SUBJECT: COMMERCIAL FUEL CREDIT CARDS (REBID)

BID #: SC-0533-14 **OPEN DATE:** 2014-05-28

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MGMT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 12 **NUMBER RECEIVED:** 1 **NO BID:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify current award SC-0533-14 by extending the award period by forty-five (45) days continuing through July 27, 2017 with FleetCor Technologies Operating Company, LLC, d.b.a. Fuelman. The total not to exceed expenditure will remain $12,100,000.00.

Funding Source: AFFM511FS-05211 to be encumbered by purchase order.

Attachments: Recommendation Memo; Vendor Email; Previous Awards

Analyst: _____ STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **C.J. Thompson, Chief of Fleet Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: June 7, 2017

To: Gregory Pease, Chief of Procurement Division

Thru: C. T. Thompson, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Division

Re: Request 45 days Extension of SC-0533-14 Commercial Fuel Credit Cards

Fleet Management is requesting approval to extend award SC-0533-14 for 45 Days in accordance with original bid specifications, terms and conditions and pricing. The extension is necessary to allow time to piggyback JEA bid which opens on June 13, 2017. The total not to exceed expenditure will remain the same in the amount of $12,100,000.00

Funding Source: AFFM511FS-05211

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255.7499 Fax: 904.381.4607 www.coj.net

Kurtz, Sheryl

From: Mark Roberts <MarkRoberts@fleetcor.com>
Sent: Thursday, June 08, 2017 11:30 AM
To: Kurtz, Sheryl
Subject: RE: SC-0533-14 Extension

Yes, in fact we wondered internally whether 30 days is enough for you. 45 days is not a problem either.

Thanks,

Mark Roberts
Director - Bids & Contracts
FleetCor Technologies/Comdata
N.A. Fuel Card – Strategic Accounts
2015 Ayrsley Town Blvd., Suite 202
Charlotte, NC 28273
(704) 853-2662 Direct Line
(800) 877-9019 xt 12511 (toll free VM w/Page)
(704) 674-6848 Mobile
(678) 350-9409 Fax
Email: markroberts@fleetcor.com

From: Kurtz, Sheryl [mailto:SKURTZ@coj.net]
Sent: Thursday, June 08, 2017 11:28 AM
To: Mark Roberts <MarkRoberts@fleetcor.com>
Subject: RE: SC-0533-14 Extension

Erik Preacher has requested a 45 day extension. Do you agree to the 45 days?

Thank you,

Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville,
Fleet Management Division
Jacksonville, FL 32254
(904) 255-7465
(904) 381-4607 Fax

From: Mark Roberts [mailto:MarkRoberts@fleetcor.com]
Sent: Thursday, June 08, 2017 10:59 AM
To: Kurtz, Sheryl
Cc: Andrea Mercer; Janet Ward
Subject: RE: SC-0533-14 Extension

Sheryl,

Absolutely we will agree to a 30 day extension. Not a problem.

Thanks,

Mark Roberts
Director - Bids & Contracts
FleetCor Technologies/Comdata
N.A. Fuel Card – Strategic Accounts
2015 Ayrsley Town Blvd., Suite 202
Charlotte, NC 28273
(704) 853-2662 Direct Line
(800) 877-9019 xt 12511 (toll free VM w/Page)
(704) 674-6848 Mobile
(678) 350-9409 Fax
Email: markroberts@fleetcor.com

From: Kurtz, Sheryl [mailto:SKURTZ@coj.net]
Sent: Thursday, June 08, 2017 10:53 AM
To: Mark Roberts <MarkRoberts@fleetcor.com>
Cc: Andrea Mercer <andrea.mercer@fleetcor.com>; Janet Ward <Janet.Ward@fleetcor.com>
Subject: SC-0533-14 Extension

Good Morning,

The City of Jacksonville, Fleet Management Division is requesting an extension of bid SC-0533-14 of 30 Days. Will FleetCor Technologies agree to the 30 day extension to include the same terms, condition and prices as original bid amount? Please let me know as soon as possible.

Thank you,

Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville,
Fleet Management Division
Jacksonville, FL 32254
(904) 255-7465
(904) 381-4607 Fax

SUBJECT: **COMMERCIAL FUEL CREDIT CARDS (REBID)**

BID# SC-0533-14 OPEN DATE: **2014-05-28**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **FLEET MGMT**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **12** NUMBER RECEIVED **1** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the second and final renewal option with FleetCor Technologies Operating Company, LLC, dba Fuelman. Period of service is from June 13, 2016 through June 12, 2017. Total revised estimated annual expenditure in the amount of $3,500,000.00, for a total not to exceed expenditure in the amount of $12,100,000.00.

Funding Source: AFFM511FS-05211 - To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

BUYER: SBO ANNETTE BURNEY

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Crisencio Tongol, Administrator, Fleet Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

Jessica K. Eichner _____ OTHER: _____

_____ _____

James R McCall _____

ACTION OF AWARDING AUTHORITY DATE: 5/12/16

MR APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **COMMERCIAL FUEL CREDIT CARDS (REBID)**

BID# SC-0533-14 OPEN DATE: **2014-05-28**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **FLEET MGMT**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **12** NUMBER RECEIVED **1** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to ratify the period of service from June 13, 2015 to date of award.

Recommend approval to utilize the first of two (2) renewal options with FleetCor Technologies Operating Company, LLC, dba Fuelman. Period of service is from date of award through June 12, 2016. Total revised estimated annual expenditure in the amount of $3,500,000.00, for a total not to exceed expenditure in the amount of $8,600,000.00.

Funding Source: OPFM511FS-05211 - To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

BUYER: _____ RESPECTFULLY SUBMITTED: _____

ANNETTE BURNEY GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Karim Kurji, Chief, Fleet Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 07/23/15

_____ _____ OTHER: _____

_____ _____

James R McG _____

ACTION OF AWARDING AUTHORITY DATE: 7/23/15

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: **COMMERCIAL FUEL CREDIT CARDS (REBID)**

BID# SC-0533-14 OPEN DATE: **5/28/2014**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **FLEET MGMT**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **12** NUMBER RECEIVED **1** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to FleetCor Technologies Operating Company, LLC, d.b.a. Fuelman, to supply commercial fuel credit cards for the Fleet Management Division. Period of service is for one (1) year from date of award with two (2) one (1) year renewal options. Pricing is based on the average OPIS pricing of $3.60 for premium fuel, $3.10 for unleaded fuel and $3.19 for diesel fuel, to include bid price markup times the total estimated gallons for each fuel type. Total estimated annual expenditure in the not to exceed amount of $5,100,000.00.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2014. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Funding Source: OPFM511FS-05211 - To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation, Terms and Conditiions, Specifications

BUYER: _____ RESPECTFULLY SUBMITTED: _____

ANNETTE BURNEY GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Karim Kurji, Chief, Fleet Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 06/12/14

_____ OTHER: _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE: 6/13/14

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

FORM GB-108, Revised 12/2007

QWS3270X 6/9/2017 11:41 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 06/09/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 11:41 AM

FISCAL MO/YEAR : 08 2017 CURRENCY CODE :
INDEX CODE : AFFM511FS PARTS AND FUELING SVC-FLEET MGMT
SUBOBJECT : 05211 FUEL (MOTOR VEHICLE)
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAY 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	-399,800.00	12,538,967.00	12,538,967.00
EXPENDITURES	859,083.05	6,817,755.01	6,817,755.01
ENCUMBRANCES	-677,883.04	4,406,024.14	4,406,024.14
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-581,000.01	1,315,187.85	1,315,187.85

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND