**SUBJECT: RADIO 911 DISPATCH CENTER CONSOLE DESKTOP COMPUTERS**

**BID #: XF-0310-18** **OPEN DATE: 2017-11-15**

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT:** SUPPLY CONTRACT – ONE- TIME PURCHASE

**AGENCY:** INFORMATION TECHNOLOGIES DIVISION

**BASIS OF AWARD:** ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

**NUMBER OF BIDS INVITED:** 6 **NUMBER RECEIVED:** 7 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**

Recommend approval to reject NEOBITS for adding an additional item to the bid proposal form for shipping costs.

Recommend approval to reject Office Management Systems, Inc., dba Logista for submitting a part number not in compliance with the specifications listed.

Accordingly, recommend approval of award to the lowest responsive, responsible bidder, Equitrade Corporation, for the purchase of dispatch center console desktop computers for the Information Technologies Division. This is a one-time purchase. Total not-to-exceed award amount of $87,507.00.

Funding for this award to be encumbered by accounts AFIT537-06427, to be executed by purchase order(s).

**Attachments:** Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications, Rejection Letters

**ANALYST:** for CHELSEY FLEMING **RESPECTFULLY SUBMITTED:**

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

**CONCURRENCE BY:** Kenneth Lathrop, Chief of Information Technologies / CIO

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

**ACTION OF AWARDING AUTHORITY** DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

**November 30, 2017**

**TO:** Greg Pease, Chief of Procurement Division

**THRU:** Kenneth E. Lathrop, Chief of Information Technologies / CIO

**FROM:** Thomas Ossi, Technology Contract and Records Manager Thomas Ossi

JP 11/30/17

**RE:** **XF-0310-18 Radio 911 Dispatch Center Console Desktop Computers**

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Information Technologies Division submitted an RFP to Procurement Division for solicitation of Radio 911 Dispatch Center Console Desktop Computers Bid # XF-0310-18.

Procurement Division received seven (7) vendor responses, one of which was rejected due to non-compliance with the bid terms, and zero (0) no bids. The RFP bid responses opened on November 15, 2017. Procurement Division forwarded the bid tabulation sheet and the bid responses for review.

As indicated and recorded on the bid tabulation sheet ITD Management recommends awarding the bid to Equitrade Corporation as the second lowest responsive, responsible bidder in the amount of $87,507.00. The lowest bidder, Office Management Systems, Inc. DBA Logista was rejected because the Lenovo part number on the bid submission did not comply with the Lenovo part number as specified in the bid.

| VENDOR | TOTAL AWARD AMOUNT |
|---|---|
| OFFICE MANAGEMENT SYSTEMS, INC. DBA LOGISTA | $87,381.00 |
| **EQUITRADE CORPORATION** | **$87,507.00** |
| JPT-TECH | $97,958.70 |
| CDW GOVERNMENT, LLC. | $101,516.31 |
| LEEPOPO CORPORATION, INC. | $109,465.02 |
| TILES IN STYLE, LLC. DBA TAZA SUPPLIES, LLC | $270,786.60 |
| NEOBITS | Rejected |

Funding source will be Index Code: AFIT537 Sub Object: 06427.

Thank you for your consideration of this request.

11/30/17 15:48:26
DocuClock

Cc: Robert Gray, Technology Infrastructure Manager Robert Gray
Marolyn Curtis, Desktop Services Manager Marolyn Curtis



FINANCE AND ADMINISTRATION DEPARTMENT
214 N. Hogan St. 9th Floor | Jacksonville, FL 32202 | Phone: 904.255.8000 | Fax: 904.232.6932

BID TABULATION SHEET

Title: RADIO 911 DISPATCH CENTER CONSOLE DESKTOP COMPUTERS
Bid # XF-0310-18
Bid Date: 11/15/17
Buyer: CHELSEY FLEMING
No. Invited: 6 No. Received: 7 No Bids: 0
Recorded By: Gail Sampson 11/15/2017 Date

| ITEM # | DESCRIPTION | QTY | NEOBITS UNIT COST | NEOBITS EXTENDED TOTAL | LEEPOPO CORPORATION, INC. UNIT COST | LEEPOPO CORPORATION, INC. EXTENDED TOTAL | CDW GOVERNMENT, LLC. UNIT COST | CDW GOVERNMENT, LLC. EXTENDED TOTAL | EQUITRADE CORPORATION UNIT COST | EQUITRADE CORPORATION EXTENDED TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | DESKTOP PC | 63 | | | $1,737.54 | $109,465.02 | $1,611.37 | $101,516.31 | $1,389.00 | $87,507.00 |
| | | TOTAL: | | | $109,465.02 | | $101,516.31 | | $87,507.00 | |
| | | TERMS: | NET 45 | | Not Stated | | Not Stated | | Not Stated | |
| | | DELIVERY: | 30 BUSINESS DAYS | | 30 BUSINESS DAYS | | 2-10 BUSINESS DAYS | | 45 BUSINESS DAYS | |
| | | MANUFACTURER/MODEL#: | T3620-CTO | | LENOVO 30B3004PUS | | LENOVO TS P410 E5-1603V4 W10 MC00008440 | | LENOVO THINKSTATION P410 | |
| | | CONFLICT OF INTEREST: | YES | | YES | | NOT SIGNED | | YES | |
| | | ADDENDUMS 2 | YES | | ADDENDUM 2 ONLY | | YES | | YES | |
| | | NOTES: | VENDOR IS REJECTED FOR ADDING ADDITIONAL LINE COSTS TO THE BID PROPOSAL FORM | | | | | | | |

BID TABULATION SHEET

Title: RADIO 911 DISPATCH CENTER CONSOLE DESKTOP COMPUTERS
Bid # XF-0310-18
Bid Date: 11/15/17
Buyer: CHELSEY FLEMING
No. Invited: 6 No. Received: 7 No Bids: 0
Recorded By: Gail Sampson 11/15/2017 Date

| ITEM # | DESCRIPTION | QTY | OFFICE MANAGEMENT SYSTEMS, INC. DBA LOGISTA | | TILES IN STYLE, LLC. DBA TAZA SUPPLIES, LLC. | | JPT-TECH | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | UNIT COST | EXTENDED TOTAL | UNIT COST | EXTENDED TOTAL | UNIT COST | EXTENDED TOTAL | UNIT COST | EXTENDED TOTAL |
| 1 | DESKTOP PC | 63 | $1,387.00 | $87,381.00 | $4,298.20 | $270,786.60 | $1,554.90 | $97,958.70 | | |
| | | TOTAL: | $87,381.00 | | $270,786.60 | | $97,958.70 | | | |
| | | | | | | | | | | |
| | | TERMS: | NET 30 | | NET 30 | | NET 30 | | | |
| | | DELIVERY: | 30 BUSINESS DAYS | | 60 BUSINESS DAYS | | 10 BUSINESS DAYS | | | |
| | | MANUFACTURER/MODEL#: | LENOVO 30B2S1T200 | | LENOVO P410 30B30062US | | LENOVO P410 THINK STATION 30B2S15D00 | | | |
| | | CONFLICT OF INTEREST: | YES | | YES | | YES | | | |
| | | ADDENDUMS 2 | YES | | YES | | YES | | | |
| | | NOTES: | VENDOR IS REJECTED FOR SUBMITTING PRICING ON A DIFFERENT PART NUMBER THAN SPECIFIED IN THE BID | | Difference in total pricing due to adjustment by Unit Pricing, "In case of error in extension of prices in the bid, the unit price will govern." | | | | | |

ONE CITY. ONE JACKSONVILLE.

# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

December 1, 2017

3350 Scott Blvd. Ste 4801
Santa Clara, CA 95054

## NOTIFICATION OF FORMAL BID REJECTION

**BIDDERS' NAME:** NEOBITS, Inc.

**CONTACT NAME:** Arvind Goel

**BID NUMBER:** XF-0310-18

**NAME OF BID:** Radio 911 Dispatch Center Console Desktop Computers

**DATE OPENED:** November 15, 2017

**REASON FOR REJECTION:**

Vendor is being rejected for adding an additional line item to the bid proposal form for shipping. All unit prices are to include "freight, delivery, and handling charges" as stated under Pricing in the Terms and Conditions.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, AT CFLEMING@COJ.NET.

**ANALYST'S SIGNATURE:** _____
CHELSEY FLEMING

## Fleming, Chelsey

**From:** Fleming, Chelsey
**Sent:** Friday, December 01, 2017 10:38 AM
**To:** 'sales@neobits.com'
**Subject:** XF-0310-18 Radio 911 Dispatch Center Console Desktop Computers - Notification
**Attachments:** NEOBITS Notification.pdf

Please see the attached rejection notification for subject bid.

Chelsey Fleming
Purchasing Analyst
Procurement Division
City of Jacksonville
cfleming@coj.net
Direct 904.255.8826

CITY OF JACKSONVILLE

ONE CITY. ONE JACKSONVILLE.

# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

December 1, 2017

5911 Greenwood Parkway
Bessemer, AL 35022

## NOTIFICATION OF FORMAL BID REJECTION

**BIDDERS' NAME:** Office Management Systems, Inc. dba Logista

**CONTACT NAME:** Randy Greene

**BID NUMBER:** XF-0310-18

**NAME OF BID:** Radio 911 Dispatch Center Console Desktop Computers

**DATE OPENED:** November 15, 2017

**REASON FOR REJECTION:**

Vendor is being rejected for submitting pricing on a part number not in compliance with the specifications listed in the bid.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, AT CFLEMING@COJ.NET.

**ANALYST'S SIGNATURE:** _____
**CHELSEY FLEMING**

## Fleming, Chelsey

**From:** Randy Greene <RGreene@logistasolutions.com>
**Sent:** Tuesday, November 21, 2017 4:12 PM
**To:** Fleming, Chelsey
**Subject:** RE: City of Jacksonville Bid XF-0310-18 Dispatch Center Console Desktop Computers

Chelsey,

I submitted Lenovo **PN# 30B2S1T200** which is a P410 workstation, I didn't realize it was different from the one requested since Lenovo provided specifically for this opportunity.

The Logista response **Is Not** for Lenovo P410 **PN# 30B2S15D00** and therefore Non-compliant.

My apologies for any confusion,

**Randy S. Greene**
Sr. Account Executive

904 333-6649 Cell
888 292-7643 x2641 Office
205 278-6788 eFAX
rgreene@logistasolutions.com

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**From:** Fleming, Chelsey [mailto:CFleming@coj.net]
**Sent:** Tuesday, November 21, 2017 1:30 PM
**To:** Randy Greene
**Subject:** City of Jacksonville Bid XF-0310-18 Dispatch Center Console Desktop Computers

This communication is in reference to your bid submission for Lenovo P410 Workstations, Lenovo Part Number 30B2S15D00 as specified in the RFP. This part number was created by Lenovo for the City of Jacksonville based on the specifications provided by Motorola for the 911 Dispatch Center System, and is available to all Lenovo representatives. Motorola will not accept liability for any system issues if the software fails to function correctly on a system that does not conform to their system certified specifications. Because of this, we have to confirm that the bid submission conforms fully to the bid specifications.
Please confirm that your company would be providing the Lenovo P410, part number 30B2S15D00, as specified in the RFP.

Thank you,
Chelsey Fleming
Purchasing Analyst
Procurement Division
City of Jacksonville
cfleming@coj.net
Direct 904.255.8826

## Fleming, Chelsey

**From:** Fleming, Chelsey
**Sent:** Friday, December 01, 2017 10:38 AM
**To:** 'Randy Greene'
**Subject:** XF-0310-18 Radio 911 Dispatch Center Console Desktop Computers - Notification
**Attachments:** Logista Notification.pdf

Please see the attached rejection notification for subject bid.

Chelsey Fleming
Purchasing Analyst
Procurement Division
City of Jacksonville
cfleming@coj.net
Direct 904.255.8826

CITY OF JACKSONVILLE

# TERMS AND CONDITIONS

## RADIO 911 DISPATCH CENTER CONSOLE DESKTOP COMPUTERS

### 1. SCOPE

The City of Jacksonville, Information Technologies Division is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for High-End Desktop Computers as listed in the bid documents to include warranty as specified.

### 2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

### 3. TERM OF AGREEMENT

The term of this agreement is a one-time purchase.

### 4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

**a.** All Products must be NEW.

**b.** Refurbished, Remanufactured, Rebuilt or Used parts are NOT acceptable. All items must MEET or EXCEED the specifications listed in this solicitation. Vendors must include in their bid package, the details of the specification contained within the alternative or equivalent product. If this detail is not provided, the bid will be considered incomplete and will NOT be considered.

### 5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

### 6. QUANTITIES

Quantities indicated are fixed.

### 7. DELIVERY

Delivery to be coordinated with the City of Jacksonville, Information Technologies Division, Project Manager-Desktop Services. All deliveries must be scheduled a minimum of one business day in advance. Vendor to provide CSV file containing serial number, make, model, warranty start and end date, ship date, and PO number. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Inside Delivery ONLY and if on pallets, must be broken down for delivery.

## 8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

## 9. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

## 10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

## 11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

## 12. INVOICING

Invoices will be issued once services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida, 32202.

## 13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

## 14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

## 15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

# SPECIFICATIONS

## RADIO 911 DISPATCH CENTER CONSOLE DESKTOP COMPUTERS

1. **DETAILED TECHNICAL SPECIFICATIONS**

Line Item #1 - Equivalent Configured as follows:
All items must MEET or EXCEED the specifications listed below.

- **Lenovo P410 ThinkStation Custom Part 30B2S15D00 OR Dell Precision Workstation T3620 Mini Tower**
- **Tower with Intel C612, 450W Chipset**
- **Windows 10 Enterprise 64 bit operating system**
- **Intel Xeon E5-1603 V4 Processor**
- **Single CPU motherboard**
- **16GB 2400MHz ECC RDIMM**
- **500GB HD, 7200rpm, 3.5" SATA**
  **Integrated SATA 6.0 Gb/s Hard Disk Controller**
- **Multimedia card reader**
- **Two USB 3.0, microphone (3.5mm), headphone (3.5mm) front ports**
- **Two USB 2.0, four USB 3.0, one Ethernet (RJ-45), three analog audio ports (line-in, line-out, mic-in) rear ports**
- **Two Display ports via NVS310 controller rear ports**
- **NVIDIA NVS310 1GB (DP+DP)**
- **Integrated Intel I218LM PCIe GbE Network Controller ****
- **Slim SuperMulti DVDRW SATA Drive or equivalent**
- **USB Calliope Keyboard – English**
- **USB Optical Wheel Mouse**
- **Integrated High Definition Digital Audio**
- **5Y Onsite NBD Warranty**
- **5Y KYD Protection**
- **** Better network controllers from Intel may be used, but network controllers from other vendors (especially Broadcom) should not be used**

2. **IMAGING:**

No imaging services needed

3. **DELIVERY:**

- Delivery location will be provided in the purchase order after bid award
- Vendor to provide CSV file containing serial number, make, model, warranty start, warranty end, ship date and PO #.

4. **REQUIREMENTS**

- **All Products must be NEW.**
- **Refurbished, Remanufactured, Rebuilt or Used parts are NOT acceptable. All items must MEET or EXCEED the specifications listed in this solicitation. Vendors must include in their bid package, the details of the specification contained within the alternative or equivalent product. If this detail is not provided, the bid will be considered incomplete and will NOT be considered.**