SUBJECT: JANITORIAL SERVICES FOR THE DUVAL COUNTY COURTHOUSE COMPLEX

BID #: ESC-0354-18 **OPEN DATE: 2018-01-10**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MARCH 1, 2018 THROUGH SEPTEMBER 30, 2018, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of a three (3) month extension period with ISS Facility Services, Inc (contract #9578-03) to allow time for the City of Jacksonville to complete the evaluation of the new solicitation that will be replacing this contract. Current contract has no renewal periods remaining. Award to be increased by $214,973.67 to allow for the completion of services through the new term.

Period of services will be from October 1, 2021 through December 31, 2021. Total revised award amount not-to-exceed $3,239,970.35. This award to be funded by account(s):

Location	Account Code	Per Month	FY21 (12 Months)
Courthouse	54101-155005-534420-000000-00000000-00000	$59,035.01	$708,420.12
State Attorney's Office	54101-155006-534420-000000-00000000-00000	$12,622.88	$151,474.56
Total:	Total:	$71,657.89	$859,894.68

To be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Vendor Letter, Certificate of Insurance, Previous Award(s)

ANALYST: _____
BRYAN MATUS

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY ONE JACKSONVILLE

September 9, 2021

MEMORANDUM

TO: Competitive Sealed Proposals Evaluation Committee (CSPEC)

ATTN: Gregory W. Pease, Chief, Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, Chief

SUBJECT: ESC-0354-18: JANITORIAL SERVICES FOR THE DUVAL COUNTY COURTHOUSE COMPLEX AMEND, INCREASE AND EXTEND AWARD (3 MONTHS)

Bid ESC-0354-18 with ISS Facility Services, Inc. (ISS) will expire September 30, 2021 with no renewal options remaining.

The Public Buildings Division recommends approval to extend ESC-0354-18 with ISS for three (3) months beginning October 1, 2021 through December 31, 2021 under the current terms, conditions and prices to allow time to complete the evaluation, award and formal contract for the new solicitation ESC-0248-22.

It is also recommended that the maximum indebtedness of ESC-0354-18 be increased by $214,973.67 for the three (3) month period resulting in a revised maximum indebtedness of $3,239,970.35.

Funding for this extension will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year. The extension and funding increase will be documented by formal contract amendment (Contract 9578-03) through the Office of General Counsel.

Your assistance in concurring with this recommendation would be appreciated. If you have any questions or concerns regarding this matter, please contact Jim Lange at 904-255-4340.

Attachments: Vendor Letter of Extension
Current Certificate of Insurance
Previous Award

cc: Steve Schlessinger, Public Works Contracts & Finance Manager
Marilyn Laidler, Assistant Manager of Purchasing Services
Jim Lange, Contract Administration Coordinator

88

ISS FACILITY SERVICES
728 Blanche Street Suite 114
Jacksonville, FL 32204

September 9, 2021

Mr. Jim Lange
City of Jacksonville
555 W 44th Street
Jacksonville, Florida 32202

RE: ESC-0354-18
Janitorial Services for the Duval County Courthouse Complex

ISS Facility Services, Inc. is agreeable to extending Bid ESC-0354-18 (Janitorial Services for the Duval County Courthouse Complex) for a period of three months from its scheduled expiration on September 30, 2021 through December 31, 2021 with all current terms, conditions and pricing of the current agreement remaining in place.

Sincerely,

Jason Pitcock

Jason Pitcock
Vice President

352/372-8753 Phone 904/265-1926 Phone http://www.us.issworld.com
352/372-1510 Fax 904/265-1927 Fax

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 12/29/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Southwest, Inc.
Houston TX Office
5555 San Felipe
Suite 1500
Houston TX 77056 USA

CONTACT NAME:
PHONE (A/C, No, Ext): (866) 283-7122 FAX (A/C, No.): (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Zurich American Ins Co	16535
INSURER B:	ACE American Insurance Company	22667
INSURER C:	ACE Fire Underwriters Insurance Co.	20702
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
ISS Facility Services Inc.
1017 Central Parkway N., Suite 100
San Antonio TX 78232 USA

COVERAGES

CERTIFICATE NUMBER: 570085441367 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Per Project Agg $2M X Per Location Agg $2M GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:	Y	Y	GL0983574308	12/01/2020	12/01/2021	EACH OCCURRENCE	$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$5,000,000
							PRODUCTS - COMP/OP AGG	$5,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY	Y	Y	ISA H25315042	01/01/2021	11/30/2021	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION						EACH OCCURRENCE	
							AGGREGATE	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	WLRC67808575 AOS	01/01/2021	11/30/2021	X PER STATUTE OTH-ER	
C			Y	SCFC67808617 WI	01/01/2021	11/30/2021	E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Contract# ESC-0354-18 The City of Jacksonville and City's members, officials, officers, employees, and agents are included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policies. The General Liability and Automobile Liability policies evidenced herein are Primary and Non-Contributory to other insurance available to an Additional Insured, but only in accordance with the policy's provisions. A Waiver of Subrogation is granted in favor of The City of Jacksonville and City's members, officials, officers, employees, and agents in accordance with the policy provisions of the General Liability, Automobile Liability, and Workers Compensation policies. Should any of the above described policies be cancelled before the expiration date thereof, the policy provisions will govern how notice of

CERTIFICATE HOLDER

The City of Jacksonville
Attn: Chief of Risk Management
117 W. Duval Street, Suite 335
Jacksonville FL 32202 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Southwest, Inc.

Holder Identifier :

Certificate No : 570085441367

©1988-2015 ACORD CORPORATION. All rights reserved.
The ACORD name and logo are registered marks of ACORD

SUBJECT: JANITORIAL SERVICES FOR THE DUVAL COUNTY COURTHOUSE COMPLEX

BID #: ESC-0354-18

OPEN DATE: 2018-01-10

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MARCH 1, 2018 THROUGH SEPTEMBER 30, 2018, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (1) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the Third and Final Renewal Option with ISS Facility Services, Inc (contract #9578-03), in the annual expenditure amount of $859,894.68, which includes 2.6% CPI-W increase per Item 1.3 Term of Agreement. Period of Service will be from October 1, 2020 through September 30, 2021. Total revised award amount not-to-exceed $3,024,996.68.

This award to be funded by account(s):

Location	Account Code	Per Month	FY20 (12 Months)
Courthouse	54101-155005-534420-000000-00000000-00000	$59,035.01	$708,420.12
State Attorney's Office	54101-155006-534420-000000-00000000-00000	$12,622.88	$151,474.56
Total:	Total:	$71,657.89	$859,894.68

To be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, CPI, Certificate of Insurance, Previous Award(s)

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8/27/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/28/20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES FOR THE DUVAL COUNTY COURTHOUSE COMPLEX

BID #: ESC-0354-18

OPEN DATE: 2018-01-10

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MARCH 1, 2018 THROUGH SEPTEMBER 30, 2018, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (1) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the Second Renewal Option with ISS Facility Services, Inc (contract #9578-03), in the annual expenditure amount of $838,104.00. Period of Service will be from October 1, 2019 through September 30, 2020, with one (1) one (1) year renewal options remaining. Total revised award amount not-to-exceed $2,165,102.00.

This award to be funded by account(s):

Location	Account Code	Per Month	FY20 (12 Months)
Courthouse	PWPB5A1CHC-03410E	$57,539.00	$690,468.00
State Attorney's Office	PWPB5A1CHS-03410E	$12,303.00	$147,636.00
Total:	Total:	$69,842.00	$838,104.00

To be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8/15/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/16/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
~~Executive Order No: 2019-02~~

SUBJECT: JANITORIAL SERVICES FOR THE DUVAL COUNTY COURTHOUSE COMPLEX

BID #: ESC-0354-18

OPEN DATE: 2018-01-10

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MARCH 1, 2018 THROUGH SEPTEMBER 30, 2018, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (1) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the First Renewal Option with ISS Facility Services, Inc., in the annual expenditure amount of $838,104.00. Period of Service will be from October 1, 2018 through September 30, 2019, with two (2) one (1) year renewal options remaining. Total revised award amount not-to-exceed $1,326,998.00.

This award to be funded by account(s):

Location	Account Code	Per Month	FY19 (12 Months)
Courthouse	PWPB5A1CHC-03410E	$57,539.00	$690,468.00
State Attorney's Office	PWPB5A1CHS-03410E	$12,303.00	$147,636.00
Total:	Total:	$69,842.00	$838,104.00

To be executed by formal contract amendment through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8/30/18

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 8/30/18

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
~~Under Authority of:~~
Executive Order No. 2015-05

SUBJECT: JANITORIAL SERVICES FOR THE DUVAL COUNTY COURTHOUSE COMPLEX

BID #: ESC-0354-18

OPEN DATE: 2018-01-10

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – MARCH 1, 2018 THROUGH SEPTEMBER 30, 2018, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUB BLDGS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (6) NUMBER RECEIVED: (1) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to ISS Facility Services, Inc., the only respondent to provide Janitorial Services for the Duval County Courthouse Complex, per evaluation criteria. Period of Service will be from March 1, 2018 through September 30, 2018, with three (3) one (1) year renewal options. Total award amount not-to-exceed $488,894.00.

This award to be funded by account(s):

Location	Account Code	Per Month	FY Total (7 months)
Courthouse	PWPB5A1CHC-03410E	$57,539.00	$402,773.00
State Attorney's Office	PWPB5A1CHS-03410E	$12,303.00	$86,121.00
Total:	Total:	$69,842.00	$488,894.00

To be executed by formal contract through Office of General Counsel and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Bid Tabulation, Scoring Sheet, JSEB Letter, Basis of Award, Evaluation Criteria

ANALYST: MARILYN LAIDLER

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 2/22/18

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 2/22/18

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05