SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR CITY ROAD RIGHTS-OF-WAY, NORTH SERVICE AREA

BID #: ECS-0141-18 **OPEN DATE:** 6/6/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF CONTRACT EXECUTION WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to increase the award to J & D Maintenance and Services of North Florida, LLC (contract #7994-07) in the amount of $6,000,000.00 to ensure sufficient funding for the remainder of FY24. Revised not-to-exceed expenditure amount for FY24 will be $14,500,000.00. Total revised not-to-exceed award amount will be $29,798,852.28. Period of service will remain unchanged with an expiration date of September 30, 2024.

This award will be funded from various agency accounts, executed by formal contract amendment #7 through Office of General Counsel, and processed via Purchase Orders.

Attachments: Recommendation Memo, Previous Awards

ANALYST: _____ DAVID KLAGES **RESPECTFULLY SUBMITTED** _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 255-4299
Jacksonville.gov

MEMORANDUM

TO: **Dustin L. Freeman, Chief**
Procurement Division

THRU: **Nina Sickler, P.E., Director**
Department of Public Works

FROM: **Dave McDaniel, Division Chief**
Mowing and Landscape Maintenance Division

SUBJECT: **Amend & Increase Award ESC-0141-18**
Landscape Maintenance Services for City Road Rights-of-Way North Service Area

DATE: **November 17, 2023**

The Mowing and Landscape Maintenance Division recommends approval to increase the upset limit of the referenced award with J&D Maintenance and Services of North Florida, LLC by $6,000,000.00 resulting in a revised not-to-exceed amount of $29,798,852.28.

Funding will continue to be encumbered by individual releases against the Contract Purchase Agreement (8A11548), dependent on funding, the appropriate account and fiscal year.

If approved, the recommended action will be documented by formal contract amendment (Contract 7994-07) through the Office of General Counsel.

Your assistance in concurring with this recommendation would be appreciated. Should you have any questions or concerns regarding this request, please contact Russ Perry at 255-4306.

Attachment: Prior Award

cc: John Ashe, Public Works Accounting Manager
Tammy Duggan, Public Works Contracts and Finance Manager

SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR CITY ROAD RIGHTS-OF-WAY, NORTH SERVICE AREA

BID #: ECS-0141-18 **OPEN DATE:** 6/6/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF CONTRACT EXECUTION WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to amend contract #7994-07 with J & D Maintenance and Services of North Florida, LLC to reduce the unit price for edging from $0.07616 per linear foot to $0.023 per linear foot for increased edging services. The number of edging cycles will be increased effective 10/1/23; however, the total not-to-exceed award amount will remain unchanged at $23,798,852.28.

This award will be funded from various agency accounts, executed by formal contract amendment #6 through Office of General Counsel, and processed via Purchase Orders.

Attachments: Recommendation Memo, Previous Awards

ANALYST: _____ DAVID KLAGES **RESPECTFULLY SUBMITTED** _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/28/23

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 10/3/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR CITY ROAD RIGHTS-OF-WAY, NORTH SERVICE AREA

BID #: ECS-0141-18 **OPEN DATE:** 6/6/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Two (2) years from date of contract execution with two (2) two (2) year renewal options

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (10) NUMBER RECEIVED: (2) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to implement 12% CPI unit price increases for J & D Maintenance and Services of North Florida, LLC (contract #7994-07) effective October 1, 2022 for the period of service ending September 30, 2024. Total not-to-exceed award amount will remain unchanged at $23,798,852.28.

This award will be funded from various agency accounts, executed by formal contract amendment through Office of General Counsel, and processed via Purchase Orders.

Attachments: Recommendation Memo, Supplier's Letter, Revised Unit Prices, Previous Awards

ANALYST: _____ DAVID KLAGES **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 9/8/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/9/22

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR CITY ROAD RIGHTS-OF-WAY, NORTH SERVICE AREA

BID #: ECS-0141-18 **OPEN DATE**: 6/6/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Two (2) years from date of contract execution with two (2) two (2) year renewal options

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (10) NUMBER RECEIVED: (2) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final two (2) year renewal option with J & D Maintenance and Services of North Florida, LLC (contract #7994-07) and to extend the second year of the renewal period through September 30, 2024 to align with the City's fiscal year. Period of Service will be from August 21, 2022 through September 30, 2024. Total estimated expenditure amount for the renewal period not-to-exceed $8,500,000.00. Total revised award amount not-to-exceed $23,798,852.28.

This award will be funded from various agency accounts, executed by formal contract amendment through Office of General Counsel, and processed via Purchase Orders.

Attachments: Recommendation Memo, Supplier Letter, Section 1.3, Previous Awards

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 7/21/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 7-26-2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
Executive Order No: 2019-02

SUBJECT: **Landscape Maintenance Services for City Road Rights-of-Way, North Service Area**

BID #: ECS-0141-18

OPEN DATE: 6/6/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: **Service Contract – Two (2) years from date of contract execution with two (2) two (2) year renewal options**

AGENCY: **MOWING AND LANDSCAPE**

BASIS OF AWARD: **HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: (10) **NUMBER RECEIVED: (2)** **OTHER (0)**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with J & D Maintenance and Services of North Florida LLC (contract #7994-07). Period of Service will be from August 20, 2020 through August 20, 2022, with one (1) two (2) year renewal option remaining. Total annual estimated expenditure amount will be $7,649,426.14, for a revised total expenditure amount not-to-exceed $15,298,852.28.

This award is to be funded by the following account(s): 00111.154001.534100.000000.00001200.00000.0000000; 44101.154004.534100.000000.00000000.00000.0000000, executed by formal contract amendment through Office of General Counsel and processed by individual releases against a master blanket purchase order.

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/11/20

Teresa R Eiland
Cecil Cole Reed
Ian R. McGill
Dave Mill
Linda Rawson

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 6/12/20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: Landscape Maintenance Services for City Road Rights-of-Way, North Service Area

BID #: ECS-0141-18

OPEN DATE: 6/6/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Two (2) years from date of contract execution with two (2) two (2) year renewal options

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (10) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to J & D Maintenance and Services of North Florida LLC (contract #7994-07), in the amount of $3,824,713.07, for revised total award amount not-to-exceed $7,649,426.14.

This award is to be funded by the following account(s): PWML011MOW-03410; PWML461MOW-03410, executed by formal contract amendment through Office of General Counsel and processed by individual releases against a master blanket purchase order.

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Gregory Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/19/19

OTHER: _____

Terry R. Eittson

Sam R. McCall

Gregory Pease

ACTION OF AWARDING AUTHORITY

DATE 9/19/19

APPROVED BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: Landscape Maintenance Services for City Road Rights-of-Way, North Service Area

BID #: ECS-0141-18

OPEN DATE: 6/6/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Two (2) years from date of contract execution with two (2) two (2) year renewal options

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (10) NUMBER RECEIVED: (2) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to J & D Maintenance and Services of North Florida LLC (contract #7994-07), in the amount of $544,630.00, for revised total award amount not-to-exceed $3,824,713.07.

This award is to be funded by the following account(s): PWML461MOW-03410; PWML011MOW-03410, executed by formal contract amendment through Office of General Counsel and processed by individual releases against a master blanket purchase order.

Attachments: Recommendation Memo, Previous Award

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 3/28/19

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 3/28/19

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Landscape Maintenance Services for City Road Rights-of-Way, North Service Area

BID #: ECS-0141-18

OPEN DATE: 5/6/2018

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Two (2) years from date of contract execution with two (2) two (2) year renewal options

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: HIGHEST SCORING BIDDER BASED ON EVALUATION CRITERIA

NUMBER OF BIDS INVITED: (10) NUMBER RECEIVED: (2) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Duval Landscape Maintenance LLC due to imbalanced pricing as stated in the attached memo.

Recommend approval of award to the next highest scoring responsive, responsible bidder, J & D Maintenance and Services of North Florida LLC. Period of service is for two (2) years from date of contract execution with two (2) two (2) year renewal options. Total expenditure amount is $3,280,083.07.

This award to be funded by the following accounts and encumbered by purchase order: PWML461MOW-0341D & PWML011MOW-0341D

Attachments: Recommendation Memo, Tabulation, Evaluation Criteria and Scope of Work

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED

for - GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8/02/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/07/18

APPROVED DISAPPROVED

OTHER

Sam E. Mousa
Chief Administrative Officer
For, Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION