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SUBJECT: ASPHALTIC MATERIALS

BID #: SC-0282-24 **OPEN DATE:** 12/20/2024

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – SIX (6) MONTHS FROM DATE OF AWARD WITH TWO (2) SIX-MONTH RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Duval Asphalt Products, Inc. as the lowest responsive, responsible bidder. Period of service will be six (6) months from the date of award with two (2) six-month renewal options. Estimated initial award amount not-to-exceed $129,825.00.

Funding for this award will be encumbered from account 00111-156007-552150.000000.00000000.00000.0000000 and executed by Purchase Orders(s)

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
For: DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JAMES CARROLL, CHIEF, RIGHT OF WAY AND STORMWATER MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works

Right of Way & Stormwater Maintenance Division

609 Saint Johns Bluff Road North
Jacksonville, FL. 32225
(904) 255-4300
www.jacksonville.net

MEMORANDUM

To: Dustin Freeman, Chief
Procurement Division

Thru: Nina Sickler, P.E., Director
Department of Public Works

From: James Carroll, Chief
Right of Way & Stormwater Maintenance Division

Subject: Recommendation to Award, SC-0282-24
Duval Asphalt Products, Inc.
Asphalt Materials

Date: December 22, 2023

Please be advised that the Department of Public Works, Right of Way & Stormwater Maintenance Division has reviewed the submitted bid tabulation documents for the referenced project. Duval Asphalt Products, Inc. provided the lowest, qualified bid.

Accordingly, we recommend the award go to Duval Asphalt Products, Inc., 7544 Philips Highway, Jacksonville, FL 32256 in the amount of $129,825.00.

The term of the agreement will be for six (6) months from the date of the award with two (2) six (6) month renewal options.

Funding will be encumbered from fiscal year 2024 funds from 00111.156007.552150.000000.00000000.00000.

Attachments: Bid Tabulation Sheets and Vendor Bid Sheets.

BID TABULATION

Title:	Asphaltic Materials			**Duval Asphalt Products, Inc.**		**Preferred Materials, Inc.**	
Bid No:	SC-0282-24						
Open Date:	December 20, 2023						
Analyst:	David Klages						
No. Invited:	(5) **No. Received:** (2) **Other:** (0)						
Announcer:	Michelle Spitler						
Recorded By:	Melissa Pierce						
Item #	**Description**	**Unit**	**Est. Six-Month Qty.**	**Unit Price**	**Extended Price**	**Unit Price**	**Extended Price**
1	Asphaltic Mixture Type	Ton	1,100	$ 105.75	$ 116,325.00	$ 150.00	$ 165,000.00
2	Emulsified Asphalt Type	5 Gallon Pail	225	$ 60.00	$ 13,500.00	$ 75.00	$ 16,875.00
			Total Bid (Line Items 1 & 2):	**$129,825.00**		**$181,875.00**	
			Terms:	No Discount		No Discount	
			Delivery:	1 Business Day		Not Stated	
			Signed Bid Form:	Yes		Yes	
			Bid Proposal Form:	Yes		Yes	
			Conflict of Interest Certificate:	Yes		Yes	
			Addenda:	N/A		N/A	

TERMS AND CONDITIONS

ASPHALTIC MATERIALS

1. **SCOPE**
The City of Jacksonville's Procurement Division is currently accepting bids to obtain a source of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for **Asphaltic Materials** as listed in the bid documents.

2. **AWARD**
Award will be **ALL OR NONE** to the lowest responsive, responsible bidder subject to the Buy American Preference clause described below. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

- Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.
- Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. **TERM OF AGREEMENT**
The term of this agreement will be six (6) months from the date of award with two (2) six-month renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. **MINIMUM REQUIREMENTS**
Bidders should submit or comply with the following requirements. Failure to submit any of these requirements may be grounds for rejection:

   a. Bidder shall be registered to conduct business in the State of Florida at the time of bid submittal.

   b. Bidder shall provide proof of applicable local business tax receipt if located within Duval County.

5. **PRE-BID CONFERENCE**
N/A.

6. **STATE CONTRACTS**
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. **The City reserves the right to add or delete items during the contract period.** The City will order on an as needed basis.

8. **DELIVERY**
A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

9. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial six-month contract period. After the initial six-month contract period, a supplier may submit in writing a request for price escalation / de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) – Bituminous Material and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

10. PRICES

All unit prices shall include **freight, delivery, and handling charges** to the delivery location as outlined in the bid documents.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net. The invoice email subject line **MUST BE**: inv_300000008806179. Invoices can also be submitted through the 1Cloud Supplier Portal.

14. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded supplier will be required to submit a copy of their Certificate of Commercial Liability Insurance within ten (10) days from the date of receipt of the award notice. Bid number shall be listed on certificate.

15. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

ASPHALTIC MATERIALS

All questions or discrepancies regarding the bidding process or the bid documents must be submitted in writing to David Klages, Purchasing Analyst, at dklages@coj.net by the date and time specified on the Bid Form.

When submitting a bid, please be sure to write the bid name and number and your company's name, address, and phone number on the **outermost** sealed envelope or package.

Bidders shall not make changes to any document in this solicitation. Changes to this solicitation will be authorized only via posted addendum. Any unauthorized changes may result in rejection of the bid submittal.

Asphaltic Mixture Specifications
All asphaltic concrete supplied under this solicitation must comply with Florida Department of Transportation Standard Specifications for Road and Bridge Construction as follows:

Section 334 – Hot Mix Asphaltic Mixture
Type S-III asphaltic mixture or SuperPave Type SP-9.5 can be used as an alternate at no additional cost to the City of Jacksonville as approved by FDOT. If a question arises as to compliance with these specifications, then the City may test the asphaltic material using an independent testing laboratory. If the asphaltic material does not meet the above referenced specification, then the Contractor will be required to reimburse the City for the cost of the test. In addition, the Contractor will be required to provide replacement asphaltic material that does comply with the above referenced specification at no additional cost and may be required Type S-III asphaltic mixture or SuperPave Type SP-9.5 can be used as an alternate at no additional cost to the City of Jacksonville as approved by FDOT. If a question arises as to compliance with these specifications, then the City may test the asphaltic material using an independent testing laboratory. If the asphaltic material does not meet the above referenced specification, then the Contractor will be required to reimburse the City for the cost of the test. In addition, the Contractor will be required to provide replacement asphaltic material that does comply with the above referenced specification at no additional cost and may be required to reimburse the City for the cost to remove and replace the defective asphaltic materials. to reimburse the City for the cost to remove and replace the defective asphaltic materials.

Emulsified Asphaltic Specifications
All emulsified asphalt supplied under this solicitation must comply with **Section 916-4 – Emulsions** Florida Department of Transportation Standard Specifications for Road and Bridge Construction - 2004.

Location of Asphalt Plants
Bidders will be required to identify on the Bid Proposal Form the address of the asphalt plant(s) that will supply the asphalt for the City. The City will use this address and will utilize the most direct route to each of the Right-of-Way and Stormwater Maintenance Division maintenance areas to determine the escalation factor to be used for each plant location as discussed above.

The Right-of-Way & Stormwater Maintenance Division maintenance areas are located as follows:

- East Maintenance Area: 609 St. Johns Bluff Road N., Jacksonville, FL 32225
- West Maintenance Area: 2639 West 1st Street, Jacksonville, FL 32254
- North Maintenance Area: 4767 Moncrief Road, Jacksonville, FL 32208
- South Maintenance Area: 2915 Parental Home Road, Jacksonville, FL 32216

Material Pick-up

The awarded bidder must be capable of supplying materials to the City of Jacksonville on a daily basis at the asphalt plant(s) indicated on the Bid Proposal Form **from 7:00 a.m. to 3:00 p.m., Monday through Friday**, with the exception of the following City recognized holidays:

- News Years Day
- Dr. Martin Luther King Jr.'s Birthday
- Presidents' Day
- Memorial Day
- June Teenth
- Independence Day
- Labor Day
- Veterans' Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve
- Christmas Day.

The supplier is responsible for loading the material onto a City truck. The supplier will create a delivery ticket showing the delivered weight of asphalt picked up by the City employee. The City employee will sign the ticket.

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