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SUBJECT: SALE OF SCRAP MATRIALS (REVENUE GENERATING)

BID #: XS-0385-23 **OPEN DATE: 9/13/23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT –OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2026 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PROCUREMENT DIVISION

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST RESPONSIVE, RESPONSIBLE BIDDER.

NUMBER OF BIDS INVITED: (23) **NUMBER RECEIVED:** (3) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to A Real Unique Enterprise, LLC as the highest responsive, responsible bidder for the Sale of Scrap Materials. This is a revenue generating bid with payments made to the City in the amount of $2,500.00 per month. Total annual payment to the City shall be $30,000.00. Term shall be from October 1, 2023 through September 30, 2026 with three (3) one (1) year renewal options.

Funding: N/A – Revenue Generating

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

Analyst: _____ Corey Sido

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dustin Freeman, Chief Procurement Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Donna Deegan, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

To: Dustin Freeman, Division Chief, Procurement Division

From: Corey Sidlo, Purchasing Analyst CS

Date: September 18, 2023

Subject: Bid # XS-0385-23 SALE OF SCRAP MATERIAL (REVENUE GENERATING)

Recommend approval of award to A Real Unique Enterprise, LLC as the highest responsive, responsible bidder for the Sale of Scrap Materials. This is a revenue generating bid with payments made to the City in the amount of $2,500.00 per month. Total annual payment to the City shall be $30,000.00. Term shall be from October 1, 2023 through September 30, 2026 with three (3) one (1) year renewal options.

Funding is not applicable. This is revenue generating.

CC: Annette Leslie-Burney, Manager of Procurement Services – Procurement Division

BID TABULATION

Title:	SALE OF SCRAP MATERIALS (REVENUE GENERATING)
Bid No:	XS-0385-23
Open Date:	September 13, 2023
Analyst:	Corey Sidlo
No. Invited:	(23) **No. Received:** (3) **Other:** (0)
Recorded By:	MELISSA PIERCE ANNOUNCED BY: PEARL MITCHELL

Item #	Description	BIG IRON RECYCLING		DUKE TRANSIT		A REAL UNIQUE ENTERPRISE, LLC.	
		Monthly Price	**Extended Price (Mo. x 12)**	**Monthly Price**	**Extended Price (Mo. x 12)**	**Monthly Price**	**Extended Price (Mo. x 12)**
1	Price to be paid to the City of Jacksonville for surplus scrap materials from various City locations.	$1,486.00	$17,832.00	$2,801.00	$33,612.00	$2,500.00	$30,000.00
	TOTAL BASE BID:	**$17,832.00**		**$33,612.00**		**$30,000.00**	

	BIG IRON RECYCLING	DUKE TRANSIT	A REAL UNIQUE ENTERPRISE, LLC.
Terms:	N/A	NOT LISTED	NOT LISTED
Delivery:	N/A	NOT LISTED	NOT LISTED
Signed Bid Form:	YES	YES	YES
Bid Proposal Form:	YES	YES	YES
Conflict of Interest Certificate:	YES	YES	YES
Addendum:	N/A	N/A	N/A

TERMS AND CONDITIONS

SALE OF SCRAP MATERIALS (REVENUE GENERATING)

SCOPE OF WORK

The Procurement Division of the City of Jacksonville, Florida is currently accepting bids to obtain a source of supply for the services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these services and to obtain pricing commitments for the Sale of Scrap Materials as listed in the bid documents.

AWARD

Award will be **ALL OR NONE** to the **highest** bidder meeting all the specification requirements. The City reserves the right to reject any or all bids, whichever is determined in the best interest of the City. All awards are subject to the availability of funds. Basis of award does not constitute a contract for any specific quantity of scrap metal or materials.

TERM OF AGREEMENT

The term of this agreement shall be from October 1, 2023 through September 30, 2026 with three (3) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the Terms and Conditions set forth in the bid document.

PRE-BID CONFERENCE

Not applicable.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and/or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and/or other governmental agencies for the item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

PRICES

All unit prices shall include equipment, supplies, fuel, accessories, maintenance of traffic, and workers needed for the operation of these services and delivery to the location(s) as outlined in the bid documents. All permits, fees, and inspections are the responsibility of the contractor. In case of errors, unit prices will govern. Proposals in which the prices obviously are unbalanced will be rejected.

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the first year of the initial contract period. After the first year of the contract term, a supplier may submit in writing a request for price escalation / de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

DELIVERY
Not applicable.

PICK UP AND RETURNS
Not applicable.

SUPPLIER ACCESSIBILITY
The City or its representative must able to contact, during normal business hours, by telephone or email, any suppliers providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

REPORTING
The City may request, during the term of this contract, reports including but not limited to: usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

INSURANCE /INDEMNIFICATION
Awarded supplier shall maintain, for the entire term of award, current insurance coverage as stated in the bid documents. The awarded supplier will be required to submit the copy of the insurance certificate within ten (10) calendar days after receipt of award notification. Failure to submit required certification of insurance will be grounds for rejection of bid award. Bid number shall be listed on Insurance Certificate.

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SPECIFICATIONS

SALE OF SCRAP MATERIALS (REVENUE GENERATING)

During the term of the contract the awarded bidder will regularly remove all scrap metal and nonmetal materials associated with same from the City of Jacksonville surplus facilities located at the locations specified below. Locations for pick up could be added or deleted during the term of the Contract Agreement. Pickups must be made Monday, Thursday, and Friday (excluding City of Jacksonville holidays) from 8:30 a.m. to 3:30 p.m.

Bidders shall be responsible for providing a container(s) at each location specified to hold the scrap materials. Containers shall be factored into the bid price accordingly.

Successful bidder must have all necessary licenses as required to do business within the City of Jacksonville and State of Florida. Bidder must also possess any and all required permits/licenses for the proper removal and transport of scrap materials on the roads and highways of the City of Jacksonville and the State of Florida. **Proof of all licenses and permits must be supplied at time bid is submitted**.

PAYMENTS

Payment made to the City of Jacksonville for the scrap materials will be fixed amounts paid monthly regardless of the quantity of scrap removed from the facilities. The amount to be paid shall be submitted on the first of each month. Payments are to be made by cashier or certified check made payable to the City of Jacksonville and submitted to:

City of Jacksonville Surplus Facility
Attn: Surplus Facility Coordinator
1096 N. McDuff Avenue
Jacksonville, FL 32205

PRIVILEGE

The City of Jacksonville surplus facilities reserve the right to remove any scrap metal or other usable items from the storage area when it is in the best interest of the City to do so.

The City of Jacksonville and its independent agencies reserve the right on an as needed basis to obtain separate prices from contractors for the sale of scrap materials from offsite locations not listed.

SELLING ON CITY PROPERTY

Bidder is not permitted to sell any scrap metal or like items within the City of Jacksonville surplus facilities property. This area is restricted to employees of the City of Jacksonville and its independent agencies for conducting official business of the City of Jacksonville.

CANCELLATION

The City reserves the right to cancel this bid and/or contract immediately for any reason or for no reason when it is deemed to be in the best interest of the City to do so. The City reserves the right to reject any or all bids.

HOLD HARMLESS

The awarded bidder shall hold harmless the City of Jacksonville and its independent agencies for any injuries that may be incurred by the awarded bidder and/or their employees while fulfilling the scope of this bid.

By offering signature on the Bid Proposal Form bidders do hereby agree that they have read the above and concur with same.

SCRAP MATERIAL LOCATIONS

- One (1) Container: City of Jacksonville Surplus Facility, 1096 N. McDuff Avenue, Jacksonville, FL 32205
- Two (2) Containers: Fleet Management Division (Shop 10 & 12), 2581 Commonwealth Avenue, Jacksonville, FL 32254
- One (1) Container: Traffic Engineering Sign Shop, 1007 Superior Street, Jacksonville, FL 32254
- One (1) Container: Public Works Department, 555 W. 44th Street, Jacksonville, FL 32208
- One (1) Container: Montgomery Correctional Center, 4727 Lannie Road, Jacksonville, FL 32218
- One (1) Container: Public Works North Yard, 4767 Moncrief Road, Jacksonville, FL 32209
- One (1) Container: Public Works South Yard, 2915 Parental Home Road, Jacksonville, FL 32216
- One (1) Container: Public Works East Yard, 609 St. Johns Bluff Road N., Jacksonville FL 32225

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