SUBJECT: EMERGENCY LIGHT VEHICLE TIRES & SERVICES

BID #: SC-0416-22 **OPEN DATE:** 08/24/2022

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – SEPTEMBER 1, 2022 THROUGH AUGUST 31, 2023 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET DIVISION

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was opened on 8/24/22. Recommend approval to reject the sole bid from Goodyear Tire and Rubber company for failure to agree to the General Conditions, item #11- Guarantee and to changes to the Insurance and Indemnification form. Fleet Management plans to rebid in the near future.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Rejection Letter, General Conditions and Specifications

ANALYST: _____
Corey Sidlo

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: CRIS TONGOL, CHIEF OF FLEET MANAGENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: August 30, 2022

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Administrator

Re: Recommendation to Reject SC-0416-22 Emergency Light Vehicle Tires and Services

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Fleet Management Division is recommends rejecting the only bid received on SC-0416-22. The Goodyear & Tire Company didn't agree the General Conditions, item #11-/Guarantee and changed the Insurance and Indemnification form. Fleet Management will rebid Emergency Light Vehicles Tires & Services.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

TITLE: EMERGENCY LIGHT VEHICLE TIRES AND SERVICES

BID NO.: SC-0416-22

OPEN DATE: 8/24/2022 @ 2:00 PM

ANALYST: COREY SIDLO

No. Invited: (14) No. Received (1) No Bids: (0)

Recorded By: Melissa Pierce Announcer: Pearl Michelle

Goodyear Tire & Rubber Company

ITEM	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	EXTENDED TOTAL
	Group 1 Goodyear Tires or Equivalent				
1	Tire Discount: Goodyear or equal to or greater in value and quality.	6000	EA		$ -
2	Mounting and Balancing	3800	EA		$ -
3	TPMS Sensor w/ Tire Purchase - New	75	EA		$ -
4	TPMS Sensor w/o Tire Purchase - New	25	EA		$ -
5	TPMS Sensor w/Tire Purchase - Rebuild Kit	2600	EA		$ -
6	TPMS Sensor w/oTire Purchase - Rebuild Kit	25	EA		$ -
7	Reset TPMS Sensors	3800	EA		$ -
8	Balance w/o Purchase	100	EA		$ -
9	Flat Repair	100	EA		$ -
10	State Tire Fee	6000	EA		$ -
11	Tire Disposal Fee	3800	EA		$ -
	Group 1 Total Price:			$	-
	Group 2 Bridgestone Tires or Equivalent				
1	Tire Discount: Bridgestone or equal to or greater in value and quality.	200	EA		$ -
2	Mounting and Balancing	200	EA		$ -
3	TPMS Sensor w/ Tire Purchase - New	10	EA		$ -
4	TPMS Sensor w/oTire Purchase - New	5	EA	$	$
5	TPMS Sensor w/Tire Purchase - Rebuild Kit	175	EA		$ -
6	TPMS Sensor w/oTire Purchase - Rebuild Kit	5	EA		$ -
7	Reset TPMS Sensors	200	EA		$ -
8	Balance w/o Purchase	5	EA		$ -
9	Flat Repair	50	EA		$ -
10	State Tire Fee	200	EA		$ -

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: September 12, 2022

Via Email: brian_dougherty@goodyear.com

Bidder's Name: Goodyear Tire and Rubber Company

Address: 200 Innovation Way
Akron, OH 44316

Contact Name: Brian Dougherty

Bid No: SC-0416-22

Title: Emergency Light Vehicle Tires and Services

Date Opened: 8/24/2022

REASON FOR RECOMMENDED BID REJECTION: The City intends to reject the bid due to bidder not agreeing to the General Conditions, item #11-/Guarantee and changing the Insurance and Indemnification form.

The Agency recommends rejecting all bids and the project will be rebid at a later date. **All bidders will be notified once the new bid is posted.**

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

NOTE: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending award for this bid is the General Government Awards Committee scheduled for **Thursday, September 15, 2022 at 1:00 p.m.**

Purchasing Analyst's Signature: _____
Corey Sidlo

214 N. Hogan St., Suite 800 | Jacksonville, FL 32202 | Phone: 904.255-8815 | Fax: 904.255-8837

GENERAL CONDITIONS

1. RESERVATIONS: The City of Jacksonville, Florida reserves the right to reject any or all bids or any part thereof and/or to waive information if such action is deemed to be in the best interest of the City of Jacksonville.

The City reserves the right to cancel any contract, if in its opinion, there be a failure at any time to perform adequately the stipulations of this invitation to bid, and the general conditions and specifications which are attached and made part of this bid, or in any case of any attempt to willfully impose upon the City materials or products or workmanship which is, in the opinion of the City, of an unacceptable quality. Any action taken in pursuance of this latter stipulation will not affect or impair any rights or claim of the City to damages for the breach of any covenants of the contract by the contractor. The City also reserves the right to reject the bid of any bidder who has previously failed to perform adequately after having once been awarded a prior bid for furnishing materials similar in nature to those materials mentioned this bid.

Should the contractor fail to comply with the conditions of this contract or fail to complete the required work or furnish the required materials within the time stipulated in the contract, the City reserves the right to purchase in the open market, or to complete the required work, at the expense of the contractor or by recourse to provisions of the faithful performance bond if such bonds if required under the conditions of this bid.

Should the contractor fail to furnish any item or items, or to complete the required work included in this contract, the City reserves the right to withdraw such items or required work from the operation of this contract without incurring further liabilities on the part of the City thereby.

SHOULD ANY BIDDER HAVE ANY QUESTIONS AS TO THE INTENT OR MEANING OF ANY PART OF THIS BID THEY SHOULD CONTACT THE PROCUREMENT DIVISION IN TIME TO RECEIVE A WRITTEN REPLY BEFORE SUBMITTING ITS BID.

All items furnished must be completely new, and free from defects unless specified otherwise. No others will be accepted under the terms and intent of this bid.

Buyer reserves the right to terminate the Contract or Purchase Order at any time and for any reason by giving written notice to Contractor unless otherwise specified within the solicitation documents. If the Contract or Purchase Order is terminated for convenience as provided herein. Buyer will be relieved of all further obligations other than payment for that amount of Goods or Services actually provided to the date of termination.

2. QUOTATIONS: No bidder will be allowed to offer more than one price on each item even though he may feel that he has two or more types or styles that will meet specifications. Bidders must determine for themselves which to offer. IF SAID BIDDER SHOULD SUBMIT MORE THAN ONE PRICE ON ANY ITEM ALL PRICES FOR THAT ITEM WILL BE REJECTED AT THE DISCRETION OF THE CHIEF OF THE PROCUREMENT DIVISION.

3. TAXES: The City of Jacksonville, Florida is exempt form the following taxes: (a) State of Florida Sales Tax by Certificate No 26-00-107377-54C; (b) Manufacturer's Federal Excise Tax Registration No. 59-6000.344.

4. CARTAGE: No charge will be allowed for cartage or packages unless by special agreement.

5. "OR EQUAL" INTERPRETATION: Even though a particular manufacturer's name of brand is specified, bids will be considered on other brands or on the products of other manufacturers unless noted otherwise. On all such bids the bidder will clearly indicate the product (brand and model number) on which he is bidding, and will supply a sample or sufficient data in detail to enable an intelligent comparison to be made with the particular brand or manufacture specified. All samples will be submitted in accordance with procedures outlined in the paragraph on SAMPLES. Catalog cuts and technical descriptive data will be attached to the original copy of the bid where applicable. Failure to submit the above information may be sufficient ground for rejection of bid.

6. DEVIATIONS TO SPECIFICATIONS: In addition to the requirements of paragraph five, all deviations from the specifications must be noted in detail by the bidder, in writing, at the time of the submittal of the formal bid. The absence of a written list of specification deviations at the time of submittal of the bid will hold the bidder strictly accountable to the City to the specifications as written. Any deviation from the specifications as written not previously submitted, as required by the above, will be grounds for rejection of the material and/or equipment when delivered.

7. DATA REQUIRED TO BE SUBMITTED WITH REFERENCE TO BID:

a. Whenever the specifications indicate a product or a particular manufacturer, model, or brand in the absence of any statement to the contrary by the bidder, the bid will be interpreted as for the exact brand, model, or a manufacturer specified, together with all accessories, qualities, tolerances, compositions, etc. enumerated in the detailed specifications.

b. If no particular brand, model or make is specified, and if no data is required to be submitted with this bid, the successful contractor, after award and before manufacturer or shipment: may be required to submit working drawings or detailed descriptive data sufficient to enable the City to judge if each requirement of the specifications is being complied with.

8. SAMPLES: The samples submitted by bidders on items which they have received an award may be retained by the City until the delivery of contracted items is completed and accepted. Bidders whose samples are retained may remove them after delivery is accepted.

Samples on which bidders are unsuccessful must be removed as soon as possible after an award has been made on the item or items for which the samples have been submitted. The City will not be responsible for such samples if not removed by the bidder within 30 days after the award has been made. The City reserves the right to consume any or all samples for testing purposes.

Bidders will make all arrangements for delivery of samples to place designated as well as the removal of samples. Cost of delivery and removal of samples will be borne by the bidder.

All sample packages will be marked **"Sample for the Procurement Division"** and each sample will bear the name of the bidder, item number, bid number and will be clearly tagged or marked in a substantial manner. Failure of the bidder to clearly identify samples as indicated may be considered sufficient reason for rejection of bid.

9. PERFORMANCE BOND: When applicable, the successful bidder on this bid must furnish a performance bond as indicated in the specifications, made out to the City of Jacksonville, Florida, prepared on an approved form, as security for the faithful performance of his contract within ten days of his notification that his bid has been accepted. The surety thereon must be such surety company as are authorized and licensed to transact business in the State of Florida. Attorneys in facts who sign bid bonds must file with each bond a certified copy of their power of attorney to sign said bonds. The successful bidder or bidders, upon failure or refusal to furnish within ten days after his notification the required performance bonds, will pay to the City of Jacksonville, Florida, as liquidated damages for such failure or refusal an amount in cash equal to the security deposited with his bid.

10. PROVISION FOR OTHER AGENCIES: Each bidder agrees when submitting his bid that he will make available to all City agencies and departments, bi-City agencies, in-City fire departments and municipalities, the bid process he submits in accordance with the bid terms and conditions, should any said department or agency wish to buy under this bid proposal.

11. GUARANTEE: ~~The contractor will unconditionally guarantee the materials and workmanship on all equipment furnished by him for a period of one year from date of acceptance of the items delivered and installed, unless otherwise specified herein. If, within the guarantee period, any defects or signs of deterioration are noted, which, in the opinion of the City are due to faulty design and installation workmanship, or materials, upon ratification, the contractor, at his expense, will repair or adjust the equipment or parts to correct the condition, or he will replace the part or entire unit to the complete satisfaction of the City. Repairs, replacements or adjustments will be made only at such times as will be designated by the City as least detrimental to the operation of City business.~~ Use standard warranty language

12. DISCOUNTS: ALL ~~DISCOUNTS OTHER THAN PROMPT~~ PAYMENT TO BE INCLUDED IN BID PRICE. PROMPT PAYMENT DISCOUNTS OF LESS THAN 30 DAYS WILL NOT BE CONSIDERED IN DETERMINING LOW BID.

13. COLLUSION: THE BIDDER, BY AFFIXING HIS SIGNATURE TO THIS PROPOSAL AGREES TO THE FOLLOWING: "BIDDER CERTIFIES THAT THIS BID IS MADE WITHOUT ANY PREVIOUS UNDERSTANDING, AGREEMENT OR CONNECTION WITH ANY PERSON, FIRM, OR CORPORATION MAKING A BID FOR THE SAME ITEMS; AND IS IN ALL RESPECTS FAIR, WITHOUT OUTSIDE CONTROL, COLLUSION, FRAUD OR OTHERWISE ILLEGAL ACTION."

INSURANCE AND INDEMNIFICATION

Attachment
INDEMNIFICATION

Applicant ~~and its subcontractors~~ (the "Indemnifying Party") shall hold harmless, indemnify, and defend the City of Jacksonville and their respective members, officers, officials, employees and agents (collectively the "**Indemnified Parties**") from and against, without limitation, any and all claims, suits, actions, losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature, which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties for:

1. General Tort Liability, for any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of the Indemnifying Party that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to the Indemnifying Party's performance of the **Agreement**, operations, services or work performed hereunder; and

2. Environmental Liability, to the extent this **Agreement** contemplates environmental exposures, arising from or in connection with any environmental, health and safety liabilities, claims, citations, clean-up or damages whether arising out of or relating to the operation or other activities performed in connection with the **Agreement**; and

applicable

3. Intellectual Property Liability, to the extent this **Agreement** contemplates intellectual property exposures, arising directly or indirectly out of any allegation that the Services provided under this **Agreement** (the "**Service(s)**"), any product generated by the Services, or any part of the Services as contemplated in this **Agreement**, constitutes an infringement of any copyright, patent, trade secret or any other intellectual property right. If in any suit or proceeding, the Services, or any product generated by the Services, is held to constitute an infringement and its use is permanently enjoined, the Indemnifying Party shall, immediately, make every reasonable effort to secure within sixty (60) days, for the Indemnified Parties, a license, authorizing the continued use of the Service or product. If the Indemnifying Party fails to secure such a license for the Indemnified Parties, then the Indemnifying Party shall replace the Service or product with a non-infringing Service or product or modify such Service or product in a way satisfactory to the City, so that the Service or product is non-infringing.

If an Indemnified Party exercises its right under this **Agreement**, the Indemnified Party will (1) provide reasonable notice to the Indemnifying Party of the applicable claim or liability, and (2) allow Indemnifying Party, at its own expense, to participate in the litigation of such claim or liability to protect its interests. **~~The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by, any~~ insurance provided pursuant to the Agreement or otherwise. ~~Such terms of indemnity shall survive the expiration or termination of the Agreement.~~**

Notwithstanding the foregoing, neither party hereto will be liable for special, incidental, consequential or punitive damages arising out for this Agreement.

In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes.

Authorized independent dealers ("Dealers") are not agents, employees, volunteers or subcontractors of Applicant and Applicant is not responsible for Dealers' acts or omissions Each Dealer providing services under this Agreement will be responsible for its own acts or omissions [if applicable- and will not provide goods or services under this Agreement until it has signed an Independent Dealer Agreement reasonably satisfactory to the City of Jacksonville.]

Insurance Requirements

Without limiting its liability under this Agreement, **Applicant** ~~and its subcontractors~~ shall always during the term of this **Agreement** procure prior to commencement of work to maintain coverages for the life of this **Agreement and** shall ~~be endorsed to~~ self-insure or name the City of Jacksonville and their respective members, officers, officials, employees, and agents as additional insured as indicated in the insurance provisions.

Insurance Coverages

Schedule	Limits
Worker's Compensation	Florida Statutory Coverage
Employer's Liability	$ 100,000 Each Accident
	$ 500,000 Disease Policy Limit
	$ 100,000 Each Employee/Disease

This insurance shall cover the **Applicant** ~~(and, to the extent they are not otherwise insured, its subcontractors)~~ for those sources of liability which would be covered by the latest edition of the standard Workers' Compensation policy, as filed for use in the State of Florida by the National Council on Compensation Insurance (NCCI), without any restrictive endorsements other than the Florida Employers Liability Coverage Endorsement (NCCI Form WC 09 03), those which are required by the State of Florida, or any restrictive NCCI endorsements which, under an NCCI filing, must be attached to the policy (i.e., mandatory endorsements). In addition to coverage for the Florida Workers' Compensation Act, where appropriate, coverage is to be included for the Federal Employers' Liability Act, USL&H and Jones, and any other applicable federal or state law.

Commercial General Liability	$2,000,000	General Aggregate
	$2,000,000	Products & Comp. Ops. Agg.
	$1,000,000	Personal/Advertising Injury
	$1,000,000	Each Occurrence
	$ 50,000	Damage to Rented Premises
	$ 5,000	Medical Expenses

Such insurance or self-insurance coverage shall be no more restrictive than that provided by the most recent version of the standard Commercial General Liability Form (ISO Form CG 00 01) as filed for use in the State of Florida without any restrictive endorsements other than those reasonably required by the City's Office of Insurance and Risk Management. An Excess Liability policy or Umbrella policy can be used to satisfy the above limits.

Automobile Liability $1,000,000 Combined Single Limit
(Coverage for all automobiles, owned, hired or non-owned used in performance of the Contract)

Such insurance shall be no more restrictive than that provided by the most recent version of the standard Business Auto Coverage Form (ISO Form CA0001) as filed for use in the State of Florida without any restrictive endorsements other than those which are required by the State of Florida, or equivalent manuscript form, must be attached to the policy equivalent endorsement as filed with ISO (i.e., mandatory endorsement).

F. Deductible or Self-Insured Retention Provisions. All deductibles and self-insured retentions associated with coverages required for compliance with this **Agreement** shall remain the sole and exclusive responsibility of the named insured **Applicant.** Under no circumstances will the City of Jacksonville and their respective members, officers, officials, employees and agents be responsible for paying any deductible or self-insured retention related to this **Agreement**.

G. **Agreement** Insurance Additional Remedy.Compliance with the insurance requirements of this **Agreement** shall not limit the liability of the **Applicant** or its Subcontractors, employees or agents to the City of Jacksonville and their respective members, officers, officials, employees and agents shall be in addition to and not in lieu of any other remedy available under this **Agreement** or otherwise.

H. Waiver/Estoppel. Neither approval by City of Jacksonville nor failure to disapprove the insurance furnished by **Applicant** shall relieve **Applicant** of **Applicant**'s full responsibility to provide insurance as required under this **Contract / Agreement / Lease**.

I. Notice. ~~The relieve **Applicant** shall provide an endorsement issued by the insurer to provide the City thirty(30) days prior written notice of any change in the above insurance coverage limits or cancellation, including expiration or non-renewal.~~ If such endorsement is not provided, the Contractor, as applicable, shall provide said a thirty (30) days written notice of any change in the above coverages or limits, coverage being suspended, voided, cancelled, including expiration or non-renewal.

material

J. Survival. Anything to the contrary notwithstanding, the liabilities of the **Applicant** under this Agreement shall survive and not be terminated, reduced or otherwise limited by any expiration or termination of insurance coverage.

K. ~~Additional Insurance. Depending upon the nature of any aspect of any project and its accompanying exposures and liabilities, the City of Jacksonville may reasonably require additional insurance coverages in amounts responsive to those liabilities, which may or may not require that the City of Jacksonville and their respective members, officers, officials, employees and agents also be named as an additional insured.~~

L. ~~Special Provision: Prior to executing this Agreement, **Applicant** shall present this **Agreement** and insurance requirements to its Insurance Agent Affirming: 1) That the Agent has Personally reviewed the insurance requirements of the Contract Documents, and (2) That the Agent is capable (has proper market access) to provide the coverages and limits of liability required on behalf of **Agreement.**~~

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SPECIFICATIONS

Emergency Light Vehicle Tires and Services

Emergency Light Vehicles include all JSO (Jacksonville Sheriff's Office) and JFRD (Jacksonville Fire and Rescue Division) marked and unmarked vehicles under 1 ton.

1. PRODUCTS/TIRES

All tires and any related parts or shop supplies used for the mounting and installation of any tire provided for this solicitation must be of new manufacture, meet or exceed OEM requirements, with exact OEM interchange requiring no further modification or adapters. For all groups, the tires provided must not exceed the DOT date marked on the tire by more than 4 years. Fleet Management will return, at the vendor's expense, any tire provided that exceeds this requirement.

2. VENDOR QUALIFICATION

For the purpose of this solicitation, all bidders for Emergency Vehicle tires must be an Authorized Dealer in Jacksonville, FL for the brand they are bidding. Bidder must have at least one (1) service location in each of the four quadrants of the City. (Below)

Northeast Quadrant – All areas on the North side of Beach Blvd and East of the St. Johns River.
Southeast Quadrant – All areas on the South side of Beach Blvd and East of the St. Johns River.
Northwest Quadrant – All areas North of I-10 and West of the St. Johns River.
Southwest Quadrant – All areas South of I-10 and West of the St. Johns River.

By signing this bid solicitation, bidders submit that they meet the above criteria, and agree to have all the necessary tools and equipment to perform the requested services. The Fleet Management Division reserves the right to inspect the facilities of any responsive bidder to verify that the vendor has the ability to perform the requested services and meet the City's requirements. Based on that inspection, the City reserves the right to reject the bid or rescind award to the bidder and award the next lowest responsive conforming bidder. Vendors bidding on this bid solicitation must be in business in Duval County at the time of bid submission. Bidders must provide documentation substantiating compliance at the time of bid submission. Bidders must supply copies of industry certification. In addition to the insurance requirements attached to this solicitation, all bidders must provide proof of Garage Keepers Liability insurance as required by the State of Florida. All coverage must remain in effect for the duration of the bid.

3. GENERAL

Vendors must notify Fleet Management immediately upon finding any potentially dangerous situations. Throughout the term of this bid, the Fleet Management Division may require the addition of items or groups to this bid. At the time of addition, Fleet Management will solicit pricing from the awarded vendor and upon award that pricing will remain firm for the term of the bid.

If, during the term of the bid, a tire becomes obsolete or the manufacturer cancels the model, the awarded vendor must inform Fleet Management at that time and supply the new model information.
Each awarded vendor must provide a weekly summary of all invoicing electronically to the Fleet Management Financial Services Manager via E-mail. The summary will have the following items on it: Service Date, Vendor # (provided), vendor name, invoice number, tag number, mileage, description of service (# of tires installed), unit price, and grand total. Fleet Management will provide the template to the awarded vendors. (In Excel saved in CSV format) Any bidder that does not agree to provide this electronic file will have their bid rejected. By signing this solicitation, the bidder agrees to provide this electronic file.

4. SERVICE
Vendors will determine that the vehicle requires service prior to commencing any work. Service to the vehicle not within the service guidelines of this specification set by Fleet management must be authorized by the appropriate Fleet Management Superintendent at 255-7451 or his designee, prior to the commencement of any repairs. Any work performed outside these guidelines without approval will not be the responsibility of Fleet Management and the vendor will not receive payment for such repairs.

If the vendor is not able to begin performance of the specified services within 30 minutes of arrival of the vehicle and that is known at the time of arrival, the vehicle operator must be advised immediately.
Vendors will provide a checklist of all work performed which includes the following information: Make of vehicle, model, equipment number, time in, time out, mileage of vehicle, date of service, vendor location, and type of service performed.

Tires may be replaced ONLY if the tread depth of the tire is less than 5/32nds. The only exceptions to this rule are damaged Pursuit Vehicle tires which cannot have any tire repairs. Damaged Pursuit Vehicle tires must be replaced. Salvaged tires returned to Fleet Management are checked for tread depth.
The Fleet Management Division Superintendent at 255-7451 or his designee is the only contact that can authorize a change in tire size from the OEM on any vehicle.
The vendor will deliver tires purchased by Fleet Management to our 2581 Commonwealth Avenue location.

5. SALVAGE
All used tires are considered salvage and must be materially un-altered. The awarded vendor will dispose of the tires as per their policies. Pricing for this is included on the Bid Proposal Form.

All tires removed from City vehicles will have the vehicle number marked in white or yellow paint pen regardless of disposition. Additionally, any tires with damage that are removed must have the damaged area circled in paint pen. The Fleet Management Division will perform random tread depth checks on salvage tires.

6. PRICING
Mounting, balancing, valve stems, and TPMS sensors are bid items and are included on the Bid Proposal Form. The State Tire Fee of $1 per tire is allowable under this solicitation and is included on the Bid Proposal Form for administrative purposes.

Mounting and balancing will include mounting the tire on the rim, balancing the tire, and installing the valve stem on those tires that do not have TPMS sensors and resetting the TPMS sensors on vehicles so equipped. TPMS Sensors will have separate pricing. Additional pricing will be provided for drive up tire balancing and TPMS resets.

7. PERSONNEL
The successful bidder's personnel shall be certified and qualified to perform the services needed. If it deems necessary the City of Jacksonville, Fleet Management Division reserves the right to inspect the vendor's personnel certification to assure that they are certified to perform the requested services. The successful vendor will also assure that their personnel operate within OSHA regulations at all times.

8. REGULATORY

As stated above the vendor must make sure that all employees follow OSHA regulations at all times. It is reasonably expected that all vendors bidding on services with the City of Jacksonville follow all Federal, State, and Local laws and regulations as they pertain to their industry. If it deems necessary, The City of Jacksonville, Fleet Management Division reserves the right to inspect the vendor, their facilities, and personnel at any time to ensure that all regulations are being followed.

9. COMPLIANCE WITH SPECIFICATIONS

Vendors must comply 100% with the bid specifications when performing the requested services of this bid. Failure to do so will result in the cancellation of award and the contract being awarded to the next lowest bidder.

10. HOURS OF OPERATION

Fleet Management Facilities operate five (5) days a week with two (2) shifts. Furthermore, City equipment is subject to use in many types of emergencies. Bidder(s) are to set forth hours and days of the week for which service is available. Additionally, bidders are required to provide names and telephone numbers of key personnel who may be available for off-hours services.

11. QUESTIONS

All questions must be addressed to the Purchasing Analyst, Corey Sidlo, csidlo@coj.net.

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BID PROPOSAL FORM

EMERGENCY LIGHT VEHICLE TIRES AND SERVICES					
Group 1 Goodyear Tires or equivalent					
Item #	**Description**	**Qty.**	**Unit**	**Unit Price**	**Extended Price**
1	**Tire Discount: Goodyear or equal to or greater in value and quality. Bidders may enter a discount in percentage form.**	6000	EA	$	$
2	**Mounting and Balancing**	3800	EA	$	$
3	**TPMS Sensor W/Tire Purchase - New**	75	EA	$	$
4	**TPMS Sensor W/O Tire Purchase - New**	25	EA	$	$
5	**TPMS Sensor W/Tire Purchase – Rebuild Kit**	2600	EA	$	$
6	**TPMS Sensor W/O Tire Purchase – Rebuild Kit**	25	EA	$	$
7	**Reset TPMS Sensors**	3800	EA	$	$
8	**Balance W/O Purchase**	100	EA	$	$
9	**Flat Repair**	100	EA	$	$
10	**State Tire Fee**	6000	EA	$	$
11	**Tire Disposal Fee**	3800	EA	$	$
				TOTAL:	$