City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee ("CSPEC")**

FROM: **Gregory Pease, Chief of Procurement**

DATE: **February 9, 2018**

RE: **REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS**

Pursuant to Chapter 126, Part 7, § 126.701 approval is requested to utilize the Competitive Sealed Proposal process to select the most qualified Design-Build Services for Cecil Field Trail Northern Extension-Rebid for Public Works Department. As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Proposal ("RFP"). Procurement's review in this matter has revealed that:

> The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.
>
> The RFP **has been** reviewed and approved by Risk Management regarding insurance and indemnification requirements.
>
> The RFP **has been** reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: Encouragement Plan

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Finance Director or designee	Procurement Chief or designee
General Counsel or designee	Department/Agency Representative
Public Works Director or designee	

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

January 30, 2018

To: Greg Pease, Division Chief
Procurement Division

From: Nick Zelaya, JSEB Business Compliance Officer
Jacksonville Small and Emerging Businesses (JSEB) & Contract Compliance Office

RE: **D/B Services for Cecil Trails – Northern Extension - Rebid**

The Jacksonville Small and Emerging Business & Contract Compliance (JSEB) Office has reviewed the scope of work, consulted the using agency, and contacted ready, willing, and available JSEBs.

Based upon our findings, we recommend the following:

- ☒ Encouragement
- ☐ Participation
- ☐ Set-Aside

Our outreach efforts are documented and available upon request. Please let us know if you have any questions or concerns.

If you need additional information I may be reached at (904) 255-8840.

cc: Marilyn Laidler

MR/nz

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

February 5, 2018

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: Tom Fallin, PE
Chief, Engineering and Construction Management Division

Daryl Joseph
Director, Parks, Recreation and Community Services

SUBJECT: PR0121 – Design-Build Services - Jax-Baldwin Trail Development
PRCP331F5720-06505-PR0121-06-PRC132-09 $300,000.00 Phase 1
PRCP331F5720-06505-PR0121-07-PRC131-09 $570,000.00 Phase 2

This is to request approval to utilize the Competitive Sealed Proposal Evaluation Committee (CSPEC) process for the procurement for design/build services of the Cecil Field Trail Northern Segment project to be funded by a Florida Department of Transportation grant. This project was advertised in December of 2017 under bid number CDB-0062-14. Unfortunately no bids were received when the bids were opened on December 13, 2017.

Two changes were made to the RFP. First, the City of Jacksonville's tree mitigation policy was determined to not apply to this project because the project is located in a timber management area, which changed section iv of the design criteria package. Second the technical submittal requirements shown in attachment B were lowered to better match the cost of this project and the experience level needed for this project.

Accordingly, this is to recommend approval to solicit for Price Proposal/Qualifications Based Selection Process with the Design-Build Construction Delivery Method for Cecil Field Trail Northern Extension project.

att. Bid Specifications
CIP Form

TF/jmb
cc: Duane Kent, P.E., Section Manager, Paving & Drainage Design
John M. Baxter, P.E., Public Works Project Manager

APPROVED
By Ann Willis at 11:49 am, Jan 31, 2018

REQUEST FOR PROPOSAL

FOR

DESIGN BUILD FOR CECIL FIELD TRAILS - NORTHERN EXTENSION-REBID

Department of Public Works

BID NO:

OPEN DATE:

TIME: 2:00 P.M.

PLACE: 1ST FLOOR, ED BALL BUILDING. 214 N. HOGAN ST, STE #110
JACKSONVILLE, FL

MANDATORY PRE-BID CONFERENCE: NOT REQUIRED.

CITYOFJACKSONVILLE
Procurement SECTION
Ed Ball Building
214North Hogan Street, Suite 800 (8th Floor)
Jacksonville, Florida 32202
Phone:(904) 255-8800
Fax:(904) 255-8837

Lenny Curry
Mayor

Gregory Pease, Chief
Procurement