SOLE SOURCE AWARD **BID # SS-0302-17**

Subject: Transportation Services for Community-Based Afterschool Programs Meals

Department: Jacksonville Children's Commission

Description of Purchase: Recommend approval to increase the sole source award to Compass Group USA, Inc. dba Chartwells School Dining Services in the amount of $20,777.24 to add seven (7) Recreation and Community Services sites for the remaining 23 weeks. Total revised not to exceed expenditure in the amount of $190,482.38.

Funding Source: JCPS192MS-03410-JCP018-17 - To be executed by formal contract through the Office of General Counsel.

Sole Source Award To: Compass Group USA, Inc. dba Chartwells School Dining Services (Chartwells)

Price Justification: See attachment

Total Award: $190,482.38 **Requisition #:** N/A

Attachments: Recommendation Memo, Vendor Quote and Previous Awards

Certification as to Sole Source: Joyce Watson, Assistant Director, Management Services, Jacksonville Children's Commission

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

MEMORANDUM

TO: **Gregory Pease**, Chief
Procurement Division

FROM: **Jon Heymann,** Executive Director/CEO
Colin Murphy, Senior Operations Director
Joyce J. Watson, Assistant Director, Management

RE: **Amendment - Source Award (BID # SS-0302-17 for Transportation Services to be provided by Compass Group USA, Inc. dba Chartwells School Dining Services (CHARTWELLS) – FY 2016-2017**

DATE: **January 20, 2017**

The Jacksonville Children's Commission is requesting approval to amend the award to add seven (7) additional Parks and Recreation/Community-based Afterschool sites approved to serve meals and need transportation services in order to pick up meals to deliver to the sites. The sites have met all of the local and state requirements.

The rate outlined in the attached **revised Schedule A, Unit Price Schedule** is revised to reflect seven (7) additional sites. The estimated cost for the transportation services for thirty-six weeks will increase by **$20,777.24** from **$169,705.14** to **$190,482.38.**

The program will operate from **October 1, 2016 to September 30, 2017** (Monday through Friday), with the exceptions of designated holidays and school closures.

Upon approval of the amendment, a contract amendment will be executed through the Office of General Counsel.

The Jacksonville Children's Commission will receive all of its funding for the Transportation Services Program from the Florida Department of Health, Bureau of Child Care Food Programs which administers this program for the U.S. Department of Agriculture's (USDA), Food and Nutrition Service.

The Funding Source: Index Code – JCPS192MS;
Grant/Grant Detail – JCP018-17; Sub-object #03410.

If you need additional information, please contact me at 630-7652 or Email me at jwatson@coj.net.

Attachments: Exhibit 1, Revised Schedule A – Unit Price Schedule
Exhibit 2, Prior Award BID#ss-0302-17

Cc: Jon Heymann, Executive Director/CEO
Annette Burney, Buyer
Colin Murphy, Senior Director, Operations
Cynthia Nixon, Director, Finance
Lavetta McCoy, Nutrition Services Program Manager

Revised Schedule A
Unit Price Schedule

EAT LEARN LIVE

Community Based Delivery

# of Sites	School #	School Production Site	Community Site	Daily Mileage	Snack Pickup Time	# Snacks	Snack Meal Service Time	Supper Pickup Time	# Suppers	Supper Meal Service Time
1	146	Matthew Gilbert Middle	Eastside PAL	5.7/.04/9.7	2:30	40	5:30-6:00	N/A	50	3:30-4:30
2	146	Matthew Gilbert Middle	Robert F. Kennedy Center	5.71 /	3:30	30	4:00 - 4:45	N/A	N/A	N/A
3	106	Long Branch Elementary	Russell Bill Cook Park	8.2/.07	N/A	N/A	N/A	2:45	50	3:00-4:00
4	149	S. P. Livingston Elementary	Mallison Park PAL	5.2/2.3	2:30	45	5:45-6:00	N/A	55	3:45-4:45
5	212	Ribault Middle	Legends Community Center	4.8/ 1.5	3:30	10	3:00 - 3:30	N/A	N/A	N/A
6	212	Ribault Middle	33rd PAL	3.6/3.0	2:45	80	4:45-5:00		92	2:45-3:45
7	15	Brentwood Elementary	NFL YET Boys & Girls Club	7.0/.4/	2:15	107	2:30-4:30	5:45	65	6:00-7:00
8	70	Northshore Elementary	Simonds Johnson Park	3.6/2.6	N/A	N/A	N/A	2:45	40	3:00-4:00
9	93	Pinedale Elementary	Wayman Academy	7.7/1.9	2:30	100	3:00 - 3:30	3:30	100	4:30-5:00
10	79	Ramona Elementary	Victory Pointe Boys & Girls Club	2.3/1.0/3.9	3:30	86	6:00-7:00	3:30	70	4:00-5:00
11	256	Landmark	Monument PAL	21.5/1.8/19.8	2:45	80	5:45-6:00	3:45-4:45	109	5:00
12	89	Woodland Acres Elementary	Woodland Acres Boys & Girls Club	6.3/.7/11.5	3:10	45	6:00-6:30	N/A	90	4:00-5:00
13	146	Kirby Smith Middle	The Bridge	1.4/1.7	2:30	150	3:00-4:00	150	100	5:00-6:00
14	154	John E. Ford K-8	Malival Washington Kids Foundation	4.1 / .4	1:30/ 12:30 ER	165	2:45-3:45	N/A	N/A	N/A
15	211	Southside Middle	The Bridge at Southwind Villas	1.4/1.7	2:45	25	6:00 - 6:15	N/A	60	3:30 - 5:00
16	214	Hyde Grove	Mary Lena Gibbs	8.4 / 5.1 / 9.8	3:30	20	3:00 - 3:30	N/A	N/A	N/A
17	159	Pine Forest Elementary	Bails Community Center	9.4 / 2.9/ 7.2	2:15	18	3:00 - 4:00	N/A	N/A	N/A
18	159	Pine Forest Elementary	Henry T. Jones Center	9.4 / 0.1 / 9.9	3:30	45	3:00 - 3:30	N/A	N/A	N/A
19	25	Closed 12	Community Connections Florence N. Davis Center*	1.4/1.7	2:00/12:30 ER	31	3:10-3:40	4:15	40	4:40-5:40
20	159	Closed	Community Connection at Sable Palms	5.0 / .5	3:15	40	5:45-6:00	3:15	40	3:30-5:00

Daily $1,124.11

Number of week	Date Week Starts	Date Week End	Cost per week	Site Adjustments	The Bridge Site Adjustment	Old Weekly Rate without The Bridge	Old Weekly Rate with The bridge	New Weekly Rate With all 20 sites
Week 1	10/3/2016	10/7/2016	$4,714.03	Without The Bridge	$362.62	$4,714.03	$5,076.65	$5,076.65
Week 2	10/10/2016	10/14/2016	$4,714.03	Without The Bridge	$362.62	$4,714.03	$5,076.65	$5,076.65
Week 3	10/17/2016	10/21/2016	$4,714.03	Without The Bridge	$362.62	$4,714.03	$5,076.65	$5,076.65
Week 4	10/24/2016	10/28/2016	$4,714.03	Without The Bridge	$362.62	$4,714.03	$5,076.65	$5,076.65
Week 5	10/31/2016	11/4/2016	$4,714.03	Without The Bridge	$362.62	$4,714.03	$5,076.65	$5,076.65
Week 6	11/7/2016	11/11/2016	$4,714.03	Without The Bridge	$362.62	$4,714.03	$5,076.65	$5,076.65
Week 7	11/14/2016	11/18/2016	$4,714.03	Without The Bridge	$362.62	$4,714.03	$5,076.65	$5,076.65
Week 8	11/21/2016	11/25/2016	$4,714.03	Without The Bridge	$362.62	$4,714.03	$5,076.65	$5,076.65
Week 9	11/28/2016	12/2/2016	$4,714.03	Without The Bridge	$362.62	$4,714.03	$5,076.65	$5,076.65
Week 10	12/5/2016	12/9/2016	$4,641.51	1st site closed on 12/8/16 Florence N. Davis Center	$362.62	$4,641.51	$5,004.13	$5,004.13
Week 11	12/12/2016	12/16/2016	$4,278.93	2nd site closed on 12/21/16 Sable Palms	$362.62	$4,278.93	$4,641.55	$4,641.55
Week 12	12/19/2016	12/23/2016	$3,988.85	Without three sites	$362.62	$3,988.85	$4,351.47	$4,351.47
Week 13	1/9/2017	1/13/2017	$1,160.57	Without three sites & deduct three weather days	$362.62	$1,160.57	$1,523.19	$1,523.19
The first 13 week		Total	$55,496.13	Total without The bridge	$4,714.06	The Bridge invoice for 13 weeks.		
Week 14	1/16/2017	1/20/2017	$5,620.53	Replaced 2 sites, added 5 snack sites 1/17/17		$4,714.03	$5,076.65	$5,620.53
Week 15	1/23/2017	1/27/2017	$5,620.53	The Bridge		$4,714.03	$5,076.65	$5,620.53
Week 16	1/30/2017	2/3/2017	$5,620.53	The Bridge at Southwind Villas		$4,714.03	$5,076.65	$5,620.53
Week 17	2/6/2017	2/10/2017	$5,620.53	Legends Community Center		$4,714.03	$5,076.65	$5,620.53
Week 18	2/13/2017	2/17/2017	$5,620.53	Mary Lena Gibbs		$4,714.03	$5,076.65	$5,620.53
Week 19	2/20/2017	2/24/2017	$5,620.53	Davis Community Center		$4,714.03	$5,076.65	$5,620.53
Week 20	2/27/2017	3/3/2017	$5,620.53	Henry T. Jones Center		$4,714.03	$5,076.65	$5,620.53
Week 21	3/6/2017	3/10/2017	$5,620.53	Robert F. Kennedy Center		$4,714.03	$5,076.65	$5,620.53
Week 22	3/13/2017	3/17/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 23	3/20/2017	3/24/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 24	3/27/2017	3/31/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 25	4/3/2017	4/7/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 26	4/10/2017	4/14/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 27	4/17/2017	4/21/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 28	4/24/2017	4/28/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 29	5/1/2017	5/5/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 30	5/8/2017	5/12/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 31	5/15/2017	5/19/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 32	5/22/2017	5/26/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 33	5/29/2017	6/2/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 34	9/11/2017	9/15/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 35	9/18/2017	9/22/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
Week 36	9/25/2017	9/29/2017	$5,620.53			$4,714.03	$5,076.65	$5,620.53
			$129,272.19	Total with additional 7 sites		$164,918.82	$177,973.14	$190,482.38

Old Daily Rate with 13 sites $942.81

New Daily Rate with 20 sites $1124.11

Daily Site Rate $72.52/$36.26

2 new sites snack daily sites $36.26 = $181.30

55-0302-17

Number of week	Date Week Starts	Date Week End	Old Rate Per Week	New Rate Per Week	Change with New site Added
Week 1	10/03/2016	10/07/2016	4714.0318	4714.0318	13 sites
Week 2	10/10/2016	10/14/2016	4714.0318	4714.0318	13 sites
Week 3	10/17/2016	10/21/2016	4714.0318	4714.0318	13 sites
Week 4	10/24/2016	10/28/2016	4714.0318	4714.0318	13 sites
Week 5	10/31/2016	11/04/2016	4714.0318	4714.0318	13 sites
Week 6	11/07/2016	11/11/2016	4714.0318	4714.0318	13 sites
Week 7	11/14/2016	11/18/2016	4714.0318	4714.0318	13 sites
Week 8	11/21/2016	11/25/2016	4714.0318	4714.0318	13 sites
Week 9	11/28/2016	12/02/2016	4714.0318	4714.0318	13 sites
Week 10	12/05/2016	12/09/2016	4714.0318	$4,641.53	1st site closed on 12/5/16 Florence N. Davis Center
Week 11	12/12/2016	12/16/2016	4714.0318	$4,278.92	2nd site closed on 12/21/16 Sable Palms
Week 12	12/19/2016	12/23/2016	4714.0318	$3,988.85	11 sites
Week 13	01/09/2017	01/13/2017	4714.0318	$1,100.57	deduct three weather days
The first 13 week				$4,713.80	Invoice amount for 13 week serving The Bridge
Week 14	01/16/2017	01/20/2017	4714.031	5620.54	Replaced 2 sites, added 5 snack sites 1/17/17
Week 15	01/23/2017	01/27/2017	4714.0318	5620.54	The Bridge
Week 16	01/30/2017	02/03/2017	4714.0318	5620.54	The Bridge at Southwind Villas
Week 17	02/06/2017	02/10/2017	4714.0318	5620.54	Legends Community Center
Week 18	02/13/2017	02/17/2017	4714.0318	5620.54	Mary Lena Gibbs
Week 19	02/20/2017	02/24/2017	4714.0318	5620.54	Bails Community Center
Week 20	02/27/2017	03/03/2017	4714.0318	5620.54	Henry T. Jones Center
Week 21	03/06/2017	03/10/2017	4714.0318	5620.54	Robert F. Kennedy Center
Week 22	03/13/2017	03/17/2017	4714.0318	5620.54	
Week 23	03/20/2017	03/24/2017	4714.0318	5620.54	
Week 24	03/27/2017	03/31/2017	4714.0318	5620.54	
Week 25	04/03/2017	04/07/2017	4714.0318	5620.54	
Week 26	04/10/2017	04/14/2017	4714.0318	5620.54	
Week 27	04/17/2017	04/21/2017	4714.0318	5620.54	
Week 28	04/24/2017	04/28/2017	4714.0318	5620.54	
Week 29	05/01/2017	05/05/2017	4714.0318	5620.54	
Week 30	05/08/2017	05/12/2017	4714.0318	5620.54	
Week 31	05/15/2017	05/19/2017	4714.0318	5620.54	
Week 32	05/22/2017	05/26/2017	4714.0318	5620.54	
Week 33	05/29/2017	06/02/2017	4714.0318	5620.54	
Week 34	09/11/2017	09/15/2017	4714.0318	5620.54	
Week 35	09/18/2017	09/22/2017	4714.0318	5620.54	
Week 36	09/25/2017	09/29/2017	4714.0318	5620.54	
			$169,705.14	$190,482.38	$20,777.24

Old Daily Rate with 13 sites $942.81

New Daily Rate with 20 sites $1124.11

Daily Site Rate $72.52/$36.26

SOLE SOURCE AWARD **BID # SS-0302-17**

Subject: Transportation Services for Community-Based Afterschool Programs Meals

Department: Jacksonville Children's Commission

Description of Purchase: Recommend approval to ratify the period of service from October 1, 2016 to date of executed contract.

Recommend approval of sole source award to Compass Group USA, Inc. dba Chartwells School Dining Services to transport meals to Community-Based Afterschool Program sites. Period of service is from date of executed contract through September 30, 2017. Total not to exceed expenditure in the amount of $169,705.14.

Funding Source: JCPS192MS-03410-JCP018-17 - To be executed by formal contract through the Office of General Counsel.

Sole Source Award To: Compass Group USA, Inc. dba Chartwells School Dining Services (Chartwells)

Price Justification: See attachment

Total Award: $169,705.14 **Requisition #:** N/A

Attachments: Recommendation Memo, Vendor Quote and Previous Awards

Certification as to Sole Source: Joyce Watson, Assistant Director, Management Services, Jacksonville Children's Commission

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 10/20/16

ACTION OF AWARDING AUTHORITY DATE: 10/20/16

APPROVED ✓ DISAPPROVED

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SOLE SOURCE AWARD **BID # SS-0444-16**

Subject: Transportation Services for Community-Based Afterschool Programs Meals

Department: Jacksonville Children's Commission

Description of Purchase: Recommend approval to amend the award to Chartwells to add the Police Athletic League Community-Based Afterschool site in the amount of $2,195.44. The total revised not to exceed expenditure will decrease by $2,171.73 from $65,507.55 to $63,335.85 due to the service starting a week late.

Funding Source: JCPS192MS-03410-JCP018-16 - To be executed by formal contract through the Office of General Counsel.

Sole Source Award To: Chartwells

Price Justification: See attachment

Total Award: $63,335.85 **Requisition #:** N/A

Attachments: Recommendation Memo, Vendor Quote and Previous Award

Certification as to Sole Source: Joyce Watson, Assistant Director, Management Services, Jacksonville Children's Commission

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Arnette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eidson
CHAIRMAN

DATE 7-14-16

James R. McCain

ACTION OF AWARDING AUTHORITY DATE: 7/14/16

APPROVED ✓ DISAPPROVED _____

OTHER _____

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

SOLE SOURCE AWARD BID # SS-0444-16

Subject: Transportation Services for Community-Based Afterschool Programs Meals

Department: Jacksonville Children's Commission

Description of Purchase: Recommend approval of award to Chartwells to transport meals to the Jacksonville Children's Commission's Community-Based Afterschool Program sites. Period of service is from March 21, 2016 through September 30, 2016 in the total not to exceed amount of $65,507.55.

Funding Source: JCPS192MS-03410-JCP018-16 - To be executed by formal contract through the Office of General Counsel.

Sole Source Award To: Chartwells

Price Justification: See attachment

Total Award: $65,507.55 **Requisition #:**

Attachments: Recommendation Memo and Vendor Quote

Certification as to Sole Source: Joyce Watson, Assistant Director, Management Services, Jacksonville Children's Commission

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.205.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eckman
CHAIRMAN

3/17/16
DATE

James R. McCain

ACTION OF AWARDING AUTHORITY DATE: 3/17/16

MK APPROVED ✓ DISAPPROVED

OTHER

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION

FORM GB-113, Revised 12/2007