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SUBJECT: COJ X-RAY SCANNER AND MAGNETOMETERS

BID #: ITQ-10968-21 **OPEN DATE:** 12/02/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO YEARS FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with Pemica, Inc. in the annual not-to-exceed expenditure amount of $75,000.00. Total revised not-to-exceed award amount will be $156,750.00. Period of service will be from December 2, 2023 through December 2, 2024 with two (2) one (1) year renewal options remaining.

This award will be funded from various agency accounts and processed via Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Term of Agreement, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
www.coj.net

ONE CITY. ONE JACKSONVILLE.

August 24, 2023

TO: **Dustin Freeman, Chief**
Procurement Division

THRU: **Nina Sickler, P.E., Acting Director**
Public Works

FROM: **Roy Birbal, Chief**
Public Buildings Division

SUBJECT: **Renewal and NTE Increase Request-POA-71512-22, Bid # ITQ-10968-21**
Pemica, Inc.
COJ X-Ray Scanner and Magnetometers

The Public Buildings Division has received a request from Pemica, Inc to exercise the first one-year renewal option for the referenced contract.

Accordingly, we recommend approval of the renewal option for the one-year service period from December 2, 2023, through December 1, 2024, in the amount of $75,000.00. The revised not-to-exceed amount will be $156,750.00. There are two (2), one (1) year renewal options remaining.

Work will be performed by purchase orders against the contract purchase agreement. Account to be determined by the building being serviced.

If you have questions or need additional information regarding this request, please contact Kirah Bays 255-4342.

Attachments: Vendor Letter to Renew
Vendor COI
Prior Award

cc: Tammy Duggan, Public Works Contracts & Finance Manager

Date: 08/22/2023
Attn: Kirah Bays, Mike Soto
Re: Renewal of Bid: ITQ-10968-21.
To: City of Jacksonville

PEMICA INC.would like to renew Bid ITQ-10968-21. Pemica (POA-71512-22) This request represents PEMICA INC. 1-year renewal option from December 2, 2023 through December 1, 2024 ,under the same Terms and Conditions as in the bid.

Antonio Navarro

General Manager

7324 SW 48 St., Miami FL 33155 USA
☎ (305) 668 0771 - FAX: (305) 668 0719
e-mail: help@pemica.com - www.pemica.com

F. Any cost for obtaining security clearance will be the responsibility of the Contractor (supplier).

2.4 PROTECTION

A. The Contractor (supplier) shall use due care so that no persons are injured, or no property is damaged in providing the work.

B. The Contractor (supplier) shall be solely responsible for all loss, damages, costs and expenses in respect of any injury to persons, damage of property, or infringement of the rights of others incurred in the performance of the work or caused in any other manner whatsoever by the Contractor (supplier), its employees, or sub-contractors operating on behalf of the Contractor (supplier).

C. The Contractor (supplier) shall rectify any loss or damage for which, in the opinion of the City, the Contractor (supplier) is responsible immediately at no charge to the City and to the satisfaction of the City.

2.5 CLEANING

At the end of each day and at the conclusion of work the Contractor (supplier) shall clean up all debris, promptly remove any equipment or materials, and leave the site of the work in a clean and tidy condition.

2.6 PERFORMANCE GUARANTEE

The Contractor (supplier) shall assume full responsibility to provide a complete, operational, and accessible X-Ray Scanner or Magnetometer upon completion of the work.

2.7 LOCATIONS AND PROPERTIES

Access to X-Ray Scanner and Magnetometers must be coordinated and requested in advance by request. For interested bidders, requests for a site survey shall be emailed to SAFETYEQUIPMENT@COJ.NET at least 96 hours prior to the desired visit date.

PART 3 – TERM OF AGREEMENT

3.1 TERM OF AGREEMENT

The term of this agreement is two (2) years from date of award with three (3) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

SUBJECT: COJ X-RAY SCANNER AND MAGNETOMETERS

BID #: ITQ-10968-21

OPEN DATE: 2021-09-27

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – DECEMBER 2, 2021, THROUGH DECEMBER 1, 2023 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
The subject bid was issued informally and awarded on December 2, 2021, to Pemica, Inc. in the amount of $41,750.00.

Recommend approval to increase the award to Pemica, Inc. in the amount of $40,000.00 due to unforeseen scanner replacements and maintenance services. Total revised award amount not-to-exceed $81,750.00.

Funding shall be encumbered by purchase order releases against the purchase order agreement, dependent on the building being serviced.

ATTACHMENTS: Recommendation Memo; Previous Award

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 3/31/2022

Teresa R. Eubanks

Chili Ann Reed

OTHER

ACTION OF AWARDING AUTHORITY DATE 3/31/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

ADMINISTRATIVE AWARD
BID No.: ITQ-10968-21

DESCRIPTION OF GOODS/SERVICES: Recommend approval of award to Pemica, Inc., as the lowest responsive, responsible, and only bidder, for COJ X-Ray Scanner and Magnetometers. Period of service will be two (2) years from date of award with three (3) one (1) year renewal options. Total award amount will be $41,750.00.

This award is to be funded by account: various accounts determined by work being performed, the building being serviced and the fiscal year to be executed by POA agreement.

Attachments: Recommendation Memo, Bid Tabulation, Supplier Quote

FOR AGENCY/DEPARTMENT: Public Buildings Division

REQUISTION NUMBERS: PWPB-505660-22

NUMBER FIRMS SOLICITED: 5 **NUMBER FIRMS BIDDING:** 1 **NO BID:** 0

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:

RECOMMEND AWARD TO: Pemica, Inc.

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings

PRICE: $41,750.00 **TERMS:** NET 30

REASON FOR NOT ACCEPTING LOW BID:

Buyer/Analyst

12/1/21
Date

Manager of Purchasing Services

12/1/21
Date

APPROVAL:

Gregory Pease, Chief Procurement Division

12/2/21
Date