SUBJECT: **COMMUNITY-BASED AFTERSCHOOL PROGRAMS - (CSPEC)**

BID # ESC-0380-13 OPEN DATE: **01/09/2013**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
GRANT CONTRACT FROM JUNE 10, 2013, THROUGH JUNE 09, 2014, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

FOR: **JACKSONVILLE CHILDREN'S COMMISSION**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: **118** NUMBER RECEIVED: **24** OTHER: **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the contract with Boys & Girls Club of Northeast Florida to increase contract amount from $102,000.00 to $104,968.00 and increase the Average daily Attendance (ADA) from 75 to 82 for Woodland Acres (Contract #9531-48) and increase the contract amount from $115,600.00 to $118,014.00 and the ADA from 85 to 91 for Victory Pointe (Contract #9531-45). Period of service remains July 1, 2016 through June 30, 2017. Total revised estimated annual expenditure in the amount of $2,048,782.00, for an overall total not to exceed $10,568,444.00 for Afterschool and Summer Camp programs.

Boselli Foundation - $108,800.00, not to exceed $440,175.00 (Unchanged)
Boys & Girls Club of Northeast Florida - $610,582.00, total not to exceed $2,233,569.00 (Increase by $5,382.00)
The Bridge of Northeast Florida, Inc. - $411,400.00, total not to exceed $1,556,200.00 (Unchanged)
Carpenter's Shop Center, Inc. - $95,200.00, total not to exceed $374,550.00 (Unchanged)
Communities in Schools of Jacksonville, Inc. - $40,800.00, total not to exceed $161,850.00 (Unchanged)
Community Connections of Jacksonville, Inc. - $140,080.00, total not to exceed $585,765.00 (Unchanged)
Girls, Incorporated - $163,200.00, total not to exceed $617,775.00 (Unchanged)
Malivai Washington Kids Foundation, Inc. - $136,000.00, total not to exceed $574,650.00 (Unchanged)
Police Athletic League (PAL) - $342,720.00, total not to exceed $1,286,910.00 (Unchanged)

FUNDING SOURCE: JCOD191RG - 08201 - To be executed by formal contract amendment through the Office of General Counsel. (Various Contracts)

ATTACHMENTS: Recommendation Memo; Vendor Letters; Previous Awards

ANALYST _____ RESPECTFULLY SUBMITTED _____
STEVEN BURAKOWSKI GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Assistant Director, Management Services, Jacksonville Children's Commission

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Colin Murphy, Senior Director of Operations
Joyce J. Watson, Director of JCC Administration
Kenneth Darity, Assistant Director of Youth Development

SUBJECT: Amendment to BID #ESC-0380-13 Community-based Afterschool Programs, Third of Three Renewals.

DATE: June 5, 2017

The Jacksonville Children's Commission respectfully requests to amend the terms of above subject matter. Attached you will find requests from The Boy's and Girl's Clubs of Northeast Florida, Inc. to increase the contract amount from $102,000.00 to $104,968.00 and increase the Average Daily Attendance (ADA) from 75 to 82 for Woodland Acres (Contract #9531-48) and increase the contract amount from $115,600 to $118,014.00 and the ADA from 85 to 91 for Victory Pointe (Contract #9531-45).

Funding Source: JCOD191RG-08201

When this request is approved, the contract amendment will be processed through the Office of General Counsel to reflect the changes listed above on the attached schedule identified as, Exhibit 1. Attached for your information, please find a copy of the previous award, identified as, Exhibit 2.

Cc: Annette Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Director, Finance/Management Services

Attachments: Exhibit 1, Revised Schedule of Community-based Afterschool Programs
Exhibit 2, Copy of Previous Award

Revised Exhibit I
Jacksonville Children's Commission
Community Based Afterschool Program
July 1, 2016 - June 30, 2017 Bid #ECS0380-13 Third of Three Renewals Option

Agency	Contract #	Program Name	ADA	Revised	AS Funding	Revised	Agency Total
Boys and Girls Clubs of Northeast FL, Inc.	9531-47	NFL YET Club	175		$ 238,000	$ 238,000	
Boys and Girls Clubs of Northeast FL, Inc.	9531-46	Beaches Club	110		$ 149,600	$ 149,600	
Boys and Girls Clubs of Northeast FL, Inc.	9531-48	Woodland Acres Club	75	82	$ 102,000	$ 104,968	
Boys and Girls Clubs of Northeast FL, Inc.	9531-45	Victory Point Club	85	91	$ 115,600	$ 118,014	
		Total Agency					$ 605,200
Bridge of Northeast FL, Inc.	9258-91	Bridge Urban Springfield (BUS	240		$ 326,400	$ 326,400	
Bridge of Northeast FL, Inc.	9258-92	Southwind Villas	75	45	$ 102,000	$ 78,200	
		Total Agency					$ 404,600
Boselli Foundation, Inc.	9194-09	Simons Johnson Park	40		$ 54,400	$ 54,400	
Boselli Foundation, Inc.	9194-10	Russell Bill Cook Park	40		$ 54,400	$ 54,400	
		Total Agency					$ 108,800
Carpenter's Shop Center, Inc.	9606-03	Carpenter's Shop	70		$ 95,200	$ 95,200	
		Total Agency					$ 95,200
Communities In Schools, Inc.	9515-100	West Jacksonville	30		$ 40,800	$ 40,800	
		Total Agency					$ 40,800
Community Connections of Jacksonville, Inc.	9613-43	Florence N. Davis Center	40		$ 54,400	$ 54,400	
Community Connections of Jacksonville, Inc.	9613-42	Normandy Center	63		$ 85,680	$ 85,680	
		Total Agency					$ 140,080
Girls Incorporated of Jacksonville	5068-57	GirlSMART Spring Park Elemei	40		$ 54,400	$ 54,400	
Girls Incorporated of Jacksonville	5068-55	GirlSMART Ft. Caroline	40		$ 54,400	$ 54,400	
Girls Incorporated of Jacksonville	5068-56	GirlSMART Arlington	40		$ 54,400	$ 54,400	
		Total Agency					$ 163,200
MaliVai Washington Kids Foundation, Inc.	8355-26	TnT Afterschool	100		$ 136,000	$ 136,000	
		Total Agency					$ 136,000
Police Athletic League of Jacksonville, Inc.	6556-98	Northside Afterschool - 33rd S	75		$ 102,000	$ 102,000	
Police Athletic League of Jacksonville, Inc.	6556-100	Eastside Afterschool - Franklir	55		$ 74,800	$ 74,800	
Police Athletic League of Jacksonville, Inc.	6556-97	Monument Afterschool	80		$ 108,800	$ 108,800	
Police Athletic League of Jacksonville, Inc.	6556-99	Westside Afterschool - Mallis	42		$ 57,120	$ 57,120	
		Total Agency					$ 342,720
Total Funding					$ 2,060,400	$ 2,041,982	$ 2,036,600

Revised 6-5-17

BOARD ACTION ITEM

FY 16-17: BOYS AND GIRLS CLUB OF NE FL REQUEST TO MOVE AFTER SCHOOL SEATS

FINANCE MEETING DATE: 4/12/2017

BOARD OF DIRECTORS MEETING DATE: 4/19/2017

TO: JACKSONVILLE CHILDREN'S COMMISSION BOARD OF DIRECTORS

FROM: BILL HODGES, DIRECTOR OF GOVERNMENT AFFAIRS AND STRATEGIC INITIATIVES

COLIN MURPHY, SENIOR DIRECTOR OF OPERATIONS

KENNETH DARITY, ASSISTANT DIRECTOR, YOUTH DEVELOPMENT

REQUESTED ACTION:

The Board is asked to approve the moving of afterschool seats request from the Boys and Girls Club of Northeast Florida.

NARRATIVE:

The Boys and Girls Club would like to move a combined 23 allocated seats from **Martin Luther King Elementary and Hyde Grove Elementary** to various sites as stated in the chart below. Attached is a letter from the agency explaining in detail the specific challenges and concerns at each site.

As a result, the agency is seeking approval for the following changes:

	Contractual ADA	Proposed ADA (increase)	Remaining Service Days	Dollars Per Day/Child	Contract Increase
SP Livingston	123	129	46	$9	$ 2,484.00
Ft. Caroline Middle	121	125	46	$9	$ 1,656.00
Woodland Acres	75	82	53	$8	$ 2,968.00
Victory Point*	85	91	53	$8	$ 2,414.00
					$ 9,522.00

	Contractual ADA	Proposed ADA (decrease)	Remaining Service Days	Dollars Per Day/Child	Contract Reduction
Hyde Grove Elementary	165	152	46	$9	$ 5,382.00
Martin Luther King Elementary	204	194	46	$9	$ 4,140.00
					$ 9,522.00

FISCAL IMPACT:
No Fiscal Impact.

GOVERNANCE/PROGRAM IMPACT:
This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:
Staff recommends approval.

BOYS & GIRLS CLUBS
OF NORTHEAST FLORIDA

Mr. Darity,

I am seeking Board Approval to Add a Program Consultants and Contractual line to the Budget for Hyde Grove Elementary School and MLK Elementary. As you are aware The Boys & Girls Clubs of Northeast Florida applied and was awarded the contracts on both of these sites when Community Connections closed its doors. When we took them over in January they were depleted of staff, and several staff did not make the transfer to our organization due to failed/refusal to take drug test and other reasons. This leaves us with a large amount of dollars budgeted for Payroll that will be left on the table. The flexibility to move some of those dollars into Program Consultants and Contractors allows us to spend those dollars on things like Violin Lessons, and educational Speakers, and other vendors that can impact the after school experience.

In addition to adding a line item to transfer funds we request Board approval to move additional dollars from these sites to other sites to avoid leaving them on the table and putting them into the fund balance. We would like to use these dollars at the following sites in the table below which are all over performing and have capacity to spend this money on programing in various areas.

YTD ADA Feb 28th 2016 BGCNF

	Attended ADA	Projected ADA	Percent < ADA %
SP Livingston	127.91	123	103.99%
Ft. Caroline Middle	124.57	121	102.95%
Woodland Acres	80.87	75	107.83%
Victory Point	84.81	85	99.77%

We understand the commitment all of us have to prevent dollars being left on the table and appreciate your wiliness to work together to help with this goal. Thank you for all you do in assisting us with improving the lives of young people in Jacksonville.

Sincerely,

Kevin Carrico, MPA
Vice President of Operations

555 West 25th Street• Jacksonville, Florida 32206 • Tel (904) 396-4435 • Fax (904) 396-5254

SUBJECT: **COMMUNITY-BASED AFTERSCHOOL PROGRAMS - (CSPEC)**

BID # ESC-0380-13 OPEN DATE: **01/09/2013**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
GRANT CONTRACT FROM JUNE 10, 2013, THROUGH JUNE 09, 2014, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

FOR: **JACKSONVILLE CHILDREN'S COMMISSION**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 118 NUMBER RECEIVED: 24 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the contract with The Bridge of Northeast Florida, Inc. to reduce the contract amount from $102,000.00 to $78,200.00 and decrease the Average daily Attendance (ADA) from 75 to 45 for Southwind Villas (Contract #9258-92) and increase the contract amount from $184,680.00 to $191,480.00 and the ADA from 135 to 140 for Rutledge Pearson Elementary (Contract #9258-104). Period of service remains July 1, 2016 through June 30, 2017. Total revised estimated annual expenditure in the amount of $2,043,400.00, for an overall total not to exceed $10,563,062.00 for Afterschool and Summer Camp programs.

Boselli Foundation - $108,800.00, not to exceed $440,175.00 (Unchanged)
Boys & Girls Club of Northeast Florida - $605,200.00, total not to exceed $2,228,187.00 (Unchanged)
The Bridge of Northeast Florida, Inc. - $411,400.00, total not to exceed $1,556,200.00 (Overall decrease $17,000.00)
Carpenter's Shop Center, Inc. - $95,200.00, total not to exceed $374,550.00 (Unchanged)
Communities in Schools of Jacksonville, Inc. - $40,800.00, total not to exceed $161,850.00 (Unchanged)
Community Connections of Jacksonville, Inc. - $140,080.00, total not to exceed $585,765.00 (Unchanged)
Girls, Incorporated - $163,200.00, total not to exceed $617,775.00 (Unchanged)
Malivai Washington Kids Foundation, Inc. - $136,000.00, total not to exceed $574,650.00 (Unchanged)
Police Athletic League (PAL) - $342,720.00, total not to exceed $1,286,910.00 (Unchanged)

FUNDING SOURCE: JCOD191RG - 08201 - To be executed by formal contract amendment through the Office of General Counsel. (Various Contracts)

ATTACHMENTS: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Assistant Director, Management Services, Jacksonville Children's Commission

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 6/01/17

OTHER

ACTION OF AWARDING AUTHORITY DATE 6/01/17

APPROVED DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Colin Murphy, Senior Director of Operations
Joyce J. Watson, Director of JCC Administration

SUBJECT: **Amendment to BID #ESC-0380-13 – Community-based Afterschool Programs, Third of Three Renewals**

DATE: May 15, 2017

The Jacksonville Children's Commission respectfully requests to amend the terms of above subject matter. Attached you will find requests from The Bridge of Northeast Florida, Inc. to reduce the contract amount from $102,000.00 to $78,200.00 and decrease the Average Daily Attendance (ADA) from 75 to 45 for **Southwind Villas (Contract #9258-92)** and increase the contract amount from $184,680.00 to $191,480.00 and the ADA from 135 to 140 for **Rutledge Pearson Elementary(Contract # 9258-104)**.

When this request is approved, the contract amendment will be processed through the Office of General Counsel to reflect the changes listed above on the attached schedule identified as, **Exhibit 1.** Attached for your information, please find a copy of the previous award, identified as, **Exhibit 2.**

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Director, Finance/Management Services
Tyrica Young, Contract Manager

Attachments: **Exhibit 1**, Revised Schedule of Community-based Afterschool Programs
Exhibit 2, Copy of Previous Award

Burakowski, Steven

From: Watson, Joyce
Sent: Monday, May 15, 2017 5:27 PM
To: Leslie-Burney, Annette; Burakowski, Steven
Subject: Amendment to ESC-0380-13, Community-based Afterschool Programs

Importance: High

Ms. Burney,
Good Afternoon!

This is a request to amendment the above subject BID #ESC-0380-13. I am attaching the Request to Amend with attachments. They are:

1) Request Memo
2) Revised Exhibit 1, Community-based Afterschool Program Funding Listing
3) Exhibit 2, Copy of Previous Award
4) Copy of Provider's Request to Change ADA
5) Action Item, JCC Board's Approval
6) Copy of JCC Board's Minutes

If you need additional information, please let me know. Thank you for your assistance through this process.

Joyce J. Watson
Director, JCC Administration
Jacksonville Children's Commission
1095 A. Philip Randolph Boulevard
Jacksonville, FL 32206
P: (904-630-7652) F: (904 630-4983)
Email Address: jwatson@coj.net

Revised Exhibit I

Jacksonville Children's Commission

Community Based Afterschool Program

July 1, 2016 - June 30, 2017 Bid #ECS0280-13 Third of Three Renewals Option

Agency	Contract #	Program Name	ADA	Revised	AS Funding	Revised	Agency Total
Boys and Girls Clubs of Northeast FL, Inc.	9531-47	NFL YET Club	175		$ 238,000	$ 238,000	
Boys and Girls Clubs of Northeast FL, Inc.	9531-46	Beaches Club	110		$ 149,600	$ 149,600	
Boys and Girls Clubs of Northeast FL, Inc.	9531-48	Woodland Acres Club	75		$ 102,000	$ 102,000	
Boys and Girls Clubs of Northeast FL, Inc.	9531-45	Victory Point Club	85		$ 115,600	$ 115,600	
		Total Agency					$ 605,200
Bridge of Northeast FL, Inc.	9258-91	Bridge Urban Springfield (BUS	240		$ 326,400	$ 326,400	
Bridge of Northeast FL, Inc	9258 92	Southwind Villas	75	45	$ 102,000	$ 78,200	
		Total Agency					$ 404,600
Boselli Foundation, Inc.	9194-09	Simons Johnson Park	40		$ 54,400	$ 54,400	
Boselli Foundation, Inc.	9194-10	Russell Bill Cook Park	40		$ 54,400	$ 54,400	
		Total Agency					$ 108,800
Carpenter's Shop Center, Inc.	9606-03	Carpenter's Shop	70		$ 95,200	$ 95,200	
		Total Agency					$ 95,200
Communities In Schools, Inc.	9515-100	West Jacksonville	30		$ 40,800	$ 40,800	
		Total Agency					$ 40,800
Community Connections of Jacksonville, Inc.	9613-43	Florence N. Davis Center	40		$ 54,400	$ 54,400	
Community Connections of Jacksonville, Inc.	9613-42	Normandy Center	63		$ 85,680	$ 85,680	
		Total Agency					$ 140,080
Girls Incorporated of Jacksonville	5068-57	GirlSMART Spring Park Elemer	40		$ 54,400	$ 54,400	
Girls Incorporated of Jacksonville	5068-55	GirlSMART Ft. Caroline	40		$ 54,400	$ 54,400	
Girls Incorporated of Jacksonville	5068-56	GirlSMART Arlington	40		$ 54,400	$ 54,400	
		Total Agency					$ 163,200
MaliVai Washington Kids Foundation, Inc.	8355-26	TnT Afterschool	100		$ 136,000	$ 136,000	
		Total Agency					$ 136,000
Police Athletic League of Jacksonville, Inc.	6556-98	Northside Afterschool - 33rd S	75		$ 102,000	$ 102,000	
Police Athletic League of Jacksonville, Inc.	6556-100	Eastside Afterschool - Franklir	55		$ 74,800	$ 74,800	
Police Athletic League of Jacksonville, Inc.	6556-97	Monument Afterschool	80		$ 108,800	$ 108,800	
Police Athletic League of Jacksonville, Inc.	6556-99	Westside Afterschool - Mallis	42		$ 57,120	$ 57,120	
		Total Agency					$ 342,720
Total Funding					$ 2,060,400	$ 2,036,600	$ 2,036,600

Revised 5-15-17

Exhibit 2, Copy of Previous Award

SUBJECT: COMMUNITY-BASED AFTERSCHOOL PROGRAMS - (CSPEC)

BID # ESC-0380-13 OPEN DATE: 01/09/2013

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
GRANT CONTRACT FROM JUNE 10, 2013, THROUGH JUNE 09, 2014, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 118 NUMBER RECEIVED: 24 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third and final renewal option with the contractors listed below for the Community-Based Afterschool Programs. Period of service is from July 1, 2016 through June 30, 2017. Total revised estimated annual expenditure in the amount of $2,060,400.00, for an overall total not to exceed $10,580,062.00 for Afterschool and Summer Camp programs.

Boselli Foundation - $108,800.00, not to exceed $440,175.00
Boys & Girls Club of Northeast Florida - $605,200.00, total not to exceed $2,228,187.00
The Bridge of Northeast Florida, Inc. - $428,400.00, total not to exceed $1,573,200.00
Carpenter's Shop Center, Inc. - $95,200.00, total not to exceed $374,550.00
Communities in Schools of Jacksonville, Inc. - $40,800.00, total not to exceed $161,850.00
Community Connections of Jacksonville, Inc. - $140,080.00, total not to exceed $585,785.00
Girls, Incorporated - $163,200.00, total not to exceed $617,775.00
Mallval Washington Kids Foundation, Inc. - $136,000.00, total not to exceed $574,650.00
Police Athletic League (PAL) - $342,720.00, total not to exceed $1,286,910.00

FUNDING SOURCE: JCOD191RG - 08201 - To be executed by formal contract amendment through the Office of General Counsel. (Various Contracts)

ATTACHMENTS: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Assistant Director, Management Services, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 6/23/16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 6/23/16

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

THE BRIDGE OF NORTHEAST FLORIDA, INC.
P.O. Box 43126 Jacksonville, Florida 32203-3126

BOARD OF DIRECTORS
ADVISORY BOARD
Martha Barnett
Nathaniel Glover
Jeffery Goldhagen, MD
Julie Mason
Douglas J. Milne, Esq.
Carol Thompson
Delores Barr Weaver
Blake Wilson

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Wanda Willis

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[illegible]e Carswell
[illegible] Crawford
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Alfred Rutland
Alice Verson

Elaine M. Pace
CEO
Angela Johnson
COO

Phone 904/354-7799
Fax 904/354-6352
www.bridgejax.com

January 17, 2017

John Heymann, Executive Director
Jacksonville Children's Commission
1095 A. Phillip Randolph Blvd.
Jacksonville, FL 32206

Dear Mr. Heymann,

The Bridge remains transparent while working to implement great programing for our student's under the new requirements instituted by JCC and the Department of Children and Families. The Bridge previously submitted a request in December of 2016, to reduce SouthWind Villa's numbers from 75 to 70. However, the Bridge has since received new information from the Jacksonville Housing Authority indicating that they are now unable to transition the additional space for our teens due to unforeseen cost to JHA. So, it is with great regret that the Bridge must lower the numbers from 70 to 45 students to stay in compliance with the new DCF regulations.

The Bridge would also like to address the ADA requirements regarding Southside Middle School Team-Up Program, which have been below the 90% minimum for the 1st quarter. The Bridge has had several challenges since obtaining this site for the 2016-2017 school year.

Southside Middle School Team Up

1. The Bridge replaced another agency per the request of the Principal and JCC.
2. The Bridge was unaware of the trust issues the Principal had with the previous Team Up Program.
3. The Principal was unwilling to promote the Bridge until we were fully staffed.
4. The Bridge encountered numerous obstacles with hiring teachers from the school due to concerns with previous agency.
5. The hiring process through the clearing house slowed down our ability to employ new staff members.
6. Steps implemented
    a. The Bridge continues to build a positive rapport with Principal and staff at the Southside Middle school.
    b. The Principal has assisted in recruiting 3 certified teachers who are currently waiting for background clearance.
    c. The Bridge hired Program Manager, Requitta Riley, November 2016 who has been instrumental in increasing December's enrollment to 125 students.

The Bridge is respectfully requesting to reduce the ADA at SouthWind Villas from 70 to 45 students for the 2016-2017 school year. This would be in response to the new DCF Licensing requirements. At this time, the Bridge is unable to transfer the 25 seats to other Team Up Programs. In regards to Southside Middle School Team Up we are asking our ADA remain the same.

Many thanks to you, your staff and the JCC Board of Directors for all the good work you do for our children and the community.

Sincerely,

Elaine M. Pace
Chief Executive Officer

CC: Colin Murphy, Senior Director of Operations
Tyrica Young, Youth Development Associate

"Where children and opportunities connect"

BOARD ACTION ITEM

FY 16-17: THE BRIDGE OF NORTHEAST FLORIDA, INC. REQUEST TO LOWER AVERAGE DAILY ATTENDANCE FOR SOUTHWIND VILLAS

PROGRAM & FINANCE MEETING DATE: DECEMBER 19

BOARD OF DIRECTORS MEETING DATE: DECEMBER 19

TO: JACKSONVILLE CHILDREN'S COMMISSION BOARD OF DIRECTORS

FROM: BILL HODGES, DIRECTOR OF GOVERNMENT AFFAIRS AND STRATEGIC INITIATIVES
KENNETH DARITY, ASSISTANT DIRECTOR, YOUTH DEVELOPMENT
TYRICA YOUNG, YOUTH DEVELOPMENT SPECIALIST

REQUESTED ACTION:
The Board is asked to approve contract amendments to lower the (Average Daily Attendance) for Southwind Villas based on need as requested from The Bridge of Northeast Florida, Inc.

The Board is also asked to authorize the CEO to execute the necessary contract amendments.

NARRATIVE:
The Bridge of Northeast Florida, Inc. would like to reduce the average daily attendance at Southwind Villas from 75 seats to 70 seats, due to external factors affecting attendance levels. Attached is a letter from the agency explaining in detail the concerns at Southwind Villas.

As a result, the agency is seeking approval for the following changes

(SOUTHWIND VILLAS)

Original 16-17 Funded ADA	16-17 Funding Recommendation	Revised ADA	Revised Funding Recommendation	Difference
75	$102,000.00	70	$95,2000.00	-$6,800.00

FISCAL IMPACT:
- No Financial impact

GOVERNANCE/PROGRAM IMPACT:
This action requires board approval

OPTIONS:
1. Vote to approve staff recommendations
2. Decline to approve staff recommendations

STAFF RECOMMENDATION:
Staff recommends approval.

JACKSONVILLE CHILDREN'S COMMISSION
1095 A. Philip Randolph Blvd
Jacksonville, FL 32206

BOARD MEETING MINUTES

Meeting Information:	Board Member Attendance			
Date: December 19, 2016 12 pm Location: JCC Board Room	Y	Matt Kane, Chair	Y	Ju'Coby Pittman
	Y	Cathie Shimp, Vice Chair	Y	Dr. Donnie Horner
	Y	Elder Lee Harris	Y	LeAnna Cumber
	Y	Dr. Davy Parrish	Y	Jill Bechtold
	Y	Rebekah Davis		

***Also Present:* Ex-Officio/Advisory:** Jackie Green, Dr. Johnny Gaffney, Lt. Lakesha Burton, Dana Kriznar, Susan Main, Michelle Braun

OCG: Julia B. Davis

JCC Staff: Jon Heymann, Delores Williams, Bill Hodges, Colin Murphy, Adam Miller, Tyrica Young, Cynthia Nixon, Lenora Wilson, Lissette Maldonado, Mary Nash, Kalaia Wilkins, Dae Lynn Helm, Jerelyn Allen, Sylvester Pinckney, Ruth Waters and Ginger Preston

Guests: Teresa Malheny, ECS; Terri Florio, Mal Washington; Angie Johnson, The Bridge; Sara Alford, BBBSNEF; Leon Baxton, CIS; Ivan Grant, Bridge of NEFL; Tessa Duval, Florida Times Union; Jason Roth, United Way; Marsha Davis, NEFHSC; T'Lana Russell, Wayman; Mark Griffin, Wayman; Paul Martinez, Boys & Girls Club; Faye Johnson, NEFL Healthy Start

Agenda Items	Action/Outcome
Call to Order	Matt Kane, Board Chair, called the meeting to order at 12:00 p.m. Matt Kane thanked everyone for coming to the meeting today. Matt Kane announced that he attended JCC staff retreat and had a really good time. Also in attendance were Lori Hershey, former JCC employee who is now a representative on the Duval County School Board and the Honorable Tommy Hazouri and his assistant. Matt Kane thanked Jon Heymann for inviting him. On January 18th at 8:30 am until 1pm, the annual Board Retreat will take place in the multi-purpose room. There will be discussion on JCC's operation plan and the Afterschool and Summer camps RFP. Matt Kane also announced that he had received a letter from the Mayor addressing JCC fund balance. The Mayor's office has asked Toni Crawford and Howard Korman to do an audit of JCC funding and asked that

	Kerri Stewart oversee the process. Matt Kane stressed that he believes this is a good thing and will help JCC and the providers with left over funding. The CEO evaluations will be going out soon and need to be emailed back to Matt Kane. The evaluation will be one way communication and all questions will be addressed at the next board meeting. Matt Kane asked that the board to submit them by Jan. 31st Once he has all the information complied he will discuss the results with Jon Heymann sometime in February and the full board afterwards. Matt Kane stated that there is still time to donate to the Jax Book Club if anyone is interested. He thanked Dr. Davy Parrish, Dana Kriznar and Jon Heymann for their contributions. Matt Kane asked for a motion to approve the consent agenda and the November board summary. Cathie Shimp made the motion and Davy Parrish seconded it. Matt Kane asked for any discussion or public comments. With none being heard, Matt Kane asked if all in favor to signify by the sign of "aye". All were in favor and the motion was passed. Cathie Shimp spoke for a moment about the Book Club. The earlier you start a child reading the better success they will have in school. The cost to fund a child is $15 and $300 to support a classroom. Dana Kriznar gave a donation on behalf of Dr. Vitti. His name will be included on the books.
New Business	**Action item 1,** Communities in Schools request. Jon Heymann stated that this is a request to lower the number of seats at one location and raise the number at another location. Sylvester asked the board member to go out to the site and see for themselves. Do not just take the word that comes back to them. Ask the children what's going on, they will tell you. Sylvester stated that due to low enrollment and staff changes, the average daily attendance needed to be changed at Long Branch and those seats moved to Lake Forest where there's a waiting list to enroll children. LeAnna Cumber asked if the board could be notified ahead of time if a school is going to be repurposed. Dana Kriznar said yes, it is usually posted in November but she did not expect to see any more school changes and none for 2017.

	LeAnna Cumber asked for a second to the motion passed by the program and finance committee. Elder Harris seconded the motion. LeAnna Cumber opened the floor for further discussion and public comments. With none being heard, LeAnna Cumber asked all in favor to signify by saying "aye". All were in favor and the motion was passed. **Action item 2,** The Bridge of NEFL request to reduce seats at SouthWind Villas. Jon Heymann stated this is like the request from Communities in Schools except this is due to Department of Children and Families lowering the enrollment due to fire capacity. Tyrica Young spoke on behalf of the Bridge and stated that the request is lowering the seats from 75 to 70. LeAnna Cumber asked for a second to approve the contract amendment at SouthWind Villas that was approved by the program and finance committees. Cathie Shimp seconded the motion. Michelle Braun asked how much money would be left in fund balance. That number is not known for sure but it is not a large amount. Elder Harris asked if the funds could not be used somewhere else. Matt Kane said this is how Toni Crawford and Howard Korman can help out when it comes to fund balance. Jon Heymann said funds can only be moved within a program and they cannot be moved to another agency without going to City Council. LeAnna Cumber asked why the Bridge did not want to utilize those funds for another location. Tyrica Young deferred the question to Angie Johnson who stated that they did not know they could ask to move those funds at the same time of this request. LeAnna Cumber asked where they would like to move the seats. Angie Johnson stated that Rutledge Pearson is in need of the seats. * Matt Kane made a motion to amend the request to allow the Bridge to move funds from SouthWind Villas to Rutledge Pearson. Davy Parrish seconded the motion. LeAnna Cumber opened the floor for further discussion and public comments. With none being heard, LeAnna Cumber asked all in favor to signify by the sign of "aye". All were in favor and the motion, as amended, was passed.

	Action Item 3, Criminal Justice Reinvestment grant. Provides mental health screenings and substance abuse help. Colin Murphy stated this is information only as requested by the board to be updated on the progress of the new provider, Jewish Family Community Services. The numbers are from October and November which are low due to staffing changes and referrals. Referrals are still coming in and he is confident that the numbers will improve. **Action item 4,** Healthy Families update. Mary Nash provided the rubric which the capacity, staffing and program implementation were three areas of discussion. Northeast Florida Healthy Start is the new contract providers for Healthy Families. They are fully staffed with all staff soon to take on full case loads. The numbers are low but expected to improve. Home visits are not where they would want them to be but they are expected to improve once the holiday season is complete. Jill Bechtold asked about how they expect to get the numbers up. Mary Nash explained that there were a lot of files that were still assigned to staff who no longer worked for Healthy Families. Those had to be closed out or reassigned if necessary. How were the families notified of the closing of their files? Mary Nash stated they try to make contact by phone, mail or text messages for at least 3 months before closing. Davy Parrish stated low pay could contribute to that staff turnover. Mary Nash stated they had taken a look at the salaries and Northeast Florida had in fact raised some positons. LeAnna Cumber asked when they expect the numbers for capacity to be up, since they are serving only half the number of families now. Mary Nash stated she would expect those numbers to improve by March 30th or so. **Action item 5,** Jax Journey contract and amendments. Colin Murphy explained that the program offers the model with concepts of learn, work and play. The children can do art, basketball and college prep for example. The age range for the program participants are 13 yrs. to 18 yrs. within the 10 Journey zip code areas. LeAnna cumber asked for a second to approve the CEO to sing contracts for Jax Journey. Davy Parrish seconded the motion. LeAnna Cumber opened the floor for further discussion and

	public comments. Colin Murphy stated the program is fully funded for a year and that JCC monitors the program and has no authority to make changes. JCC can provide information on the quality of the services or make recommendations if they see that a program is not fulfilling the agreements of the contract. LeAnna Cumber asked all in favor to signify by the sign of "aye". All were in favor and the motion was approved. **Action item 6,** Youth Travel Trust. Young Christians in Action Youth Sports Inc. has requested travel trust money to help with them competing in the Florida AAU Championships. This was a request submitted for last year's budget but was not received in time to present at the September Board meeting. There was discussion on the organizations being awarded before in prior years and every year since. Some Board members feel that other organizations do not have the opportunity to take advantage of the travel trust because they are not able to raise the upfront money. The guidelines need to be changed or communicated differently so that we are not punishing the children who are being recognized but are not financially able to travel. Colin Murphy stated that the funding for this action item will not come out of this year's budget but last year's budget. Julia Davis is working with Colin Murphy to review the policy and procedures for the Youth Travel Trust and make recommendations to the Board. The Board is also asked to give input about what they would like included in the changes. Ju'Coby Pittman asked what is the Young Christians in Action. Colin Murphy said they have a girls' basketball team and they compete in different places. He thinks they may have 5 teams with 12 team members each. Davy Parrish made the motion and Matt Kane seconded the motion. LeAnna Cumber opened the floor for further discussion or public comments. With none being heard, LeAnna Cumber asked all in favor to signify by the sign of "aye". All were in favor and the motion was approved.

CEO's Reports	Jon Heymann, CEO of Jacksonville Children's Commission talked about the staff retreat and thanked Matt Kane, Lori Hershey and Tommy Hazouri for coming. He also thanked Dr. Johnny Gaffney for coming to the meeting today. Jon Heymann stated he had staff do a few exercises at the retreat. One of which each person had to list how many years they have worked in the nonprofits and how many years they have worked for JCC. Combined JCC staff had 877 collaborative years in the nonprofits. Jon Heymann felt this is representative of subject matter experts. Jon Heymann talked about Jax Shines and its advocates for the work they are doing to provided quality afterschool and summer camps. Jon Heymann is very excited about the direction in which the afterschool and summer camp programs are heading. Another activity the staff participated in was to write down an adjective that described them. Some of the most used were, loyal and caring. Legislative issues; The New Town Success Zone was passed by City Council and the emergency request for Community Connections was also passed. Jon Heymann talked about an article sent to him by Susan Main. Jon Heymann talked about the RFP and stated that they will be having meetings with the providers. The RFP has to go further than this. We have to advocate for a family friendly budget. Things to discuss are what will be the pay per child, how many weeks to offer the programs and staff pay.
Public comments Adjourn	Matt Kane mentioned that Board member, Jill Bechtold father passed and she had to leave the meeting. LeAnna Cumber thanked Ju'Coby Pittman for the White Harvest Farms; her children had a very positive experience. LeAnna Cumber invited others to go see for themselves. Meeting adjourn at 1:35pm