SUBJECT: READY MIX CONCRETE

BID #: SC-0378-18 **OPEN DATE: 2018-01-10**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE YEAR FROM DATE OF AWARD, WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY AND STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

On January 18, 2018, the lowest responsive, responsible bidder Griswold Concrete, Inc. was acquired by Smyrna Ready Mix, LLC. Smyrna Ready Mix, LLC, has agreed to honor the bid submitted by Griswold Concrete, Inc.

Accordingly, recommend approval of award to the lowest responsive, responsible bidder, Smyrna Ready Mix, LLC., for the purchase of ready mix concrete for the Right of Way and Stormwater Maintenance Division. Period of service is one year from date of award, with two (2) one (1) year renewal options. Total requested expenditure not-to-exceed $77,490.00.

Funding for this award to be encumbered by PWGM011-05215, to be executed by purchase order(s).

Attachments: Recommendation Memo, Vendor Letter, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: _____
CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____
For – GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Steve Long, P.E., Chief of Right of Way & Stormwater Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY. ONE JACKSONVILLE

TO: **Gregory W. Pease, Chief**
Procurement Division

THRU: **John P. Pappas, P.E., Director**
Department of Public Works

FROM: **Steven D. Long Jr., P.E., Chief**
Right of Way & Stormwater Maintenance Division

DATE: **February 7, 2018**

SUBJECT: **Request to award contract SC-0378-18: Concrete ready mix deliveries**
Vendor – Griswold Ready Mix Concrete, Inc.

Please be advised that the Right of Ways & Stormwater Division of the Department of Public Works has reviewed the submitted bid for SC-0378-18. The apparent low bidder, Griswold Concrete, Inc., was acquired by Smyrna Ready Mix, LLC, on January 18, 2018. Smyrna Ready Mix has agreed to honor Griswold's bid. Therefore, we recommend that this contract be awarded to Smyrna Ready Mix, LLC. for the purchase of the requested mixtures of ready mix concrete as needed by our Division. The initial period of the award will be for one year from the date of award with two (2) one (1) year renewal options. The estimated initial expenditure limit will be $77,490.00. Master blanket order releases will be issued from index code PWGM011, Sub-Object 05215 as needed over the course of the contract period.

Attachments: Bid Tabulation sheet, Vendor bid sheets, Letter from Smyrna of acquisition

CC: Chelsey Fleming, Purchasing Analyst

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SMYRNA READY MIX CONCRETE

February 5, 2018

TO: City of Jacksonville
Chelsey Fleming

RE: Right of Way and Stormwater Maintenance Division
Bid # SC-0378-18

Smyrna Ready Mix, LLC acquired Grilwold Concrete on January 18, 2018. We have reviewed the bid to Griswold and would honor the bid as quoted.

Please contact me if you have any questions.

Mike Zagula
Chief Operational Officer

Smyrna Ready Mix, LLC

Title: READY MIX CONCRETE
Bid # SC-0378-18
Bid Date: 1/10/18
Buyer: Chelsey Fleming
No. Invited: 6 **No. Received:** 2 **No Bids:** 0
Recorded By: John Hernandez 1/10/2018 Date

ITEM	DESCRIPTION	Est. QTY	UoM	H.G. Concrete LLC DBA Concrete Advantage UNIT PRICE	H.G. Concrete LLC DBA Concrete Advantage EXTENDED TOTAL	Griswold Ready Mix Concrete UNIT PRICE	Griswold Ready Mix Concrete EXTENDED TOTAL
1	Ready Mix Concrete 2500 PSI	550	Cubic Yards	$165.00	$90,750.00	$131.00	$72,050.00
2	Ready Mix Concrete 3000 PSI	20	Cubic Yards	$165.00	$3,300.00	$133.00	$2,660.00
3	Ready Mix Concrete 4000 PSI	20	Cubic Yards	$165.50	$3,310.00	$139.00	$2,780.00
			TOTAL	$97,360.00		$77,490.00	
			TERMS:	NET30		NOT STATED	
			DELIVERY:	3 BUSINESS DAYS		3 BUSINESS DAYS	
			SIGNED BID FORM:	Yes		Yes	
			CONFLICT OF INTEREST:	Yes		Yes	
			ADDENDUMS 1	Yes		Yes	

TERMS AND CONDITIONS
READY MIX CONCRETE

1. **SCOPE**

The Right of Way & Stormwater Maintenance Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for the **Purchase of Ready Mix Concrete** as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

The term of this agreement will be one (1) year from date of award, with two (2), one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. **PRE-BID CONFERENCE**

Not applicable.

5. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. **QUANTITIES**

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

7. **DELIVERY**

Various Locations throughout the City of Jacksonville, Florida. Contact Joshua Moody (904) 255-4284. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

8. **ESCALATION/DE-ESCALATION**

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

9. **PRICES**

All unit prices shall include equipment, supplies, fuel, accessories, maintenance of traffic, and workers needed for the operation of these services and delivery to the location(s) as outlined in the bid documents. All permits, fees, and inspections are the responsibility of the contractor. In case of errors, unit price will govern. Proposals in which the prices obviously are unbalanced will be rejected.

10. **PICK UP AND RETURNS**

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. **COMPLIANCE WITH SPECIFICATIONS**

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. **INVOICING**

Invoices will be issued once services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida, 32202.

13. **INSURANCE/INDEMNIFICATION**

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

14. **REPORTING**

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. **SUPPLIER ACCESSIBILITY**

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS
READY MIX CONCRETE

1. **General:** This specification describes the requirement for concrete to be delivered to various maintenance locations for use by the City's Maintenance Crews in the construction of routine maintenance projects.

2. **Concrete:**

   2.1 Ready Mix Concrete shall be composed of Type I Portland Cement, with water and suitable aggregates meeting ASTM C-150 requirements. Concrete shall be delivered at the ordered strength as specified on the bid schedule.

   2.2 High Early Strength Ready Mix Concrete shall be composed of Type III Portland Cement, with water and suitable aggregates meeting ASTM C-150 requirements. Concrete shall be delivered at the ordered strength as specified on the bid schedule.

   2.2 No add mixtures are permitted.

   2.3 Delivery shall be in vehicles that meet the normal industry standard for concrete delivery vehicles.

   2.4 The Contractor will deliver ready mix concrete to the location as ordered by the City.

   2.5 Concrete will be available at the bid unit price during normal work hours each week Monday thru Friday.

   2.6 The minimum concrete order, at the unit bid price, will be three (3) cubic yards.