SUBJECT: CATERING SERVICES FOR SPECIAL EVENTS

BID #: SC-0144-19

OPEN DATE: 2019-05-01

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – PERIOD OF SERVICE WILL BE FROM THE DATE OF AWARD THROUGH SEPTEMBER 30, 2019, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES, Division of Sports and Entertainment

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 11 **NUMBER RECEIVED:** 4 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award and extend the contract period for additional four (4) days with Riverchefs, LLC dba Bread & Board for Catering Services for Special Events. The requested increase to all boxed meals and buffet meals by 10% or to $14.70 each and labor to increase by 22.5% or to $17.98 hourly. The period of service will be extended until October 4, 2021. The revised annual expenditure not to exceed $74,010.00, with revised total award expenditure not to exceed $197,883.30.

Funding Sources: 00113.133105.552060.000000.00000000.00000.0000000
10302.133101.549006.000000.00000000.00000.0000000
To be executed by purchase order(s).

Attachments: Recommendation Memo, Previous Awards, Terms and Conditions, Specifications

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl T. Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7907
www.coj.net

ONE CITY. ONE JACKSONVILLE.

August 10, 2021

TO: Greg Pease, Chief
Procurement Division

FROM: Daryl T. Joseph, Director
Parks, Recreation and Community Services Department

Subject: FY21 Jazz Festival Catering Services SC-0144-19/ POA-9A07868 with Riverchefs dba Bread and Board Award Amendment Request

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The Department of Parks, Recreation and Community Services, Division of Sports and Entertainment requests the Procurement Division grant an award amendment to SC-0144-19/ POA-7A07868 awarded to Riverchefs dba Bread & Board for the Jacksonville Jazz Festival Catering Services. The amendment request to increase the expected annual expenditures will include increased expenses for the supplier resulting from the escalated Consumer Price Index (CPI). Award amendment has been requested to increase all boxed and buffet meals by 10% or to $14.70 each and labor to increase by 22.5% or to $17.98 hourly.

Annual expenditures are not expected to exceed $74,010.00 with total award not expected to exceed $197,883.30 and payments will be processed by Purchase Order releases from the assigned Purchase Order Agreement. Agency is requesting the period of service to be from date of amendment through October 4, 2021 for the Fall 2021 Jazz Festival held in Downtown Jacksonville on September 29, 2021 through October 3, 2021.

FUNDING SOURCES: **00113.133105.552060.000000.00000000.00000.0000000**
10302.133101.549006.000000.00000000.00000.0000000

Attachments: SC-0144-19; Jazz Festival 2021 Catering Quote

JMK

CC: Rene'e Harriman, Parks, Recreation and Community Services Department
Jennifer Malice Kelly, Division of Sports & Entertainment

August 2, 2021

Brent Fine
City of Jacksonville
Office of Special Events
117 W. Duval Street, Suite 280
Jacksonville, FL 32202

Dear Brent,

Please be advised that **Riverchefs LLC, d/b/a The Bread & Board**, hereby expressly exercises its renewal option of **Bid/PO # - SC-0144-19.**

We have sent a separate letter requesting a change in pricing to reflect increased costs for 2021.

If approved by City of Jacksonville, pricing will be kept effective from the date of the award through the end of the renewed term.

Sincerely,

Jonathan Cobbs
Co-Owner
The Bread & Board

August 2, 2021

Brent Fine
City of Jacksonville
Office of Special Events
117 W. Duval Street, Suite 280
Jacksonville, FL 32202

Dear Brent,

Pursuant to the terms of the renewal option of **Bid/PO # - SC-0144-19**, and due to the increased food costs as a result of Covid-19, **Riverchefs LLC, d/b/a The Bread & Board**, requests an additional one dollar and thirty-four cents ($1.34) increase from the 2020 award for all boxed lunches, boxed dinners, backstage buffet lunches, backstage buffet dinners and VIP buffet dinners, bringing each meal to a total of fourteen dollars and seventy cents ($14.70) per person. This increase is based on the national average of increased food costs, plus the additional anticipated increase by October 2021, to equal 10%. We are happy to discuss the national average one month prior to the event, adjusting either higher or lower, accordingly.

We further request that the labor cost per hour be increased by 22.5%, or three dollars and thirty cents ($3.30), from the 2020 award, bringing labor to seventeen dollars and ninety-eight cents ($17.98) per man hour, in anticipation of increased industry standards this year.

We request City of Jacksonville to provide, or pay the costs, for personal protection equipment, including masks, shields, partitions and other local, state or federal mandated requirements.

Lastly, the Bread & Board requests that it be allowed to bill for labor hours incurred at the restaurant used to produce Thursday's City of Jacksonville catering at the restaurant, as the boxes cannot be produced on-site at the not-yet-completed / inspected Catering Kitchen Tent. Alternatively, if we are not able to bill for such hours at the restaurant, we request the Catering Kitchen Tent set, to include tent, power and security, to be pushed up one full day to allow a full functioning and permitted offsite kitchen.

If approved by City of Jacksonville, pricing will be kept effective from the date of the award through the end of the renewed term.

Sincerely,

Jonathan Cobbs
Co-Owner
The Bread & Board

Bid:PO # - SC-0144-19 Intent to Renew & Price Increase Request 08.02.2021

Final Audit Report 2021-08-04

Created:	2021-08-04
By:	Laura Phillips Edgecombe (lauracourtney@me.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAArDaNIP0cnHwQzFQYRJ0BP3qGVg5zIU5K

"Bid:PO # - SC-0144-19 Intent to Renew & Price Increase Request 08.02.2021" History

Document created by Laura Phillips Edgecombe (lauracourtney@me.com)
2021-08-04 - 5:17:08 AM GMT- IP address: 73.171.196.235

Document emailed to Jonathan Cobbs (jonathan@thebreadandboard.com) for signature
2021-08-04 - 5:18:34 AM GMT

Email viewed by Jonathan Cobbs (jonathan@thebreadandboard.com)
2021-08-04 - 12:26:22 PM GMT- IP address: 71.203.172.25

Document e-signed by Jonathan Cobbs (jonathan@thebreadandboard.com)
Signature Date: 2021-08-04 - 12:30:30 PM GMT - Time Source: server- IP address: 71.203.172.25

Agreement completed.
2021-08-04 - 12:30:30 PM GMT

Adobe Sign

ADMINISTRATIVE AWARD
BID NO.: SC-0144-19
2nd Renewal

DESCRIPTION OF GOODS/SERVICES: Recommend approval to utilize the second (2) renewal option with Riverchefs LLC d/b/a The Bread & Board for catering at special events in the annual expenditure amount of $64,565.65 which includes an additional 4% or fifty-one cent ($0.51) for all meals, making unit price per meal at $13.36; labor cost per hour increased by 1% or fourteen cent ($0.14) bringing total to $14.68, per Consumer Price Index (CPI). Total revised award amount not-to-exceed $188,438.95. Period of service will be from October 1, 2020 through September 30, 2021 with two (2) one (1) year renewal options remaining.

FUNDING SOURCE: 00113.133101.552060/ 10302.133101.549006 to be executed by Purchase Order

FOR AGENCY/DEPARTMENT: Parks, Recreation and Community Services, Division of Sports and Entertainment

REQUISITION NUMBERS: PRSP-500420-21

NUMBER FIRMS SOLICITED: 11 **NUMBER FIRMS BIDDING:** 4

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Riverchefs LLC d/b/a The Bread & Board

CONCURRENCE BY: Daryl Joseph, Director, Parks, Recreation and Community Services Dept.

PRICE: $188,438.95 **TERMS:** NET 30 DAYS

REASON FOR NOT ACCEPTING LOW BID: N/A

Sokkhar Muon/ Buyer

Date 10/13/2020

Manager of Purchasing Services

Date 10/14/20

APPROVAL:

Gregory Pease, Chief, Procurement Division

Date 10/15/20

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7903
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 5, 2020

TO: Greg Pease, Chief
Procurement Division

FROM: Daryl Joseph, Director
Parks, Recreation and Community Services Department

Subject: FY21 Jacksonville Jazz Festival Catering- SC-0144-19

The Department of Parks, Recreation and Community Services, Division of Sports and Entertainment requests to exercise the second renewal option of four one year renewal options for SC-0144-19 for Jazz Festival Catering Items provided by Riverchefs LLC, dba The Bread & Board. Period of service will be October 1, 2020 through September 30, 2021.

The Department of Parks, Recreations, and Community services, Division of Sports and Entertainment recommends an increase of 4% on all food items or a fifty-one cent ($0.51) increase for all meals bringing to a unit price to a total of $13.36, per meal. In addition the division recommends labor cost per hour be increased by 1% or fourteen cent ($0.14) bringing the hourly rate of labor to $14.68.

Annual expenditures recommended by Sports and Entertainment are not expected to exceed $64,565.65 with the total award not to exceed $188,438.95 and payments will be processed by purchase order.

FUNDING SOURCE: SPET01ASE-05206 & PRSE134SE-04904

ATTACHMENTS: 00113.133101.552060 or 10302.133101.549006

- **SC-0144-19, 1st renewal, and Consumer Price Index**
- **Renewal Letter from Supplier**

JM

CC: Rene'e Harriman, Parks, Recreation and Community Services Department
Claire Stine, Parks, Recreation and Community Services Department
Jennifer Malice, Sports & Entertainment

September 7, 2020

Brent Fine
City of Jacksonville
Office of Special Events
117 W. Duval Street, Suite 280
Jacksonville, FL 32202

Dear Brent,

Pursuant to the terms of the renewal option of **Bid/PO # - SC-0144-19**, and due to the increased food costs as a result of Covid-19, **Riverchefs LLC, d/b/a The Bread & Board**, requests an additional fifty-eight cent ($0.58) increase from the 2020 award for all boxed lunches, boxed dinners, backstage buffet lunches, backstage buffet dinners and VIP buffet dinners, bringing each meal to a total of thirteen dollars and forty-three cents ($13.43) per person. This increase is based on the national average of increased food costs, 4.5%. We are happy to discuss the national average two months prior to the event, adjusting either higher or lower, accordingly.

We further request that the labor cost per hour be increased by 2%, or twenty-nine cents ($0.29), from the 2020 award, bringing labor to fourteen dollars and sixty-eight cents ($14.68) per man hour, in anticipation of increased industry standards for next year.

We request City of Jacksonville to provide, or pay the costs, for personal protection equipment, including masks, shields, partitions and other local, state or federal mandated requirements.

Lastly, the Bread & Board requests that it be allowed to bill for labor hours incurred at the restaurant used to produce Thursday's City of Jacksonville catering at the restaurant, as the boxes cannot be produced on-site at the not-yet-completed / inspected Catering Kitchen Tent. Alternatively, if we are not able to bill for such hours at the restaurant, we request the Catering Kitchen Tent set, to include tent, power and security, to be pushed up one full day to allow a full functioning and permitted offsite kitchen.

If approved by City of Jacksonville, pricing will be kept effective from the date of the award through the end of the renewed term.

Sincerely,

Jonathan Cobbs
Co-Owner
The Bread & Board

ADMINISTRATIVE AWARD
BID NO.: SC-0144-19
1st Renewal

DESCRIPTION OF GOODS/SERVICES: Recommend approval to utilize the first renewal option with Riverchefs LLC d/b/a The Bread & Board for catering at special events. The annual expenditure amount will be $62,708.30 which includes an additional 2.8% or thirty-five cent ($0.35) for all meals, making unit price per meal at $12.85; labor cost per hour increased by 2% or twenty-eight cents ($0.28) bringing total to $14.39, per Consumer Price Index (CPI). Period of service will be from October 1, 2019 through September 30, 2020 with three (3) one (1) year renewal options remaining. Total revised award amount not-to-exceed $123,873.30.

FUNDING SOURCE: SPET01ASE-05206/ PRSE134SE-04904 to be executed by Master Blanket Purchase Order.

FOR AGENCY/DEPARTMENT: Parks, Recreation and Community Services Dept, Sports & Entertainment Division, Office of Special Events

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 11 **NUMBER FIRMS BIDDING:** 4

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Riverchefs LLC d/b/a The Bread & Board

CONCURRENCE BY: Daryl Joseph, Director, Parks, Recreation and Community Services Dept.

PRICE: $123,873.30 **TERMS:** NET 30 DAYS

REASON FOR NOT ACCEPTING LOW BID: N/A

Sokkhar Muon/ Buyer

Date 8/29/2019

Manager of Purchasing Services

Date 8/29/19

APPROVAL:

Gregory Pease/ Chief, Procurement Division

Date 8/30/19

Signature: Jonathan Cobbs
Jonathan Cobbs (Sep 18, 2020 14:58 CDT)

Email: jonathan@thebreadandboard.com

Bid:PO # - SC-0144-19 Price Increase Request 2021

Final Audit Report

2020-09-18

Created:	2020-09-18
By:	Laura Phillips Edgecombe (lauracourtney@me.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAqmI6O0PYd56jS2kFAld9naNsTcRiCXOY

"Bid:PO # - SC-0144-19 Price Increase Request 2021" History

Document created by Laura Phillips Edgecombe (lauracourtney@me.com)
2020-09-18 - 8:42:02 PM GMT- IP address: 108.217.125.82

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Document e-signed by Jonathan Cobbs (jonathan@thebreadandboard.com)
Signature Date: 2020-09-18 - 6:58:52 PM GMT - Time Source: server- IP address: 204.156.182.149

Agreement completed.
2020-09-18 - 6:58:52 PM GMT

Adobe Sign

ADMINISTRATIVE AWARD
BID NO.: SC-0144-19

DESCRIPTION OF GOODS/SERVICES:
Recommend approval of award to Riverchefs LLC d/b/a The Bread & Board as the lowest responsive, responsible bidder. Period of service shall be from date of award through September 30, 2019 with four (4) one (1) year renewal options. Total estimated annual expenditure not-to-exceed $61,165.00.

FUNDING SOURCE: Funding for this award shall be encumbered by PRSE134SE-04904 / SPET01ASE-05206 and executed by Master Blanket Purchase Order.

FOR AGENCY/DEPARTMENT: SPORTS & ENTERTAINMENT – SPECIAL EVENTS DIVISION

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 11 **NUMBER FIRMS BIDDING:** 4

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: RIVERCHEFS LLC d/b/a THE BREAD & BOARD

CONCURRENCE BY: BRENT FINE, SPECIAL EVENTS MANAGER

PRICE: $61,165.00 **TERMS:** NET 30 DAYS

REASON FOR NOT ACCEPTING LOW BID: N/A

David Klages, Analyst — Date: 5/1/19

Manager of Purchasing Services — Date: 02 MAY 2019

APPROVAL:

Gregory Pappe, Chief, Procurement Division — Date: 5/3/19

Consumer prices up 1.3 percent in 12 months ended August 2020

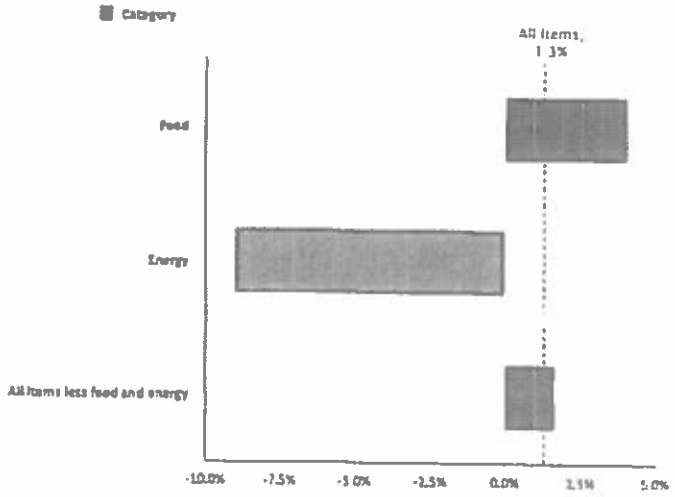
SEPTEMBER 17, 2020

Over the 12 months ended August 2020, the Consumer Price Index for All Urban Consumers increased 1.3 percent. Food prices increased 4.1 percent over the last 12 months. Within the food category, food at home prices rose 4.5 percent, including a 7.1-percent increase in prices for meats, poultry, fish, and eggs. Food away from home increased 3.5 percent over this period.

CHART IMAGE CHART DATA

Chart Image

12-month percent change, Consumer Price Index, selected categories, August 2020, not seasonally adjusted



Click bars to drill into data. Hover over chart to view data.
Source: U.S. Bureau of Labor Statistics

Chart Data

12-month percent change, Consumer Price Index, selected categories, August 2020, not seasonally adjusted

Category	12-month percent change
All items	1.3%
Food	4.1
Food at home	4.5
Cereals and bakery products	2.8
Meats, poultry, fish, and eggs	7.1
Dairy and related products	5.7
Fruits and vegetables	2.7
Nonalcoholic beverages and beverage materials	5.1
Other food at home	4.2
Food away from home	3.5
Full service meals and snacks	2.8
Limited service meals and snacks	4.8
Energy	-9.8
Energy commodities	-16.7
Fuel oil	-23.6
Gasoline (all types)	-16.8
Energy services	-0.1
Electricity	-0.1
Natural gas (piped)	-0.5
All items less food and energy	1.7
Commodities less food and energy commodities	0.4
Apparel	-5.9
New vehicles	0.7
Used cars and trucks	4.0
Medical care commodities	0.8
Alcoholic beverages	1.7
Tobacco and smoking products	5.0
Services less energy services	2.2
Shelter	2.3
Rent of primary residence	2.9

Category	12-month percent change
Owners' equivalent rent of residences	2.7
Medical care services	5.3
Physicians' services	2.7
Hospital services	4.0
Transportation services	-4.0
Motor vehicle maintenance and repair	3.2
Motor vehicle insurance	-1.5
Airline fare	-23.2

Despite increasing in recent months, energy prices were down 9.0 percent from August 2019 to August 2020. Prices for energy commodities, such as fuel oil and gasoline, were 16.7 percent lower in August 2020 compared with a year earlier. Gasoline prices decreased 16.8 percent, while fuel oil prices fell 23.6 percent over the year. Prices for energy services, such as electricity and piped natural gas, were little changed over this 12-month period.

Prices for all items less food and energy increased 1.7 percent over the last 12 months. Within this category, shelter prices rose 2.3 percent. Medical care prices increased 4.5 percent. Prices for used cars and trucks increased 4.0 percent over the year. (Prices for used cars and trucks increased 5.4 percent in August, the largest monthly increase since 1969.)

Prices that decreased over the August 2019 to August 2020 period include apparel (−5.9 percent), airline fares (−23.2 percent), and motor vehicle insurance (−1.5 percent).

These data are from the Consumer Price Index program and are not seasonally adjusted. To learn more, see "Consumer Price Index — August 2020." Also see more charts on consumer prices.

RELATED SUBJECTS Prices

SUGGESTED CITATION

Bureau of Labor Statistics, U S Department of Labor, *The Economics Daily*, Consumer prices up 1 3 percent in 12 months ended August 2020 on the Internet at https://www.bls.gov/opub/ted/2020/consumer-prices-up-1-point-3-percent-in-12-months-ended-august-2020 htm (visited October 05, 2020).

OF INTEREST

Recent editions of *Spotlight on Statistics*

Spotlight on Statistics

- Using BLS Data to Match People with Disabilities with Jobs Presents data that can help increase access and opportunity for people with disabilities in the nation's labor market.
- How Women and Aging Affect Trends in Labor Force Growth Examines how women's labor force participation and the aging of the U.S. population affect trends in labor force growth.
- Meal Appeal: Patterns of Expenditures on Food away from Home Examines spending on food away from home, such as meals or snacks from restaurants, vending machines, employer cafeterias, or other venues.
- Job Flexibilities and Work Schedules in 2017-18 Examines data on job flexibilities, such as working at home, flexible schedules, and shift work.

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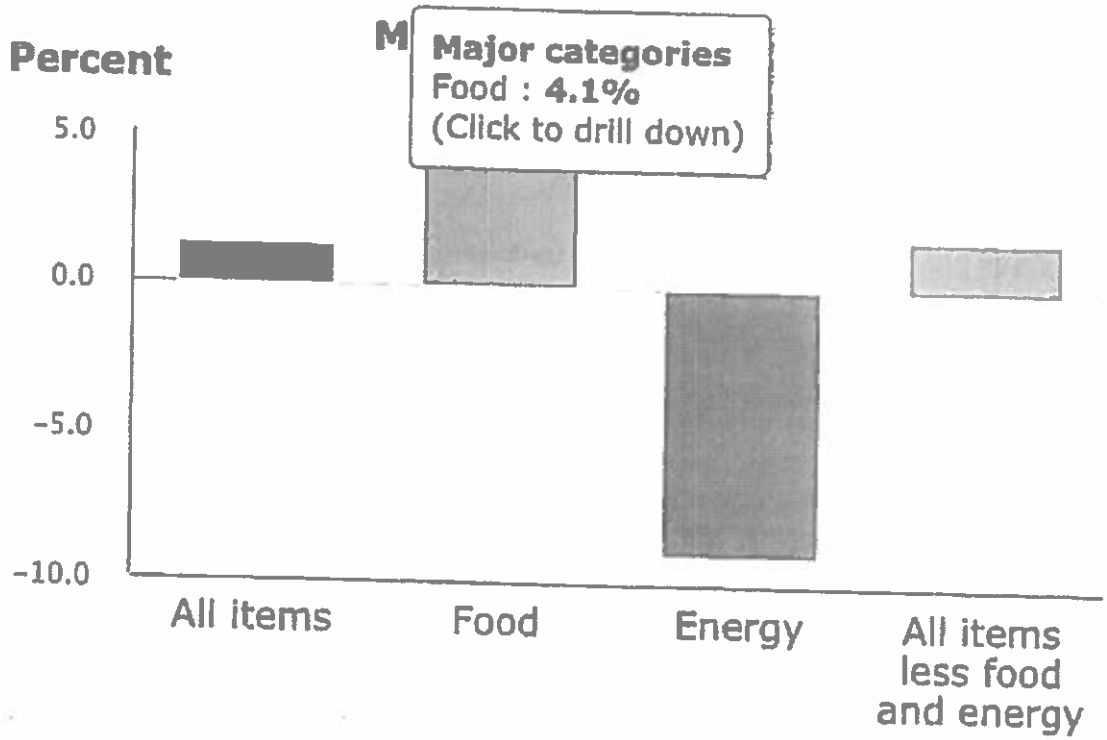
Telephone:1-202-691-5200_ Federal Relay Service:1-800-877-8339. www.bls.gov Contact Us

CHARTS

12-month percentage change, Consumer Price Index, selected categories, August 2020, not seasonally adjusted



Source: U.S. Bureau of Labor Statistics.

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