SINGLE SOURCE AWARD **BID # SS-0410-18**

Subject: Management of Community Development Corporation (CDC) Organization Development Grants

Department: Neighborhoods Department

Description of Purchase: Recommend approval of single source award to Local Initiative Support Corporation (LISC) to oversee and manage the CDC Organization Development Grants per the attached scope of services. Period of service is from date of contract execution through September 30, 2018. Total estimated not to exceed expenditure amount is $400,000.00.

Funding Source: EROD011LISC-08201 – To be executed by formal contract through the Office of General Counsel

Single Source Award To: Local Initiative Support Corporation (LISC)

Price Justification: See attachment

Total Award: $400,000.00 **Requisition #:** N/A

Attachments: Recommendation Memo, Single Source Form and Vendor Proposal

Certification as to Single Source: Stephanie Burch, Director, Neighborhoods Department

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

For - Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Neighborhoods Department
Ed Ball Building
214 N. Hogan Street, 7th Floor
Jacksonville, FL 32202
(904) 255-7200

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

February 8, 2018

TO: **Greg Pease, Chief, Procurement Division**
Finance and Administration Department

THRU: **Stephanie Burch, Director**
Neighborhoods Department S. Burch

FROM: **LaCree C. Carswell, Human Services Planner III**
Neighborhoods Department

SUBJECT: **Single source procurement request for Local Initiatives Support Corporation (LISC)**

The Neighborhoods Department requests that a single source contract be awarded to Local Initiatives Support Corporation (LISC). LISC is a nationally recognized community development investor with a local office in Jacksonville. LISC is the only local agency that provides unique and specialized services to neighborhood organizations to assist them in the following ways:

Lending & Capital - providing recoverable grants, predevelopment loans, working capital and lines Credit

Grantmaking - providing program grants, capacity building grants, and operating grants

EPIC Communities - partnerships with Operation New Hope for the Springfield and Historic East Jacksonville and Northwest Jacksonville Community Development Corporations for the Northwest Jacksonville neighborhood

Financial Opportunities Centers - partnerships with local banks and organizations to include the Weaver Foundation, Bank of America and Jessie Ball Dupont Foundation

Special Initiatives - National Programs with LISC Americorps and NFL Grants and local initiatives with Groundwork, USA and the KIPP School.

Specifically, LISC has proven themselves as a premiere organization in providing these services for the past nine years under the Jacksonville Journey program. LISC has a proven track record of providing Community Development Corporations the oversight and management needed to provide physical revitalization, training and job creation, and civic engagement to low and moderate income citizens. LISC has the experience, national and local connections needed to facilitate building relationships between community development

corporations, community-based organizations and neighborhood stakeholders to create partnerships that foster community ownership and increase economic opportunities in key urban communities.

Under the Neighborhoods Department, LISC will continue to provide their pioneering services in community development through this sole source award. For the 2017-18 fiscal year, $400,000 in general funds were appropriated for the LISC-Community Development Corporations Organizational Development Grants program in EROD011LISC-08201 through the Neighborhoods Department Budget Ordinance #2017-504-E. Please find attached the Scope of Services and the Single Source Request form.

I appreciate your time and consideration in your review of this request. Please let me know if you have any questions or need further documentation. I may be reached at 255-8271 or lacreec@coj.net.

LC

Attachment

cc: Stephanie Burch
Julie Adamson

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Neighborhoods Department-Office of the Director

FUNDING SOURCE: EROD011LISC -08201 Subsidies and Contributions.

BRIEF DESCRIPTION OF GOODS/SERVICES:

LISC Jacksonville has led the holistic community development effort for decades through a combination of community partners, technical assistance and empowering neighborhood leadership. LISC will facilitate building partnerships between community development corporations, community-based organizations, and neighborhood stakeholders to create partnerships that foster community ownership and increased economic opportunities in key urban communities . LISC strives to achieve its broader goals following specific outcome objectives: physical change, civic engagement and economic opportunities.

AMOUNT OF PROJECT (attach quote): $400,000.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

The City and LISC will enter into a contract for LISC to provide oversight and management of the CDC Organization Development Grants. LISC will enter into contracts with community development corporations, community-based organizations and neighborhood stakeholders to provide programs that will meet the goals of providing physical change, civic engagement and economic opportunities in low and moderate income neighborhoods.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

LISC has been approved for nine years as the premiere agency with the proven track record to provide Community Development Corporations the oversight and management needed to provide physical revitalization, training and job creation, civic engagement to low and moderate income citizens .

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

LISC has been a long-time provider of this unique and comprehensive service to the community and was previously funded through Jacksonville Journey. Please see Budget Ordinance #2017-504-E.

Submitted by: LaCree Carswell — Human Services Planner III

(Name) **(Title)**

Date: January ~~11~~ 29, 2018

Requesting Agency's Director's Signature: S. Burton

SCOPE OF SERVICES

Recipient: **LOCAL INITIATIVES SUPPORT CORPORATION (LISC)**

Funding Amount: **$400,000.00**

Strategy: **CDC Organizational Development Grants**

Holistic community development creates neighborhood level change through a combination of physical development, community engagement, and income and wealth building of community residents. For nearly two decades, LISC Jacksonville has led the holistic community development effort in Jacksonville through a combination of community partners, technical assistance, and empowering neighborhood leadership. In alignment with those strengths, LISC will facilitate building partnerships between community development corporations, community-based organizations, and neighborhood stakeholders to create partnerships that foster community ownership and increased economic opportunities in key urban communities in Jacksonville.

LISC strives to achieve its broader goals through the following specific outcome objectives:

- **Physical Change** – projects that promote neighborhood redevelopment including housing development and rehabilitation, commercial corridor revitalization, and development of commercial space. It also includes projects that focus on improving the perception of the community through beautification and/or blight removal and abatement.

- **Civic Engagement** – program initiatives that create social cohesion and establish the community's voice and sense of unity. These projects emphasize the creation of local neighborhood leadership engaged with key stakeholders in decision- making through neighborhood/tenant association meetings as well as resident/partner recognition through interactive, supportive neighborhood-wide gatherings and events.

- **Economic Opportunities** – programs that prepare residents and create a pipeline for economic opportunity and improved financial management for neighborhood families. These projects also spur employment opportunities through a range of diverse stakeholders as well as neighborhood-driven solutions to include CDC-led construction and/or permanent jobs along with vocational certificate job candidates.

In addition to Specific Services, LISC shall:

- Enter into contracts with approved agencies to achieve the prescribed outcomes outlined in **Attachment D**. LISC's contracts must contain all required City provisions in accordance with this Agreement.

- Provide general oversight and management to assist the approved agencies in the execution of outcomes prescribed for the use of funds in accordance with the Approved Budget contained in **Attachment C**.

- Submit fully documented payment requests for reimbursement (as defined in Article V) utilizing the payment request form identified as **Attachment E**.

- Ensure Monthly Reports are received by the City of Jacksonville by the 7th day of each month (as defined in Section VII A), utilizing the report form identified as **Attachment F**.

TERMS AND CONDITIONS

All contractual Terms and Conditions included in this Agreement and Attachments A-H are required to be adhered to be in compliance with the City of Jacksonville.

ATTACHMENT C
LISC Contract
Budget

LISC Jacksonville
2017 - 2018 NEIGHBORHOODS DEPARTMENT BUDGET

I.	**CDC Support – Organizational Development Grants** Total CDC Support	**$347,000.00**
II.	**LISC Administrative Costs**	
	Outcomes Reporting (12 Monthly Reports)	**$53,000.00**
	Total LISC Administrative Costs	**$53,000.00**
	TOTAL BUDGET	**$400,000.00**

LISC shall ensure the project deliverables as described in Attachement D are met for each of the approved agencies to provide Physical Change, Economic Opportunity, and Civic Engagement categories during the term of the Agreement. A line item may be changed by no more than 50%. If a line item is changed, the units not used in that line item will have to be transferred to another elgible category (i.e. Physical Change, Economic Opportunity or Civic Engagement). There can be no duplication of units in any category.

Funds may be transferred from line item to line item within the line items specified in the budget only provided that no expenditure shall exceed the maximum indebtedness of this Agreement. Budget changes requested by the Recipient must be received and logged in by the Contract Administrator no later than September 15, 2018. Budget change requests received after that date will not be considered and will be returned to the Recipient.

PHYSICAL CHANGE

Physical Change deliverables focus on improving the physical environment within communities. They include developments targeted towards the development of affordable housing, the preservation of existing housing stock, the creation of physical community assets and the removal of blight and beautification.

	REQUIRED DOCUMENTS	UNIT OF MEASURE	2017-18 GOAL	DELIVERABLE RATE	TOTAL
Parcels for which CDC has obtained Site Control	Evidence of site control	Number of Parcels	2	$ 1,000.00	$ 2,000.00
Projects for which CDC has secured 100% financing	Copy of project's sources & uses and letter(s) of commitment for all funding sources	Number of Units Financed	6	$ 2,000.00	$ 12,000.00
Projects for which CDC has issued a Notice to Proceed to Contractor	Executed NTP and executed construction agreement	Number of units issued NTPs	30	$ 2,500.00	$ 75,000.00
Housing units which are completed and have received a Certificate of Occupancy	CO issued by the City of Jacksonville	Number of units issued a CO	4	$ 4,000.00	$ 16,000.00
Removal of Blighted Structures by CDC	Site address, photographs and finalized permit for demolition	Number of Structures	3	$ 2,000.00	$ 6,000.00
Community cleanups and/or events focused on blight removal held	Dated sign-in sheet and narrative description of the event	Number of Events	27	$ 500.00	$ 13,500.00
Owner occupied rehabilitation projects completed for LMI families	Copies of finalized permits and construction agreement	Number of Projects Completed	10	$ 1,500.00	$ 15,000.00
Beautification projects completed which improve the exterior appeal of the residences of LMI families	Address, photographs, date and narrative description of improvements	Number of Housing Units Serviced	21	$ 1,000.00	$ 21,000.00
CPTED improvements made to the residences of LMI families	Address, photographs, date and narrative description of improvements	Number of Housing Units Serviced	16	$ 1,000.00	$ 16,000.00
			119		**TOTAL: $176,500.00**

CIVIC ENGAGEMENT

Civic Engagement deliverables focus on connecting community members with each other and the resources needed to address the concerns of the community. By incentivizing CDC partners to connect residents with resources, the Civic Engagement deliverables listed will generate more organized, engaged neighborhoods.

	REQUIRED DOCUMENTS	UNIT OF MEASURE	2017-18 DELIVERABLE	DELIVERABLE RATE	TOTAL
Neighborhood Meetings Actively Engaged	Dated sign-in sheet, agenda and meeting minutes reflecting organization's engagement	Number of Meetings Attended	49	$ 500.00	$ 24,500.00
Crime Watch Programs Actively Engaged	Dated sign-in sheet, agenda and meeting minutes reflecting organization's engagement	Number of Meetings Attended	29	$ 500.00	$ 14,500.00
Community events held	Sign-in Sheet, Flyer and Narrative Description of Event	Number of events	25	$ 1,500.00	$ 37,500.00
Neighborhood Business Association Meetings Facilitated	Dated sign-in sheet, agenda and meeting minutes reflecting organization's engagement	Number of Meetings Facilitated	31	$ 500.00	$ 15,500.00
			134		**TOTAL: $92,000.00**

ECONOMIC OPPORTUNITY

Economic Opportunity programs prepare residents and create a pipeline for economic opportunity and improved financial management for neighborhood families. These projects also spur employment opportunities through a range of diverse stakeholders as well as neighborhood-driven solutions to include CDC-led construction and/or permanent jobs along with vocational certificate job candidates.

	REQUIRED DOCUMENTS	UNIT OF MEASURE	2017-18 GOAL	DELIVERABLE RATE	TOTAL
Number of individuals provided credit counseling that leads to a positive change in their credit score	Roster including 1st name, last initial and dated credit score (Non-FICO8) at intake and completion	Number of individuals	100	$ 125.00	$ 12,500.00
Number of individuals referred to credit counseling that leads to a positive change in their credit score	Roster including 1st name, last initial and dated credit score (Non-FICO8) at intake and completion	Number of individuals	54	$ 62.50	$ 3,375.00
Number of individuals attaining vocational and/or industry certifications	Roster including 1st name, last initial, date of completion, and copy of curriculum for certification program (Pre-approved by LISC Staff)	Number of individuals	80	$ 250.00	$ 20,000.00
Number of individuals referred to programs who attain vocational and/or industry certifications	Roster including 1st name, last initial, date of completion, and copy of curriculum for certification program (Pre-approved by LISC Staff)	Number of individuals	53	$ 125.00	$ 6,625.00
Number of individuals placed into new employment and retained for at least 90 days	1st name & initial, age, race, starting salary, job title, date employed/hired, and name of employer for each individual	Number of individuals	48	$ 750.00	$ 36,000.00
			335		**TOTAL: $78,500.00**

ATTACHMENT E

Disbursement Request Form

LISC DISBURSEMENT REQUEST FORM

Local Initiatives Support Corporation
Contact: Janet Owens, Executive Director
100 N. Laura Street, Suite 600
Jacksonville, FL 32202
(904) 351-0007
Federal Tax ID #: 13-3030229

Request #_____
Contract #_____
Date Submitted:_____

1. Amount of this request: $_____
2. Contract funds received to date: $_____
3. Contract funds disbursed to date: $_____
4. Contract funds previously requested but not yet received: $_____

Description	Budget	Amount Received to Date	Amount of this Request	Remaining Balance
CDC SUPPORT:				
Organizational Development Grants	$347,000.00			
LISC ADMINISTRATIVE COSTS:				
Outcomes Reporting	$53,000.00			
TOTAL BUDGET	**$400,000.00**			

I certify that the data above is true and correct.

Signed: _____ Phone: (____) _____

Print Name: _____

Title: _____

LISC MONTHLY REPORT

Department Name: Neighborhoods Department		
Prepared By: James Coggin, Program Officer, LISC Jacksonville	Date: October 2017	Contact Info: 351-0008 , jcoggin@lisc.org

Type Allocation: City Direct Delivery ☐ Competitive Bid ☐ Legislative Award ☒

Program Strategy: Improving Communities through Comprehensive Community Development

Program Summary:

LISC Jacksonville employs a strategy aimed at reducing crime havens in communities through non-police strategies such as physical revitalization, resident engagement and economic mobility initiatives. For 2017-2018, LISC Jacksonville's sub grantees are Ability Housing of Northeast Florida, New Town Success Zone, Northeast Florida Community Action Agency, Northwest Jacksonville CDC, Operation New Hope and Springfield Preservation and Revitalization Council.

	CURRENT MONTH	YTD	CONTRACT DELIVERABLE	PERCENT COMPLETE
PHYSICAL CHANGE			119 Revitalization Projects	
Parcels for which CDC has obtained Site Control	0	0	2	0%
Projects for which CDC has secured 100% financing	0	0	6	0%
Projects for which CDC has issued a Notice to Proceed	0	0	30	0%
Housing units which have received a Certificate of Occupancy	0	0	4	0%
Removal of Blighted Structures by CDC	0	0	3	0%
Community cleanups and/or events focused on blight removal held	0	0	27	0%
Owner Occupied rehab projects completed for LMI families	0	0	10	0%
Beautification projects for LMI residences	0	0	21	0%
CPTED improvements for LMI residences	0	0	16	0%
CIVIC ENGAGEMENT			134 Events/Meetings	
Neighborhood Meetings Engaged	0	0	49	0%
Crime Watch Programs Actively Engaged	0	0	29	0%
Community events held	0	0	25	0%
Business Association Meetings Facilitated	0	0	31	0%
TRAINING & JOB CREATION			335 Individuals	
Individuals provided credit counseling (Service provider)	0	0	100	0%
Individuals provided credit counseling (Referral)	0	0	54	0%
individuals attaining vocational or industry certifications (Service provider)	0	0	80	0%
individuals attaining vocational or industry certifications (Referral)	0	0	53	0%
Individuals placed into new employment for 90 days (Service provider)	0	0	48	0%

Provide a self-evaluation tool for improving service delivery for low and moderate income persons. Include quantitative and qualitative measurements of success.

Include copies of meeting notes, brochures, programs, promotional materials or other information pertinent to the Contract.

HOW FUNDS WERE SPENT:

A copy of all canceled checks and bank statements during that report period must be attached to the monthly report to verify the payment of previously submitted invoices and billings. Account for all checks, including any voided checks.

SUPPLEMENTARY SUPPORT:

Please describe matching and in-kind contributions received during this report period:_____

_____

_____

_____

NOTES/ADDITIONAL COMMENTS:_____

_____

_____

_____

I certify that to the best of my knowledge the data reported is correct.

Signed _____ Date: _____

Title: _____

DIRECT BENEFIT REPORT

RECIPIENT:_____ **DATE SUBMITTED:**_____
PROJECT NAME:_____ **REPORT PERIOD:**_____

Please complete this form on a monthly basis for the unduplicated number of persons/households assisted by this project. Use this information below to determine the income level of the persons being reported.

LOW AND MODERATE INCOME
(REVISED SECTION 8 INCOME LIMITS)
EFFECTIVE APRIL 2017
MEDIAN FAMILY INCOME (MFI) - $64,400

FAMILY SIZE	EXTREMELY LOW (30% OF MEDIAN)	VERY LOW (50% OF MEDIAN)	MODERATE (80% OF MEDIAN)
1	$13,550	$22,550	$36,050
2	$16,240	$25,800	$41,200
3	$20,420	$29,000	$46,350
4	$24,600	$32,200	$51,500
5	$28,780	$34,800	$55,650
6	$32,960	$37,400	$59,750
7	$37,140	$39,950	$63,900
8	$41,320	$42,550	$68,000

Counts by Household or Persons? (H/P) _____

REPORT PERIOD	CURRENT MONTH		YEAR-TO-DATE
Extremely Low Income (30% of MFI)			
Low Income (50% of MFI)			
Moderate Income (80% of MFI)			
Non-Low Moderate (above 80% of MFI)			
Total Low and Moderate Income			
Percent Low and Moderate Income		**#HISPANIC**	
White			
Black/African American			
Asian			
American Indian/Alaskan Native			
Native Hawaiian/Other Pacific Islander			
American Indian/Alaskan Native & White			
Asian & White			
Black/African American & White			
American Indian/Alaskan Native & Black/African American			
Other Multi-Racial			
Female Head of Household (LMH Only)			
Total Racial/Ethnic Group			

INDEMNIFICATION

The Recipient (Indemnifying Party) shall hold harmless, indemnify, and defend the City of Jacksonville and City's members, officers, officials, employees and agents (collectively the "Indemnified Parties") from and against, without limitation, any and all claims, suits, actions, losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature, which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties for:

1. General Tort Liability, for any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of the Indemnifying Parties that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to the Indemnifying Parties' performance of the Contract, operations, services or work performed hereunder; and

2. Environmental Liability, to the extent this Agreement contemplates environmental exposures, arising from or in connection with any environmental, health and safety liabilities, claims, citations, clean-up or damages whether arising out of or relating to the operation or other activities performed in connection with the Contract; and

3. Intellectual Property Liability, to the extent this Agreement contemplates intellectual property exposures, arising directly or indirectly out of any allegation that the Services, any product generated by the Services, or any part of the Services as contemplated in this Agreement, constitutes an infringement of any copyright, patent, trade secret or any other intellectual property right. If in any suit or proceeding, the Services or any product generated by the Services, is held to constitute an infringement and its use is permanently enjoined, the Indemnifying Parties shall, immediately, make every reasonable effort to secure within 60 days, for the Indemnified Parties a license, authorizing the continued use of the Service or product. If the Indemnifying Parties fail to secure such a license for the Indemnified Parties, then the Indemnifying Parties shall replace the Service or product with a non-infringing Service or product or modify such Service or product in a way satisfactory to Buyer, so that the Service or product is non-infringing.

If an Indemnifying Party exercises its rights under this Agreement, the Indemnifying Party will: (1) provide reasonable notice to the Indemnified Parties of the applicable claim or liability, and (2) allow Indemnified Parties, at their own expense, to participate in the litigation of such claim or liability to protect their interests. **The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by any insurance provided pursuant to the Contract or otherwise. Such terms of indemnity shall survive the expiration or termination of the Contract.**

In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes.

INSURANCE REQUIREMENTS

Without limiting its liability under this Agreement, the Recipient shall at all times during the term of this Agreement procure prior to commencement of work and maintain at its sole expense during the life of this Agreement (and the Recipient shall require its, subcontractors, laborers, materialmen and suppliers to provide, as applicable), insurance of the types and limits not less than amounts stated below:

Insurance Coverages

Schedule	Limits
Worker's Compensation	Florida Statutory Coverage
Employer's Liability	$ 100,000 Each Accident
	$ 500,000 Disease Policy Limit
	$ 100,000 Each Employee/Disease

This insurance shall cover the Recipient (and, to the extent they are not otherwise insured, its subcontractors) for those sources of liability which would be covered by the latest edition of the standard Workers' Compensation policy, as filed for use in the State of Florida by the National Council on Compensation Insurance (NCCI), without any restrictive endorsements other than the Florida Employers Liability Coverage Endorsement (NCCI Form WC 09 03), those which are required by the State of Florida, or any restrictive NCCI endorsements which, under an NCCI filing, must be attached to the policy (i.e., mandatory endorsements). In addition to coverage for the Florida Workers' Compensation Act, where appropriate, coverage is to be included for the Federal Employers' Liability Act, USL&H and Jones, and any other applicable federal or state law.

Commercial General Liability	$2,000,000	General Aggregate
	$2,000,000	Products & Comp. Ops. Agg.
	$1,000,000	Personal/Advertising Injury
	$1,000,000	Each Occurrence
	$ 50,000	Fire Damage
	$ 5,000	Medical Expenses

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Commercial General Liability Form (ISO Form CG 00 01) as filed for use in the State of Florida without any restrictive endorsements other than those reasonably required by the City's Office of Insurance and Risk Management. An Excess Liability policy or Umbrella policy can be used to satisfy the above limits.

Automobile Liability $1,000,000 Combined Single Limit
(Coverage for all automobiles, owned, hired or non-owned used in performance of the Services)

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Business Auto Coverage Form (ISO Form CA0001) as filed for use in the State of Florida without any restrictive endorsements other than those which are required by the State of Florida, or equivalent manuscript form, must be attached to the policy equivalent endorsement as filed with ISO (i.e., mandatory endorsement).

Professional Liability $1,000,000 per Claim and Aggregate

Any entity hired to perform professional services as a part of this Agreement shall maintain professional liability coverage on an Occurrence Form or a Claims Made Form with a retroactive date to at least the first date of this Agreement and with a three year reporting option beyond the annual expiration date of the policy.

Builders Risk **%100 Completed Value of the Project**

Recipient or Contractor shall purchase Builders Risk/Installation policy for each structure. Such insurance shall be on a form acceptable to the City's Office of Insurance and Risk Management. The Builder's Risk policy shall include the SPECIAL FORM/ALL RISK COVERAGES. The Builder's Risk and/or Installation policy shall not be subject to a coinsurance clause. A maximum $10,000 deductible for other than windstorm and hail. For windstorm and hail coverage, the maximum deductible applicable shall be 2% of the completed value of the project. Named insured's shall be: Recipient, the City, and their respective members, officials, employees and agents, the Engineer, and the Program Management Firm(s) (when program management services are provided). The City, its members, officials, officers, employees and agents are to be named as a loss payee.

Pollution Liability $1,000,000 per Loss
$2,000,000 Annual Aggregate

Any entity hired to perform services as part of this Agreement for environmental or pollution related concerns shall maintain Contractor's Pollution Liability coverage. Such Coverage will include bodily injury, sickness, and disease, mental anguish or shock sustained by any person, including death; property damage including physical injury to destruction of tangible property including resulting loss of use thereof, cleanup costs, and the loss of use of tangible property that has not been physically injured or destroyed; defense including costs charges and expenses incurred in the investigation, adjustment or defense of claims for such compensatory damages; coverage for losses caused by pollution conditions that arises from the operations of the contractor including transportation.

Pollution Legal Liability $1,000,000 per Loss
$2,000,000 Aggregate

Any entity hired to perform services as a part of this Agreement that require disposal of any hazardous material off the job site shall maintain Pollution Legal Liability with coverage for bodily injury and property damage for losses that arise from the facility that is accepting the waste under this Agreement.

Watercraft Liability $1,000,000 per Occurrence
(to the extent that watercraft is utilized in the services of this Agreement)

Additional Insurance Provisions

A. Additional Insured. All insurance except Worker's Compensation shall be endorsed to name the City of Jacksonville and City's members, officials, officers, employees and agents as Additional Insured. Additional Insured for General Liability shall be in a form no more restrictive than CG2010 and CG2037, Automobile Liability CA2048.

B. Waiver of Subrogation. All required insurance policies shall be endorsed to provide for a waiver of underwriter's rights of subrogation in favor of the City of Jacksonville and its members, officials, officers employees and agents.

C. Recipient's Insurance Primary. The insurance provided by the Recipient shall apply on a primary basis to, and shall not require contribution from, any other insurance or self-insurance maintained by the City or any City members, officials, officers, employees and agents.

D. Deductible or Self-Insured Retention Provisions. All deductibles and self-insured retentions associated with coverages required for compliance with this Agreement shall remain the sole and exclusive responsibility of the named insured Recipient. Under no circumstances will the City and its members, officers, directors, employees, representatives, and agents be responsible for paying any deductible or self-insured retentions related to this Agreement.

E. Recipient Insurance Additional Remedy. Compliance with the insurance requirements of this Agreement shall not limit the liability of the Recipient or its Subcontractors, employees or agents to the City or others. Any remedy provided to the City or the City's members, officials, officers, employees or agents shall be in addition to and not in lieu of any other remedy available under this Agreement or otherwise.

F. Waiver/Estoppel. Either approval by the City nor failure to disapprove the insurance furnished by the Recipient shall relieve the Recipient of the Recipient's full responsibility to provide insurance as required under this Agreement.

G. Certificates of Insurance. The Recipient shall provide the City Certificates of Insurance that show the corresponding City Contract Number in the Description, if known, Additional Insureds as provided above and waivers of subrogation. The certificates of insurance shall be mailed to the City of Jacksonville (Attention: Chief of Risk Management), 117 W. Duval Street, Suite 335, Jacksonville, Florida 32202.

H. Carrier Qualifications. The above insurance shall be written by an insurer holding a current certificate of authority pursuant to chapter 624, Florida State or a company that is declared as an approved Surplus Lines carrier under Chapter 626 Florida Statutes. Such Insurance shall be written by an insurer with an A.M. Best Rating of A- VII or better.

I. Notice. The Recipient shall provide an endorsement issued by the insurer to provide the City thirty (30) days prior written notice of any change in the above insurance coverage limits or cancellation, including expiration or non-renewal. If such endorsement is not provided then the Recipient, shall provide thirty (30) days written notice of any change in the above coverages or limits, coverage being suspended, voided, cancelled, including expiration or non-renewal.

J. Survival. Anything to the contrary notwithstanding, the liabilities of the Recipient under this Agreement shall survive and not be terminated, reduced or otherwise limited by any expiration or termination of insurance coverage.

K. Additional Insurance. Depending upon the nature of any aspect of any project and its accompanying exposures and liabilities, the City may reasonably require additional insurance coverages in amounts responsive to those liabilities, which may or may not require that the City also be named as an additional insured.

L. Special Provisions. Prior to executing this Agreement, the Recipient shall present this Agreement and **Attachment G & H** to its Insurance Agent affirming: 1) that the Agent has personally reviewed the insurance requirements of the Contract Documents, and (2) that the Agent is capable (has proper market access) to provide the coverages and limits of liability required on behalf of the Recipient.

FAML6300 V5.1 ** NW COJ FAMIS PRODUCTION ** 11/13/2017
LINK TO: TRANSACTION DETAIL INQUIRY 3:01 PM

DOCUMENT	-- POST PERIOD --	POST DATE	--------- POSTED BY ---------	UNIT
BPJX18001952	01 01 2018 OCT	2017	09/29/2017 BPREP TO FAMIS INTERFACE	

TRANS CODE : 005 ORIGINAL APPROPRIATIONS
DOCUMENT REF :
NOTEPAD : N
TRANS DESC. : ORIGINAL BUDGET INTERFACE
AMOUNT : 400,000.00 DUE DATE : SINGLE CHECK :
VENDOR NUMBER :
INDEX CODE : EROD011LISC LOCAL INITIATIVES SUPPORT CORPORATION
SUBOBJECT : 08201 SUBSIDIES & CONTRIBUTIONS TO PRIVATE ORG
USER CODE :
GRANT / GR DTL :
PROJ / PJDTL :
START DATE : END DATE :
G/L / SUBSID :
BANK NO/ SUBSID :
TREAS NUM :
CURRENCY CODE : CONV DATE : FRGN CURR AMT:
F1-HELP F4-PRIOR F5-NEXT
F9-LINK F11-NOTEPAD F12-APPR HIST
G014 - RECORD FOUND