SINGLE SOURCE AWARD **BID # SS-11477-22**

Subject: The 2021 Street League Skateboarding Championship Sponsorship

Department: Parks, Recreation and Community Services Department, Office of Special Events

Description of Purchase:
Recommend approval of Single Source Award with Airstream Ventures, LLC for the sponsorship of The 2021 Street League Skateboarding Championship Sponsorship. Event will be held in Downtown Jacksonville at Riverfront Plaza on the weekend of November 13, 2021. Supplier is responsible for the event hosting and production. Total requested annual expenditure not to exceed $100,000.00. This is a one-time purchase.

Funding Sources: 00111.133104.549021.000000.00000000.00000.0000000, to be executed by purchase order(s).

Single Source Award To: Various Media and Advertising Companies

Price Justification: See Attached

Total Award: $100,000.00 **Requisition #** PRSP-501363-22

Attachments: Single Source Form; Agency Memo; Previous Award

Certification as to Single Source: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Ruben Ola

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED_____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

City of Jacksonville, Florida

Daryl T. Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7907
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 13, 2021

TO: Greg Pease, Chief
Procurement Division

FROM: Daryl T. Joseph, Director
Parks, Recreation and Community Services Department

Subject: Single Source Request to Airstream Ventures, LLC for Sponsorship of The 2021 Street League Skateboarding Championships

The Department of Parks, Recreation and Community Services, Division of Sports & Entertainment is requesting the Procurement Division grant a single source award to Airstream Ventures, LLC for the Sponsorship of the 2021 Street League Skateboarding Championship The event will be held in Downtown Jacksonville at Riverfront Plaza on the weekend of November 13, 2021 hosted and produced by Airstream Ventures, LLC.

Expenditures are not expected to exceed $100,000 and payment is to be processed by a one-time Purchase Order.

FUNDING SOURCES: 00111.133104.549021.000000.00000000.00000.0000000

Attachments: Single Source Form

JMK

CC: Rene'e Harriman, Parks, Recreation and Community Services Department
Jennifer Malice Kelly, Sports & Entertainment Division

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a Supplier subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

Sponsorship for The 2021 Street League Skateboard Championships produced by Airstream Ventures, LLC to be held in Downtown Jacksonville at Riverfront Plaza on November 13, 2021

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

Airstream Ventures, LLC is the supplier responsible for the event hosting and production

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

The Division of Sports & Entertainment has researched the availability of other suppliers and found that Airstream Ventures LLC is the production/hosting company responsible for the permit regarding the 2021 Street League Skateboard Championships

Procurement Division

March, 2020

10-15-21

Requisition PRSP-501363-22

Requisitioning BU	PRSP: Sport and Entertainment	**Requisition Amount**	100,000 USD
Entered By	Jennifer Malice-Kelly	**Justification**	
Status	Pending approval	**Funds Status**	Reserved
Description	2021 Skateboarding Sponsorship		
Emergency Requisition	No		

Lines

Line	Item	Description	Category Name	Quantity	UOM	Price	Amount (USD)	Status	Funds Status
1		2021 Skateboarding Sponsorship	963.77 Sponsorships (All Types)			USD	100,000	Pending approval	Reserved

Requester	Jennifer Malice-Kelly	**Supplier**	Airstream Ventures, LLC
Urgent	No	**Supplier Site**	
Requested Delivery Date	10/28/21	**Supplier Contact**	
Deliver-to Location	Ed Ball 4th Floor Charge	**Contact Phone**	
Deliver-to Address	214 North Hogan Street, 4th Floor, Jacksonville, FL 32202, Duval, United States	**Charge Account**	00111.133104.549021.000000.00000000.00000.0000000
Note to Buyer	I am waiting on the SS docs to be signed by Daryl. I will email them once I have them.		

Budget Date
9/30/21

I CERTIFY THAT FUNDS FOR THIS PURCHASE WERE AUTHORIZED AND PROVIDED FOR IN THE CURRENT BUDGET.

Ola, Ruben

From: Malice-Kelly, Jennifer
Sent: Wednesday, October 20, 2021 11:40 AM
To: Ola, Ruben; Joseph, Daryl
Cc: Freeman, Dustin
Subject: RE: Skateboarding Championship

Hey Ruben,

As mentioned previously when I originally submitted this Single Source request. This is for the Skateboarding Championship that is held in downtown Jacksonville in November. We have not received the invoice or expected expense report from the event holder- this is simply a sponsorship for the event as a whole. Here is the link for the Street League Skateboarding which has the event details listed at the ticketing link. https://www.streetleague.com/

Airstream Ventures is the Event organizer that is producing and Hosting the event therefore we are providing the sponsorship to them.

Thanks,

Jennifer Malice Kelly
Accounting Manager
City of Jacksonville | Sports & Entertainment
214 North Hogan Street, 4th Floor
Jacksonville, FL 32202
904.255.5426 (o) | 904.300.4865 (c)
JMalice@coj.net

From: Ola, Ruben <RubenO@coj.net>
Sent: Wednesday, October 20, 2021 11:19 AM
To: Malice-Kelly, Jennifer <JMalice@coj.net>; Joseph, Daryl <DJoseph@coj.net>
Cc: Freeman, Dustin <DustinF@coj.net>
Subject: RE: Skateboarding Championship

Good Morning,

Do you have additional supporting document/information for this event?

Thanks,

Ruben Ola, Purchasing Analyst
City of Jacksonville
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

One City. One Jacksonville.

From: Ola, Ruben
Sent: Friday, October 15, 2021 1:31 PM
To: Malice-Kelly, Jennifer <JMalice@coj.net>; Joseph, Daryl <DJoseph@coj.net>
Cc: Freeman, Dustin <DustinF@coj.net>
Subject: RE: Skateboarding Championship

Hi Jen,

I'm not saying soliciting but rather posting of single source and the SS request form specifically need to provide the scope of services and cost proposal.

Thanks,

Ruben Ola, Purchasing Analyst
City of Jacksonville
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

One City. One Jacksonville.

From: Malice-Kelly, Jennifer <JMalice@coj.net>
Sent: Friday, October 15, 2021 1:21 PM
To: Joseph, Daryl <DJoseph@coj.net>
Cc: Ola, Ruben <RubenO@coj.net>
Subject: Skateboarding Championship

Hey Daryl,

Ruben is saying he is not able to solicit this Single Source without something from the Supplier stating what these funds are to be used for during the event. Are they able to provide an expense breakdown or an invoice for this Skateboard Championship Sponsorship request?

Jennifer Malice Kelly
Accounting Manager
City of Jacksonville | Sports & Entertainment
214 North Hogan Street, 4th Floor
Jacksonville, FL 32202
904.255.5426 (o) | 904.300.4865 (c)
JMalice@coj.net