SUBJECT: INDIGENT CREMATION/BURIAL PROGRAM FOR DUVAL COUNTY

BID #: SC-0187-17 **OPEN DATE: 08/02/2017**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2021 to date of award.

Recommend approval to utilize the fourth and final renewal option with Eternity Funeral Home and Crematory of Jacksonville, LLC for the indigent cremation/burial program for Duval County. The period of service will be from date of award through September 30, 2022. The requested annual expenditure not-to-exceed $500,000.00. The revised total award not-to-exceed $2,471,403.00.

Funding Source: 00111.164017.531090.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM:

TO: Greg Pease, Chief of Procurement
Chair of Professional Services Evaluation Committee

THRU: Martha Hemphill, Program Manager
Social Services Division

FROM: Johnnetta Moore, Chief
Social Services Division

SUBJECT: BID # SC-0187-17 Indigent Cremation/Burial Program for Duval County - Year 5 Contract Renewal Option

DATE: October 11, 2021

The fourth renewal period of a five-year contract under Bid SC-0187-17 for Indigent Cremation/Burial Services will expire September 30, 2021. The Social Services Division would like to exercise the renewal option under this contract with the current vendor, Eternity Funeral Home and Crematory, at an estimated cost of $500,000.00 for the next 12-month period, October 1, 2021 through September 30, 2022.

Attached is a letter from Rex D. Gill, owner, expressing his desire to exercise the option to renew his contract for the period October 1, 2021 through September 30, 2022.

The Funding Code is 00111.164017.531090.000000.00000000.00000.0000000

Thank you for your assistance with this renewal. For further information or additional questions, please contact Martha Hemphill at 255-3329.

Eternity
FUNERAL HOMES AND CREMATORY

4856 Oakdale Ave

Jacksonville, FL 32207

Office: 904-348-5579 Fax: 904-348-5534

To whom it concerns,

This letter is in response to the memorandum we received regarding renewal of the indigent cremation/burial program contract for year 2021/2022. Our intent is to complete the last year of our 5 year contractual agreement with no scheduled increases in cost of service delivery. In renewing this last year of the contract we want to insure that ALL parties will be bound to and by the rules of the contract that was signed by all parties and that changes are not being made midstream to the contractual agreement. This has not been the case this past year during the 2020/2021 contract year.

Kindest Regards,

Rex D. Gil Owner

Michelle A. Ohmart L.F.D.I.C

SUBJECT: INDIGENT CREMATION/BURIAL PROGRAM FOR DUVAL COUNTY

BID #: SC-0187-17

OPEN DATE: 08/02/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOCIAL SERVICES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 5 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third of four (4), one (1) year renewal options with Eternity Funeral Home and Crematory of Jacksonville, LLC for the indigent cremation/burial program for Duval County. The period of service will be from October 1, 2020 through September 30, 2021. The requested annual expenditure not-to-exceed $500,000.00. The revised total award not-to-exceed $1,971,403.00.

The award to be funded by account number 00111.164017.531090 and to be encumbered by purchase order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Terms and Conditions, Previous Award

ANALYST: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Johnnetta Moore, Chief, Social Services Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/17/2020

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/18/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

Requisition PRSO-500267-22

Requisitioning BU	PRSO: Social Services	**Requisition Amount**	500,000 USD
Entered By	Beshara Price	**Justification**	
Status	Approved	**Funds Status**	Reserved
Description	FY22 - Eternity - Indigent Burial & Cremation		
Emergency Requisition	No		

Attachments

Title	File Name or URL	Description
FY22_Eternity_SC-0187-17.pdf	FY22_Eternity_SC-0187-17.pdf	

Lines

Line	Item	Description	Category Name	Quantity	UOM	Price	Amount (USD)	Status	Funds Status
1		FY22 - Eternity - Indigent Burial & Cremation	962.58 Professional Services (Not Otherwise Classified)			USD	500,000	Approved	Reserved

Requester	Beshara Price	**Supplier**	Eternity Funeral Home and Crematory of Jacksonville, LLC
Urgent	No	**Supplier Site**	Ordering
Requested Delivery Date	10/25/21	**Supplier Contact**	Jeanie Tebeau
Deliver-to Location	Social Services Division Suite 100 Charge	**Contact Phone**	
Deliver-to Address	1809 Art Museum Drive, Jacksonville, FL 32207, Duval, United States	**Charge Account**	00111.164017.531090.000000.00000000.00000.0000000
Note to Buyer	GGAC Review		

I CERTIFY THAT FUNDS FOR THIS PURCHASE WERE AUTHORIZED AND PROVIDED FOR IN THE CURRENT BUDGET.