4

SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR CITY NORTH AREA PARKS AND PRESERVATION – JSEB SET ASIDE

BID #: JSC-0110-21 **OPEN DATE:** 2021-08-11

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – UPON EXECUTION OF CONTRACT FOR TWO (2) YEARS WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to reduce the unit price for fertilization for K and J Lawn Care, LLC from $750.00 to $5.10 per 1,000 square feet based on treatment of 4 times annually effective 10/1/2023. Request for increased maintenance services, the number of maintenance cycles will be increased from twenty-four (24) times per year to thirty-six (36) times per year effective 10/1/23; therefore, recommend approval to increase the not-to-exceed expenditure amount for the current contract term by $517,250.55. Total revised not-to-exceed award amount will be $1,774,435.85.

Funding for this award will be encumbered from various agency accounts and executed by Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, DIVISION CHIEF, MOWING AND LANDSCAPE MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY ONE JACKSONVILLE

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 255-4299
www.coj.net

September 20, 2023

TO: Dustin L. Freeman, Chief
Procurement Division

THRU: Nina Sickler, Acting Director
Public Works Department

FROM: Dave McDaniel, Chief
Mowing and Landscape Maintenance Division

RE: Fertilization Unit Cost Decrease and NTE Increase Request, POA-71333-21, JSC-0110-21
K and J Lawn Care -
Landscape Maintenance Services for City North Area Parks, Preservation JSEB SET-ASIDE

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to amend the award effective 10/01/2023 to reduce the cost of fertilization from $750.00 to $5.10 per 1,000 Sq. Ft. This negotiated cost reduction is a result of the increased services requested by the current Administration for Parks fertilization. The fertilization cost is based on fertilization of all contracted parks, preservations, and all contracted bed maintenance sites 4 times annually this is to include after each site has been fertilized contractor is to clean and/or remove all fertilizer from concrete, asphalt, and stainable areas.

Additionally, this will include a mowing and bed maintenance cycle increase from 24 to 36 times annually at no change in unit cost.

Although the fertilization unit cost will decrease, the number of maintenance cycles will increase thereby increasing the NTE amount.

Accordingly, we recommend approval of the fertilization cost reduction as detailed above and an increase in the agreement NTE amount of $517,250.55. The new NTE amount will be $1,774,435.85.

Funding for this award will be encumbered by individual releases against contract purchase agreement POA-71333-21 dependent on funding, the appropriate account and fiscal year.

Please contact Russ Perry at 255-4306 with questions or concerns.

Attachment: Supplier Letter

cc: Tammy Duggan

4

SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR CITY NORTH AREA PARKS AND PRESERVATION – JSEB SET ASIDE

BID #: JSC-0110-21 **OPEN DATE:** 2021-08-11

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – UPON EXECUTION OF CONTRACT FOR TWO (2) YEARS WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize first two-year renewal option with K and J Lawn Care, LLC, including a 3.3% CPI rate increase for all unit prices, in the not-to-exceed expenditure amount of $700,000.00 for the renewal period. Total not-to-exceed award amount will be $1,257,185.30. Period of service will be from September 10, 2023 through September 9, 2025 with one (1) two-year renewal option remaining.

Funding for this award will be encumbered from various agency accounts and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier Letter, CPI Report, Unit Prices, Previous Award

ANALYST: DAVID KLAGES **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, DIVISION CHIEF, MOWING AND LANDSCAPE MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 8/24/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/29/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
~~Chief Administrative Officer~~
For: Mayo Donna Deegan
~~Under Authority Of:~~
Executive Order No: 2023-02

SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR CITY NORTH AREA PARKS AND PRESERVATION JSEB SET ASIDE

BID #: JSC-0110-21

OPEN DATE: 2021-08-11

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: **SUPPLY CONTRACT – UPON EXECUTION OF CONTRACT FOR TWO (2) YEARS WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS**

AGENCY: **PUBLIC WORKS**

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to K and J Lawn Care, LLC as the lowest responsive, responsible bidder. Period of service shall be from the date of execution for two (2) years with two (2) two (2) year renewal options. The total award for to K and J Lawn Care, LLC shall not exceed $557,185.30.

All bonds are waived for this project.

Funding for this award shall be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Basis of Award, Scope of Work, JSEB Documentation

ANALYST: ~~BRYAN MATUS~~ **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Division Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/9/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9-10-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02