SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0098-21 **OPEN DATE: 2021-09-08**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED: 3** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service of the award from October 1, 2022 through date of award.

Recommend approval to utilize the first of four renewal options to Advanced Environmental Laboratories. Period of service shall be from the date of award to September 30, 2023 with three (3) one (1) year renewal options remaining. Estimated annual expenditure not-to-exceed $116,115.00. Total revised award amount not to exceed $232,230.00.

Funding for this award shall be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor Renewal Letter, and Previous Award

ANALYST: _____ JACLYN STAMOS

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

ONE CITY. ONE JACKSONVILLE

TO: **Dustin Freeman, Acting Chief, Procurement Division**

THRU: **Steve Long, P.E., Acting Director, Department of Public Works**

FROM: **Jeffrey S. Foster, P.G., Solid Waste Environmental Engineer Manager**
Will Williams, Acting Operations Director, Department of Public Works

DATE: **October 05, 2022**

SUBJECT: **RECOMMENDATION OF CONTRACT RENEWAL AWARD**
Sanitary Landfill Water Sample Collection & Analysis

Bid No.:	**SC -0098-21**
Bid Date:	**September 8, 2021**
Award Amount:	**$116,115.00**

The purpose of this contract renewal is to perform sample collection and/or laboratory analysis as part of permitting requirements for the City's active and closed landfills and/or assessment and remediation efforts on other City owned parcels overseen by local, state and federal environmental regulatory agencies. This is the first renewal option for this contract. There are three one (1) year renewal options remaining. The contractor has satisfactorily performed the services of the contract terms and conditions.

Therefore, the Solid Waste Division of the Department of Public Works recommends AEL be awarded the contract for the first one (1) year renewal option in the amount of $116,115.00 with a period of service from October 1, 2022 to September 30, 2023. This award includes three (3) one (1) year renewal options remaining. We respectfully request this award be in the form of a master blanket purchase order with individual POs from the following accounts:

43102.157001.531090.000000.00000000.00000.0000000 (PWSW442CA-03109)
43101.157009.531090.000000.00000000.00000.0000000 (PWSW441DO-03109)
43103.157001.531090.000000.00000793.00000.0000000 (PWSW443PCEL-03109)
43103.157001.531090.000000.00000795.00000.0000000 (PWSW443PCNL-03109)

Nothing contained herein shall be amended, modified or otherwise revised without prior GGAC and Mayor's approval. If there are any questions, please do not hesitate to contact me at this office (904) 255-6841. Please advise when this item will be placed on the agenda so a representative of DPW can attend.

JSF/jf
Attachments

Advanced
Environmental Laboratories, Inc.

6681 Southpoint Parkway
Jacksonville, Florida 32216
(904) 363-9350
FAX (904) 363-9354

September 26th, 2022

Eric B. Fuller
City of Jacksonville
214 North Hogan St, 10th Floor
Jacksonville, FL 32202
Phone: (904)255-7513

RE: Contract Extension Request

Dear Mr. Fuller,

I am writing this letter on behalf of Advanced Environmental Laboratories, Inc., to request that you kindly extend our contract for the Sanitary Landfill Water Sample Collection and Analysis for an additional year. This extension shall be on the same terms and conditions as the original agreement. Please let me know if there is anything else you need from AEL to facilitate this extension.

Sincerely,

Jerry Allen
Client Services Manager
Advanced Environmental Laboratories, Inc.

SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0098-21 **OPEN DATE: 2021-09-08**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED: 3** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Advanced Environmental Laboratories, Inc. as the lowest responsive, responsible bidder. Period of service shall be from October 1, 2021 to September 30, 2022 with four (4) one (1) year renewal options. Estimated annual expenditure not-to-exceed $116,115.00.

Funding for this award shall be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: _____ BRYAN MATUS

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/7/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10-8-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02