2

SUBJECT: COJ X-RAY SCANNER AND MAGNETOMETERS

BID #: ITQ-10968-21 **OPEN DATE:** 12/02/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO YEARS FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to increase the award to Pemica, Inc. in the amount of $136,675.56 to ensure sufficient funding for the remainder of the current contract term. Total revised not-to-exceed award amount will be $293,425.56. Period of service will remain unchanged with an expiration date of December 2, 2024 with two (2) one (1) year renewal options remaining.

This award will be funded from various agency accounts and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works

Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 630-CITY
www.jacksonville.gov

MEMORANDUM

TO: **Dustin Freeman, Chief**
Procurement Division

THRU: **Nina Sickler, P.E., Director**
Department of Public Works

FROM: **Roy Birbal, Chief**
Public Buildings Division

SUBJECT: **ITQ-10968-21: X- Scanner and Magnetometers POA-71512-22**
Request to amend and increase award by adding funding

DATE: **November 14, 2023**

The Public Buildings Division is recommending approval to amend and increase the award to Pemica, Inc. by adding $136,675.56 for unanticipated scanner replacement and maintenance services. The revised not to exceed amount will be $293,425.56.

Funding will be encumbered by purchase order release against the purchase order agreement, dependent on the building being serviced.

Your assistance in concurring with this recommendation would be appreciated. If you have any questions or concerns regarding this matter, please contact Kelly Hooten at 904-255-4340.

Attachments: Previous Award

SUBJECT: COJ X-RAY SCANNER AND MAGNETOMETERS

BID #: ITQ-10968-21 **OPEN DATE:** 12/02/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO YEARS FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with Pemica, Inc. in the annual not-to-exceed expenditure amount of $75,000.00. Total revised not-to-exceed award amount will be $156,750.00. Period of service will be from December 2, 2023 through December 2, 2024 with two (2) one (1) year renewal options remaining.

This award will be funded from various agency accounts and processed via Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Term of Agreement, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/21/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/25/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SUBJECT: COJ X-RAY SCANNER AND MAGNETOMETERS

BID #: ITQ-10968-21 **OPEN DATE: 2021-09-27**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – DECEMBER 2, 2021, THROUGH DECEMBER 1, 2023 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
The subject bid was issued informally and awarded on December 2, 2021, to Pemica, Inc. in the amount of $41,750.00

Recommend approval to increase the award to Pemica, Inc. in the amount of $40,000.00 due to unforeseen scanner replacements and maintenance services. Total revised award amount not-to-exceed $81,750.00.

Funding shall be encumbered by purchase order releases against the purchase order agreement, dependent on the building being serviced.

ATTACHMENTS: Recommendation Memo; Previous Award

ANALYST: _____ BRYAN MATUS **RESPECTFULLY SUBMITTED:** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 3/31/2022

Teresa R. Eubanks _____ OTHER _____

Chili Ad Reed _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 3/31/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

ADMINISTRATIVE AWARD
BID No.: ITQ-10988-21

DESCRIPTION OF GOODS/SERVICES: Recommend approval of award to Pemica, Inc., as the lowest responsive, responsible, and only bidder, for COJ X-Ray Scanner and Magnetometers. Period of service will be two (2) years from date of award with three (3) one (1) year renewal options. Total award amount will be $41,750.00.

This award is to be funded by account: various accounts determined by work being performed, the building being serviced and the fiscal year to be executed by POA agreement.

Attachments: Recommendation Memo, Bid Tabulation, Supplier Quote

FOR AGENCY/DEPARTMENT: Public Buildings Division

REQUISTION NUMBERS: PWPB-505660-22

NUMBER FIRMS SOLICITED: 5 **NUMBER FIRMS BIDDING:** 1 **NO BID:** 0

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:

RECOMMEND AWARD TO: Pemica, Inc.

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings

PRICE: $41,750.00 **TERMS:** NET 30

REASON FOR NOT ACCEPTING LOW BID:

Buyer/Analyst

12/1/21
Date

Manager of Purchasing Services

12/1/21
Date

APPROVAL:

Gregory Pessa, Chief Procurement Division

12/2/21
Date