**SUBJECT: ALUMINIZED METAL PIPE**

**BID #: SC-0337-17** **OPEN DATE: 2016-12-07**

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT:**
SUPPLY CONTRACT – ONE YEAR FROM DATE OF AWARD, WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

**AGENCY:** RIGHT OF WAY AND STORMWATER MAINTENANCE DIVISION

**BASIS OF AWARD:** ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

**NUMBER OF BIDS INVITED:** 7 **NUMBER RECEIVED:** 4 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to utilize the first (1) renewal option with Gulf Atlantic Culvert Co., for the purchase of aluminized metal pipe. Period of service will be January 12, 2018 through January 11, 2019, with one (1), one (1) year renewal option remaining. The total requested expenditure for this period not-to-exceed $45,000.00, for a revised award not-to-exceed $195,000.00.

Funding for this award to be encumbered by account PWGM461SW-05215 and to be executed by purchase order(s).

**Attachments:** Recommendation Memo, Vendor Email, Bid Tabulation Sheet, Terms and Conditions, Specifications, Previous Award

**ANALYST:** _____
CHELSEY FLEMING

**RESPECTFULLY SUBMITTED:** _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

**CONCURRENCE BY:** Steven D. Long Jr., P.E., Chief of Right of Way and Stormwater Maintenance Division

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

**ACTION OF AWARDING AUTHORITY** DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 472-2900
www.coj.net

ONE CITY. ONE JACKSONVILLE.

**TO:** **Gregory W. Pease, Chief**
**Procurement Division**

**THRU:** **John P. Pappas, P.E., Director**
**Department of Public Works**

**FROM:** **Steven D. Long Jr., P.E., Chief**
**Right of Way & Stormwater Maintenance Division**

**DATE:** **November 28, 2017**

**SUBJECT:** **Request to renew award: Aluminized metal pipe for RWSM projects**
**Vendor – Gulf Atlantic Culvert Co., Inc.**

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Please be advised that contract SC-0337-17 will reach the end of its initial award period on 1/11/18. The current vendor has submitted documentation requesting the use of the first renewal option of this contract. They will honor both the price and terms of the contract until 1/10/19. The estimated annual expenditure will be $45,000.00 with a new expenditure limit of $195,000.00. Fiscal Year 2018 releases will be issued to utilize funds from index code PWGM461SW, Sub-Object 05215 as funds become available during the contract period.

Attachments: E-mail correspondence from vendor

CC: Chelsey Fleming, Purchasing Analyst

## Moody, Joshua

**To:** Fleming, Chelsey
**Subject:** RE: Contract SC-0337-17 renewal request

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**From:** Fleming, Chelsey
**Sent:** Tuesday, November 21, 2017 7:28 AM
**To:** Moody, Joshua
**Subject:** RE: Contract SC-0337-17 renewal request

The email is sufficient documentation.

Chelsey Fleming
Purchasing Analyst
Procurement Division
City of Jacksonville
cfleming@coj.net
Direct 904.255.8826

CITY OF JACKSONVILLE

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**From:** Moody, Joshua
**Sent:** Tuesday, November 21, 2017 7:26 AM
**To:** Fleming, Chelsey
**Subject:** FW: Contract SC-0337-17 renewal request

Chelsey,

The president of Gulf Atlantic has submitted an e-mail to us agreeing to activate the first renewal option on this contract. Are we allowed to submit this as documentation or do they have to submit a formal letter on company letterhead?

Thanks!

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**From:** Jennifer Weaver [mailto:jen@gaculvert.com]
**Sent:** Monday, November 20, 2017 9:14 AM
**To:** Moody, Joshua
**Subject:** Re: Contract SC-0337-17 renewal request

Yes we will renew under the current terms.

Thanks

*Jennifer Weaver*
President
Gulf Atlantic Culvert Co., Inc.
P.O. Box 4002
Tallahassee, FL. 32315
(850)562-2384 ph
(850)562-5324 fx

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**From:** Moody, Joshua <MCClerk@coj.net>
**Sent:** Monday, November 20, 2017 5:16:09 AM
**To:** Jennifer Weaver
**Subject:** Contract SC-0337-17 renewal request

Good morning Jennifer,

The initial contract period with Gulf Atlantic for aluminized metal pipe is set to expire on 1/13/18. Due to the extra time it takes to complete this process over the next couple of months we would like to go ahead and start on the process. Please let me know if Gulf Atlantic is willing to renew the contract with its current terms and prices which would be set until 1/10/19.

Thanks,
Josh Moody

Title: Aluminized Metal Pipe
Bid # SC-0337-17
Bid Date: 12/7/16
Buyer: Chelsey Renfroe
No. Invited: 7 No. Received: 4 No Bids: 0
Recorded By: Gail Sampson 12/7/2016 Date

| | | | | Gulf Atlantic Culvert Co. | | Metal Culverts | | Allan's Culverts | | Mine & Mill Supply Company | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **GROUP 1 - ROUND CMP, CONTINUOUS LENGTH** | | | | | | | | | | | |
| ITEM | DESCRIPTION | Est. QTY | UoM | UNIT PRICE | EXTENDED TOTAL | UNIT PRICE | EXTENDED TOTAL | UNIT PRICE | EXTENDED TOTAL | UNIT PRICE | EXTENDED TOTAL |
| 1 | ROUND CMP 15" (16 GAUGE) | 4000 | LF | $8.48 | $33,920.00 | $8.99 | $35,960.00 | $10.65 | $42,600.00 | $9.50 | $38,000.00 |
| 2 | ROUND CMP 18" (16 GAUGE) | 3000 | LF | $10.12 | $30,360.00 | $10.68 | $32,040.00 | $13.15 | $39,450.00 | $12.45 | $37,350.00 |
| 3 | ROUND CMP 24" (16 GAUGE) | 800 | LF | $13.40 | $10,720.00 | $14.29 | $11,432.00 | $17.50 | $14,000.00 | $16.60 | $13,280.00 |
| 4 | ROUND CMP 30" (14 GAUGE) | 400 | LF | $21.03 | $8,412.00 | $21.81 | $8,724.00 | $28.30 | $11,320.00 | $27.30 | $10,920.00 |
| 5 | ROUND CMP 36" (14 GAUGE) | 200 | LF | $25.16 | $5,032.00 | $26.01 | $5,202.00 | $32.50 | $6,500.00 | $32.50 | $6,500.00 |
| | **GROUP 1 TOTAL:** | | | **$88,444.00** | | **$93,358.00** | | **$113,870.00** | | **$106,050.00** | |
| **GROUP 2 - BANDS FOR ROUND CMP** | | | | | | | | | | | |
| 6 | BANDS FOR ROUND CMP 15" (16 GAUGE) | 200 | EA | $8.48 | $1,696.00 | $13.49 | $2,698.00 | $10.65 | $2,130.00 | $19.00 | $3,800.00 |
| 7 | BANDS FOR ROUND CMP 18" (16 GAUGE) | 150 | EA | $10.12 | $1,518.00 | $16.02 | $2,403.00 | $13.15 | $1,972.50 | $24.85 | $3,727.50 |
| 8 | BANDS FOR ROUND CMP 24" (16 GAUGE) | 40 | EA | $13.40 | $536.00 | $21.44 | $857.60 | $17.50 | $700.00 | $33.25 | $1,330.00 |
| 9 | BANDS FOR ROUND CMP 30" (14 GAUGE) | 20 | EA | $21.03 | $420.60 | $32.72 | $654.40 | $28.30 | $566.00 | $54.60 | $1,092.00 |
| 10 | BANDS FOR ROUND CMP 36" (14 GAUGE) | 10 | EA | $25.16 | $251.60 | $39.02 | $390.20 | $32.50 | $325.00 | $65.00 | $650.00 |
| | **GROUP 2 TOTAL:** | | | **$4,422.20** | | **$7,003.20** | | **$5,693.50** | | **$10,599.50** | |
| **GROUP 3 - STANDARD END SECTION FOR ROUND CMP; 4:1 MITERED END** | | | | | | | | | | | |
| 11 | STANDARD END SECTION FOR ROUND CMP - 15" SECTION LENGTH = 7FT. (16 GAUGE) | 100 | EA | $66.86 | $6,686.00 | $79.30 | $7,930.00 | $92.05 | $9,205.00 | $98.15 | $9,815.00 |
| 12 | STANDARD END SECTION FOR ROUND CMP - 18" SECTION LENGTH = 8FT. (16 GAUGE) | 75 | EA | $89.96 | $6,747.00 | $99.90 | $7,492.50 | $125.20 | $9,390.00 | $138.25 | $10,368.75 |
| 13 | STANDARD END SECTION FOR ROUND CMP - 24" SECTION LENGTH = 10FT. (16 GAUGE) | 20 | EA | $146.00 | $2,920.00 | $153.45 | $3,069.00 | $196.35 | $3,927.00 | $217.00 | $4,340.00 |
| 14 | STANDARD END SECTION FOR ROUND CMP - 30" SECTION LENGTH = 12FT. (14 GAUGE) | 10 | EA | $267.36 | $2,673.60 | $240.00 | $2,400.00 | $374.65 | $3,746.50 | $390.60 | $3,906.00 |
| 15 | STANDARD END SECTION FOR ROUND CMP - 36" SECTION LENGTH = 17FT. (14 GAUGE) | 5 | EA | $445.72 | $2,228.60 | $315.20 | $1,576.00 | $594.30 | $2,971.50 | $630.30 | $3,151.50 |
| | **GROUP 3 TOTAL:** | | | **$21,255.20** | | **$22,467.50** | | **$29,240.00** | | **$31,581.25** | |
| **GROUP 4 - PIPE-ARCH CMP CONTINUOUS LENGTH** | | | | | | | | | | | |
| 16 | PIPE-ARCH CMP CONTINUOUS LENGTH - 17" X 13" (16 GAUGE) | 3000 | LF | $9.88 | $29,640.00 | $9.64 | $28,920.00 | $11.50 | $34,500.00 | $10.50 | $31,500.00 |
| 17 | PIPE-ARCH CMP CONTINUOUS LENGTH - 21" X 15" (16 GAUGE) | 3000 | LF | $11.56 | $34,680.00 | $11.32 | $33,960.00 | $14.20 | $42,600.00 | $13.70 | $41,100.00 |
| 18 | PIPE-ARCH CMP CONTINUOUS LENGTH - 28" X 20" (16 GAUGE) | 1000 | LF | $14.94 | $14,940.00 | $15.26 | $15,260.00 | $18.75 | $18,750.00 | $18.25 | $18,250.00 |
| 19 | PIPE-ARCH CMP CONTINUOUS LENGTH - 35" X 24" (14 GAUGE) | 200 | LF | $23.03 | $4,606.00 | $22.76 | $4,552.00 | $30.00 | $6,000.00 | $30.00 | $6,000.00 |
| 20 | PIPE-ARCH CMP CONTINUOUS LENGTH - 42" X 29" (14 GAUGE) | 100 | LF | $27.16 | $2,716.00 | $27.12 | $2,712.00 | $35.10 | $3,510.00 | $35.80 | $3,580.00 |
| | **GROUP 4 TOTAL:** | | | **$86,582.00** | | **$85,404.00** | | **$105,360.00** | | **$100,430.00** | |

Title: Aluminized Metal Pipe
Bid # SC-0337-17
Bid Date: 12/7/16
Buyer: Chelsey Renfroe
No. Invited: 7 No. Received: 4 No Bids: 0
12/7/2016
Date
Recorded By: Gail Sampson

| ITEM | DESCRIPTION | Est. QTY | UoM | Gulf Atlantic Culvert Co. UNIT PRICE | Gulf Atlantic Culvert Co. EXTENDED TOTAL | Metal Culverts UNIT PRICE | Metal Culverts EXTENDED TOTAL | Allan's Culverts UNIT PRICE | Allan's Culverts EXTENDED TOTAL | Mine & Mill Supply Company UNIT PRICE | Mine & Mill Supply Company EXTENDED TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **GROUP 5 - BANDS FOR PIPE-ARCH CMP** | | | | | | | | | | | |
| 21 | BANDS FOR PIPE-ARCH CMP - 17" X 13" (16 GAUGE) | 150 | EA | $9.88 | $1,482.00 | $14.46 | $2,169.00 | $11.50 | $1,725.00 | $20.90 | $3,135.00 |
| 22 | BANDS FOR PIPE-ARCH CMP - 21" X 15" (16 GAUGE) | 150 | EA | $11.56 | $1,734.00 | $16.98 | $2,547.00 | $14.20 | $2,130.00 | $27.35 | $4,102.50 |
| 23 | BANDS FOR PIPE-ARCH CMP - 28" X 20" (16 GAUGE) | 15 | EA | $14.94 | $224.10 | $22.89 | $343.35 | $18.75 | $281.25 | $36.50 | $547.50 |
| 24 | BANDS FOR PIPE-ARCH CMP - 35" X 24" (14 GAUGE) | 10 | EA | $23.03 | $230.30 | $34.14 | $341.40 | $30.00 | $300.00 | $60.00 | $600.00 |
| 25 | BANDS FOR PIPE-ARCH CMP - 42" X 29" (14 GAUGE) | 5 | EA | $27.16 | $135.80 | $40.68 | $203.40 | $35.10 | $175.50 | $71.52 | $357.60 |
| | **GROUP 5 TOTAL:** | | | **$3,806.20** | | **$5,604.15** | | **$4,611.75** | | **$8,742.60** | |
| **GROUP 6 - STANDARD END SECTION FOR PIPE-ARCH CMP** | | | | | | | | | | | |
| 26 | STANDARD END SECTION FOR PIPE-ARCH CMP - 17" X 13" (16 GAUGE) | 75 | EA | $76.66 | $5,749.50 | $98.90 | $7,417.50 | $90.30 | $6,772.50 | $104.75 | $7,856.25 |
| 27 | STANDARD END SECTION FOR PIPE-ARCH CMP - 21" X 15" (16 GAUGE) | 75 | EA | $101.48 | $7,611.00 | $129.80 | $9,735.00 | $119.40 | $8,955.00 | $148.20 | $11,115.00 |
| 28 | STANDARD END SECTION FOR PIPE-ARCH CMP - 28" X 20" (16 GAUGE) | 25 | EA | $161.40 | $4,035.00 | $171.00 | $4,275.00 | $187.40 | $4,685.00 | $215.35 | $5,383.75 |
| 29 | STANDARD END SECTION FOR PIPE-ARCH CMP - 35" X 24" (14 GAUGE) | 5 | EA | $291.36 | $1,456.80 | $315.25 | $1,576.25 | $338.60 | $1,693.00 | $393.40 | $1,967.00 |
| 30 | STANDARD END SECTION FOR PIPE-ARCH CMP - 42" X 29" (14 GAUGE) | 2 | EA | $398.24 | $796.48 | $407.90 | $815.80 | $455.25 | $910.50 | $506.90 | $1,013.80 |
| | **GROUP 6 TOTAL:** | | | **$19,648.78** | | **$23,819.55** | | **$23,016.00** | | **$27,335.80** | |
| | **LUMP SUM TOTAL (GROUPS 1-6):** | | | **$224,158.38** | | **$287,656.40** | | **$281,791.25** | | **$284,739.15** | |
| | TERMS: | | | Not Stated | | Not Stated | | Not Stated | | Net 10 | |
| | DELIVERY: | | | 7 Business Days | | 10-15 Business Days | | 10 Business Days | | 10 Business Days | |
| | CONFLICT OF INTEREST: | | | Yes | | Yes | | NOT SIGNED | | Yes | |
| | ADDENDUMS | 0 | | N/A | | N/A | | N/A | | N/A | |
| | NOTES: | | | | | | | Difference in total pricing due to adjustment by Unit Pricing, "In case of error in extension of prices in the bid, the unit price will govern." | | | |

# TERMS AND CONDITIONS

**ALUMINIZED METAL PIPE**

These should be #'d?

## SCOPE

The Right of Way & Ground Maintenance division of the City of Jacksonville to obtain sources of supply for the items as outlines in the bid documents p bid invitation is to obtain information about your firm and its ability to provid pricing commitments for ***Aluminized Metal Pipe*** as listed in the bid docum

## AWARD

The award will be ***ALL OR NONE,*** based on the sum of Groups one (1) through six (6), to the lowest responsible, responsive bidder. Bidders must bid on all items to be considered for the award. ALL awards are subject to the availability of funds.

## TERMS OF AGREEMENT

The term of this agreement is one year from date of award, with two (2) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

## PRE-BID CONFERENCE

N/A

## COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and/or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

## STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida
And/or other government agencies for item(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s).

## QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

## PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

## ESCALATION/DE-ASCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

## DELIVERY

Delivery locations include but are not limited to:

2639 West 1st Street 32254

4767 Moncrief Road 32209

2915 Parental Home Road 32216

609 St. Johns Bluff Road N. 32225

***Delivery to other unspecified locations may be required for specific work projects within Duval County.***

A packing list shall accompany all shipments, which shall indicate the following: Purchase order number, Item number and description, Date of shipment, Quantity ordered and shipped, Unit prices, and the unit of measure.

## PICK UP & RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and Returns will be made within 48 hours of notification at no charge to the City or its agencies.

## SUPPLIER ACCESSABILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlines in the specifications supersede this section.

## REPORTING

The City may request, during the term of this bid, reports including but not limited to: usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

## INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: Purchase order number Item number and description, Date of shipment, Quantity ordered and shipped, Unit prices, the unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices are to be submitted to City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

## INSURANCE / INDEMNIFICATIONS

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

# SPECIFICATIONS

## 1. Corrugated Metal Pipe:

**1.1** Corrugated Metal Pipe (CMP) shall be manufactured from aluminized steel Type II, conforming to AASHTO Specification **M36** for Type I culverts, to include the provisions for helical corrugations for both round and pipe-arch pipe and with the additional provisions contained herein. Only CMP fabricated with helical corrugations with continuous locked or welded seams running from end to end of each length of pipe shall be provided. Each pipe section shall have at least two (2) annular corrugations at each end.

**1.2** The material utilized under this contract shall be domestically produced in the USA and conform to AASHTO Specification M274. If requested, the Contractor shall be able to produce adequate documentation to certify that this requirement has been met.

**1.3** Round CMP shall meet the minimum thickness requirements as shown in Table 1. A tolerance of 0.008 inches will be allowed for the pipe thickness.

**TABLE 1**

| Diameter | Gauge No. | Mean Thickness |
|---|---|---|
| 15 | 16 | .0635 |
| 18 | 16 | .0635 |
| 24 | 16 | .0635 |
| 30 | 14 | .0785 |
| 36 | 14 | .0785 |

**SUBJECT: ALUMINIZED METAL PIPE**

**BID #: SC-0337-17** **OPEN DATE: 2016-12-07**

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT:**
SUPPLY CONTRACT – ONE YEAR FROM DATE OF AWARD, WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

**AGENCY:** RIGHT OF WAY AND STORMWATER MAINTENANCE DIVISION

**BASIS OF AWARD:** ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

**NUMBER OF BIDS INVITED:** 7 **NUMBER RECEIVED:** 4 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval of award to the lowest responsive, responsible bidder, Gulf Atlantic Culvert Co., for the purchase aluminized metal pipe. Period of service is one year from date of award, with two (2) one (1) year renewal options. The total not-to-exceed award amount of $150,000.00.

Funding for this award to be encumbered by account PWGM461SW-05215 and to be executed by purchase order(s).

**Attachments:** Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

**ANALYST:** CHELSEY RENFROE

**RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

**CONCURRENCE BY:** Steven D. Long Jr., P.E., Chief of Right of Way and Stormwater Maintenance Division

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 1/12/17

OTHER:

**ACTION OF AWARDING AUTHORITY** DATE 1/12/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05