SUBJECT: KITCHEN RENOVATIONS AT FIRE STATION NO. 11, 21 & 54

BID #: CF-0436-22 **OPEN DATE: 08/31/2022**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 42 **NUMBER RECEIVED:** 1 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Southeastern Stainless Fabricators, Inc., as the lowest responsive, responsible bidder for Kitchen Renovations at Fire Stations No. 11, 21, and 54 for the Jacksonville Fire and Rescue Department. Period of service is for one (1) year from date of award. Total estimated not-to-exceed expenditure is $187,019.25.

Funding for this award to be encumbered by account: 32111.127001.565051.008823.00000000.00000.0000000 - to be executed by Purchase Order

Attachments: Recommendation Memo, Tabulation Sheet, Specifications, Terms and Conditions

Analyst: _____ **RESPECTFULLY SUBMITTED:** _____
OLIVE WALLACE-COHEN GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIRECTOR/FIRE CHIEF

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

September 6, 2022

TO: Gregory Pease, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

RE: Bid CF-0436-22 KITCHEN RENOVATIONS AT FIRE STATIONS 11, 21 & 54

The Jacksonville Fire and Rescue Department has reviewed the bid response(s) to this bid and recommending award of PO to Southeastern Stainless Fabricators, Inc. in the amount of $187,019.25 as the lowest bidder for this project.

Funding Source: 32111.127001.565051.008823.000000.00.00000.0000000

If there are any questions, please contact Dan Pearson at (904) 255-3265.

KP/dp

9. ESCALATION / DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. DELIVERY

Various Fire Station locations in Jacksonville, Florida as outlined in the Bid Specifications.
A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick-up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. **All original invoices shall be submitted through the City of Jacksonville's 1Cloud Supplier Portal or can be e-mailed directly to jfrdprocurement@coj.net.**

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

SPECIFICATION
KITCHEN RENOVATIONS AT FIRE STATION 11, 21 & 54

Background: The City of Jacksonville Fire and Rescue Department is seeking to renovate the

withstand heavy daily use and demonstrate good durability characteristics and low maintenance. The design should maximize functionality of the space and have pleasing aesthetics that blend with the existing decor. The proposal shall include all items listed in the detailed specifications in the bid package.

The work included in this contract consists of furnishing all labor, materials, equipment, and other incidentals necessary to complete the detailed specifications. The Pre-Bid meeting is mandatory.

Fire Station # 11

Custom Stainless Steel Base Cabinets 6" Kicks, Counter Tops and Sinks

Counter Tops and Sinks:
14ga IRB Non-Directional finish type 304 stainless steel
Left of Door - Approx. 105" x 27" deep straight run
Includes:

A. 5" splash rear
B. IRB Marine V edge front and left end
C. Double compartment custom sink 14ga stainless 10" deep
D. Adhere to birch plywood substrate

Right of Range:
Approx. 75" x 27" deep straight run
Custom 14ga stainless steel counter tops

A. 5" rear splash
B. IRB Marine V-edge front and both ends
C. Adhere to birch plywood substrate

Left of Range:
Approx. 71-1/2" x 73-3/4" L-Shape
Includes:

A. 5" rear splash
B. IRB Marine V-edge front and both ends
C. Adhere to birch plywood substrate

Base Cabinets:
Left of Range

A. 2 each double door base cabinet
B. Foil- Pan cabinet

Right of Range

A. Drawer Stack
B. 1 each double door base cabinet – adjustable shelf

DELIVERY & INSTALLATION INCLUDED

Fire Station # 21

CUSTOM STAINLESS STEEL BASE CABINETS 6" KICKS, COUNTERTOPS & SINKS

COUNTER TOPS & SINKS:
14GA IRB NON-DIRECTIONAL FINISH TYPE 304 STAINLESS STEEL

LEFT OF RANGE:
APPROX 144" X 48" X 27" DEEP L-SHAPE

A. 5" SPLASH REAR
B. IRB MARINE V EDGE FRONT & BOTH ENDS
C. DOUBLE COMPARTMENT CUSTOM SINK - 14GA STAINLESS 10" DEEP
D. ADHERE TO BIRCH PLYWOOD SUBSTRATE

RIGHT OF RANGE:
APPROX 74" X39-1/2"" X 27" DEEP L-SHAPE

A. 5" REAR SPLASH
B. IRB MARINE V EDGE FRONT & BOTH ENDS
C. ADHERE TO BIRCH PLYWOOD SUBSTRATE

BASE CABINETS:
LEFT OF RANGE

A. DOUBLE DOOR BASE CABINET ADJUSTABLE SHELF
B. SINK BASE UNIT
C. DOUBLE DOOR BASE CABINET ADJUSTABLE SHELF
D. OPEN AREA FOR TRASH CAN CLAD LEFT WALL
E. DRAWER STACK

RIGHT OF RANGE:

A. FOIL & PAN CABINET
B. DOUBLE DOOR BASE CABINET ADJUSTABLE SHELF
C. FIXED ISLAND , APPROX 49" X 49", 14GA STAINLESS TOP, CLOSED BASE, DOUBLE DOOR

FOOD LOCKER COUNTERTOP - APPRO119" X 25-1/2"

A. 5" SPLASH REAR & RIGHT END
B. IRB MARINE V FRONT & LEFT EDGE

DELIVERY & INSTALLATION INCLUDED

Fire Station # 54

CUSTOM STAINLESS STEEL BASE CABINETS 6" KICKS, COUNTER TOPS & SINKS

COUNTER TOPS & SINKS:
14GA IRB NON-DIRECTIONAL FINISH TYPE 304 STAINLESS STEEL

LEFT OF RANGE:
APPROX 52-3/4" X 51-1/2" X 127" DEEP L-SHAPE

A. 5" SPLASH REAR
B. IRB MARINE V EDGE FRONT & BOTH ENDS
C. DOUBLE COMPARTMENT CUSTOM SINK - 14GA STAINLESS 10" DEEP
D. ADHERE TO BIRCH PLYWOOD SUBSTRATE

RIGHT OF RANGE:
APPROX 36-1/2" X 53-1/2" X 27" DEEP L-SHAPE
A. 5" REAR & RIGHT END SPLASH
B. IRB MARINE-V EDGE FRONT & LEFT END
C. ADHERE TO BIRCH PLYWOOD SUBSTRATES

BASE CABINETS:
LEFT OF RANGE
A. SINGLE DOOR BASE CABINET ADJUSTABLE SHELF
B. SINK BASE UNIT
C. DRAWER ST ACK
D. FOIL PAN CABINET

RIGHT OF RANGE:
A. FOIL & PAN CABINET
B. DOUBLE DOOR BASE CABINET ADJUSTABLE SHELF

ROLLING ISLAND:
APPROX 60" X 34" 14GA STAINLESS TOP
A. 2 STAINLESS DRAWERS
B. OPEN FRONT SHELVING
C. REAR & SIDES CLOSED BASE
D. TOP OVERHANGS ONE END FOR TRASH CAN

FOOD LOCKER COUNTERTOP - APPROX 68" X 25-1/2"
A. 5" SPLASH RIGHT END
B. IRB MARINE V FRONT & LEFT EDGE

DELIVERY & INSTALLATION INCLUDED

CONTRACTOR NARRATIVE / DRAWING

Provide an overview/compliance statement of design and layout for the proposed kitchen at each of three (3) total fire stations. The overview must comply with the detailed specifications and scope of work.

Does Your Proposal Comply With All Aspects OfThis Section? Yes ___ No ___

COSTS

Proposal must include a clearly understandable schedule of charges. All charges will be included in the cost breakdown of proposals. No additional costs will be charged to the City of Jacksonville. If any error or omission of equipment or service is made by the Contractor, the contractor will incur any additional costs.

Does Your Proposal Comply With All Aspects OfThis Section? Yes ___ No ___

INSTALLATION

All cabinets shall be installed by the contractor in accordance with the final submittals and contract documents.

Does Your Proposal Comply With All Aspects OfThis Section? Yes ___ No ___

Contractor will provide ALL labor and materials to complete the installation of the new cabinets. All materials must be NEW -No refurbished or used items are to be used on this project.

Does Your Proposal Comply With All Aspects OfThis Section? Yes ___ No ___

Contractor will provide removal and disposal of all existing materials.

Does Your Proposal Comply With All Aspects OfThis Section? Yes ___ No ___

WARRANTY

Contractor will provide a full one (1) year parts and labor warranty (all associated equipment and furnishings). This warranty will start from the date of acceptance. The warranty shall be comprehensive. No deductibles shall be allowed for travel time, service hours, repair parts cost, etc.

Does your proposal comply with all aspects of this section? Yes ___ No ___

Site Conditions: The site is a working Fire Station and care must be taken to allow operation of the fire station. When working on the kitchen, the station will still be in operation with the cooking being performed on the outside grills. It is important to remove the old cabinets and replace with new cabinets as quickly as possible to minimize disruption to the station. The contractor shall keep the materials neat and orderly. Water and electric power are available.

Cleaning: During construction, the Contractor and his subcontractors shall remove from the premises, rubbish, waste material, and accumulations, and shall keep the premises clean. The Contractor shall keep the premises clean during construction to the satisfaction of the Captain.