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SUBJECT: COURTROOM 406 AND 407 AV PRODUCTION UPGRADES

BID #: XF-0432-23 **OPEN DATE: 2023-09-13**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: FIXED QUANTITY – ONE-TIME PURCHASE

AGENCY: FOURTH JUDICIAL CIRCUIT OF FLORIDA

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 24 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the sole responsive, responsible bidder VisioWorx LLC DBA CCS Presentation System in the amount of $88,762.00 for Courtroom 406 and 407 AV Production Upgrades. This is a one-time purchase.

Funding Source: 15203.413002.531090.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Eve Janocko, Trial Court Administrator

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FOURTH JUDICIAL CIRCUIT OF FLORIDA
FINANCE & ACCOUTING DEPARTMENT
501 WEST ADAMS STREET
JACKSONVILLE, FL 32202

MEMORANDUM

DATE: September 19, 2023

TO: Dustin Freeman, Chief of Procurement Division

FROM: Eve Janocko, Trial Court Administrator Eve Janocko 9/19/2023

RE: Approval of bid to Visionworx dba CCS. for XF-0432-23

Court Administration is requesting that Visionworx dba CCS, be awarded the bid for Solicitation XF-0432-23, in the amount of $88,762.00. They are the only bidder, and they meet all requirements. Please let us know if you have any questions.

Your favorable consideration of our request is greatly appreciated.

BID TABULATION SHEET

TITLE:	COURTROOM 406 AND 407 AV PRODUCTION UPGRADES		VISIONWORX LLC DBA. CCS PRESENTATION SYSTEMS				
BID NO.:	XF-0432-23						
OPEN DATE:	September 13, 2023						
PURCHASING ANALYST:	RUBEN OLA						
BID ANNOUNCER: P. MITCHELL, BID RECORDER: M. PIERCE							
No. Invited: (24)	No. Received (1)	No Bids: (0)					
ITEM	DESCRIPTION	QUANTITY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Contractor to provide all labor, materials, equipment, expertise, tools of trade, supervision, warranties, integration into current system, and transportation for the installation and completion of AV Production Upgrades to Courtrooms 406 and 407.	1 LOT	$88,762.00				
		GRAND TOTAL:	$88,762.00				
		TERMS:	NET 0 % DISC 30 DAYS				
		DELIVERY (BUSINESS DAYS):	90 DAYS				
		CONFLICT OF INTEREST:	✓				
		ADDENDUM(S)(1):	✓				
		NOTES:					

TERMS AND CONDITIONS

COURTROOM 406 AND 407 AV PRODUCTION UPGRADES

1. SCOPE

The Fourth Judicial Circuit of Florida through the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/ service(s) and to obtain pricing commitments to purchase COURTROOM 406 AND 407 AV PRODUCTION UPGRADES, as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

a. Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.

b. Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. TERM OF AGREEMENT

This is a one-time purchase.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements. Failure to submit any of these requirements may be grounds for rejection:

a. The Contractor shall provide all business licenses required by local, state, and federal law as applicable.

5. PRE-BID CONFERENCE

None

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated are fixed.

8. DELIVERY

Court Administration, 501 West Adams Street, Room 6197, Jacksonville, Florida 32202. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Inside DELIVERY ONLY and if on pallets must be broken down for delivery.

9. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the first year of the initial contract period. After the first year of the contract term (if applicable), a supplier may submit in writing a request for price escalation / de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

10. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net. The invoice email subject line **MUST BE**: inv_300000008806179. Invoices can also be submitted through the 1Cloud Supplier Portal.

14. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate. The awarded bidder is required to submit their insurance certificate within

ten (10) days after notice of award.

15. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

COURTROOM 406 AND 407 AV PRODUCTION UPGRADES

1. **Scope of Work:**

Vendor shall remove the Owner Furnished Equipment cameras currently within the courtroom. The new camera shall support multiple functions. The PTZ control of the camera shall be provided by a simplistic camera selection Joystick style controller. The new cameras shall also be integrated to function as normal cameras during a zoom webcast call. The control panel in the courtroom shall continue to be able to select either one of the new cameras to display it within the courtroom just as the video signals are currently. The PTZ control features of the new cameras shall be supported by the production person via the joystick controller.

The new AV record and capture solution along with the camera and joystick controller shall be network based and reside on the client's existing LAN network because the system is also a network-based system the client shall be able to have the production control person/ station set up away from the actual court room as long as the clients active pre-configured enterprise LAN network drops are present.

Both the (OFE) AV headend audio as well as AV from the Evidence Cart shall be integrated to transmit to the new AV Recording and Capturing solution using eh clients existing LAN network infrastructure. NOTE: The client must provide the necessary network drops, switching, point-to-point network cable infrastructure, I configurations, addresses and network schemes at the correct locations as necessary to support this system. This proposal does not include streaming or any interfacing for streaming or webcasting of any kind.

A new AV Recording and Capturing headend desktop style rack is also included. This new rack shall be provided and installed in the new production control location (TDB). The new joystick controller, a wireless keyboard and mouse and both multi-view monitor as well as a program viewing monitor has also been included. This shall provide a simplistic control capability for the cameras, the recoding capturing device, switching and monitoring of the signals. The joystick controller and wireless keyboard and mouse shall be located in rackmount pull out style shelves. All of the necessary additional network AV integration equipment shall be neatly installed and wired within this small desktop style AV production control rack.

This proposal does not include repairs of the (OFE) that might be needed to continue to work as part of the integrated system(s).

The vendor will:

Install all equipment in accordance with the manufacture's specifications, national and local regulation ordinances and codes, including all OSHA guidelines.

Unless other arrangements have been made, on-site work will be performed during the normal working hours of Monday through Friday, between 8am and 5pm, except for recognized holidays.

Run and terminate all low voltage cables and wires associated with AV equipment within the new

rack.

Maintain a clean and safe work environment. All unused materials, containers, tolls, and equipment will be removed whenever possible. Vendor will take precautions to protect all floors, walls, windows and other surfaces from the stains, marring or other damage.

Provide all manuals and warranty documents.

Acquire, assemble, deliver and test all specified equipment and components to provide a fully functional system.

Provide basic training on system usage and features to staff following completion of the installation.

The Courthouse will provide power and backing at the display location and new wall mount equipment rack location.

2. **The following items must match EXACTLY as specified and be used in the upgrades.**

QUANTITY	DESCRIPTION
4	Comprehensive Connectivity Company CHE-HDBT250 Pro AV/IT HDBaseT 4K60 18G HDMI with Audio, RS232, POC Extender Kit up to 492ft
4	Lumens VC-A71PB 30x Optical Zoom, 4K IP Pan/Tilt/Zoom (PTZ) Video Camera; Black Color
4	Lumens VC-AC03 Mounting Bracket for PTZ Vide Cameras
2	Lumens VS-KB30 IP Camera Controller for Pan/Tilt/Zoom (PTZ) Video Cameras
2	Lumens LC200 (TAA) Capture Vision System - 4 HDMI Inputs and IP Video Source and Standard RTSP Streams
4	Startech USB3004EXT2 4-PORT USB 3.0 EXTENDER HUB WITH 1X GIGABIT ETHERNET PORT EXTENSION OVER SINGLE
2	Symetrix xOut 4 Dante I/O Endpoint, 4 line out, 4x0 Dante, PoE, 1/2 rack width
2	Cisco SG350-10P-K9-NA Cisco SG350-10P 10-Port Gigabit PoE
2	Cisco C1000-8T-E-2G-L-RF Catalyst 1000 8port GE, Ext PS, 2x1G SFP REMANUFACTURED
2	Logitech 920-008671 Logitech MK540 Wireless Combo
2	SurgeX SX-1115-RT Rack Mount Surge Eliminator 1RU, 120V/15A, 9 Receptacles
4	Middle Atlantic UD1 Middle Atlantic UD1 Utility Rack Drawer 1RU (1.75in)
2	Middle Atlantic BRK12 12SP(21)RACK, 18DEEP
2	Middle Atlantic RK-RR12 12SP(21")RAIL KIT RK/BRK

4 Crestron DM-NVX-360 DM NVX 4K60 4:4:4 HDR Network AV Encoder/Decoder

4 Crestron DM-NVX-D30 DigitalMedia 4K60 4:4:4 HDR Network AV Decoder

4 LG Electronics 32BN67U-B 32" LG MONITOR, TRUE 4K 3840X2160, 16:9 IPS, HDMI 2.0 (2), DISPLAY PORT, USB 3.0 (1UP/2 DOWN)

1 Labor/Integration - Installation Services for both courtrooms

3. **Items provided by Courthouse to be included in the upgrade and thus apart of the installation and integration.**

4 (OFE) Crestron DM-4K-HDMI Input Module

2 (OFE) Crestron DM-MD1616 AV Matrix Switcher

2 (OFE) Crestron UC-C160 Z UC Engine for Zoom

2 (OFE) Symetrix Radius 12X8 DANTE DSP

2 (OFE) Symetrix Xio 4X4 DANTE with PoE Injector

2 (OFE) Middle Atlantic ERK 2824 AV Rack

Note: Cost must also include any and all shipping and misc. hardware items.

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