SUBJECT: COMPLETE REBUILD OF AUTOMATIC TRANSMISSIONS FOR AUTOMOTIVES AND LIGHT TRUCKS

BID NO.: SC-0417-17 **OPEN DATE:** 2017-03-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: BY ITEM TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 11 **NUMBER OF BIDS RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to increase the award to SDM Automotive, Inc. dba AAMCO Transmission in the amount of $10,000.00, for use by the Jacksonville Sheriff's Office. The revised annual expenditure not-to-exceed $222,507.00, with a total award not-to-exceed $231,907.00. Period of service for the increase will be from October 1, 2017 through March 19, 2018.

Funding for this award from account code SHPS64CBUCVM-04904 to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Fleet Approval, Terms and Conditions, Previous Award

Purchasing Analyst _____
CHELSEY FLEMING

Respectfully Submitted _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Ron Lendvay, Director of Investigation & Homeland Security

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE _____

_____ _____ OTHER _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED: _____ **DISAPPROVED:** _____

OTHER: _____

SIGNATURE OF AUTHENTICATION: _____

Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street
Jacksonville, FL 32202

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget & Management

From: Ron Lendvay
Director of Investigation & Homeland Security

Subject: SC-0417-17 Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks

Date: October 4, 2017

We are recommending approval to increase SC-0417-17 Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks with SDM Automotive, Inc., dba AAMCO Transmission in the amount of $10,000.00 for the Jacksonville Sheriff's Forfeiture Warehouse for the period from October 1, 2017, through March 19, 2018. The account code for the increase is SHPS64CBUCVM – 04904 TRSH04. The total not to exceed expenditure amount is $231,907.00. Fleet has given their permission to use this award. Purchase will be made via a master blanket release.

Please let me know if you require any additional information. Thank you for your assistance.

Baines, Deidra B.

From: Preacher, Erik <ErikP@coj.net>
Sent: Tuesday, October 03, 2017 10:48 AM
To: Baines, Deidra B.
Subject: RE: SC-0417-17 Complete Rebuilding of Automatic Transmissions for Automotive and Light Truck

I can't spare the award but I do concur with you obtaining an increase for the forfeiture vehicles.

Erik Preacher
Fleet Financial Services Manager
City of Jacksonville
Fleet Management Division
2581 Commonwealth Ave
Jacksonville, FL 32254
Phone: 904-255-7434
Cell: 904-759-1035
Fax: 904-387-8904

From: Baines, Deidra B. [mailto:Deidra.Baines@jaxsheriff.org]
Sent: Tuesday, October 03, 2017 10:24 AM
To: Preacher, Erik
Subject: SC-0417-17 Complete Rebuilding of Automatic Transmissions for Automotive and Light Truck

Erik,

Can the Jacksonville Sheriff's Office use $10,000.00 for forfeiture vehicle repairs from SC-0417-17 (MB7A06213) for FY18? If you can't spare the money on the award and master can I got to awards to get is increased for us?

Let me know if you have any questions.

Thanks,

Deidra Baines
Procurement Manager
Budget & Management Division
Jacksonville Sheriff's Office
Police Memorial Building
Phone - (904) 630-5970
E-Mail – Deidra.Baines@jaxsheriff.org

Please note that under Florida's very broad public records law, e-mail communications to and from city officials are subject to public disclosure.

TERMS AND CONDITIONS

SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for **Complete Rebuilding of Automatic Transmissions for Automotives and Light Trucks.**

AWARD

Award will be **By Item to the lowest responsive, responsible bidder.** ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

The term of this agreement is one (1) year from date of award with two (2) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete vehicles and options as necessary during the contract period

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

DELIVERY

Delivery shall be made to 2581 Commonwealth Avenue, Jacksonville, Florida 32254 Attn: Erik Preacher. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase

order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: Fleet Mgmt., 2581 Commonwealth Avenue, Jacksonville, Florida 32254, Attn: Erik Preacher.

INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. **The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.**

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

SUBJECT: **COMPLETE REBUILDING OF AUTOMATIC TRANSMISSIONS FOR AUTOMOTIVES AND LIGHT TRUCKS**

BID# SC-0417-17 OPEN DATE: **2017-03-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

Service Contract - One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: **FLEET MGMT**

BASIS OF AWARD: **By Item, to the lowest responsive, responsible bidder**

NUMBER OF BIDS INVITED **11** NUMBER RECEIVED **2** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible bidders by item as listed below. Period of service is one (1) year from date of award in the amount of $221,907.00.

SDM Automotive, Inc. dba AAMCO Transmission - Items 1-13, 16-20, 22-31, 33-36 - $212,507.00

American Transmission - Items 14,15, 21 & 32 - $9,400.00

Funding Source: AFFM511-04602 - To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

BUYER: _____ RESPECTFULLY SUBMITTED: _____

ANNETTE BURNEY

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **C.J. Thompson, Chief, Fleet Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/30/17

Teresa R. Eichner _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: 3/30/17

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
~~Executive Order No. 2015-05~~

FORM GB-108, Revised 12/2007

	SDM Automotive	
SC-0417-17		
3/30/2017	$221,907.00	Award
Pending	$10,000.00	Increase
	$231,907.00	**Total Award**