SINGLE SOURCE AWARD **BID # SS-0272-19**

Subject: Annual Maintenance for Installed Security Systems

Department: Jacksonville Sheriff's Office

Description of Purchase: Recommend approval of Single Source award to Stanley Convergent Security Solutions for Annual Maintenance for the Installed Security Systems at the Jacksonville Sheriff's Office Facilities for 2019.

Recommend approval to ratify the period of service from the date of execution of agreement through September 30, 2019. Total amount of expenditure not to exceed $83,980.00.

Funding Source: SHPS011SSAD-04603 To be executed by Purchase Order.

Single Source Award To: Stanley Convergent Security Solutions

Price Justification: See Attached

Total Award: $83,980.00 **Requisition #:** N/A

Attachments: Single Source Form, Recommendation Memo, Vendor Letter, Vendor Quote

Certification as to Single Source: Tony Davis, Director of Police Services

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Marleen Doran

Analyst: Marleen Doran

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street
Jacksonville, FL 32202

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget

From: Tony Davis
Director of Police Services

Subject: Single Source Award – Stanley Convergent Security Solutions

Date: October 2, 2018

The Jacksonville Sheriff's Office is requesting a single source award with Stanley Convergent Security Solutions for Annual Maintenance for the Installed Security Systems at the Jacksonville Sheriff's Office Facilities for 2019. The period of service is from October 1, 2018, through September 30, 2019. The not to exceed expenditure amount for the period is $83,980.00. The funding source is SHPS011SSAD - 04603. Attached is the single source request, their proposal and the Stanley Convergent Security Solutions, Inc., purchase order addendum. The request will be processed through a purchase order. We are requesting that the Stanley Convergent Security Solutions, Inc., purchase order addendum be processed through the Office of General Counsel.

Please let me know if you need any additional information.

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Jacksonville Sheriff's Office

FUNDING SOURCE: SHPS011SSAD-04603

BRIEF DESCRIPTION OF GOODS/SERVICES:
Annual Maintenance for the installed security system at JSO Facilities

AMOUNT OF PROJECT (attach quote): $83,980.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Maintenance for the security systems at JSO Facilities to include prox door, gate readers, operators, all controllers and software

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
Stanley Convergent Security Solutions, Inc., has technicians who are Pro Watch Certified by Honeywell. The hold the annual maintenance agreement for all security systems at JSO and currently access our security software.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

We have researched the industry and Stanley Convergent Security Solutions, Inc., is able to provide the equipment, certified installation of equipment and programming of the security software and they are able to ensure each location meets JSO security standards.

Submitted by: Deidra Baines (Name) — Procurement Manager (Title)

Date: 10-16-18

Requesting Agency's Director's Signature: Director J. R. Davis 10/17

Procurement Division ____

March, 2017

STANLEY
Security

RECEIVED
2018 AUG 30 A 9:35
OFFICE OF THE SHERIFF
BUDGET MGMT DIV

David Scheininger
Senior Security Consultant

STANLEY Convergent Security Solutions
8301 Cypress Plaza Drive, Suite 121
Jacksonville, Fl. 32256
(904) 333-4850

August 28, 2018

Jacksonville Sheriff's Office
501 East Bay St.
Jacksonville, Fl. 32202

Re: ProWatch access Service Agreement 10/1/2018 through 9/30/2019

Police Memorial Building – 501 East Bay St. Includes ProWatch panels and devices (with last year's additions), with 4 Hysecurity gate operators and 2 Federal barrier arm operators.

Property and Evidence Warehouse – 829 Haines St. Includes one Elite Gate Chain Operator (and last year additions).

Aviation Building at Craig Field – 855-18 St. John's Bluff Rd. Includes one Elite Slide Gate Chain Operator.

Facilities/Special Operations - 711 Liberty St. Includes one Hysecurity gate operator and DKS chain operator.

Veterans Memorial – 300 A. Philip Randolph Blvd. Includes ProWatch access control.

Marine Operations Facility – 4301 Richard D. Gatlin Rd. Includes all ProWatch access control panels, modules and devices, video intercom, and 2 motorized gates.

Substation Zone 1 – 5258-13 Norwood Av. – Includes ProWatch access control panels and devices.

Substation Zone 2 – 9501 Arlington Exp. – Includes ProWatch access control panels and devices.

Substation Zone 3 – 8875 Liberty Ridge Dr. - Includes ProWatch access control panels and devices.

Substation Zone 4 – 3726 Blanding Blvd. – Includes ProWatch access control panels and devices.

Substation Zone 5 – 1658 Kings Rd. – Includes ProWatch access control panels and devices.

Substation Zone 6 – 936 Dunn Av. – Includes ProWatch access control panels and devices.

Montgomery Correctional Center – 4727 Lannie Rd. Includes ProWatch panels and devices, video intercom, 8 motorized gates with new surge protection.

Pre-trial Detention Center – 500 East Adams St. Includes ProWatch panels and devices.

STANLEY Security

David Scheininger
Senior Security Consultant

STANLEY Convergent Security Solutions
8301 Cypress Plaza Drive, Suite 121
Jacksonville, Fl. 32256
(904) 333-4850

Duval County Courthouse – 501 West Adams St. Includes ProWatch Server, 34 controllers, 500 dual reader modules, around 1000 proximity readers, 988 locks, 138 intercom master stations, pedestrian and motorized gates.(Includes last year's additions).

Offender Tracking Unit – 1024 Superior St. – Includes ProWatch panels and devices.

ICAT – 1736 University Blvd. – Includes front door electric strike, remote release, door bell and associated hardware.

Community Transition – 451 Catherine Dr. – Includes ProWatch controller with 9 prox readers, locks and associated hardware.

DCCH: $43,737

Includes the 2017-2018 ProWatch equipment additions (prorated)
Includes a 3% COLA and price adjustment*from last year.
Includes 2018 to 2019 Honeywell ProWatch SSA

MCC: $15,294
Includes a 3% COLA from last year and includes the SSA

Other Facilities: $24,949
Includes prorated additions of the CTC, other additions no longer prorated, a 3% COLA and the SAA.

1. It has been noted by our gate vendors that several of the JSO gates do not meet UL 325 guidelines. This service agreement is limited to $12,000 per annum (that Stanley pays to gate contractors) and does not include the cost of bringing the gates up to that (non-mandatory) code. Any reader or board work performed by Stanley techs though is not included in that $12,000 limit.
2. *The yearly service rates for most of the locations have remained fairly static. Our vast exposure with the nearly 1000 access controlled doors at the court house though, has made it necessary for Stanley to adjust the rates for that one location closer to what they should be.
3. Stanley Security will need another signed Purchase Order Addendum with the same verbiage that was agreed upon by both the COJ and Stanley last year.

David Scheininger
Senior Security Consultant
Stanley Security

For licensing information, visit www.stanleycss.com/licenses.html.

STANLEY CONVERGENT SECURITY SOLUTIONS, INC
PURCHASE ORDER ADDENDUM

This Addendum is attached to and incorporated by reference into that Purchase Order No. _____ (the "Agreement") between Stanley Convergent Security Solutions, Inc. (hereinafter "SCSS") and City of Jacksonville, FL (hereinafter "Owner") dated _____ concerning the following project: Annual Service Contract for ProWatch Access Control systems at JSO Facilities and the Duval County Courthouse for the Period of October 1, 2018 to September 30, 2019 ("Work.")

SCSS is in the business of installing electronic security systems and providing services that are intended to avert or detect burglary, theft or fire events. SCSS does not and cannot control the situations or events that give rise to the occurrences or the consequences therefrom (i.e., the burglaries, fires, etc.) that the systems or services are intended to avert or detect. Many of the services and systems that SCSS provides are related to life safety and thus, are inherently associated with high risk and high liability. The risk of loss, and the potential liability for such losses, exist before, and independent of, the installation of the security equipment into the Owner's premises. The security systems do not create, nor increase, the risk of such losses nor the potential liability for such losses. While the security systems attempt to reduce the risk of loss, they cannot, and do not, eliminate this risk. Therefore, while SCSS understands the need for it to be treated similarly to other Contractors when SCSS is on site performing work, the parties recognize that, because of the unique nature of the equipment installed, SCSS's obligations must have reasonable limitations once the installation has been substantially completed. Accordingly, notwithstanding anything to the contrary contained in the Agreement, it is hereby agreed between SCSS and Owner as follows:

1. **Applicability.** This Addendum is intended to modify and/or clarify the Agreement as it pertains to the Work on the above Project. If a conflict or inconsistency exists between the Agreement and this Addendum, then this Addendum shall prevail. Owner expressly agrees and understands that under no circumstances shall the Agreement or any attachments or modifications hereto bind SCSS to the terms and conditions of any agreement between Owner and any other party that are in any way contrary to this Addendum or which expand SCSS's liability beyond that expressly stated in the Agreement and this Addendum.

2. **Delete any and all indemnification and insurance provisions and replace them with the following:**
(a) **Indemnification:** See Exhibit A

(b) **Insurance.** See Exhibit B

3. **Hazardous Materials.** In all cases except when the project involves new construction, Owner represents and warrants that to the best of Owner's knowledge the work site is free of any hazardous materials. As used herein, the term "hazardous materials" shall include but not be limited to asbestos, asbestos containing material, polychlorinated biphenyl ("PCB"), formaldehyde or other potentially toxic or otherwise hazardous material. If any such substance is discovered on the work site, SCSS will not be required to install or service the equipment at such site unless and until Owner certifies the removal or safe containment of such hazardous materials.

4. **Warranty.** Equipment serviced by SCSS personnel is warranted for 30 days following the service date. SCSS MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, THAT THE EQUIPMENT OR SERVICE MAY NOT BE COMPROMISED, OR THAT THE EQUIPMENT OR SERVICE WILL IN ALL CASES PROVIDE THE PROTECTION FOR WHICH IT IS INTENDED.

5. **Limitation of Liability.** It is understood and agreed by the parties hereto that SCSS provides equipment and/or service designed to reduce the risk of loss only. SCSS is not liable for losses which may occur in cases of malfunction or nonfunction of any equipment provided by, or serviced by, SCSS. In case of failure to perform such service or any negligence of SCSS, resulting loss or damages, SCSS'S LIABILITY SHALL IN NO EVENT EXCEED ITS COST OF REPAIRING OR REPLACING THE EQUIPMENT SCSS SHALL NOT BE LIABLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGE. This limitation of liability will apply regardless of the form of the action, whether in contract or tort including negligence

6. **Proprietary Protection.** Any computer application program and/or documentation, collectively referred to as "Software", that is provided by SCSS under this agreement, is owned by SCSS, its affiliates or one of its OEM's and is protected by United States and international copyright laws and international treaty provisions. Any breach of this agreement will automatically terminate the Owner's right to use this Software, and the Owner is obligated to immediately return such Software to SCSS. Owner may not copy the Software for any reason other than per the dictates of any end user software license agreement. Owner may not reverse-engineer, disassemble, decompile or attempt to discover the source code of any Software. Owner acknowledges that any breach of this section shall result in irreparable injury to SCSS for which the amount of damages would be unascertainable. Therefore, SCSS may, in addition to pursuing any and all remedies provided by law, obtain an injunction against Owner from any court having jurisdiction, restraining any violation of this section.

NO OTHER MODIFICATIONS

Except as expressly set forth in this Addendum, all of the terms and conditions of the Agreement entered into between the parties remain in full force and effect.

Stanley Convergent Security Solutions, Inc.	**Owner: City of Jacksonville**
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

EXHIBIT A
INDEMNIFICATION

SCSS shall hold harmless, indemnify, and defend the City of Jacksonville and City's members, officers, officials, employees and agents (collectively the "Indemnified Parties") from and against, without limitation, any and all claims, suits, actions, losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties for:

1. General Tort Liability, for any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of the Indemnifying Parties that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to the Indemnifying Parties' performance of the Contract, operations, services or work performed hereunder; and

2. Environmental Liability, to the extent the Contract contemplates environmental exposures, arising from or in connection with any environmental, health and safety liabilities, claims, citations, clean up or damages whether arising out of or relating to the operation or other activities performed in connection with the Contract; and

3. Intellectual Property Liability, to the extent this Contract contemplates intellectual property exposures, arising directly or indirectly out of any allegation that the Services, any product generated by the Services, or any part of the Services as contemplated in this Contract, in the form in which it is originally provided by SCSS, alone (and not in combination with other article or invention not supplied by SCSS), constitutes an infringement of any copyright, patent, trade secret or any other intellectual property right. If in any suit or proceeding, the Services, or any product generated by the Services, is held to constitute an infringement and its use is permanently enjoined, the Indemnifying Parties shall, immediately, make every reasonable effort to secure, for the Indemnified Parties a license, authorizing the continued use of the Service or product; provided that the City (i) gives SCSS prompt notice of any actual or threatened claims, (ii) gives sole control of the defense or settlement of such claims to SCSS, and (iii) cooperates fully with SCSS and its counsel in the defense or settlement thereof. SCSS shall have no liability for any settlements entered into by the City without SCSS's prior written consent. If the Indemnifying Parties fail to secure such a license for the Indemnified Parties, then the Indemnifying Parties shall replace the Service or product with a non-infringing Service or product or modify such Service or product in a way satisfactory to Buyer, so that the Service or product is non-infringing.

If an Indemnifying Party exercises its rights under this Contract, the Indemnifying Party will (1) provide reasonable notice to the Indemnified Parties of the applicable claim or liability, and (2) allow Indemnified Parties, at their own expense, to participate in the litigation of such claim or liability to protect their interests. The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by any insurance provided pursuant to the Contract or otherwise. Such terms of indemnity shall survive the expiration or termination of the Contract.

In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes.

Notwithstanding the foregoing, SCSS shall have no liability or obligation to indemnify for damage, liability or expense resulting from or due to occurrences and/or the consequences therefrom that the system is intended to detect, prevent or record, including any such loss or damage which may be occasioned or caused by the improper working or malfunctioning of the system. In no event will SCSS, its employees, agents or representatives be responsible for consequential, incidental or special damages or for the negligence of others.

EXHIBIT B
INSURANCE REQUIREMENTS

Without limiting its liability under this Agreement, SCSS shall at all times during the term of this Agreement procure prior to commencement of work and maintain at its sole expense during the life of this Agreement (and SCSS shall require its, subcontractors, laborers, materialmen and suppliers to provide, as applicable), insurance of the types and limits not less than amounts stated below:

Insurance Coverages

Schedule	Limits
Worker's Compensation	Florida Statutory Coverage
Employer's Liability	$ 100,000 Each Accident
	$ 500,000 Disease Policy Limit
	$ 100,000 Each Employee/Disease

This insurance shall cover the SCSS (and, to the extent they are not otherwise insured, its subcontractors) for those sources of liability which would be covered by the latest edition of the standard Workers' Compensation policy, as filed for use in the State of Florida by the National Council on Compensation Insurance (NCCI), without any restrictive endorsements other than the Florida Employers Liability Coverage Endorsement (NCCI Form WC 09 03), those which are required by the State of Florida, or any restrictive NCCI endorsements which, under an NCCI filing, must be attached to the policy (i.e., mandatory endorsements). In addition to coverage for the Florida Workers' Compensation Act, where appropriate, coverage is to be included for the Federal Employers' Liability Act, USL&H and Jones, and any other applicable federal or state law.

Commercial General Liability	$2,000,000	General Aggregate
	$2,000,000	Products & Comp. Ops. Agg.
	$1,000,000	Personal/Advertising Injury
	$1,000,000	Each Occurrence
	$ 50,000	Fire Damage
	$ 5,000	Medical Expenses

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Commercial General Liability Form (ISO Form CG 00 01) or its equivalent as filed for use in the State of Florida without any restrictive endorsements other than those reasonably required by the City's Office of Insurance and Risk Management. An Excess Liability policy or Umbrella policy can be used to satisfy the above limits.

Automobile Liability $1,000,000 Combined Single Limit
(Coverage for all automobiles, owned, hired or non-owned used in performance of the Contract)

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Business Auto Coverage Form (ISO Form CA0001) or its equivalent as filed for use in the State of Florida without any restrictive endorsements other than those which are required by the State of Florida, or equivalent manuscript form, must be attached to the policy equivalent endorsement as filed with ISO (i.e., mandatory endorsement).

Cyber Liability & Data Storage $1,000,000 per Claim and Aggregate

Such insurance shall be on a form reasonably acceptable to the City and shall cover, at a minimum, the following:

- Data Loss and System Damage Liability (when applicable)
- Security Liability
- Privacy Liability
- Privacy/Security Breach Response Coverage, including Notification Expenses

Such Cyber Liability coverage must be provided on an Occurrence Form or, if on a Claims Made Form, the retroactive date must be no later than the first date of this Contract and such claims-made coverage must respond to all claims reported within three years following the period for which coverage is required and which would have been covered had the coverage been on an occurrence basis.

Additional Insurance Provisions

A. Additional Insured: All insurance except Worker's Compensation and Employer's Liability, shall be endorsed to name the City of Jacksonville and City's members, officials, officers, employees and agents as Additional Insured. Additional Insured for General Liability shall be in a form no more restrictive than CG2026, Automobile Liability CA2048 or equivalent to such forms.

B. Waiver of Subrogation. All required insurance policies, except for Cyber Liability shall be endorsed to provide for a waiver of underwriter's rights of subrogation in favor of the City of Jacksonville and its members, officials, officers employees and agents.

C. SCSS's Insurance Primary. The insurance provided by SCSS shall apply on a primary basis to, and shall not require contribution from, any other insurance or self-insurance maintained by the City or any City members, officials, officers, employees and agents.

D. Deductible or Self-Insured Retention Provisions. All deductibles and self-insured retentions associated with coverages required for compliance with this Agreement shall remain the sole and exclusive responsibility of the named insured SCSS. Under no circumstances will the City of Jacksonville and its members, officers, directors, employees, representatives, and agents be responsible for paying any deductible or self-insured retentions related to this Agreement.

E. SCSS's Insurance Additional Remedy. Compliance with the insurance requirements of this Agreement shall not limit the liability of SCSS or its Subcontractors, employees or agents to the City or others. Any remedy provided to City or City's members, officials, officers, employees or agents shall be in addition to and not in lieu of any other remedy available under this Agreement or otherwise.

F. Waiver/Estoppel. Neither approval by City nor failure to disapprove the insurance furnished by SCSS shall relieve SCSS of SCSS's full responsibility to provide insurance as required under this Agreement.

G. Certificates of Insurance. SCSS shall provide the City Certificates of Insurance that shows the corresponding City Contract Number in the Description, if known, Additional Insureds as provided above and waivers of subrogation. The certificates of insurance shall be mailed to the City of Jacksonville (Attention: Chief of Risk Management), 117 W. Duval Street, Suite 335, Jacksonville, Florida 32202.

H. Carrier Qualifications. The above insurance shall be written by an insurer holding a current certificate of authority pursuant to chapter 624, Florida State or a company that is declared as an approved Surplus Lines carrier under Chapter 626 Florida Statutes. Such Insurance shall be written by an insurer with an A.M. Best Rating of A- VII or better.

I. Notice. The Contractor shall provide an endorsement issued by the insurer to provide the City thirty (30) days prior written notice of any change in the above insurance coverage limits or cancellation, including expiration or non-renewal. If such endorsement is not provided, the Contractor shall provide said a thirty (30) days written notice of any change in the above coverages or limits, coverage being suspended, voided, cancelled, including expiration or non-renewal.

J. Survival. Anything to the contrary notwithstanding, the liabilities of SCSS under this Contract shall survive and not be terminated, reduced or otherwise limited by any expiration or termination of insurance coverage.

OFFICE OF THE SHERIFF
ORDER REQUEST FORM

Request For: Facilities Management (Work Unit) | General Support Services (Division) | Services (Dept.)

Requestor: Joe Cangemi (Name) | 19725 (ID #) | 630/2803 (Phone) | 8/29/2018 (Date)

Deliver To Location: Room 109, PMB, 501 E. Bay St, Jacksonville, FL 32202

Item No.	Description and Model No.	JSO Stock No.	QTY.	Unit Cost	Total
1	Annual maintenance contract for the installed security system at JSO facilities				
2	to include prox door and gate readers and operators, barrier arm operators,				
3	all controllers and software at the PMB, New Court House, P&E, Aviation,				
4	711 Liberty, Marine Facility, MCC, Zone 5 and Vererans Mem. Coliseum.				
5	Contract to include all labor and parts for all service calls for the period Oct 1,				
6	2018 to Sept 30, 2019. Replaces PO# BA01718 quote attached.				
7	Qualifying contractor must be Nexwatch Software qualified and include all				
8	software support for the installed Nexwatch software plus one version upgrade.				
9	Qualifying contractor must employ a certified Prowatch technician certified				
10	by Honeywell.		1	83,980.00	83,980.00
11					
12					
13					
14					
15					
				TOTAL REQUEST	$ 83,980.00

Suggested Vendor: Stanley Convergent Security Solutions Vendor Phone: 904-333-4850

Vendor Address / E-mail: 8301 Cypress Plaza Dr., Suite 121, Jacksonville, FL 32256

☐ Proprietary
☐ Sole Source If Proprietary / Sole Source, attach appropriate form and letter from vendor.

Special funding to be used for this purchase?
☐ Loan Pool / Banking Fund
☐ Grant *
☐ Trust Fund * * Enter name and # of Grant or Trust Fund

RECEIVED 2018 AUG 30 A 9:29 BUDGET MANAGEMENT DIV

Justification / Repetitive Request Authorization / Notes:

If possible, make this proprietary because we do not want different vendors having access to our security software. If it is not possible to make this request proprietary, any vendor biding on this must employ a certified Pro Watch Technician certified by Honneywell.

Approvals:
1. J. Cangemi (Signature) | 19725 (ID #) | 8/29/18 (Date)
2. [illegible] (Signature) | 6233 (ID #) | 8/30/18 (Date)
3. [illegible] (Signature) | 7453 (ID #) | 8/30/18 (Date)
4. Director for J. L. Pinis (Signature) | 6017 (ID #) | 8/30/18 (Date)

Required approval level (per General Order 54):
$0 to $2,500 - Assistant Chief or higher
$2,501 to $5,000 - Chief or higher
$5,001 or more - Director or higher

Budget Office Use Only
Index ____ Subobject ____
Analyst ____ Date ____

P-1532 Rev 2010-09