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SUBJECT: Juvenile Justice Prevention and Intervention Programs for Small Providers

BID #: ESC-0262-21 **OPEN DATE: 9/23/2021**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Date of executed contract through July 31, 2021 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 25 **NUMBER RECEIVED:** 18 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Reference award was previously amended and approved on 8.29.23 for a revised total of $200,000.00 to the Giving Closet Project, Inc.

Recommend approval to amend award to correct the terms of agreement end date to January 31, 2024 (Contract 70621-21, AMD #4). There is no change to the not-to-exceed total of $1,016,220.00.

Funding Source: 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo, and Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Olive Wallace-Cohen DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Programs Officer,
Kids Hope Alliance (KHA)

SUBJECT: Request to amend BID ESC-0262-21, Contract #70621-21, The Giving Closet Project, Inc. – No cost.

DATE: September 7, 2023

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1. Request to amend BID ESC-0262-21 in order to correct the term end date to January 31, 202~~3~~4 for Contract #70621-21, Amendment 3, The Giving Closet Project, Inc., Juvenile Justice Prevention and Intervention Programs for Small Providers, six-month extension awarded on August 29, 2023.

   There is no change to the maximum indebtedness. There is no change to the revised total expenditure for BID ESC-0262-21 at $ 1,016,220.00.

Upon approval of this request a contract amendment will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

ID	Account Name	Fund	Center	Account	Project	Activity	Interfund	Future
55	ESP - Juvenile Prevention & Intervention	10901	181001	582001	000000	00000457	00000	0000000

Attachment(s): Previous Award dated 8/29/2023

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Olive Wallace-Cohen, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing

SUBJECT: Juvenile Justice Prevention and Intervention Programs for Small Providers

BID #: ESC-0262-21 **OPEN DATE: 9/23/2021**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Date of executed contract through July 31, 2021 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 25 **NUMBER RECEIVED:** 18 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase the award by $50,000.00 to The Giving Closet Project, Inc., for the Juvenile Justice Prevention and Intervention Programs for Small Providers (Contract #70621-21 - AMD #3) and to extend the term through January 1, 2024. Total revised award expenditure is not to exceed $200,000.00. The revised total expenditure will be $1,016,220.00.

Funding Source: 10901.181001.582001.000000.00000457.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Scope, and Previous Awards

ANALYST: Olive Wallace-Cohen **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Executive Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/24/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/29/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayo Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs for Small Providers

BID #: ESC-0262-21 **OPEN DATE: 9/23/2021**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Date of executed contract through July 31, 2021 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 25 **NUMBER RECEIVED:** 18 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from August 1, 2022 to date of executed contract.
Recommend approval to utilize the second and final renewal option with the nine (9) providers listed in the attached Exhibit 1. Period of service is from date of executed contract through July 31, 2023. Total revised estimated expenditure amount is $380,118.00, for a total expenditure amount not to exceed $966,220.00.

Funding for this award to be encumbered by purchase orders and executed by formal contract amendment through Office of General Counsel: 10901.181001.582001.000000.00000457.00000.0000000 - $75,478.00; 10901.181005.531090.000000.0000000.00000.0000000 - $304,640.00

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Corey Sidlo
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, Chief Administrative Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 8/25/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 8/29/22

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs for Small Providers

BID #: ESC-0262-21

OPEN DATE: 9/23/2021

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Date of executed contract through July 31, 2021 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 25 **NUMBER RECEIVED:** 18 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with the nine (9) providers listed in the attached Exhibit 1 to include a 2% COLA increase and updated insurance requirements. Additionally, four (4) providers previously awarded have declined services and will not be funded: Word of Truth Worship Center, Empowerment Resources, Inc., Youth In Motion, Inc. and Revitalize Arlington Community Development Corp Period of service is from August 1, 2021 through July 31, 2022. Total revised estimated expenditure amount is $262,978 00, for a total expenditure amount not to exceed $586,102.00.

Funding Source: 10904.181001.582001.005644.00000000.00000.0000000 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Darity, Chief Programs Officer, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 7/22/2021

OTHER _____

_____

_____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 7-26-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Anthony Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: Juvenile Justice Prevention and Intervention Programs for Small Providers

BID #: ESC-0262-21 **OPEN DATE: 9/23/2021**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Date of executed contract through July 31, 2021 with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 26 **NUMBER RECEIVED:** 18 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject five (5) vendors: Annie Ruth Foundation, Inc., Education Through Entertainment, First Coast Taekwondo Club, Inc., The Made A Way Foundation and Tiphne Dar'shay Foundation, Inc. for failure to return Addendum 2 and the requested Form 5, Small Provider Attestation. Recommend approval to waive as a minor irregularity the following documents: 501(c)(3), Conflict of Interest (Form 2), Insurance Agent Acknowledgement (Form 3), Small Provider Attestation (Form 5) and Addenda (2). The documents were omitted from the responses received from Revitalize Arlington, Inc., Step-By-Step 4 Help Foundation, Inc., The Foundation Academy Studio School, Inc., The Giving Closet Project, Inc., Word of Truth Worship Center, Youth in Motion, Inc. The documents have since been received.

Recommend approval of award to the 13 providers listed in the attached memo. Period of services is from date of executed contract through July 31, 2021 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $323,124.00.

Funding Source: 10904.181001.582001.005644.00000000.00000.0000000 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scores, Rejection Letters, Addenda and Evaluation Criteria

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 11/05/2020

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/5/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02