SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19 **OPEN DATE: 2019-03-06**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 3 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to renew, amend, and increase award with ISS Facility Services, Inc. (contract #9578-04) for Janitorial Services at Various City Locations. City of Jacksonville will utilize the third renewal option for the period of October 1, 2021 through September 30, 2022, with one (1) one (1) year renewal option remaining. The amendment will allow a 3.4% escalation of the original bid prices in accordance with the Consumer Price Index (CPI) South region for other goods and services. In addition, a revised price list will be incorporated for the additional cost associated with the State of Florida minimum wage increase effective September 30, 2021. Additional funding is also being requested for extending services at libraries between the hours of 2:00PM-6:00PM at an estimated cost of $495,420.00 and as needed services for the Public Building Division in the amount of $30,000.00 and for the Jacksonville Public Library in the amount of $50,000.00. The estimated annual expenditure for FY 22 is $2,859,381.00 with a revised maximum indebtedness of $8,379,122.95.

This award is to be funded by various account(s) as identified in the department recommendation memo and to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Vendor Letter, Vendor Price Sheet, Previous Award(s)

ANALYST: _____
BRYAN MATUS

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE

September 22, 2021

MEMORANDUM

TO: Competitive Sealed Proposals Evaluation Committee (CSPEC)

ATTN: Gregory W. Pease, Chief, Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, Chief

SUBJECT: ESC-0374-19: Janitorial Services For Various City Locations - ISS Facility Services, Inc. 3rd Renewal and Price Increase Request

The Public Buildings Division recommends approval of the following four items:

1) Utilize the third of four renewal options for the period October 1, 2021 through September 30, 2022.

2) Allow a 3.4% escalation of the original bid prices for the period effective October 1, 2021 through September 30, 2022 based on the year over year percentage change of the CPI-W in the Southern Group under the category of Other goods and services. This is in accordance with Item 1.3 Term of Agreement contained in Bid ESC-0374-19.

   Allow for additional various price increases for FY22 (above the aforementioned 3.4%) with the new FY22 prices shown in the attached price lists effective October 1, 2021 due to the State of Florida minimum wage increase of $1.35 per hour to $10.00 per hour effective September 30, 2021.

3) Provide funding for Extended Services at Libraries between the hours of 2:00 pm – 6:00 pm at an estimated cost of $495,420.00.

4) Provide funding in the amount of $30,000.00 for the Public Buildings Division and $50,000.00 for the Jacksonville Public Library for as needed services.

The estimated FY22 expenditure is $2,859,381.00, with a revised maximum indebtedness of $8,379,122.95.

Funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year.

The renewal will be documented by formal contract amendment (Contract 9578-04) through the Office of General Counsel.

88

Departments and Locations	Account Number	FY22 (12 Months)
PWPB - Various Public Buildings	54101-155007-534420-000000-00000000-00000	$ 720,624.00
PWPB - City Hall at St James	54101-155001-534420-000000-00000305-00000	$ 286,236.00
PWPB - Ed Ball Building	54101-155004-534420-000000-00000000-00000	$ 316,632.00
PWPB - Jake Godbold Building	54101-155001-534420-000000-00000546-00000	$ 28,872.00
PWPB - Pre-Trial Detention Facility	54101-155008-534420-000000-00000000-00000	$ 16,092.00
PWPB - Yates Building	54101-155001-534420-000000-00001020-00000	$ 101,292.00
	PWPB SUBTOTAL:	**$ 1,469,748.00**
PWPB - As Needed Services	54101-155007-534420-000000-00000000-00000	$ 30,000.00
	PWPB GRAND TOTAL:	**$ 1,499,748.00**
Jacksonville Public Library	00111-185102-534100-000000-00000000-00000	$ 800,916.00
Jacksonville Public Library - Expanded Services	00111-185102-534100-000000-00000000-00000	$ 495,420.00
Jacksonville Public Library Conf. Facilities	15107-185104-534100-000000-00000000-00000	$ 13,297.00
	JPL SUBTOTAL:	**$ 1,309,633.00**
Jacksonville Public Library - As Needed Services	00111-185102-534100-000000-00000000-00000	$ 50,000.00
	JPL GRAND TOTAL:	**$ 1,359,633.00**
	EXTENDED TOTAL (PWPB/JPL COMBINED):	**$ 2,859,381.00**

Your assistance in concurring with this recommendation would be appreciated. If you have any questions or concerns regarding this matter, please contact Jim Lange at 904-255-4340.

Attachments: Vendor Letter to Renew and Increase Prices
Bureau of Labor Statistics CPI Release
Department of State Notice regarding Florida's Minimum Wage Increase
Lists of Various City Locations and Prices effective October 1, 2021
Certificate of Insurance
Previous Award

cc: Steve Schlessinger, Public Works Contracts & Finance Manager
Marilyn Laidler, Assistant Manager Purchasing Services
Jim Lange, Contract Administration Coordinator

ISS FACILITY SERVICES
728 Blanche Street Suite 114
Jacksonville, FL 32204

September 20, 2021

Mr. Jim Lange
City of Jacksonville
555 W 44th Street
Jacksonville, Florida 32202

RE: ESC-0374-19
Janitorial Services for Various City Locations

ISS Facility Services, Inc. desires to enter into the third of four annual renewal options of Bid ESC-0374-19 (Janitorial Services for Various City Locations) from October 1, 2021 through September 30, 2022.

In connection with Section 1.3 of Bid ESC-0374-19 Term of Agreement, ISS Facility Services, Inc. kindly requests the City consider allowing a 3.4% price increase effective October 1, 2021 through September 30, 2022 based on the published BLS-CPI-Southeast change for the period June 2020-June 2021.

ISS Facility Services, Inc. also requests the City consider allowing additional increases in building prices (as reflected in the attached list of buildings) due to the recent State of Florida minimum wage increase of $1.35 per hour to $10.00 per hour as of September 30, 2021. All other terms and conditions of the agreement will remain in place.

Sincerely,

Jason Pitcock

Jason Pitcock
Vice President

352/372-8753 Phone 904/265-1926 Phone http://www.us.issworld.com
352/372-1510 Fax 904/265-1927 Fax

BLS
BUREAU OF LABOR STATISTICS
U.S. DEPARTMENT OF LABOR

CONSUMER PRICE INDEX

June 2021

SOUTHEAST INFORMATION OFFICE • Atlanta, Ga. • 404-893-4222 • bls.gov/regions/southeast

For release: Tuesday, July 13, 2021

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Jun 20 to Jun 21	May 21 to Jun 21		Jun 20 to Jun 21	May 21 to Jun 21
U.S. City Average[1]						
All items (1982-84=100)	271.696	5.4	0.9	266.412	6.1	1.1
All items (1967=100)	813.879	-	-	793.560	-	-
Food and beverages	275.380	2.4	0.7	274.744	2.4	0.7
Housing	280.366	3.1	0.6	276.339	3.1	0.6
Apparel	120.324	4.9	-0.5	119.865	4.5	-0.7
Transportation	237.701	21.5	3.5	241.166	24.0	3.8
Medical care	522.989	0.4	-0.2	530.252	0.2	-0.2
Recreation[2]	124.893	2.4	0.1	119.545	2.7	0.1
Education & communication[2]	142.174	2.1	0.1	129.687	2.3	0.1
Other goods and services	473.718	2.5	0.1	522.571	3.1	0.2
South[1]						
All items (1982-84=100)	261.668	5.8	0.9	257.847	6.4	1.0
All items (1977=100)	424.463	-	-	417.612	-	-
Food and beverages	270.730	1.9	0.8	269.766	1.7	0.9
Housing	257.154	3.3	0.5	257.017	3.1	0.6
Apparel	128.858	4.2	0.0	127.409	3.5	-0.3
Transportation	237.569	22.5	3.2	237.974	24.6	3.4
Medical care	495.772	1.3	0.2	506.834	1.1	0.2
Recreation[2]	124.239	2.4	-0.8	119.494	2.7	-0.6
Education & communication[2]	137.344	2.6	0.1	122.295	2.5	0.1
Other goods and services	452.648	3.0	0.2	492.813	3.4	0.1

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Jun 20 to Jun 21	Apr 21 to Jun 21		Jun 20 to Jun 21	Apr 21 to Jun 21
Atlanta-Sandy Springs-Roswell[1]						
All items (1982-84=100)	261.662	6.7	1.8	257.136	6.4	1.6
All items (1967=100)	789.093	-	-	777.487	-	-
Food and beverages	270.140	1.7	1.3	265.169	1.4	1.3
Housing	269.552	4.1	0.9	266.008	3.7	0.6
Apparel	141.657	11.2	0.7	141.978	10.2	0.6
Transportation	239.414	23.9	6.6	236.138	21.9	5.7
Medical care	490.169	0.3	0.4	483.816	0.9	0.5
Recreation[2]	87.346	0.5	-3.1	81.714	0.0	-3.1
Education & communication[2]	142.321	5.5	0.9	124.352	5.9	0.7
Other goods and services	414.514	4.8	2.4	486.826	5.9	2.8
Miami-Fort Lauderdale-West Palm Beach[1]						
All items (1982-84=100)	284.797	5.1	1.6	280.683	5.3	1.6
All items (1977=100)	459.053	-	-	456.024	-	-
Food and beverages	289.526	0.8	1.8	292.272	1.2	1.8
Housing	297.906	3.6	1.0	295.683	3.1	0.9
Apparel	138.453	8.4	0.1	146.136	7.0	-0.5
Transportation	247.027	20.1	6.2	252.648	22.1	6.4
Medical care	579.432	-0.2	-1.0	595.331	-0.3	-1.2
Recreation[2]	125.711	0.6	-1.1	113.256	0.0	-1.8
Education & communication[2]	124.974	2.0	0.3	117.620	2.1	0.2
Other goods and services	368.054	2.8	1.3	364.051	2.7	1.3

[1]Indexes on a December 1982-84=100 base, unless otherwise noted.
[2]Indexes on a December 1997=100 base.
- Data not available.
*Full surveys for Atlanta-Sandy Springs-Roswell and Miami-Fort Lauderdale-West Palm Beach are compiled every two months and are published for February, April, June, August, October, and December.

United States Department of State

Washington, D.C. 20520

January 29, 2021

NOTICE

Increase to State of Florida's Minimum Wage

On November 3, 2020, Florida voters approved Amendment 2, which amends Florida's constitution to gradually increase the state's minimum wage to $15.00 an hour by the year 2026. As of January 1, 2021, the minimum wage increased $.09 of $8.65 per hour as scheduled. On September 30, 2021, the minimum wage will rise to $10.00 per hour ($1.35 per hour increase). Every September 30 following, the minimum wage will increase $1.00 per hour through 2026, according to the following schedule:

- $11.00 on September 30, 2022
- $12.00 on September 30, 2023
- $13.00 on September 30, 2024
- $14.00 on September 30, 2025
- $15.00 on September 30, 2026

Beginning 2027, the minimum wage will be adjusted annually for inflation, as it has been since 2004.

It remains possible that there will be legal challenges to the "implementation" of this amendment, and that could involve inestimable time in the courts. However, barring that occurrence, all foreign missions are required to fully implement the new minimum wage law as it relates to foreign mission staff and their domestic workers.

Inquiries concerning the impacts of Amendment 2 and the associated responsive effort on the operation of foreign missions in the United States should be transmitted by electronic mail to OFMMiami@state.gov.

ISS Facility Services (Janitorial Services For Various City Locations) ESC-0374-19					
Building	Bldg #	Address	FY22 Monthly Cost		
Agricultural Canning Center	0141	2525 Commonwealth Ave.	$ 283.00		
Agriculture Cooperative Extension Service	0146	1010 N. McDuff Ave.	$ 1,642.00		
Animal Care and Protective Services	9965	2020 Forest Street	$ 1,036.00		
Clerk of the Courts (Jacksonville Beach)	0870	1543 Atlantic Blvd.	$ 358.00		
Communications Facility - Central Office Bldg	0224	1020 Superior Street	$ 530.00		
Fleet Management	0311	2581 Commonwealth Ave.	$ 3,490.00		
Florida Theatre Office Complex (Floors 3, 4 and 6 only)	0415	128 E. Forsyth Street	$ 873.00		
Health Center (3rd Floor Laboratory and Office Space	0201	1650 Boulevard	$ 219.00		
JFRD/JSO - 911 Back Up Call Center at Cecil Field	3366	5847 Aviation Ave.	$ 1,292.00		
JFRD - Fire/Rescue Administration Building (EOC)	0442	515 N. Julia Street	$ 6,166.00		
JSO - 711 Building	0690	711 Liberty Street	$ 1,696.00		
JSO - Aviation Unit	0238	855-18 St Johns Bluff Rd.	$ 358.00		
JSO - Equestrian Office	0329	1076 W. Duval Street	$ 358.00		
JSO - Evidence	0797	829 Haines Street	$ 358.00		
JSO - Forfeiture Warehouse Office Space	0448	1087 Haines Street	$ 472.00		
JSO - ICAC Facility	4252	1736 S. University Blvd.	$ 330.00		
JSO - Police Memorial Building	0323	501 E. Bay Street	$ 16,308.00		
JSO - Police Memorial Building (Day Porter)	0323	501 E. Bay Street	$ 525.00		
JSO - Police Memorial Building (Custodian)	0323	501 E. Bay Street	$ 465.00		
JSO - Re-Entry Facility	0450	1025 Superior Street	$ 1,201.00		
JSO - Zone 1 Substation (Gateway)	0871	5570 Norwood Ave.	$ 358.00		
JSO - Zone 2 Substation (Regency) (To be relocated)	0872	9501 Arlington Expressway	$ 358.00		
JSO - Zone 2 Substation (New)	7722	9119 Merrill Road	$ 492.00		
JSO - Zone 4 Substation (Blanding)	0868	3726 Blanding Blvd.	$ 358.00		
JSO - Zone 6 Substation (Highlands) (To be relocated)	0874	936 Dunn Ave.	$ 358.00		
JSO - Zone 6 Substation (New)	7755	1680 Dunn Avenue	$ 492.00		
Kids Hope Alliance (formerly Jax Childrens Commission)	0199	1095 A. Phiillip Randolph Blvd.	$ 2,684.00		
Medical Examiners Office (Includes Mobile Trailer)	0318	2100 Jefferson Street	$ 1,541.00		
Mosquito Control	0116	1321 Eastport Rd.	$ 630.00		
Parks, Recreation & Community Svcs. Employee Restrooms	0408	555 W. 44th Street	$ 470.00		
Public Buildings Administration Office Building	0446	555 W. 44th Street	$ 1,522.00		
Right-of-Way & Grounds Administration Office	0134	928 Liberty Street	$ 272.00		
Right-of-Way & Grounds - East Yard Administration Bldg.	0438	609 St Johns Bluff Rd.	$ 1,012.00		
Right-of-Way & Grounds - North Yard Administration Bldg.	0422	4767 Moncrief Rd.	$ 272.00		
Right-of-Way & Grounds - North Yard Trailer #1	9994	4767 Moncrief Rd.	$ 156.00		
Right-of-Way & Grounds - South Yard Administration Bldg.	0424	2915 Parental Home Rd.	$ 179.00		
Right-of-Way & Grounds - South Yard Supply Bldg.	0424	2915 Parental Home Rd.	$ 93.00		
Right-of Way & Grounds - West Yard Administration Bldg.	0437	2637 W. 1st Street	$ 272.00		
Right-of Way & Grounds - West Yard Supply Bldg.	0427	2639 W. 1st Street	$ 179.00		
Right-of Way & Grounds - West Yard Warehouse/Office	0504	2365 W. 1st Street	$ 155.00		
Solid Waste Administration Building	0411	1031 Superior Street	$ 1,077.00		
Supervisor of Elections	0801	105 E. Monroe Street	$ 679.00		
Supervisor of Elections	2222	1 Imeson Park Blvd.	$ 1,347.00		
Surplus Yard Administration Office	0145	1096 N. McDuff Ave.	$ 165.00		
Tax Collector Office (Beaches Branch)	0826	1505 Atlantic Blvd.	$ 608.00		
Tax Collector Office (Gateway Mall Branch)	0795	910 W. 44th Street	$ 695.00		
Tax Collector Office (Hogan at Beach Blvd. Branch)	9952	7120 Hogan Rd.	$ 695.00		
Tax Collector Office (Kernan Branch)	0877	12220 Atlantic Blvd.	$ 680.00		
Tax Collector Office (Mandarin Branch)	2188	10035 San Jose Blvd.	$ 680.00		
Tax Collector Office (Marietta Branch)	4333	8299-10 W. Beaver Street	$ 764.00		
Tax Collector Office (North Branch)	0823	12961 N. Main Street	$ 519.00		
Tax Collector Office (Roosevelt Branch)	4466	6331-10 Roosevelt Blvd.	$ 695.00		
Topography/Survey Field Office (3 Offices in 1 Bldg.)	0426	2636 W. 1st Street	$ 515.00		
Traffic Engineering	0234	1007 Superior Street	$ 512.00		
Victim Services Center	0244	403 W. 10th Street	$ 608.00		
VARIOUS PUBLIC BUILDINGS	54101-155007-534420-000000-00000000-00000		$ 60,052.00	$ 720,624.00	(12 months)
Ed Ball Bldg: (All Floors and Basement except ITD Data)	792	214 N. Hogan Street	$ 24,222.00		
Ed Ball Bldg: 1 Day Porter for 1 Shift of 6 hours	792	214 N. Hogan Street	$ 2,089.00		
Ed Ball Bldg: ITD Data Center, 4th Floor	792	214 N. Hogan Street	$ 75.00		
ED BALL BUILDING	54101-155004-534420-000000-00000000-00000		$ 26,386.00	$ 316,632.00	(12 months)
Pre-Trial Detention Facility: Judicial Spaces and Bathrooms	337	500 E. Adams Street	$ 983.00		
Pre-Trial Detention Facility: Cleaning of 2 Public Bathrooms	337	500 E. Adams Street	$ 358.00		
PRE-TRIAL DETENTION FACILITY	54101-155008-534420-000000-00000000-00000		$ 1,341.00	$ 16,092.00	(12 months)
Claude Yates Building	103	231 E. Forsyth Street	$ 6,754.00		
Claude Yates Building (Day Porter Services)	103	231 E. Forsyth Street	$ 1,687.00		
YATES BUILDING	54101-155001-534420-000000-00001020-00000		$ 8,441.00	$ 101,292.00	(12 months)
City Hall St. James	104	117 W. Duval Street	$ 23,853.00	$ 286,236.00	(12 months)
CITY HALL	54101-155001-534420-000000-00000305-00000				
Jake Godbold Building (City Hall Annex)	794	407 N. Laura Street	$ 2,406.00	$ 28,872.00	(12 months)
GODBOLD BUILDING	54101-155001-534420-000000-00000546-00000				

PWPB Locations & Prices for FY22 (10/01/2021 - 09/30/2022)

Total Per Month:	$ 122,479.00
FY22 (12 Month Total):	$ 1,469,748.00

ISS Facility Services (Janitorial Services For Various City Locations) ESC-0374-19				
Library Locations	Bldg #	Address	FY22 Monthly Cost	
Argyle Library	0357	7973 Old Middleburg Rd S.	$ 994.00	
Beaches Branch Library	0349	600 3rd St	$ 2,001.00	
Bradham Brooks Branch Library	0350	1755 Edgewood Ave W	$ 2,001.00	
Brown Eastside Branch Library	0342	1390 Harrison St	$ 419.00	
C.D. Webb Wesconnett Branch Library	0347	6887 103rd St	$ 2,323.00	
Dallas Graham Library	0343	2304 Myrtle Ave	$ 838.00	
Highlands Branch Library	0348	1826 Dunn Ave	$ 2,752.00	
Main Library	0356	303 N. Laura St	$ 30,437.00	
Mandarin Branch Library	0339	3330 Kori Rd	$ 1,643.00	
Maxville Branch Library	0352	8375 Maxville Blvd.	$ 802.00	
Murry Hill Branch Library	0344	918 Edgewood Ave S	$ 520.00	
Northside (Brentwood) Branch Library	0341	3725 Pearl St	$ 802.00	
Pablo Creek Regional Library	0353	13295 Beach Blvd	$ 3,247.00	
Regency Square Branch Library	0338	9900 Regency Square Blvd.	$ 1,991.00	
San Marco / Balis Community Center	0340	1513 LaSalle St	$ 807.00	
South Mandarin Regional Library	0354	12125 San Jose Blvd	$ 1,479.00	
Southeast Regional Branch Library	0351	10599 Deerwood Park Blvd	$ 4,505.00	
University Park Branch Library	0355	3435 University Blvd N	$ 5,771.00	
West Regional Library	0358	1425 Chaffee Rd S	$ 2,276.00	
Westbrook Branch Library	0346	2809 Commonwealth Ave	$ 471.00	
Willowbranch Branch Library	0345	2875 Park St	$ 664.00	
PUBLIC LIBRARIES	00111-185102-534100-000000-00000000-00000		$ 66,743.00	$ 800,916.00 (12 months)

EXPANDED SERVICES (Additional Cleaning Hours between 2:00 pm - 6:00 pm)				
Library Locations	Bldg #	Address	FY22 Monthly Cost	
Argyle Library	0357	7973 Old Middleburg Rd S.	$ 2,099.18	
Beaches Branch Library	0349	600 3rd St	$ 2,099.18	
Bradham Brooks Branch Library	0350	1755 Edgewood Ave W	$ 2,099.18	
Brown Eastside Branch Library	0342	1390 Harrison St	$ 2,099.18	
C.D. Webb Wesconnett Branch Library	0347	6887 103rd St	$ 2,099.18	
Dallas Graham Library	0343	2304 Myrtle Ave	$ 2,099.18	
Highlands Branch Library	0348	1826 Dunn Ave	$ 2,099.18	
Main Library	0356	303 N. Laura St	No Charge-Staff Onsite	
Main Library - City Meetings/Others	0356	303 N. Laura St	$ 1,400.00	
Mandarin Branch Library	0339	3330 Kori Rd	$ 2,099.18	
Maxville Branch Library	0352	8375 Maxville Blvd.	$ 2,099.18	
Murry Hill Branch Library	0344	918 Edgewood Ave S	Not providing service	
Northside (Brentwood) Branch Library	0341	3725 Pearl St	$ 2,099.18	
Pablo Creek Regional Library	0353	13295 Beach Blvd	$ 2,099.18	
Regency Square Branch Library	0338	9900 Regency Square Blvd.	$ 2,099.18	
San Marco / Balis Community Center	0340	1513 LaSalle St	$ 2,099.18	
South Mandarin Regional Library	0354	12125 San Jose Blvd	$ 2,099.18	
Southeast Regional Branch Library	0351	10599 Deerwood Park Blvd	$ 2,099.18	
University Park Branch Library	0355	3435 University Blvd N	$ 2,099.18	
West Regional Library	0358	1425 Chaffee Rd S	$ 2,099.18	
Westbrook Branch Library	0346	2809 Commonwealth Ave	$ 2,099.18	
Willowbranch Branch Library	0345	2875 Park St	$ 2,099.18	
PUBLIC LIBRARIES	00111-185102-534100-000000-00000000-00000		$ 41,284.42	$ 495,413.04 (12 months)
				$495,420.00 ROUNDED

Library Locations & Prices for FY22 (10/01/2021 - 09/30/2022)

ISS Facility Services, Inc.
ESC-0374-19 (Janitorial Services For Various City Locations)
FY22 = October 1, 2021 - September 30, 2022 (12 months)
PO: 9A08540 / Contract 9578-04

Departments and Locations	Account Number	FY22 (12 Months)
PWPB - Various Public Buildings	54101-155007-534420-000000-00000000-00000	$ 720,624.00
PWPB - City Hall at St James	54101-155001-534420-000000-00000305-00000	$ 286,236.00
PWPB - Ed Ball Building	54101-155004-534420-000000-00000000-00000	$ 316,632.00
PWPB - Jake Godbold Building	54101-155001-534420-000000-00000546-00000	$ 28,872.00
PWPB - Pre-Trial Detention Facility	54101-155008-534420-000000-00000000-00000	$ 16,092.00
PWPB - Yates Building	54101-155001-534420-000000-00001020-00000	$ 101,292.00
	PWPB SUBTOTAL:	**$ 1,469,748.00**
PWPB - As Needed Services	54101-155007-534420-000000-00000000-00000	$ 30,000.00
	PWPB GRAND TOTAL:	**$ 1,499,748.00**
Jacksonville Public Library	00111-185102-534100-000000-00000000-00000	$ 800,916.00
Jacksonville Public Library - Expanded Services	00111-185102-534100-000000-00000000-00000	$ 495,420.00
Jacksonville Public Library Conf. Facilities	15107-185104-534100-000000-00000000-00000	$ 13,297.00
	JPL SUBTOTAL:	**$ 1,309,633.00**
Jacksonville Public Library - As Needed Services	00111-185102-534100-000000-00000000-00000	$ 50,000.00
	JPL GRAND TOTAL:	**$ 1,359,633.00**
	EXTENDED TOTAL (PWPB/JPL COMBINED):	**$ 2,859,381.00**

From: McNeil, Chuck
Sent: Tuesday, September 21, 2021 12:21 PM
To: Lange, Jim
Cc: Albury, Raymond; Birbal, Roy
Subject: RE: Public Libraries - Janitorial Increase/Renewal for FY22

Jim,

Yes please proceed with the final contract renewal amount of $1,359,633 as the max indebtedness for FY22.

Thanks

Chuck McNeil, Assistant Director
Finance & Administrative Services
Jacksonville Public Library
303 Laura St. N. 32202
O: (904) 255-6121
E: cmcneil@coj.net
www.jaxpubliclibrary.org

From: Lange, Jim
Sent: Tuesday, September 21, 2021 11:57 AM
To: McNeil, Chuck <CMcNeil@coj.net>
Cc: Albury, Raymond <RAlbury@coj.net>; Birbal, Roy <RBirbal@coj.net>
Subject: RE: Public Libraries - Janitorial Increase/Renewal for FY22

Chuck,

The additional monthly cleaning was proposed by ISS was $41,284.42 per month. Suggest rounding this up to $41,285.00 X 12 = $495,420.00

I agree the regular cleaning will increase to $66,743.00/month X 12 = $800,916.00 and the Conference Center will remain at $13,297.00 for FY22

Adding $50,000.00 extra spending capacity adds up as shown below. Would you agree and shall I proceed with the following summary for the FY22 contract renewal?

800,916.00 – Regular Service
495,420.00 – Additional (Expanded) Cleanings/Service
13,297.00 – Conference Centers
50,000.00 – Extra Spending Capacity For As Needed Services during FY22
1,359,633.00 = Maximum indebtedness for JPL FY22

Jim Lange
Contract Administration Coordinator
City of Jacksonville
Public Buildings Division
555 West 44th Street
Jacksonville, FL 32208
(904) 255-4340 (Office)
(904) 476-3288 (Cell)
jlange@coj.net
Please note that under Florida's very broad public records law, e-mail communications to and from city officials are subject to public disclosure.

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 12/29/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Southwest, Inc.
Houston TX Office
5555 San Felipe
Suite 1500
Houston TX 77056 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Zurich American Ins Co	16535
INSURER B:	ACE American Insurance Company	22667
INSURER C:	ACE Fire Underwriters Insurance Co.	20702
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
ISS Facility Services, Inc
1019 Central Pkwy N
Suite 100
San Antonio TX 78232 USA

COVERAGES CERTIFICATE NUMBER: 570085441368 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			GL0983574308	12/01/2020	12/01/2021	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	
	X Per Project Aggr $2M						MED EXP (Any one person)	$5,000
	X Per Location Aggr $2M						PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$5,000,000
	POLICY X PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$5,000,000
	OTHER:							
B	AUTOMOBILE LIABILITY			ISA H25315042	01/01/2021	11/30/2021	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	
	OWNED AUTOS ONLY / X HIRED AUTOS ONLY						BODILY INJURY (Per accident)	
	SCHEDULED AUTOS / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	
	DED / RETENTION							
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WLRC67808575	01/01/2021	11/30/2021	X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N	N/A		AOS				
C	If yes, describe under DESCRIPTION OF OPERATIONS below			SCFC67808617 WI	01/01/2021	11/30/2021	E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Jacksonville is included as Additional Insured in accordance with the policy provisions of the General Liability policy.

CERTIFICATE HOLDER

The City of Jacksonville
St. James City Hall, Suite 335
Jacksonville FL 32202 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Southwest, Inc.

Holder Identifier :

Certificate No : 570085441368

©1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19

OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with ISS Facility Services, Inc. (contract #9578-04) for Janitorial Services at Various City Locations. Locations to be added to the list for receiving services are the JSO Zone 2 Substation, JSO Zone 6 Substation, the Agricultural Canning Center, and the Health Center – 3rd Floor Laboratory and Office Space to be effective in the month of June 2021. The Jacksonville Public Library location is requesting an increase in the amount of $325,676.00 for as needed janitorial services due to COVID-19. Total revised estimated annual expenditure amount will be $2,555,888.40 for a total revised award amount not-to-exceed $5,519,741.95.

This award is to be funded by various account(s) dependent on funding and to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s). Funding source for the Jacksonville Public Library location will be: 00111.185102.534100.000000.00000000.00000.0000000.

Attachments: Recommendation Memo, Vendor Quotes, Previous Award(s)

ANALYST: Nekole Hulitt
NEKOLE HULITT

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 6/3/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 6/4/21

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
~~Chief Administrative Officer~~
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19

OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with ISS Facility Services, Inc. (contract #9578-04) for Janitorial Services at Various City Locations, in the amount of $100,000.00 for as needed services for FY21. Total revised estimated annual expenditure amount will be $2,230,212.40, for a total revised award amount not-to-exceed $5,194,065.95.

This award is to be funded by various account(s) dependent on funding and to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Quotes, Previous Award(s)

ANALYST: _____ MARILYN LAIDLER

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/29/2020

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10/29/20

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19

OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with ISS Facility Services, Inc. (contract #9578-04) for Janitorial Services at Various City Locations, to add the Solid Waste Administration Office Building located at 1031 Superior Street to the list of locations receiving service effective in the month of October 2020 at the cost of $958.00 per month. Total revised estimated annual expenditure amount will be $2,130,212.40, for a total revised award amount not-to-exceed $5,094,065.95.

This award is to be funded by various account(s) dependent on funding and to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Quotes, Previous Award(s)

ANALYST: Marilyn Ladler
MARILYN LADLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/22/2020

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/23/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19

OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the second renewal option with ISS Facility Services, Inc., (contract 9578-04) for Janitorial Services for Various City Locations. Period of Service will be from October 1, 2020 through September 30, 2021, with two (2) one (1) year renewal options remaining. Total estimated annual expenditure amount will be $2,118,716.40, for a total revised award amount not-to-exceed $5,082,569.95.

This award is to be funded by various account(s): PWPB- Various Public Buildings-54101-155007-534420-000000-00000000-00000- $643,928.64; PWPB-City Hall at St. James-54101-155001-534420-000000-00000305-00000- $267,696.00; PWPB-Ed Ball Bldg-54101-155004-534420-000000-00000000-00000-$296,426.76; PWPB-Jake Goldbold Bldg-54101-155001-534420-000000-00000546-00000- $26,304.00; PWPB-Pre-Trail Detention Facility-54101-155008-534420-000000-00000000-00000- $14,952.00; PWPB-Yates Bldg-54101-155001-534420-000000-00001020-00000-$73,920.00; JPL-00111-185102-534100-000000-00000000-00000- $782,192.00; JPL Conf. Facilities-15107-185104-534100-000000-00000000-00000- $13,297.00 and to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Quotes, Previous Award(s)

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/03/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/4/20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19

OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with ISS Facility Services, Inc. (contract #9578-04) for Janitorial Services at Various City Locations, to add the new Duval County Tax Collector's Office (Marietta Branch) at 8299-10 West Beaver Street to the list of locations receiving service effective in the month of May 2020 at the cost of $695.00 per month. The new branch replaces the Commonwealth Branch Office at 6672 Commonwealth Avenue ($475.00 per month) which is closing in May 2020. Funding to cover the cost difference of these two facilities for reminder of FY20 is $1,575.00. Total revised estimated annual expenditure amount will be $2,110,478.40, for a total revised award amount not-to-exceed $2,963,853.55.

This award is to be funded by various account(s) dependent on funding and to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Quotes, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED David Lawson
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 5/14/20

Teresa R. Eilbay
James R. McCain
Shirley Pool
Jim Tanye
David Lawson

OTHER: _____

ACTION OF AWARDING AUTHORITY

DATE 5/19/20

APPROVED ✓ B.H.

DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION B.H.

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19

OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with ISS Facility Services, Inc. (contract #9578-04) for Janitorial Services at Various City Locations, in the amount of $3,464.00. By adding services to two (2) newly renovated Parks, Recreation & Community Services employee restrooms located in the Workshop/Maintenance/Warehouse area of the Public Works facility at 555 W. 44th Street to the list of locations receiving service effective in the month of February 2020 at the cost of $433.00 per month for 5-day week service .Total revised estimated annual expenditure amount will be $2,108,903.40, for a total revised award amount not-to-exceed $2,962,278.55.

This award is to be funded by various account(s) dependent on funding and to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Quotes, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 1/30/20

OTHER:

Jim Tanner
Teresa R. Eibar
Richard Reed
James K. McCall
Gary Mc

ACTION OF AWARDING AUTHORITY

DATE 1/31/20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19

OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with ISS Facility Services, Inc. (contract #9578-04) for Janitorial Services at Various City Locations, in the amount of $31,716.00. By adding services to JSO 911 Backup Call Center at 5847 Aviation Avenue to become effective January 2020 at the cost of $3,293.00 per month ($30,000.00 for the remainder of FY20) for 7-day a week service with two (2) cleanings per day; adding the new Duval County Tax Collector's Office (Roosevelt Branch) at 6331-10 Roosevelt Blvd, effective January 2020 at the cost of $636.00 per month. The new Roosevelt Branch Office will replace Cedar Hills Branch at $501.00 per month which is closing January 2020. Funding to cover the cost difference of these two facilities for the reminder of FY20 is $1,716.00. Total revised estimated annual expenditure amount will be $2,105,439.40, for a total revised award amount not-to-exceed $2,958,814.55.

This award is to be funded by various account(s) dependent on funding and to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Quotes, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
For. GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 12-19-19

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 12/19/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19

OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the first renewal option with ISS Facility Services, Inc. (contract #9578-04) for Janitorial Services at Various City Locations. Period of Service will be from October 1, 2019 through September 30, 2020, with three (3) one (1) year renewal options remaining. To add services to JSO Forfeiture Warehouse Office Space beginning October 1, 2019 at 5 days a week at the cost of $435.00 per month. Total estimated annual expenditure amount will be $2,073,723.40, for a total revised award amount not-to-exceed $2,927,098.55.

This award is to be funded by account(s):
PWPB-Various PB-PWPB5A1MAPR-03410E-$595,232.64; PWPB- City Hall at St. James- PWPB5A1SJ-03410E- $267,696.00; PWPB- Ed Ball Building- PWPB5A1BALL-03410E- $296,426.76; PWPB- Jake Godbold Building- PWPB5A1HB-03410E- $26,304.00; PWPB- Pre-Trial Detention Facility- PWPB5A1PD-03410E- $14,952.00; PWPB-Yates Building- PWPB5A1YB-03410E- $73,920.00
Jacksonville Public Library- PLJX011MBBS-03410- $782,192.00; Jacksonville Public Library Conf. Facilities- PLJX15WLCFT-03410- $17,000.00, to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Renewal Letter, Vendor Quote, Insurance Certificate, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE2

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/12/19

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 9/13/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19

OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with ISS Facility Services, Inc. (contract #9578-04), in the amount of $21,450.40 for Jacksonville Public Library, as a result of adding additional days of service for several libraries resulting in a need for janitorial services for fiscal year 2019. Total revised award amount not-to-exceed $853,375.15

This award is to be funded by account(s): PLJX011MBBS-03410 to be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8/22/19

OTHER:

Teresa R Eilers

James R McCain

ACTION OF AWARDING AUTHORITY

DATE 8/23/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19

OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA- HIGHEST SCORE

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (3) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
The City had previously issued this RFP, and the evaluation committee has evaluated proposals, based upon the evaluations and scores the rankings are as follows (highest to lowest):

1. ISS Facility Services, Inc. - (Score) 93.60
2. Trusted Hand Services, Inc. – (Score) 91.80
3. Grosvenor Building Services- (Score) 67.20

Recommend approval of award to ISS Facility Services, Inc., as the highest scoring bidder, for Janitorial Services at Various City Locations, per evaluation criteria. Period of Service will be from May 1, 2019 through September 30, 2019, with four (4) one (1) year renewal options. Total award amount not-to-exceed $831,924.75.

This award to be funded by account(s):

Departments & Location	Account Code	Monthly	5 Month Total
PWPB- Godbold Bldg.	PWPB5A1HB-03410E	$2,192.00	$10,960.00
PWPB- St. James Bldg.	PWPB5A1SJ-03410E	$22,308.00	$111,540.00
PWPB- Yates Bldg.	PWPB5A1YB-03410E	$6,160.00	$30.800.00
PWPB- Ed Ball Bldg.	PWPB5A1BALL-03410E	$24,702.23	$123,511.15
PWPB- Various Public Bldgs.	PWPB5A1MAPR-03410E	$49,167.72	$245,838.60
PWPB- Pre-Trail Detention Facility	PWPB5A1PD-03410E	$1,246.00	$6,230.00
Total for PWPB		$105,775.95	$528,879.75
Jacksonville Public Library	PLJX011MBBS-03410	$59,609.00	$298,045.00
JPL- Conference Facilities	PLJX15WLCFT-03410	$1,000.00	$5,000.00
Extended Total:		**$166,384.95**	**$831,924.75**

To be executed by formal contract through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Scoring Sheet, Bid Tabulation, Evaluation Matrix, JSEB Letter, Basis of Award

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 4/04/19

OTHER:

SUBJECT: JANITORIAL SERVICES FOR VARIOUS CITY LOCATIONS

BID #: ESC-0374-19

OPEN DATE: 2019-03-06

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MAY 1, 2019 THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA- HIGHEST SCORE

ACTION OF AWARDING AUTHORITY DATE 4/4/19

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05