SUBJECT: TRAFFIC SIGNAL PREVENTIVE MAINTENANCE

BID #: CP-0124-21 **OPEN DATE:** 2021-07-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCITON PARTICIPATION – UPON EXECUTION OF CONTRACT THROUGH JUNE 30, 2022, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Econolite Systems, Inc and Traffic Control Devices, LLC for not meeting the required 15% JSEB participation goal per bid specifications.

Recommend of award to Brooks Berry Haynie and Associates, Inc., as the next apparent lowest responsive, responsible bidder in the total base bid amount of $917,804.00. Period of service shall be from the date of executed contract through June 30, 2022, with three (3) one (1) year renewal options.

This award is to be funded by account(s): 00111.158001.534100 to be executed by formal contract through Office of General Council and processed by individual purchase order releases.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Bid Rejection/Email confirmation, JSEB Letter, Basis of Award, and Scope of Work,

ANALYST: Marilyn Lands For BRYAN MATUS **RESPECTFULLY SUBMITTED:** _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Christopher W. LeDew, P.E., Division Chief, Traffic Engineering

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, FL 32254
(904) 255-7533
www.coj.net

MEMORANDUM **September 1, 2021**

TO: **Gregory W. Pease**
Chief of Procurement

THRU: **John P. Pappas, P.E., Director**

FROM: **Christopher W. LeDew, P.E., Chief**

SUBJECT: **Recommend to Award – Traffic Signal Preventive Maintenance**
Bid No.: **CP-0124-21**
Bid Open Date: **July 21, 2021**
Award Amount: **$917,804.00**
Requisition #: **PWTE-500510-21**

The Department of Public Works Traffic Engineering Division received three (3) qualified bids. The low bidder is Econo Systems, Inc., however, they did not meet the JSEB participation goal of 15%. The next low bidder was Traffic Control Devices, LLC. They did not meet the JSEB participation goal of 15%. It is recommended both contractors be rejected. The third and final bidder is Brooks Berry Haynie and Associates Inc. They have been deemed the most responsive responsible bidder and have met the JSEB participation goal of 15%. Therefore, Traffic Engineering requests Brooks Berry Haynie and Associates Inc., 600 Discovery Place, Mableton, GA 30126, be awarded this bid in the amount of $917,804.00.

This award will be from the date of Award through June 30, 2022. By mutual agreement of both parties, provided funds are available, the contract may be extended three (3) times for a period of one (1) year each.

Funding for this project will be encumbered by purchase orders against Contract Purchase Agreements utilizing 00111.158001.534100.000000.00000000.00000.0000000.

Attachment

TITLE: TRAFFIC SIGNAL PREVENTIVE MAINTENANCE

BID NO: CP-0124-21 (TRAFFIC ENGINEERING)

OPEN DATE: JULY 21, 2021 @ 2:00 PM

ANALYST: MARILYN LAIDLER

NO. INVITED: (6) No. Received: (3) No Bids: (0)

RECORDED BY: MELISSA PIERCE

ANNOUNCER: John Hernandez

ITEM #	DESCRIPTION	Quantity	UOM	TRAFFIC CONTROL DEVICES, LLC	ECONO SYSTEMS, INC	BROOKS BERRY HAYNIE AND ASSOCIATES, INC.	
1	TOTAL BASE BID	400	EACH	$ 673,200.00	$ 170,000.00	$ 917,804.00	✓
	BID BOND/SECURITY			✓	✓	✓	
	FORM 4A			✓	✓	✓	
	JSEB PARTICIPATION			TBD	Yes	Yes	
	Conflict of Interest:			✓	✓	✓	
	Addendums (1, 2, 3):			1,2,3	1,2,3	1,2,3	

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

August 30, 2021

To: Gregory A. Pease, Chief
Procurement Division

From: Aileen Cruz, Business Analyst AC
Equal Business Opportunity Office / Jacksonville Small & Emerging Business Program

Re: **CP-0124-21 - Traffic Signal Preventive Maintenance**

The Jacksonville Small & Emerging Business (JSEB) Office has reviewed the low bidder/proposer for compliance with the Jacksonville Small and Emerging Business (JSEB) program. Based upon the review, and the areas of certification, the lowest bidder/proposer is **Econolite Systems, Inc**, with a total bid of **$170,000.00** and the 15% JSEB goal. Based upon review of the JSEB schedule of work, the letters of intent, and the areas of certification, the lowest bidders/proposers, did NOT meet the 15% goal. In addition, please note that the total base bid and the JSEB Form 1 total base bid amount did not match.

The Jacksonville Small & Emerging Business (JSEB) Office has reviewed the second low bidder/proposer for compliance with the Jacksonville Small and Emerging Business (JSEB) program. Based upon the review, and the areas of certification, the second lowest bidder/proposer is **Traffic Control Devices, LLC** with a total bid of **$673,200.00** and the 15% JSEB goal. Based upon review of the JSEB schedule of work, the letters of intent, and the areas of certification, the lowest bidders/proposers, did NOT meet the 15% goal.

The Jacksonville Small & Emerging Business (JSEB) Office has reviewed the third low bidder/proposer for compliance with the Jacksonville Small and Emerging Business (JSEB) program. Based upon the review, and the areas of certification, the third lowest bidder/proposer is **Brooks Berry Haynie and Associates, Inc**, with a total bid of **$917,804.00** and the 15% JSEB goal. Based upon review of the JSEB schedule of work, the letters of intent, and the areas of certification, the lowest bidders/proposers, did meet the 15% goal utilizing the following JSEB.

CSI Geo, Inc	$ 137,672.00

Our review efforts are documented and available upon request. Please let us know if you have any questions or concerns. I can be reached at (904) 255-8828.

cc: Marilyn Laidler
Dinah Coleman Mason

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Friday, September 3, 2021 1:22 PM
To: d.pringle@tcp-usa.com
Cc: Matus, Bryan; Freeman, Dustin; Pease, Gregory; Laidler, Marilyn
Subject: CP-0124-21 Traffic Signal Preventive Maintenance- Bid Rejection Notice
Attachments: CP-0124-21 Bid Rejection Letter Traffic Control Devices.pdf

Hello
Please find the attached bid notification letter and this email will serve as notification of receipt.

Thank you

Marilyn Laidler, Asst. Manager Purchasing Services
Finance and Administration Department
Procurement Division
214 N. Hogan Street, Suite 800
904-255-8804- office
904-255-8837- fax
mlaidler@coj.net

ONE CITY ONE JACKSONVILLE!

****** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ******

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: September 3, 2021

Via Email: d.pringle@tcp-usa.com

Bidder's Name: Traffic Control Devices, LLC

Address: 242 N. Westmore Drive, Altamonte Springs, FL 32714

Contact Name: David Pringle

Bid No: CP-0124-21

Title: TRAFFIC SIGNAL PREVENTIVE MAINTENANCE

Date Opened: July 21, 2021

REASON FOR RECOMMENDED BID REJECTION: Traffic Control Devices, LLC is being rejected for not meeting the required 15% JSEB Participation goal per bid specifications.

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

NOTE: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending award for this bid is the General Government Awards Committee scheduled for Thursday, September 09, 2021 at 1:00 p.m.

Purchasing Analyst's Signature: Marilyn Faircloth

For Bryan Matus, Purchasing Analyst

214 N. Hogan St., Suite 800 | Jacksonville, FL 32202 | Phone: 904.255-8815 | Fax: 904.255-8837

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Friday, September 3, 2021 1:24 PM
To: BDavis@econolite.com
Cc: Matus, Bryan; Freeman, Dustin; Pease, Gregory; Laidler, Marilyn
Subject: CP-0124-21 Traffic Signal Preventive Maintenance- Bid Rejection Notice
Attachments: CP-0124-21 Bid Rejection Letter Econolite Systems Inc.pdf

Hello,
Please find the attached bid notification letter and this email will serve as notification of receipt.

Thanks

Marilyn Laidler, Asst. Manager Purchasing Services
Finance and Administration Department
Procurement Division
214 N. Hogan Street, Suite 800
904-255-8804- office
904-255-8837- fax
mlaidler@coj.net

ONE CITY ONE JACKSONVILLE!

****** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ******

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: September 3, 2021

Via Email: bdavis@econolite.com

Bidder's Name: Econolite Systems, Inc

Address: 1250 N. Tustin Avenue, Anaheim, CA 92807

Contact Name: Rodney Mathis, Vice President

Bid No: CP-0124-21

Title: TRAFFIC SIGNAL PREVENTIVE MAINTENANCE

Date Opened: July 21, 2021

REASON FOR RECOMMENDED BID REJECTION: Econolite Systems, Inc is being rejected for not meeting the required 15% JSEB participation goal per the bid specifications.

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

NOTE: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending award for this bid is the General Government Awards Committee scheduled for Thursday, September 09, 2021 at 1:00 p.m.

Purchasing Analyst's Signature: Marcelyn Reid

For Bryan Matus, Purchasing Analyst

214 N. Hogan St., Suite 800 | Jacksonville, FL 32202 | Phone: 904.255-8815 | Fax: 904.255-8837

B. **BASIS OF AWARD**

The project may be awarded to the lowest responsive, responsible Bidder for the Total Base Bid contingent on the availability of funds within the project's approved budget. The City has the right to reject any or all bids if it is in the best interest of the City.

C. **REVISIONS OF BID PROPOSAL FORM**

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. **CONTRACT EXPIRATION DATE**

The Contract expiration date shall be established 120 calendar days after the scheduled construction completion date in order to comply with Executive Order 2013-05.

E. **BID CHANGES**

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bidding documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. **CONSTRUCTION COMPLETION**

The intent of this contract is that the Contractor provides TRAFFIC SIGNAL PREVENTIVE MAINTENANCE service during the period of Fiscal years 2021and 2022 (Date of Award through June 30, 2022. The Contractor shall begin work within ten (10) calendar days, including Sundays and holidays, after issuance of a Blanket Order or Purchase Order from the City. No Blanket Orders or Purchase Orders will be issued under this Contract after June 30,2022 unless the Contract is renewed. The active Contract will expire 120 days thereafter. All work started under a Blanket Order or Purchase Order shall be completed by the expiration date. By mutual agreement of both parties, provided funds are available, the Contract may be extended three (3) times for a period of one (1) year each. Each extension amendment of the contract will be amended prior to June 30th of the current contract fiscal year. Based upon the agreement of all parties, the Contract Unit Prices may be adjusted at the time of renewal based on the stated Consumer Price Index (CPI) for All Urban Consumers - South Region All Items, (Series CUURO300SAO), over the preceding twelve (12) months from the date of Contract Award. The adjusted Contract Unit Prices will be calculated using the current Contract Unit Prices and adjusting them by the amount of the stated CPI. The subsequent optional renewals, if both the CITY and the CONTRACTOR agree, may also include a Contract Unit Price adjustment based on the CPI for the preceding twelve months from the award date of the second contract. Contract Unit Prices will be adjusted by applying the CPI to the previously adjusted Contract Unit Prices for the first renewal option.

TRAFFIC SIGNAL PREVENTIVE MAINTENANCE
SECTION 30

SCOPE OF WORK

30.1 Scope The work covered by these plans and specifications consists of furnishing all labor, material and equipment; and performing all operations necessary for the construction of TRAFFIC SIGNAL PREVENTIVE MAINTENANCE as specified in the Contract Documents. This will include the preventative maintenance tasks as required in Exhibit A and Exhibit B. Exhibit A is the City of Jacksonville preventive maintenance checklist. Exhibit B is the FDOT required checklist.

This will include completing each checklist and the paperwork for both the City of Jacksonville and FDOT. This will also include gathering an inventory for the equipment inside the traffic signal cabinet as shown in Exhibit C. The inventory data will be provided in excel format in the final report. Additionally, this will provide for the GPS coordinates on Mast Arm bases, Pedestrian pedestals and cabinet locations which will be provided in the inventory data excel spreadsheet.

Cabinet: As part of the preventive maintenance tasks, it is the responsibility of the Contractor or designated sub-contractor to replace/repair, if broken, the box fans (cabinet ventilation fans), cabinet internal illumination bulbs and/or transformer, cabinet filters, etc. at no direct cost to the City of Jacksonville.

All Other Intersection Needs: As part of the preventive maintenance tasks, it is the responsibility of the Contractor or designated sub-contractor to replace/repair, if broken, ped heads, signal heads, push buttons, pull boxes, etc. All broken replacement equipment, needing replacement/repair as part of the preventive maintenance, will be provided by the City of Jacksonville.

Conflict Monitors/MMUs: As part of the preventive maintenance tasks, the Contractor will swap out the existing conflict monitors with City of Jacksonville provided conflict monitors. The Contractor will acquire the conflict monitors from the City of Jacksonville and place them in the field. The Contractor will verify operation of the signal as operating as originally programmed after the replacement conflict monitor is placed in the cabinet.

30.2 Location This project is located within the limits of the City of Jacksonville, Florida. The construction area is on City of Jacksonville and FDOT properties.

30.3 Intent It is the intent of these Contract Documents to construct the TRAFFIC SIGNAL PREVENTIVE MAINTENANCE project as shown on the plans and including but not limited to Maintenance of Traffic.

It is not the intent of these Contract Documents to minutely define the mode and fabric of construction of this project, but rather to set forth reasonable and rational criteria for the construction thereof.

30.4 Deliverables A list of intersections will be provided by Traffic Engineering. Locations can be added or deleted as needed by Traffic Engineering.

All work to be completed by April 30. All reports to be submitted by May 15.

- Traffic Engineering Division Traffic Signal P.M. checklist (Attachment A) 1 per intersection
- FDOT Traffic Signal Preventative Maintenance Inspection (Attachment B) 1 per intersection.
- Excel data as collected at the intersection (Attachment C) as 1 lump excel spreadsheet for all intersections.
- Preventive Maintenance tasks as listed in Attachment A and Attachment B.
- Copies of sub-contractor's FDOT certificate of qualifications.
- Copies of sub-contractor's insurance and bonding documents
- Copies of IMSA certifications