SINGLE SOURCE AWARD **BID # SS-14949-24**

Subject: ANNUAL SMARTCOP MAINTENANCE AND MTC ANNUAL LICENSE RENEWAL FEE (CRASH AND CITATION SOFTWARE)

Department: JACKSONVILLE SHERIFF'S OFFICE

Description of Purchase: Recommend approval to retroact the period from November 1, 2023 through date of award.

Recommend approval of a Single Source award to SmartCOP, Inc. DBA CTS America, for the Annual SmartCop Maintenance and MTC Annual License Fee for the Crash and Citation Software for the Jacksonville Sheriff's Office. Period of service is from date of award through October 31, 2024. Total award expenditure amount not-to-exceed $100,141.65.

Funding Source: 00111.552104.546620.000000.00000000.00000.0000000 - To be encumbered by Purchase Order.

Single Source Award To: SmartCOP, Inc., DBA CTS America

Price Justification: See attachment

Total Award: $100,141.65 **Requisition #:** PSSS-502111-24

Attachments: Agency Memo, Single Source Form, Supplier Quote

Certification as to Single Source: Larry Schmitt, Director of Police Services

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Wallace-Cohen

Analyst: Olive Wallace-Cohen

Dustin Freeman, Chief
Procurement Division

RW

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE SHERIFF'S OFFICE

T.K. Waters, Sheriff

Dedication. Service. Honor. Community.

To: Dustin Freeman
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget

From: Larry Schmitt
Director of Police Services

Subject: Single Source Award – SmartCOP, Inc dba CTS America.

Date: November 2, 2023

The Jacksonville Sheriff's Office is requesting a single source award with SmartCOP, Inc., dba CTS America for MCT Annual Maintenance License Renewal Fee (Crash and Citation Software). The period of service is from November 1, 2023, through October 31, 2024. The not to exceed expenditure amount for the period is $100,141.65. The funding source is 00111.552104.546620.00000.00000000.00000. Attached is the Justification for Single Source request, their proposal and documentation. The request will be processed through a purchase order.

Please let me know if you need any additional information.

JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code§ 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

1. ***Requesting Agency:***	Jacksonville Sheriff's Office (JSO)
2. ***Nature and/or description of the requirement being requested.*** ***Identify each item, component or service being procured. (Attach quote/proposal):*** ***Why does the city need these particular goods or services?***	SmartCOP Crash and Citation Software Annual Maintenance, upgrades and technical support. JSO uses the SmartCOP software to manage and extract critical data for comprehensive reporting.
3. ***Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:***	SmartCOP CTS America deos not allow other suppliers to sell licenses or provide services for their product.
4. ***Date of Request***	11/6/2023

5. ***Summary of Market Research***
[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[SmartCOP CTS America does not authorize any other suppliers to provide maintenance, upgrades or suppor.]

6. ***Conflict of Interest (Must Check)***
   √ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with *Chapter 112, Florida Statutes.*

7. ***Other Documentation (Check and attach all that apply)***
   √ Supplier Quote
   √ Single Source Memo signed by Director
   ☐ Other [Click here to list other documentation.]

SmartCOP

August 18, 2023

SmartCOP software is proprietary and there are no resellers, distributors or retailers authorized to sell SmartCOP software maintenance and support.

SmartCOP is the only supplier of its licenses, annual maintenance, system support, training services and customizing services for the SmartCOP software. Copyright restrictions preclude any other vendor from accessing or modifying the SmartCOP source code.

Thank you for doing business with SmartCOP. Please contact me if you have any questions or concerns regarding this issue.

Sincerely,

Steven J. Williams
Senior Vice President Operations
SmartCOP
410 East Government Street | Pensacola, Florida 32502
(850) 429-0082 Office
Steven.williams@smartcop.com
www.smartcop.com

SmartCOP Inc.
410 E Government Street
Pensacola Florida
32502
sales@smartcop.com

Quote

Valid Till: Nov 1, 2023
Quote Number : 217878000055323006

BILL TO:

FL Jacksonville Sheriff's Office
ATTN: David Medina
117 W Duval Street, Suite 375
Jacksonville, FL 32202

SHIP TO:

FL Jacksonville Sheriff's Office
ATTN: David Medina
117 W Duval Street, Suite 375
Jacksonville, FL 32202

Description	Qty	Price	Total
Annual Maintenance Annual SmartCop Maintenance MCT Annual License Renewal Fee (Crash and Citation Software): A budgetary quote for Crash and Citation (Mobile Forms) renewal for the period 11/1/2023 to 10/31/2024	1	$ 100,141.65	$ 100,141.65

Grand Total **$ 100,141.65**

70890

OFFICE OF THE SHERIFF
ORDER REQUEST FORM

Request For: ISM (Work Unit) | Support Services (Division) | Services (Dept)

Requestor: Jeremy Langley (Name) | 64938 (ID #) | 630-7044 (Phone) | 9/11/2023 (Date)

Deliver To Location: 501 E. Bay St. Room 310. Jacksonville FL. 32202 ATTN Nancy Fraser

Item No.	Description and Model No.	JSO Stock No.	QTY.	Unit Cost	Total
1	2024 Crash and Citation (Mobile Forms) renewal		1	$ 100,141.65	$ 100,141.65
2	Maintenance period 11/1/2023 to 10/31/2024				
3					
4					
5					
6					
7	Prior PO# 650968-23				
8	Prior WO# 343278				
9					
10					
11	WO# 363201				
12					
13					
14	Deliver to ISM				
15	End user are Patrol and CSOs. Primary Contact is Tom Bourne				
				TOTAL REQUEST	$ 100,141.65

Suggested Vendor: CTS America | Vendor Phone: 850-429-0082

Vendor Address / E-mail: 1Cloud Supplier # 22583

☐ Proprietary
☒ Sole Source — If Proprietary / Sole Source, attach appropriate form and letter from vendor

Special funding to be used for this purchase?
☐ Loan Pool / Banking Fund
☐ Grant *
☐ Trust Fund *
* Enter name and # of Grant or Trust Fund

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Justification / Repetitive Request Authorization / Notes

2024 Crash and Citation (Mobile Forms) renewal Maintenance period 11/1/2023 to 10/31/2024 End user are Patrol and CSOs. Primary Contact is Tom Bourne

Approvals

	Signature	ID #	Date
1	A/C [signature]	7327	09/12/23
2	A/C [signature] for Chief O'Neal	7327	09/12/23
3	[signature]	5174	11/08 [illegible]
4			

Required approval level (per General Order 54)
$0 to $2,500 - Assistant Chief or higher
$2,501 to $5,000 - Chief or higher
$5,001 or more - Director or higher

Budget Office Use Only
Index: | Subobject:
Analyst: | Date: