2

SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1 – JSEB SET-ASIDE

BID #: JSC-0452-18 **OPEN DATE:** 5/23/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 4 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reduce the unit price for edging for K and J Lawn Care, LLC from $0.0552 per linear foot to $0.0237 per linear foot for increased edging services. The number of edging cycles will be increased effective 10/1/23; therefore, recommend approval to increase the not-to-exceed expenditure amount for the current contract term by $1,199,530.65. Total revised not-to-exceed award amount will be $8,289,850.18.

This award will be funded from various agency accounts and executed by Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Previous Awards

BUYER: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY ONE JACKSONVILLE

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 255-4299
www.coj.net

September 21, 2023

TO: Dustin L. Freeman, Chief
Procurement Division

THRU: Nina Sickler, Acting Director
Public Works Department

FROM: Dave McDaniel, Chief
Mowing and Landscape Maintenance Division

RE: Edging Unit Cost Decrease and NTE Increase Request, POA-8A09282, JSC-0452-18
K and J Lawn Care -
Landscape Maintenance Services for City Rights-of Ways south Service Area 1 JSEB SET-ASIDE

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to amend the award effective 10/01/2023 to reduce the cost of edging from $0.0552 to $0.0237 per linear foot. This negotiated cost reduction is a result of the increased services requested by the current Administration for City Rights-of Way services.

Although the edging unit cost will decrease, the number of maintenance cycles will increase thereby increasing the NTE amount.

Accordingly, we recommend approval of the edging cost reduction as detailed above and an increase in the agreement NTE amount of $1,199,530.65. The new NTE amount will be $8,289,850.18.

Funding for this award will be encumbered by individual releases against contract purchase agreement POA-8A09282 dependent on funding, the appropriate account and fiscal year.

Please contact Russ Perry at 255-4306 with questions or concerns.

Attachment: Supplier Letter

cc: Tammy Duggan

SUBJECT: **LANDSCAPE MAINTENANCE SERVICES FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to implement 9.1% CPI unit price increases for K and J Lawn Care, LLC effective October 1, 2022 for the period of service ending September 30, 2024. Total not-to-exceed award amount will remain unchanged at $7,090,319.53.

This award will be funded from various agency accounts and executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Revised Unit Prices, Previous Awards

BUYER: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/8/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/9/22

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: **LANDSCAPE MAINTENANCE SERVICES FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18

OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final two-year renewal option with K and J Lawn Care, LLC in the not-to-exceed expenditure amount of $2,500,000.00 and to extend the final contract term by three (3) months so it aligns with the end of the fiscal year. Period of service will be from June 30, 2022 through September 30, 2024. Total revised award amount not-to-exceed $7,090,319.53.

This award will be funded from various agency accounts and executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Awards

BUYER: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED _____
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/26/2022

_____ OTHER: _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 5/27/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE

BID #: JSC-0452-18

OPEN DATE: 2018-05-23

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 06/30/18 to K and J Lawn Care LLC., in the amount of $1,011,917.13; Increase on 11/08/18 in the amount of $253,428.61; Increased on 03/28/19 in the amount of $72,305.00; Increased on 09/19/19 in the amount of $1,084,222.93.

Recommend approval to utilize the first renewal option with K and J Lawn Care, in the annual expenditure amount of $2,168,445.06. Period of service will be from June 30, 2020 through June 30, 2022, with one (1) two (2) year renewal option remaining. Total revised award amount not-to-exceed $4,590,319.53.

This award is to be funded by account(s): 00111.154001.534100.000000.00001200.00000.0000000 and; 44101.154004.534100.000000.00000000.00000.0000000 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/21/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/21/20

MR APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18

OPEN DATE: 2018-05-23

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to K and J Lawn Care LLC, in the amount of $1,084,222.93, for a total revised award amount not-to-exceed $2,421,874.47.

This award is to be funded by account(s): PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/19/19

Teresa R Eilman

OTHER:

Kim K McCall

ACTION OF AWARDING AUTHORITY DATE 9/19/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE**

BID #: JSC-0452-18 **OPEN DATE: 2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to K and J Lawn Care LLC, in the amount of $72,305.00, for a total revised award amount not-to-exceed $1,337,651.54.

This award is to be funded by account(s): PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/28/19

AAW

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/28/19

MR

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE

BID #: JSC-0452-18

OPEN DATE: 2018-05-23

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to K and J Lawn Care LLC, in the amount of $253,428.61, for a total revised award amount not-to-exceed $1,265,346.54.

This award is to be funded by account: PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/08/18

AAW

OTHER:

William Ward

James R. McCain Jr.

ACTION OF AWARDING AUTHORITY DATE 11/08/18

MR

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 1- JSEB SET-ASIDE

BID #: JSC-0452-18

OPEN DATE: 2018-05-23

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject A Sanctuary House of N. FL, Inc due to vendor being deemed non-responsive for failure to meet minimum annual billing value as set forth in the minimum requirements (Item #2 revised per addendum #4), failure to provide required equipment listed and failure to provide required certificate of insurance.

Recommend approval of award to the lowest responsive, responsible bidder K and J Lawn Care LLC, in the annual expenditure amount of $1,011,917.93. Period of service will be two (2) years from date of award, with two (2) year renewal options.

This award to be funded by account: PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, JSEB Letter, Vendor Rejection Confirmation Email, Minimum Requirements, Addendum #4, Basis of Award, Scope of Work

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/28/18

Teresa R Eilman

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 6/30/18

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No 2015-05