD: **AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA**

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL OF AWARD TO UTILIZE THE THIRD OF FOUR (4) RENEWAL OPTIONS WITH KEEFE COMMISSARY NETWORK FOR COMMISSARY GOODS FOR THE PERIOD OF JUNE 1, 2014 THROUGH MAY 31, 2015. TOTAL ANNUAL REVENUE IN THE AMOUNT OF $1,015,000.00 WITH ANTICIPATED NOT TO EXCEED EXPENDITURE AMOUNT OF $75,000.00. TOTAL REVENUE IN THE AMOUNT OF $3,701,000.00. WITH A TOTAL NOT TO EXCEED EXPENDITURE AMOUNT OF $1,082,030.00.

ACCOUNT CODE: SHCO64AIW-04904-TRSH-09 - $75,000.00
SHCO64AIW-36906-TRSH-09 - $1,015,000.00

ATTACHMENTS: RECOMMENDATION MEMO, VENDOR LETTER, PREVIOUS AWARDS

BUYER _____ ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: TARA WILDES, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 04/03/14

5839 OTHER _____

ACTION OF AWARDING AUTHORITY DATE 4/4/14

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____ Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

SUBJECT: COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)

BID # ESC-0368-10 OPEN DATE: 02/10/2010

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: SHERIFF

BASIS OF AWARD: AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL TO RATIFY THE AWARD FROM JUNE 1, 2013, THROUGH DATE OF AWARD.

RECOMMEND APPROVAL TO UTILIZE THE SECOND OF FOUR (4) RENEWAL OPTIONS WITH KEEFE COMMISSARY NETWORK FOR COMMISSARY GOODS FOR THE PERIOD OF JUNE 1, 2013, THROUGH MAY 31, 2014 IN THE ANNUAL REVENUE AMOUNT OF $1,020,000.00 WITH A NOT TO EXCEED EXPENDITURE AMOUNT OF $150,000.00. TOTAL REVENUE AMOUNT $2,686,000.00 WITH A TOTAL NOT TO EXCEED EXPENDITURE AMOUNT OF $1,007,030.00.

ACCOUNT CODE: SHCO64AIW-04904-05216-TRSH 09

ATTACHMENTS: RECOMMENDATION MEMO, VENDOR LETTER, PREVIOUS AWARDS

BUYER ANNETTE L. BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JIMMY HOLDERFIELD, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE 06/20/13

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 6/24/13

APPROVED ✓ DISAPPROVED _____

OTHER: _____

SIGNATURE OF AUTHENTICATION Karen Bowling
Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

SUBJECT: COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT - (CSPEC)

BID # ESC-0368-10

OPEN DATE: 02/10/2010

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR AGREEMENT COMMENCING AT THE EXECUTION OF THE CONTRACT WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS.

FOR: SHERIFF

BASIS OF AWARD: AWARD TO THE BIDDER RECEIVING THE HIGHEST SCORE BASED ON STATED CRITERIA

NUMBER OF BIDS INVITED: 13 NUMBER RECEIVED: 2 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL TO RATIFY AWARD FROM JUNE 1, 2012, THROUGH DATE OF AWARD.

RECOMMEND APPROVAL TO UTILIZE THE FIRST OF FOUR (4) RENEWAL OPTIONS WITH KEEFE COMMISSARY NETWORK FOR COMMISSARY GOODS FOR THE PERIOD OF JUNE 1, 2012, THROUGH MAY 31, 2013, IN THE ANNUAL REVENUE AMOUNT OF $1,020,000.00 WITH A NOT TO EXCEED EXPENDITURE AMOUNT OF $250,000.00. TOTAL REVENUE AMOUNT $1,666,000.00 WITH A TOTAL NOT TO EXCEED EXPENDITURE AMOUNT OF $857,030.00.

ACCOUNT CODE: SHCO64AIW 04904/05218

ATTACHMENTS: RECOMMENDATION MEMO, VENDOR LETTER, PREVIOUS AWARDS

BUYER Deidra Baines
DEIDRA BAINES

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JIMMY HOLDERFIELD, DIRECTOR, DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 06/07/12

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 6/14/12

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Deputy Chief Administrative Officer
For Executive Board
Under Authority
Executive Order No. 2011-06

SUBJECT: COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT

BID# ESC-0368-10 OPEN DATE: 2/10/2010

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:

Two Year Agreement Commencing at the Execution of the Contract with Four (4) additional One (1) Year Renewal Options

AGENCY: SHERIFF

BASIS OF AWARD: Award to the bidder receiving the highest score based on the selection criteria in bid documents

NUMBER OF BIDS INVITED 13 NUMBER RECEIVED 2 OTHER 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

RECOMMEND APPROVAL TO AWARD KEEFE COMMISSARY NETWORK AS A RESULT OF NEGOTIATIONS FOR COMMISSARY GOODS & INMATE TRUST FUND ACCOUNTING SOFTWARE AND EQUIPMENT FOR A PERIOD OF TWO (2) YEARS FROM EXECUTION OF THE CONTRACT.

INITIAL ANNUAL TERM: REVENUES $323,000.00; EXPENDITURES $298,112.00
SECOND ANNUAL TERM: REVENUES $323,000.00; EXPENDITURES $310,918.00 (SECOND YEAR TO BE FUNDED FROM FY11)

ATTACHMENTS: RECOMMENDATION MEMO, CRITERIA FOR SELECTION, EVALUATION MATRIX FORM, TERM OF AWARD, PREVIOUS AWARD

BUYER: Deidra Baines RESPECTFULLY SUBMITTED:
Deidra Baines
MICHAEL CLAPSADDLE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Gordon A. Bass, Jr., Director, Department of Corrections

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 5/20/10

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 5-21-10

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Derek Igou
Deputy Chief Administrative Officer
For Mayor John Peyton
Under Authority of
Executive Order No. 10-02

FORM GB-123, Revised 12/2007