SUBJECT: TRANSPORTING OF ELECTION EQUIPMENT

BID #: SC-0271-22 **OPEN DATE:** 10/20/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SUPERVISOR OF ELECTIONS OFFICE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second renewal option with Baymeadows Movers in the annual not-to-exceed expenditure amount of $170,000.00. Total revised not-to-exceed award amount will be $650,600.00. Period of service will be from November 1, 2023 through October 31, 2024 with two (2) one (1) year renewal options remaining.

Funding for this award will be encumbered from account 00111.610001.549040.000000.00000000.00000.0000000 and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JERRY HOLLAND, SUPERVISOR OF ELECTIONS, OFFICE OF THE SPVR. OF ELECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

OFFICE OF THE SUPERVISOR OF ELECTIONS

Jerry Holland
Supervisor of Elections
105 E. Monroe Street
Jacksonville, Florida 32202
Phone: (904) 255-3444

July 12, 2023

Re: Bid #SC-0271-22 (Transporting Election Equipment)

Mr. Dustin Freeman
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

Dear Mr. Freeman,

We recommend exercising Renewal 2 for Baymeadows Moving and Storage for SC-0271-22 Transporting of Election Equipment. The period of service will be from November 1, 2023 – October 31, 2024 with two (2) one-year renewal options remaining.

Funding source will be 00111-610001-549040 Miscellaneous Services and Charges in the annual not-to-exceed expenditure amount of $170,000.00. The total revised not-to-exceed award amount will be $650,600.00.

Please do not hesitate to contact me at (904) 255-3441 if I can provide any further information or assistance.

Sincerely,

Yadira M. Botero

Yadira M. Botero
Finance Officer
Duval County Supervisor of Elections

Cc: Jerry Holland, Duval County Supervisor of Elections
Justin Gicalone, Chief Elections Office

Baymeadows
MOVERS
MOVING • STORAGE • LOGISTICS
Tel: (904) 737-3530 Fax: (904) 737-3580

July 17, 2023

Re: Bid #SC-0271-22 (Transporting Election Equipment)

Mr. Dustin Freeman
Mr. David Klages
117 West Duval Street, Suite 335
Jacksonville, Florida 32202

Dear Mr. Freeman and Mr. Klages,

Baymeadows Moving and Storage recommends the bid renewal for SC-0271-22 be renewed with The Supervisor of Elections Office. This renewal will be for any election held in Duval County for 2023 and 2024.

If you have any questions regarding the renewal of this contract, please feel free to contact me at (904) 437-7859.

Sincerely,

Helena Moak
General Manager

SUBJECT: TRANSPORTING OF ELECTION EQUIPMENT

BID #: SC-0271-22 **OPEN DATE:** 10/20/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SUPERVISOR OF ELECTIONS OFFICE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to ratify the period of service from November 1, 2022 through date of award.

Recommend approval to utilize the first renewal option with Baymeadows Movers in the annual not-to-exceed expenditure amount of $240,300.00. Total revised award amount not-to-exceed $480,600.00. Period of service will be from the date of award through October 31, 2023 with three (3) one (1) year renewal options remaining.

Funding for this award will be encumbered from account 00111.610001.549040.000000.00000000.00000.0000000 and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Award

ANALYST: DAVID KLAGES **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Mike Hogan, Supervisor of Elections, Duval County Supervisor of Elections Office

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 12/1/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/1/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: TRANSPORTING OF ELECTION EQUIPMENT

BID #: SC-0271-~~21~~ 22

OPEN DATE: 10/20/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SUPERVISOR OF ELECTIONS OFFICE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Baymeadows Movers as the lowest responsive, responsible bidder. Period of service shall be one (1) year from date of award with four (4) one (1) year renewal options. Initial estimated expenditure amount not-to-exceed $240,300.00.

Funding for this award shall be encumbered from account 00111.610001.549040.000000.00000000.00000.0000000 and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Mike Hogan, Supervisor of Elections, Duval County Supervisor of Elections Office

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/28/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11-1-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02