SINGLE SOURCE AWARD **BID # SS-0204-19**

Subject: Legal, Retail and Classified Advertisements

Department: Procurement Division

Description of Purchase:
Subject bid was awarded on 8/30/18 to CA Holdings, LLC dba Florida Times Union in the amount of $100,000.00 and to Daily Record & Observer, LLC dba Jacksonville Record & Observer in the amount of $180,000.00. First renewal option awarded on 8/30/19 to Florida Times Union in the amount of $80,000.00 and to Jacksonville Daily Record in the amount of $200,000.00; second renewal option awarded on 9/18/20 to Florida Times Union in the amount of $80,000.00 and to Jacksonville Record & Observer in the amount of $200,000.00.

Recommend approval to utilize the third and final renewal option with CA Holdings, LLC dba Florida Times Union in the annual not-to-exceed expenditure amount of $80,000.00 and with Daily Record & Observer, LLC dba Jacksonville Record & Observer in the annual not-to-exceed expenditure amount of $200,000.00. Total revised award amount not-to-exceed $1,120,000.00. Period of service will be from October 1, 2021 through September 30, 2022.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2021. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Funding Source: Various agency accounts and executed via Purchase Order(s).

Single Source Award To: CA Holdings, LLC dba Florida Times Union: $80,000.00
Daily Record & Observer, LLC dba Jacksonville Record & Observer: $200,000.00

Price Justification: See attachment

Total Award: $1,120,000.00 **Requisition #:** N/A

Attachments: Agency Memo, SS Request Form, Supplier Letters, Previous Awards

Certification as to Single Source: Greg Pease, Chief, Procurement Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: David Klages

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst

Date: September 10, 2021

Subject: SS-0204-19 Legal, Retail and Classified Advertisements

The Procurement Division requests approval to utilize the third and final contract renewal option with CA Holdings, LLC dba Florida Times Union in the annual not-to-exceed expenditure amount of $80,000.00 and with Daily Record & Observer, LLC dba Jacksonville Record & Observer in the annual not-to-exceed expenditure amount of $200,000.00. Total revised award amount not-to-exceed $1,120,000.00. Period of service will be from October 1, 2021 through September 30, 2022.

Funding for this award shall be encumbered from various accounts and executed by Purchase Order(s).

Thank you for your assistance and consideration in this matter.

CC: Dustin Freeman
Manager of Purchasing Services
Procurement Division

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY(DEPT./DIVISION): Finance & Administration - Procurement Division

FUNDING SOURCE: Various agency accounts

BRIEF DESCRIPTION OF GOODS/SERVICES:
Legal, retail, and classified advertisements

AMOUNT OF PROJECT (attach quote): $280,000 annually

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Advertising bid opportunities and legal related matters in the Florida Times Union and Jacksonville Record & Observer.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
Both companies are the only local newspapers with the ability to handle legal and classified advertisements reaching the entire community.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

The Procurement Division has researched and these two firms are the only ones to perform the required services. This is the third/final contract renewal option for SS-0204-19

Submitted by: DAVID KLAGES (Name) — Purchasing Analyst (Title)

Date: 9/10/21

August 3, 2021

David R Klages

Purchasing Agent

City of Jacksonville, Procurement Division

214 N. Hogan Street, Suite 800

Jacksonville, FL 32202

David,

Please let me this letter serve as notice that the Times Union Media and The Florida Times Union would like to renew the contract for SS-0204-19 under the current terms.

If you have any further questions or need additional information, please contact me at your convenience.

Thank you

Tara Hamm

Tara Hamm

Director- Public Notices | Obituaries

Gannett | USA Today Network

The Florida Times-Union

thamm@gannett.com

JACKSONVILLE Daily Record JACKSONVILLE Record & Observer

August 3, 2021

City of Jacksonville, Procurement Division
David Klages, Purchasing Analyst
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202

Re: Bid No. SS-0204-19
Subject: Legal, Retail and Classified Advertisements

Daily Record & Observer LLC dba Jacksonville Daily Record was awarded an annual bid amount of $180,000.00 on 8/30/18 for legal, retail and classified advertisements for the Procurement Division of the City of Jacksonville.

Daily Record & Observer LLC dba Jacksonville Daily Record agrees to exercise the last of three one-year renewal options offered by the City in the annual expenditure amount of $200,000.00.

Period of Service shall be October 1, 2021 through September 30, 2022.

Please contact me or Legal Advertising Manager, Janet Mohr if additional information is needed.

We appreciate your business!

Sincerely,

Angela Campbell

Angela Campbell
Business Manager

SINGLE SOURCE AWARD

BID # SS-0204-19

Subject: Legal, Retail and Classified Advertisements

Department: Procurement Division

Description of Purchase:
Subject bid was awarded on 8/30/18 to CA Holdings, LLC dba Florida Times Union in the amount of $100,000.00 and to Daily Record & Observer, LLC dba Jacksonville Daily Record in the amount of $180,000.00. Renewal 1 awarded on 8/30/19 Florida Times Union in the amount of $80,000.00 and to Jacksonville Daily Record in the amount of $200,000.00.

Recommend approval to utilize the second renewal option with CA Holdings, LLC dba Florida Times Union in the annual expenditure amount of $80,000.00 and with Daily Record & Observer, LLC dba Jacksonville Daily Record in the annual expenditure amount of $200,000.00. Total revised award amount not-to-exceed $840,000.00. Period of service will be October 1, 2020 through September 30, 2021 with one (1) one (1) year renewal option remaining.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Funding Source: Various agency accounts and executed via Purchase Order(s).

Single Source Award To: CA Holdings, LLC dba Florida Times Union: $80,000.00
Daily Record & Observer, LLC dba Jacksonville Daily Record: $200,000.00

Price Justification: See attachment

Total Award: $840,000.00 **Requisition #:** N/A

Attachments: Agency Memo, SS Form, Supplier Letters & Rates, Previous Awards

Certification as to Single Source: Greg Pease, Chief, Procurement Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: David Klages

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R Eilhart
CHAIRMAN

DATE 9/17/2020

ACTION OF AWARDING AUTHORITY

DATE: 9/18/20

APPROVED ✓ BH

DISAPPROVED

Brian Hughes
~~Chief Administrative Officer~~
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019 02

OTHER

SIGNATURE OF AUTHENTICATION

FORM GB-113, Revised 12/2007

SINGLE SOURCE AWARD **BID # SS-0204-19**

Subject: Legal, Retail and Classified Advertisements

Department: Procurement Division

Description of Purchase:
Subject bid was awarded on 8/30/18 to CA Holdings, LLC dba Florida Times Union in the amount of $100,000.00 and to Daily Record & Observer, LLC dba Jacksonville Daily Record in the amount of $180,000.00.

Recommend approval to utilize the first renewal option with CA Holdings, LLC dba Florida Times Union in the annual expenditure amount of $80,000.00 and with Daily Record & Observer, LLC dba Jacksonville Daily Record in the annual expenditure amount of $200,000.00. Total revised award amount not-to-exceed $560,000.00. Period of service shall be October 1, 2019 through September 30, 2020 with two (2) one (1) year renewal options remaining.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Funding Source: Various agency accounts and executed via Purchase Order(s).

Single Source Award To: CA Holdings, LLC dba Florida Times Union: $80,000.00
Daily Record & Observer, LLC dba Jacksonville Daily Record: $200,000.00

Price Justification: See attachment

Total Award: $560,000.00 **Requisition #:** N/A

Attachments: Agency Memo, Single Source Form, Vendor Letters & Rates, Previous Award

Certification as to Single Source: Greg Pease, Chief, Procurement Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: David Klages

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE*** 8/29/19

ACTION OF AWARDING AUTHORITY DATE: 8/30/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

FORM GB-113, Revised 12/2007

SINGLE SOURCE AWARD **BID # SS-0204-19**

Subject: Legal, Retail and Classified Advertisements

Department: Procurement Division

Description of Purchase:
Recommend approval of single source award with CA Florida Holdings, LLC. DBA Florida Times Union and Daily Record & Observer, LLC., (Financial News & Daily Record) for legal, retail and classified advertisements. Period of service will be October 1, 2018 through September 30, 2019, with three (3), one (1) year renewal options. The annual expenditure for CA Florida Holdings, LLC. DBA Florida Times Union will be $100,000.00; and the Daily Record & Observer, LLC. (Financial News & Daily Record) will be $180,000.00, for a total award not-to-exceed $280,000.00

Funding for this award to be encumbered by various agency accounts and executed by purchase order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Single Source Award To: CA Florida Holdings, LLC. DBA Florida Times Union - $100,000.00
Daily Record & Observer, LLC. (Financial News & Daily Record) - $180,000.00

Price Justification: See Attached

Total Award: $280,000.00 **Requisition #** N/A

Attachments: Single Source Form; Recommendation Memo; Previous Award

Certification as to Single Source: Greg Pease, Chief of Procurement Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Fleming

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE
"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 8/30/18

ACTION OF AWARDING AUTHORITY

APPROVED **DISAPPROVED** **DATE:** 8/30/18

OTHER

SIGNATURE OF AUTHENTICATION

~~Sam E. Mousa~~
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
~~Executive Order No.~~ 2015-05

FORM GB-114, Revised 12/2007