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SUBJECT: LANDSCAPE MAINT. SVCS. FOR CITY PARKS, PRESERVATION PARKS, AND CEMETERIES – RE-BID

BID #: ESC-0019-22 **OPEN DATE:** 12/01/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: EVALUATED BID – TWO (2) YEARS FROM DATE OF CONTRACT EXECUTION WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: DEPARTMENT OF PUBLIC WORKS – MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 15 **NUMBER RECEIVED:** 4 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject RFP was awarded on 8/25/22 to J&D Maintenance and Services of North Florida LLC (contract #71661-22) in the amount of 1,841,948.48 for the South Area.

Request approval to amend contract #71661-22 with J&D Maintenance and Services of North Florida LLC to reduce the unit price for fertilization from $200.00 to $4.63 per 1,000 square feet based on treatment of 4 times annually effective 10/1/2023. The number of maintenance cycles will be increased from twenty-four (24) times per year to thirty-six (36) times per year effective 10/1/,23; therefore, recommend approval to increase the not-to-exceed expenditure amount for the initial contract term by $1,559,689.20. Total revised not-to-exceed initial award amount for J&D Maintenance and Services of North Florida LLC will be $3,401,637.68.

This award will be funded from various agency accounts, executed by formal contract amendment #1 through the Office of General Counsel, and processed via Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Previous Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING & LANDSCAPE MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 255-4299
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 20, 2023

TO: Dustin L. Freeman, Chief
Procurement Division

THRU: Nina Sickler, Acting Director
Public Works Department

FROM: Dave McDaniel, Chief
Mowing and Landscape Maintenance Division

RE: Amendment #1 - Fertilization Unit Cost Decrease and NTE Increase Request, POA-71661-22, ESC-0019-22
J & D Maintenance and Services -
Landscape Maintenance Services for City Parks, Preservations and Cemeteries - South Service Area

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ESC-0019-22 was awarded to J & D Maintenance and Services in the amount of $1,841,948.48. The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to issue an amendment to contract 71661-22 effective 10/01/2023 to reduce the cost of fertilization from $200.00 to $4.63 per 1,000 Sq. Ft. This negotiated cost reduction is a result of the increased services requested by the current Administration for Parks fertilization. The fertilization cost is based on fertilization of all contracted parks, preservations, and all contracted bed maintenance sites 4 times annually this is to include after each site has been fertilized contractor is to clean and/or remove all fertilizer from concrete, asphalt, and stainable areas.

Additionally, this will include a mowing and bed maintenance cycle increase from 24 to 36 times annually at no change in unit cost.

Although the fertilization unit cost will decrease, the number of maintenance cycles will increase thereby increasing the NTE amount.

Accordingly, we recommend approval of the fertilization cost reduction as detailed above and an increase in the contract NTE amount of $1,559,689.20. The new contract NTE amount will be $3,401,637.68.

If approved the above action will be documented by Amendment 1 to City Contract 71661-22 through the Office of General Counsel.

Funding for this award will be encumbered by individual releases against contract purchase agreement POA-71661-22 dependent on funding, the appropriate account and fiscal year.

Please contact Russ Perry at 255-4306 with questions or concerns.

Attachment: Supplier Letter

cc: Tammy Duggan

SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR CITY PARKS, PRESERVATION PARKS AND CEMETERIES - REBID

BID #: ESC-0019-22 **OPEN DATE:** 2021-12-01

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: EVALUATED BID – TWO (2) YEARS FROM DATE OF CONTRACT EXECUTION WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: DEPARTMENT OF PUBLIC WORKS – MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: HIGHEST SCORE BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 15 **NUMBER RECEIVED:** 4 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
On December 1, 2021, Purchasing received a total of four (4) proposals for Landscape Maintenance Services for City Parks, Preservation Parks, and Cemeteries. During the preliminary review, Aero Groundtek, LLC proposal did not include the required bid bond and was therefore considered unresponsive. The remaining proposals were evaluated according to the evaluation criteria included in the solicitation.

Recommend rejecting Aero Groundtek, LLC for failing to provide a bid bond as part of their submittal.

Recommend approval to award the top two (2) ranked firms J & D Maintenance and Services of North Florida, LLC and Greenway Lawn and Landscape LLC. The South Service Area will be awarded to J&D Maintenance and Services of North Florida, LLC in the amount of $1,841,948.48 and the North Service Area will be awarded to Greenway Lawn and Landscape LLC in the amount of $2,904,271.00. The maximum indebtedness for this award will be $4,746,219.48. Period of service shall be for an initial period of two (2) years beginning on the date of the Blanket Order issued by the City with two (2), two (2) year renewal options.

Funding will be encumbered by individual releases against a Purchase Order Agreement, dependent on funding, the appropriate account, and fiscal year with a formal contract executed through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Evaluations, Bid Tabulation, Evaluation Criteria, Basis of Award, JSEB Memo, and Bid Rejection Notification

ANALYST: BRYAN MATUS **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING & LANDSCAPE MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 2/24/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/25/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02