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SUBJECT: ANNUAL RESTROOM IMPROVEMENTS

BID #: SC-0438-23 **OPEN DATE: 10/11/2023**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – From Date of executed contract through September 30, 2024 with three (3) one (1) year renewal options.

AGENCY: Parks, Recreation and Community Services

BASIS OF AWARD: BY ITEM TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (14) **NUMBER RECEIVED:** (1) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject all bids. The Parks, Recreation and Community Services Department will not be awarding the bid at this time.

Attachments: Recommendation Memo, Bid Tabulation, Rejection Letters, Terms & Conditions, Specifications

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Renata Barnett FOR DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Jill Enz, Chief of Natural and Marine Resources

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Parks, Recreation & Community Services Department
214 N. Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

April 26, 2024

MEMORANDUM

TO: Dustin Freeman, Chief
Procurement Division

FROM: Jill Enz,
Chief of Natural and Marine Resources

RE: **Reject all Bids – SC-0438-23 Annual Restroom Improvements**

The Parks, Recreation and Community Services Department request that all bids for SC-0438-23 Annual Restroom Improvements, be rejected and we will not be awarding bid at this time.

JE/sc

Attachment: Bid Tab

BID TABULATION SHEET

TITLE: ANNUAL RESTROOM IMPROVEMENTS
BID NO.: SC-0438-23
OPEN DATE: October 11, 2023
ANALYST: RUBEN OLA
No. Invited: (41) No. Received (1) No Bids: (0)
Bid Recorder: M. PIERCE, Announcer: J. HERNANDEZ

ITEM	DESCRIPTION	QTY	MATTHIS CONSTRUCTION COMPANY INC. TOTAL	TOTAL	TOTAL	PRICE EACH	PRICE EACH
1	ANNUAL RESTROOM IMPROVEMENTS (Line items 1-96)	1 LOT	$ 350,733.90				
		GRAND TOTAL:	$350,733.90				
		TERMS:					
		DELIVERY (Business Days):					
		CONFLICT OF INTEREST:	✓				
		ADDENDUM( ):					
		NOTES:					

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: May 15, 2024

Bidder: Matthis Construction Inc.

Bid No: SC-0438-23

Title: ANNUAL RESTROOM IMPROVEMENTS

Date Opened: 10/11/2023

REASON FOR RECOMMENDED BID REJECTION: The Park, Recreation and Community Services Depart is rejecting all bids and will not be awarding the bid at this time.

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

NOTE: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending award for this bid is the General Government Awards Committee scheduled for **Thursday, May 23, 2024 at 1:00 p.m.**

Purchasing Analyst's Signature: Renata Barnett

Renata Barnett

214 N. Hogan St., Suite 800 | Jacksonville, FL 32202 | Phone: 904.255-8815 | Fax: 904.255-8837

Barnett, Renata - AFPS

From: Barnett, Renata - AFPS
Sent: Wednesday, May 15, 2024 4:53 PM
To: matthisconstruction08@gmail.com
Subject: SC-0438-23 ANNUAL RESTROOM IMPROVEMENTS
Attachments: SC-0438-23 NOTIFICATION LETTER.pdf

Good afternoon, Please see attached notification document for review.

Renata Barnett
Purchasing Analyst - Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL. 32202
Phone: (904)255-8843
Fax: (904)255-8837
Email: rbarnett@coj.net

For Bidding Opportunities: COJ.net - Bidding Opportunities (Including Capital Improvement and Design/Build)
For COJ weekly award intentions: COJ.net - Agendas and Minutes
For bid award information: Procurement Division (coj.net)
For Public Records: COJ Public Records (govqa.us)

TERMS AND CONDITIONS

ANNUAL RESTROOM IMPROVEMENTS

1. SCOPE

The Parks, Recreation and Community Services Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/ service(s) and to obtain pricing commitments for ANNUAL RESTROOM IMPROVEMENTS, as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement will be from date of award through September 30, 2024, with three (3) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements. Failure to submit any of these requirements may be grounds for rejection:

a. Contractor must provide three (3) references in which the contractor has provided restroom/building renovation construction work within the past two (2) years.
b. Contractor must have a current State of Florida General Contractor License and/or a building Contractor license. The contractor or subcontractor must have current State of Florida plumbing and electrical license. Current copies of the license must be submitted with proposal.
c. Contractor shall provide proof of applicable local business license.

5. PRE-BID CONFERENCE

None

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

15. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. SUPPLIER ACCESSIBILITY

The City or its representatives must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

location on the property, copies of supplier invoices and any recommended additional repairs observed needed on the site.

Improvements: The primary purchase of this bid is to provide a competitive source of service for restroom improvements and upgrades to ensure ADA compliance and improving all restrooms to similar standards for usefulness and cleanliness.

Purchase orders may be initiated for cleanup or compatible work related to the repair work or alteration for repairs or emergency without obtaining competitive quotation when the City's anticipates such repairs does not exceed $15,000.00. The City reserves the right to obtain additional quotations for any emergency or urgent repair outside this agreement or piggyback other government agencies exist agreements.

The Contractor shall, upon request, visit the site with the City's representative or under their instruction, to determine the needs and provide an itemized list of repairs with unit prices from this bid award and a schedule to complete the scope. Invoices must correlate back to the purchase order. Work shall not exceed the purchase order amount including any contingency except with an agreed upon executed change order. Repairs shall begin within two (2) weeks of PO issued and be completed within sixty (60) days, except with an agreed upon extension. It is expected that the contractor will be working on multiple restroom locations in the same time period.

Mobilization: The Contractor shall provide a schedule upon determination of a scope of work and work within that schedule and update City of Jacksonville project manager with any unforeseen changes.

The Contractor must provide a named contact person and phone number which must be kept current for both non-emergency and emergency calls.

Work orders will not be issued to the vendor who at the discretion of the Parks, Recreation and Community Services Department has failed to timely respond. It expects the work to be performed in a workmanlike manner and be consistent with manufacturers recommended practices. All work is to be done in an orderly, courteous, safe manner using new materials and leaving the site clean. All debris generated from the work items shall be disposed in an approved landfill.

Repairs shall provide a minimum six (6) month guarantee without a charge for callbacks.

All work shall be performed in a safe manner will respect to park occupants, visitors, and vendor employees. Contractors must comply with all current OSHA requirements as applicable to service performed.

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