6

SUBJECT: PORTABLE FIRE EXTINGUISHER & CHEMICAL EXTINGUISHANT SYSTEMS INSTALLATION, INSPECTION, MAINTENANCE, AND SERVICES

BID #: SC-0414-22 **OPEN DATE:** 08/03/2022

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – NOVEMBER 1, 2022 THROUGH SEPTEMBER 30, 2023 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 15 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 9/1/22 to Fire and Life Safety America in the not-to-exceed amount of $127,571.00.

Request approval to reassign the award from Fire and Life Safety America to Summit Fire and Security, LLC and to ratify the assignment date back to January 5, 2023 due to their acquisition of the awarded supplier.

Recommend approval to utilize the first renewal option with Summit Fire and Security, LLC in the annual not-to-exceed expenditure amount of $127,571.00. Total revised not-to-exceed award amount will be $255,142.00. Period of service will be from October 1, 2023 through September 30, 2024 with two (2) one (1) year renewal options remaining.

This award will be funded from various agency accounts and processed via Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Supplier's Letter & W-9, Basis of Award, Previous Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
www.coj.net

ONE CITY. ONE JACKSONVILLE

September 6, 2023

TO: Dustin Freeman, Chief
Procurement Division

THRU: Nina Sickler, P.E., Acting Director
Department of Public Works

FROM: Roy Birbal, Chief
Public Buildings Division

SUBJECT: Renewal, Name Change and NTE increase Request – POA-72051-22, Bid SC-0414-22
Fire & Life Safety America
Portable Fire Extinguisher and Chemical Installation, Inspection, Maintenance and Services

---

The Department of Public Works, Public Buildings Division has received a request from Fire & Life Safety America to change the name of their firm to Summit Fire and Security, LLC. The appropriate paperwork and new FEI number has been filed with the City's procurement division.

Additionally, Summit Fire and Security, LLC has submitted a request to exercise the first, one year renewal option for POA-72051-22.

Accordingly, we recommend approval of the name change and the renewal option for the one (1) year service period from October 1, 2023, through September 30, 2024, in the amount of $127,571.00. The revised not to exceed amount will be $255,142.00.

Work will be performed by purchase orders against the contract purchase agreement. Account to be determined by the building being serviced.

Please contact Kirah Bays at 255-4342 with any questions.

Attachments:
- Name Change Request
- Vendors Letter of Intent
- COI
- Previous Award
- W9

City of Jacksonville 8/31/23
Public Buildings
555 W. 44th Street
Jacksonville, FL 32208
Attn: Kirah Bays & Mike Soto

Hello Ms. Bays and Mr. Soto,

I am very pleased to share with you that we have gained a new majority investor in our company, **Summit Fire & Security. Summit Fire & Security previously Fire & Life Safety America.** Summit Fire & Security, LLC is headquartered in Reno, Nevada and is a wholly owned subsidiary of SFP Holding, Inc. Summit Fire & Security joined the Summit family of companies in 2018 and operates across the Southern and Eastern United States. When it comes to fire protection and security, no one does it better than us. As Summit Fire & Security offers a wide selection of services, we're your one solution. Even if your business has specialized needs, we have the fire protection experts you can count on. Our team always puts customers first, and we're happy to ensure your system stays working great for many years to come. Website: https://summitfiresecurity.com

What stays the same: We look forward to continuing to support you and your business with excellent service. I will personally continue to lead the Jacksonville Summit Fire & Security team as company principal, and my leadership team remains unchanged. Your sales and service contacts at our company also remain the same, as do the technicians assigned to your account and/or projects.

Changes: There is one change: with this transaction, **Fire & Life Safety America** transitioned to a new corporate entity. Please change the following in your Accounts Payable system:

For Wire and ACH Transfers:
Beneficiary: Summit Fire & Security LLC
Beneficiary Bank: Wells Fargo Bank, 420 Montgomery St., San Francisco, CA 94163
Account Number: 4723925715
Account Type: Checking
ABA Routing Number: 121000248
SWIFT Code: WFBIUS6S – needed for international wires only

Steven M. Thompson [SL-JAX]

Service/Branch Manager

SUMMIT
FIRE & SECURITY

Date: August 24, 2023

Attn: Kirah Bays, Mike Soto
Re: Renewal of Bid SC-0414-22

To: City of Jacksonville

Summit Fire and Security would like to renew Bid SC-0414-22. This request represents Summit Fire and Security's First 1-year renewal option from October 1, 2023, to September 30, 2024, under the same Terms and Conditions as in the bid.

Steven M. Thompson
Location Manager

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Summit Fire & Security LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ C

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals, see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
2500 Lexington Ave S

Requester's name and address (optional)

6 City, state, and ZIP code
Mendota Heights, MN 55120

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

or

Employer identification number
8 3 - 1 3 1 9 5 0 8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Date ▶ 1-5-2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

TERMS AND CONDITIONS

Portable Fire Extinguisher & Chemical Extinguishant Systems Installation, Inspection, Maintenance, and Services

1. SCOPE

The City of Jacksonville (COJ) is accepting bids from qualified, experienced service suppliers for the comprehensive design, installation, inspection, service, repair, maintenance, and certification of portable fire extinguishers, chemical extinguishant suppression systems, and kitchen hood systems at multiple COJ facilities.

2. AWARD

Award will be by **ALL or NONE** whichever is in the best interest of the City of Jacksonville, to the lowest responsive, responsible bidder. **Bidders must bid on all items to be considered for all or none award.** The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is for one (1) year from date of award with three (3) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. PRE-BID CONFERENCE

Not Applicable

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide the items/services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed. All required certifications must be submitted with bid submission. If the required certification is not submitted, the vendor will automatically be excluded.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

SUBJECT: **PORTABLE FIRE EXTINGUISHER & CHEMICAL EXTINGUISHANT SYSTEMS INSTALLATION, INSPECTION, MAINTENANCE, AND SERVICES**

BID #: SC-0414-22 OPEN DATE: **08/03/2022**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – NOVEMBER 1, 2022 THROUGH SEPTEMBER 30, 2023 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 15 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Fire and Life Safety America as the lowest responsive responsible bidder for Portable Fire Extinguisher and Chemical Extinguishant System Installation, Inspection, Maintenance and Services. Period of service is from November 1, 2022 through September 30, 2023 with three (3) one (1) year renewal options. Total estimated annual expenditure amount not to exceed $127,571.00.

The funding will be encumbered by individual releases against the Purchase Order Agreement (POA), dependent on funding, the appropriate account, and fiscal year. To be executed by formal contract through Office of General Counsel.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specification

BUYER: OLIVE WALLACE-COHEN RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/1/2022

Teresa R. Eschner

OTHER:

J. R. McCarty

ACTION OF AWARDING AUTHORITY DATE 9/1/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02