SUBJECT: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070 FOR RISK MANAGEMENT INFORMATION SYSTEM

BID #: PSC-0506-18 **OPEN DATE: 06/14/2018**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: THREE (3) YEARS FROM CONTRACT EXECUTION

AGENCY: RISK MANAGEMENT DIVISION

BASIS OF AWARD: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Origami Risk, LLC by $383,110.00 for the third and final year of the contract. Period of service is from October 1, 2020 through September 30, 2021. Total revised estimated expenditure amount not-to-exceed $1,285,380.00.

Funding Source: 56301.112001.531090.000000.00000000.00000.0000000 - To be executed by formal contract amendment through Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Annette Burney GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Twane Duckworth, Chief of Risk Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

ONE CITY. ONE JACKSONVILLE.

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

MEMORANDUM

TO: **Gregory Pease, Chairperson, Professional Services Evaluation Committee**

FROM: **Twane Duckworth, Chief of Risk Management**
Desiree' Weston, Risk Management Systems Administrator

SUBJECT: **RMIS legacy claims system, 3rd Contract Renewal Contract 10448 (Origami Risk, LLC)**

DATE: **August 31, 2020**

The current term for the contract No. 10448 with Origami Risk, LLC for Risk Management legacy claims and Information Systems from October 1, 2019 to September 30, 2020. Risk Management is exercising the 2nd of four one-year renewal options for the period October 1, 2020 to September 30, 2021 with two one-year renewal options remaining. The maximum indebtedness to the City will be a not-to-exceed amount of $383,110.00 to a new maximum indebtedness of ~~$1,359,750.00~~. The FY 21 fee for services October 1, 2020 to September 30, 2021, is described in Exhibit "a" in the table "Pricing detail." All other terms and conditions shall remain the same. $1,285,380.00

Accordingly, it is requested, that the City Contract No. 10448, with Origami Risk LLC, for RMIS systems (i) be renewed for the term October 1, 2020 to September 30, 2021. The fee for the Services October 1, 2020 to September 30, 2021 as described in Exhibit A, in the table "Pricing Detail". (ii) Increase the maximum indebtedness to the City by a not to exceed amount of $383,110.00 for a new total maximum indebtedness of $1~~,359,750.00~~. All other terms and conditions remain the same.
$1,285,380.00

Thank you for your consideration in this matter.

Attachments:
Origami Risk, LLC, acknowledgement attached
Exhibit "A" Pricing detail

ORIGAMI RISK

VIA EMAIL

August 26, 2020

Mr. Twane Duckworth, JD, ARM, UACIC
Chief of Risk Management
City of Jacksonville
117 W. Duval Street, Ste 335
Jacksonville, FL 32202

RE: Agreement (Utilizing Charlotte County, Florida Contract) Between The City of Jacksonville and Origami Risk LLC for Provision of a Risk Management Information System (the "Contract")

Dear Mr. Duckworth:

This is to confirm in writing our interest to have the Contract renewed for the third year of the three year term, effective July 1, 2020 in accordance with the same terms, conditions, and provisions as the Contract.

Regards,

Legal
Origami Risk
MM
Approved

Christopher Bennett, President, Core Solutions

SUBJECT: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070 FOR RISK MANAGEMENT INFORMATION SYSTEM

BID #: PSC-0506-18 **OPEN DATE: 06/14/2018**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: THREE (3) YEARS FROM CONTRACT EXECUTION

AGENCY: RISK MANAGEMENT DIVISION

BASIS OF AWARD: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the contract with Origami Risk, LLC for three (3) month from July 1, 2020 to September 30, 2020 to align with the City's fiscal year in the increase amount of $160,000.00. Total revised annual estimated expenditure amount is $457,480.00, for a total amount not-to-exceed $902,270.00.

Funding Source: 56301.112001.531090.000000.00000000.00000.0000000 – To be executed by formal contract amendment through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Vendor Letter/Prices, Previous Award(s)

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ for - GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Twane Duckworth, Chief of Risk Management**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/21/20

Teresa R. Eilhar _____ OTHER: _____

Gilbert Reed _____

James R. McCaig _____

ACTION OF AWARDING AUTHORITY DATE 5/21/20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SUBJECT: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070 FOR RISK MANAGEMENT INFORMATION SYSTEM

BID #: PSC-0506-18 **OPEN DATE: 06/14/2018**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: THREE (3) YEARS FROM CONTRACT EXECUTION

AGENCY: RISK MANAGEMENT DIVISION

BASIS OF AWARD: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify period of service from July 1, 2019 through date of award.

Recommend approval of award to add funding for Year 2 with Origami Risk, LLC (contract #10448) for the period of service from date of award through June 30, 2020. Total annual estimated expenditure amount will be $297,480.00, for a revised total award amount not-to-exceed $742,270.00.

Funding Source: AFRM581AD-03109 to be executed by formal contract amendment through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Vendor Letter/Prices, Previous Award(s)

ANALYST: Marilyn Laudr For Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Twane Duckworth, Chief of Risk Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7/18/19

Teresa R Eilman _____ OTHER: _____

_____ _____

James R. McCain _____

ACTION OF AWARDING AUTHORITY DATE 7/19/19

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070 FOR RISK MANAGEMENT INFORMATION SYSTEM

BID #: PSC-0506-18 **OPEN DATE: 06/14/2018**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: THREE (3) YEARS FROM CONTRACT EXECUTION

AGENCY: RISK MANAGEMENT DIVISION

BASIS OF AWARD: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the piggyback award with Origami Risk, LLC, via Charlotte County RFQ #2017000070 by $18,030.00 to cover travel cost for Origami Risk representatives to orchestrate the transition of the Risk Management Information System (RMIS) and to add an automated law enforcement report to the RMIS. The total revised expenditure amount not-to-exceed $444,790.00.

Funding Source: AFRM581AD-03109 – To be executed by formal contract amendment through the Office of General Counsel

ATTACHMENTS: Recommendation Memo, Statement of Work/Quote and Previous Award

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Twane Duckworth, Chief of Risk Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/17/19

Teresa R. Eilson _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 1/17/19

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070 FOR RISK MANAGEMENT INFORMATION SYSTEM

BID #: PSC-0506-18 OPEN DATE: 06/14/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: THREE (3) YEARS FROM CONTRACT EXECUTION

AGENCY: RISK MANAGEMENT DIVISION

BASIS OF AWARD: PIGGYBACK CHARLOTTE COUNTY RFQ #2017000070

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback Charlotte County RFQ #2017000070 with Origami Risk, LLC., to provide a risk management information system. The period of service will be three (3) years from contract execution. The total expenditure requested not-to-exceed $426,760.00.

To be executed by formal contract through the Office of General Counsel and encumbered by account AFRM581AD-03109.

ATTACHMENTS: Recommendation Memo, Risk Management Insurance Approval, Charlotte County RFQ, Charlotte County Contract, Statement of Work

ANALYST: CHELSEY FLEMING RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Twane Duckworth, Chief of Risk Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/14/18

Teresa R Eilbert

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/14/18

MR

APPROVED DISAPPROVED

OTHER

Sam E. Moussa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION