SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to decrease the award by $102,000.00 due to funding for Goodwill Industries of North Florida's Mayor's Youth Leaders Advisory Council Leadership Development Programming that was included in error. A separate award is being prepared for this program. Total revised estimated annual expenditure amount is $1,976,438.00, for a total expenditure amount not to exceed $5,137,540.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Annette Burney
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dr. Saralyn Grass, CAO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance (KHA)

CC: Michael Weinstein, Chief Executive Officer Kids Hope Alliance (KHA)

Kenneth Darity, Chief Programs Officer, Kids Hope Alliance (KHA)

SUBJECT: Request to Amend Pre-Teen/ Teen Programming Continuation Funding FY 2021-2022 **Second of Two Renewal Options** -Bid # ESC 0212 – 20 to remove Goodwill Industries of North Florida, Inc. - $102,000

DATE: September 1, 2021

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1) Decrease the funding for Pre-Teen/ Teen by $102,000 as outlined in Exhibit 1 from $2,078,438 to $1,976,438. Funding for Goodwill Industries of North Florida, Inc. Mayor's Young Leaders Advisory Council, Leadership Development Programming Ordinance 2020-511-E was included in the total funding by error.

Fund	Center	Account	Project	Activity	Interfund	Future
10901	181007	582001	000000	00000000	00000	0000000

Total Funding **$1,976,438**

This is the second of two renewal options under the aforementioned RFP

The terms of Agreement are as follows:

August 1, 2021 – July 31, 2022
Buyers will have the option to renew such agreement contingent upon but not limited to availability of funding, history of performance outcome achievement, past programmatic performance, agency viability, and successful negotiation of programmatic and budgetary items.

The option to renew shall be at the sole and complete discretion of the KHA, and subsequent renewal periods may be subject to renegotiated performance measures, deliverables, and contractual terms.

Attachment(s): Exhibit 1, FY 2021-2022 Pre-Teen/ Teen Programming Funding Recommendations
Exhibit 2, Pre-Teen/Teen Programming Letters of Intent

Cc: Annette Leslie-Burney, Buyer
Joyce Watson, Director Administration, Contracts & Purchasing
April Hart, Director, Finance
Tyrica Young, Director, Research & Grants

Exhibit 1
Funding Recommendations

ESC	Agency	Site Name	BID/ Ordinance #	Contract #	Contract Start Date FY 20-21	Contract End Date FY 20-21	20-21 Contract Amount	Contract Start Date FY 21-22	Contract End Date FY 21-22	21-22 Contract Amount
Pre-Teen/Teen	Boys & Girls Club of Northeast Florida, Inc.	Citi Teen Center	ESC-0212-20	9531-81	10/1/2020	7/31/2021	$240,000	8/1/2021	7/31/2022	$ 293,760
Pre-Teen/Teen	Cathedral Arts Project	Douglas Anderson High School - Pedagogy Program	ESC-0212-20	601881-20	10/1/2020	7/31/2021	$89,074	8/1/2021	7/31/2022	$ 109,027
		James Weldon Johnson Middle School - Visual Arts	ESC-0212-20	601881-20	10/1/2020	7/31/2021		8/1/2021	7/31/2022	
		Lavilla Middle School - Media Arts Program	ESC-0212-20	601881-20	10/1/2020	7/31/2021		8/1/2021	7/31/2022	
		Ritz Theatre and Lavilla Museum	ESC-0212-20	601881-20	10/1/2020	7/31/2021		8/1/2021	7/31/2022	
		St. Johns Cathedral	ESC-0212-20	601881-20	10/1/2020	7/31/2021		8/1/2021	7/31/2022	
Pre-Teen/Teen	Communities in Schools of Jacksonville	Andrew Jackson High School	ESC-0212-20	9615-149	10/1/2020	7/31/2021	$142,500	8/1/2021	7/31/2022	$ 174,420
		Robert E. Lee High School	ESC-0212-20	9615-149	10/1/2020	7/31/2021		8/1/2021	7/31/2022	
		Terry Parker High School	ESC-0212-20	9615-149	10/1/2020	7/31/2021		8/1/2021	7/31/2022	
Pre-Teen/Teen	Fresh Ministries	Fresh Futures	ESC-0212-20	8710-32	10/1/2020	7/31/2021	$91,667	8/1/2021	7/31/2022	$ 112,200
Pre-Teen/Teen	Goodwill Industries of North Florida (Take Stock)	Take Stock in Children	ESC-0212-20	601880-20	10/1/2020	7/31/2021	$100,000	8/1/2021	7/31/2022	$ 102,000
Pre-Teen/Teen	Groundwork Jacksonville	Green Team Youth Corp	ESC-0212-20		10/1/2020	7/31/2021	$77,902	8/1/2021	7/31/2022	$ 95,352
Pre-Teen/Teen	Jacksonville Zoological Society	W.I.L.D Program	ESC-0210-20	7182-34	10/1/2020	7/31/2021	$237,903	8/1/2021	7/31/2022	$ 291,193
Pre-Teen/Teen	Mali Vai Washington Kids Foundation	MWYF Leadership Program	ESC-0210-20	70555-21	10/1/2020	7/31/2021	$59,887	8/1/2021	7/31/2022	$ 73,302
Pre-Teen/Teen	Police Athletic League of Jacksonville	PAL Leadership League	ESC-0210-20	70232-20	10/1/2020	7/31/2021	$91,141	8/1/2021	7/31/2022	$ 111,557
Pre-Teen/Teen	Uturn, Inc. dba Teen Leaders of America	Sandalwood High School	ESC-0210-20	10327-05	10/1/2020	7/31/2021	$310,405	8/1/2021	7/31/2022	$ 379,936
		Andrew Jackson High School	ESC-0210-20	10327-05	10/1/2020	7/31/2021		8/1/2021	7/31/2022	
Pre-Teen/Teen	The Carpenter's Shop Center	Teen Expressive Arts Center	ESC-0210-20	9606-08	10/1/2020	7/31/2021	$87,500	8/1/2021	7/31/2022	$ 107,100
Pre-Teen/Teen	The Performers Academy Inc	The Performer's Academy	ESC-0210-20	10734	10/1/2020	7/31/2021	$103,424	8/1/2021	7/31/2022	$ 126,591
							$ 1,631,403			$ 1,976,438

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20 **OPEN DATE: 8/28/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with the providers listed in the attached Exhibit 1 to include a 2% COLA increase and updated insurance requirements. Period of service is from August 1, 2021 through July 31, 2022. Total revised estimated annual expenditure amount is $2,078,438.00, for a total expenditure amount not to exceed $5,239,540.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Chief Program Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 7/22/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 7-26-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
F[illegible] Mayor Lenny Curry
L[illegible] Authority of
E[illegible]tive Order No. 2019-02

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2020 to date of contract execution. Recommend approval to utilize the first of two (2) renewal options with contractors outlined in the attached memo. Period of service is from date of award through July 31, 2021. Total revised estimated annual expenditure amount is $1,619,732.00, for a total expenditure amount not to exceed $3,161,102.00.

Funding Source: 10901.181007.582001.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award (s)

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John Everett, Director, Pre-Teen/Teen Programs, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/15/2020

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/15/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: Preteen/Teen Success: Afterschool and Summer Programs

BID #: ESC-0212-20

OPEN DATE: 8/28/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Edward Waters College for failure to submit an executed Insurance Agent Acknowledgement Form (Form 3) as required in the specifications.

Recommend approval to ratify the period of service from October 1, 2019 to date of award. Recommend approval of award to the highest scoring responsive, responsible bidders outlined in the attached memo. One provider, Fresh Ministries, Inc., did not return Addenda 1 & 2. Recommend approval to waive the missing addenda as a minor irregularity. The addenda have been received. Period of service is from date of award through September 30, 2020 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $1,541,370.00.

Funding Source: JCOD191ESPTP-08201 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Rejection Letter, Evaluation Matrix, Addenda

ANALYST: _____ Annette Burney

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John Everett, Director, Pre-Teen/Teen Programs, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/10/19

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10/10/19

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02