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SUBJECT: VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION

BID #: SC-0463-22 **OPEN DATE: 2022-10-05**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE ONE (1) YEAR FROM THE DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 25 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the sole responsive, responsible bidder SINNOT WOLACH TECHNOLOGY GROUP, LLC in the amount of $95,095.00 for VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION. Period of service will be one (1) year from date of award with two (2) one (1) year renewal options.

Funding Source: 53101.113001.546620.000000.00000000.00000.0000000, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____ **RESPECTFULLY SUBMITTED:** _____
RUBEN OLA DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

DATE: October 6, 2022

TO: Dustin L. Freeman, Chief of Procurement - Acting

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO

Kenneth E. Lathrop — Digitally signed by Kenneth E. Lathrop Date: 2022.10.06 11:37:04 -04'00'

FROM: Thomas Ossi, Technology Contract and Records Manager

THOMAS OSSI — Digitally signed by THOMAS OSSI Date: 2022.10.06 09:50:32 -04'00'

SUBJECT: SC-0463-22 VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION

The Information Technologies Division (ITD) submitted an Invitation to Bid (ITB) to the Procurement Division for solicitation of the Viavi Observer Apex network monitoring solution.

The Procurement Division received one (1) supplier response and zero (0) no bids with an open date of October 5, 2022. The Procurement Division forwarded the bid tabulation sheet for ITD to review.

ITD Management recommends awarding the bid to the sole responsive, responsible bidder – Sinnott Wolach Technology Group, Inc. - in the amount of $95,095.00.

The term of the agreement will be for one (1) year from date of the award with (2) one (1) year renewal options. A purchase order will be issued upon award approval.

FUNDING SOURCE: 53101.113001.546620.000000.00000000.00000

Tracy Geake — Digitally signed by Tracy Geake Date: 2022.10.06 10:17:13 -04'00'

Your favorable consideration of ITD's request is appreciated.

Attachment: Bid Tab Sheet

CC: Bill Costa, Technology Infrastructure Manager
Jeremy McDaniel, Network & Telecom Infrastructure Manager
Elizabeth Brown, IT Operations Manager
Andre Conyers, IT Contract Administrator

BID TABULATION SHEET

TITLE:	VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION
BID NO.:	SC-0463-22
OPEN DATE:	October 5, 2022
PURCHASING ANALYST:	RUBEN OLA

BID ANNOUNCER: R. BARNETT, BID RECORDER: M. PIERCE

No. Invited: (25) No. Received (1) No Bids: (0)

ITEM	DESCRIPTION	QUANTITY	SINNOT WOLACH TECHNOLOGY GROUP, INC. UNIT PRICE	SINNOT WOLACH TECHNOLOGY GROUP, INC. EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	Observer Apex – Workgroup – Software Only – 1 YR Part No. APEX-WORKGROUP-SO	1 EA	$ 77,996.00	$ 77,996.00						
2	Observer Apex – Annual Software Maintenance – Enterprise – 1 YR Part No. APEX-ENT-SO-M	1 EA	$ 17,099.00	$ 17,099.00						
		GRAND TOTAL:	$ 95,095.00							
		TERMS:	NET 0 DISC 30 DAYS							
		DELIVERY (Business Days):	15 DAYS							
		CONFLICT OF INTEREST:	✓							
		ADDENDUM(S)(1)	✓							
		NOTES:								

TERMS AND CONDITIONS

VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION

1. SCOPE

The Information Technologies Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/ service(s) and to obtain pricing commitments for VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION, as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder grand total amount. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

a. Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.

b. Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. TERM OF AGREEMENT

The term of this agreement will be one (1) year from the date of the purchase order with two (2) one (1) year renewal options.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. The Contractor shall provide all business licenses required by local, state, and federal law as applicable.

b. Contractor must provide evidence of Premier level (or higher) Velocity Solutions Partner status.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

7. DELIVERY

Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202 (ITD Desktop Services Manager). A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. INSIDE DELIVERY ONLY and if on pallets must be broken down for delivery. Empty pallets must be taken by the delivery person on the same day as the delivery.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

9. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted through the City of Jacksonville 1Cloud procurement system email at COJ1CloudInvoices@coj.net. or to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate. The awarded bidder is required to submit their insurance certificate within ten (10) days after notice of award.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

VIAVI OBSERVER APEX – NETWORK MONITORING SOLUTION

See: **BID PROPOSAL FORM for Line Items**

Vendor Must be an authorized Velocity Solutions (Viavi) Premier Level Partner/Reseller or higher

NO SUBSTITUTIONS on ANY of the listed items for bid.

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