SINGLE SOURCE AWARD **BID # SS-8248-20**

Subject: Database and Digital Magazine Subscriptions

Department: Jacksonville Public Library

Description of Purchase:
Recommend approval of single source award to EBSCO Information Services to access the databases listed below. Period of service is from date of award through September 30, 2020. Total estimated expenditure not to exceed $130,879.83.

Databases include:
NoveList Modules (Includes Novelist Select, NoveList K-8 Plus, NoveList Plus) - $42,112.00
MasterFile Premier - $32,239.00
Flipster Digital Magazines - $56,528.83

Funding Source: 00111.15102.56610.000000.00000000.00000.0000000

Single Source Award To: EBSCO Information Services

Price Justification: See attachment

Total Award: $130,879.83 **Requisition #:** N/A

Attachments: Recommendation Memo, Single Source Request Form and Vendor Letter and Quote

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

for Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE
PUBLIC LIBRARY

Jacksonville Public Library
Support Services Department
3435 University Blvd. North
Jacksonville, Florida 32277

March 23, 2020

MEMORANDUM

TO: Gregory Pease
Chief, Procurement Division

FROM: Charlene Adkins
Library Supervisor, Collection Development and Acquisitions

4/21/20
for Tim Rogers

SUBJ: Justification Letter for **EBSCO Information Services**
General funds- PLJX011MBBS06601

The Jacksonville Public Library requests a purchase order for EBSCO Information Services in the amount of $130,879.83 to purchase NoveList database modules, MasterFILE database and Flipster digital magazines.

NoveList modules Total- $42,112.00
EBSCO provides modules of NoveList that will provide reader's advisory.
NoveList Plus for recommendations of adult and teen non-fiction titles.
NoveList Plus K-8 for recommendations of children's and middle school fiction and non-fiction titles.
NoveList Select works interactively with the Library's Sirsi Workflows library catalog to lead customers to recommended titles currently available within the library when they have searched for a title that is not currently available.

MasterFILE- $32,239.00
MasterFILE Premier contains full text for thousands of general reference magazines and publications and covers a wide-range of subject areas including business, health, education, general science and multicultural issues. In addition, MasterFILE Premier contains PDF backfiles (as far back as 1975) for key publications including American Libraries, Foreign Affairs, History Today, Judaism, Library Journal, National Review, Saturday Evening Post and more. The titles that the Library will have access to are unique to EBSCO and only available from them.

Flipster Digital Magazines- $56,528.83
EBSCO provides the digital magazine service, Flipster, which allows users easy access to digital magazines for online browsing via their desktops or any mobile device. Included are two quotes in the amount of $59,384.28 for EBSCO exclusive titles which will renew what the Library currently has available.

With your approval, the Library requests to purchase NoveList online databases, MasterFILE and Flipster digital magazines based on the qualifications outlined above. Any other vendor must meet these specific qualifications and requirements in order to be approved to provide this type of material.

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Jacksonville Public Library

FUNDING SOURCE: PLJX011MBBS - 06601

BRIEF DESCRIPTION OF GOODS/SERVICES:
EBSCO Information Services – NoveList and MasterFILE databases and Flipster digital magazine subscription

AMOUNT OF PROJECT (attach quote): $130,879.83

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Quotes attached.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
EBSCO is the provider of the NoveList database modules for reader's advisory used by staff and populates the library catalog for reading suggestions, MasterFILE database of journal articles and Flipster digital magazines that allow magazines to be read on any mobile device via their Flipster app. The EBSCO products provide access to services and journal and magazine titles only available from them.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Library staff have researched the types of databases and digital magazine subscriptions for the single source titles / publishers quoted are not available from other vendors. Other vendors are also unable to provide content for the Flipster app for access to these digital magazines.

Submitted by: Charlene Adkins (Name) Collection Development Manager (Title)

Date: 4/1/2020

Requesting Agency's Director's Signature: [signature] 4/1/2020
for Tim Roger

Procurement Division____

March, 2017

EBSCO INFORMATION SERVICES

Tim Collins
President
EBSCO Information Services

September 27, 2019

RE: Sole Source Statement

Dear Jill,

Please accept this letter as formal notice that EBSCO Information Services is the sole source provider of NoveList Select, NoveList Plus, NoveList K-8 Plus and MasterFILE Premier via the EBSCO*host*® proprietary search platform.

Should you have any questions or require further assistance, please do not hesitate to contact me at your convenience.

Sincerely,

Alex Saltzman
Senior VP, Inside Sales
EBSCO Information Services
asaltzman@ebsco.com

EBSCO INFORMATION SERVICES

Tim Collins
President
EBSCO Information Services

September 27, 2019

RE: Sole Source Statement

Dear Lynn,

Please accept this letter as confirmation that EBSCO Publishing is the sole source provider of EBSCO Discovery Service powered by EBSCOhost.

EBSCO Publishing delivers this service via the EBSCOhost platform which is proprietary and not licensed to any other information provider.

EBSCO Discovery Service is available solely from EBSCO Publishing with proprietary features that include:

- Proprietary relevancy ranking
- The most complete full text Searching for journals & magazines unique to EBSCO Publishing, such as: Consumer Reports, Time Inc and Sports Illustrated.

Should you require additional materials or further statements of our capabilities and services, please feel free to contact me.

Thank you.

Sincerely,

Alex Saltzman
Senior VP, Inside Sales
EBSCO Information Services
asaltzman@ebsco.com

David Walker

EBSCO INFORMATION SERVICES

Tim Collins
President
EBSCO Information Services

September 27, 2019

RE: Sole Source Statement

Dear Jill,

Please accept this letter as formal notice that EBSCO Information Services (EIS) is the sole source provider of digital magazines via the *Flipster* proprietary digital magazine platform.

Flipster via EIS is also the only digital magazine service that links between EBSCOhost and EBSCO Discovery Service.

Should you have any questions or require further assistance, please do not hesitate to contact me at your convenience.

Sincerely,

Alex Saltzman
Senior VP, Inside Sales
EBSCO Information Services
asaltzman@ebsco.com

EBSCO

Product Order Form

CustID: s4263377
OrderID: WSR472591
Date: 09/27/2019

10 Estes Street
P.O. Box 682
Ipswich, MA 01938
USA
www.ebsco.com

(978) 356-6500
(800) 653-2726
Fax: (978) 356-5640
information@epnet.com

Purchasing Customer
JACKSONVILLE PUBLIC LIBRARY
SUPPORT SERVICES
3435 UNIVERSITY BLVD N
JACKSONVILLE, FL, 32277
USA

Contact:
Jill Haile
904.630.1373
jhaile@coj.net

Billing Address
ACCOUNTS PAYABLE
117 W DUVAL STREET
JACKSONVILLE, FL, 32202
USA

Your invoice will be sent to:
Jill Haile
jhaile@coj.net

Product Name	Begin Date	Expire Date	Price
Novelist Select	09/01/2020	08/31/2021	$21,056.00
NoveList K-8 Plus	09/01/2020	08/31/2021	$2,104.00
MasterFILE Premier : HOST	09/01/2020	08/31/2021	$32,239.00
NoveList Plus	09/01/2020	08/31/2021	$18,952.00
MasterFILE Reference eBook Subscription	09/01/2020	08/31/2021	Comp

Total: $74,351.00
The above excludes all applicable tax
Currency: US Dollar

Price represented is the cash discounted price for payments received by check or electronic payment. If paying by a method other than check or electronic payment, please inquire for non cash discounted pricing. Payment due upon receipt of invoice. Interest of 1 percent per month charged for payment received later than 30 days after invoice date. eBooks and eAudiobooks ordered are non-returnable and non-refundable.

Terms and Conditions
Customer agrees to terms and conditions of the appropriate EBSCO License Agreement for usage of purchased access or subscription to electronic databases, econtent and services. If ordering ebooks or audiobooks, customer also agrees to the terms and conditions of the Library eContent Agreement.

Authorized Signature: _____ **Date:** _____

Print Name: _____ **Title:** _____

Please sign, scan and email this form to: AMY DIPIANO at adipiano@ebsco.com

Thank you for your business!

If unable to scan, please fax to: 978-356-5640

Flipster Order DATE: 2/20/2020

Customer Name:JACKSONVILLE PUBLIC LIBRARY

Customer ID: s4263377

Sales Rep: AMY DiPIANO

Title	Existing Qty	New Order Qty	Publisher	ISSN	Model	Term	Category	Frequency	Start Date	Expire Date	Price	Discount	Net Price
Babybug	1	1	Cricket Media	10771131	Unlimited	1.0 year	Family & Kids		6/1/2020	5/31/2021	$314.83	$157.42	$157.41
Bloomberg Businessweek	1	1	Bloomberg, L.P.	77135	Unlimited	1.0 year	News & Politics		6/1/2020	5/31/2021	$3,778.74	$1,889.38	$1,889.36
Boys' Life	1	1	Boy Scouts of America	68608	Unlimited	1.0 year	Family & Kids		6/1/2020	5/31/2021	$1,008.00	$504.00	$504.00
Cobblestone	1	1	Cricket Media	1995197	Unlimited	1.0 year	Teens		6/1/2020	5/31/2021	$314.83	$157.42	$157.41
Coins	1	1	Active Interest Media, Inc.	100471	Unlimited	1.0 year	Hobbies, Interests & DIY		6/1/2020	5/31/2021	$402.15	$201.08	$201.07
Consumer Reports	1	1	Consumer Reports, Inc.	107174	Unlimited	1.0 year	Consumer		6/1/2020	5/31/2021	$16,269.00	$0.00	$16,269.00
Consumer Reports Buying Guide	1	1	Consumer Reports, Inc.	15552357	Unlimited	1.0 year	Consumer		6/1/2020	5/31/2021	$461.58	$230.80	$230.78
Consumer Reports on Health	1	1	Consumer Reports, Inc.	10580832	Unlimited	1.0 year	Consumer		6/1/2020	5/31/2021	$1,008.00	$504.00	$504.00
Cosmopolitan	1	1	Hearst Magazines, a division of Hearst Communications, Inc.	109541	500 SIMUsers	1.0 year	Lifestyle		6/1/2020	5/31/2021	$210.00	$105.00	$105.00
Cricket	1	1	Cricket Media	906034	Unlimited	1.0 year	Teens		6/1/2020	5/31/2021	$314.83	$157.42	$157.41
Entertainment Weekly	1	1	Meredith Corporation	10490434	500 SIMUsers	1.0 year	Entertainment		6/1/2020	5/31/2021	$2,517.90	$1,258.96	$1,258.94
Entrepreneur	1	1	Entrepreneur.com, Inc.	1633341	Unlimited	1.0 year	Business		6/1/2020	5/31/2021	$349.48	$174.74	$174.74
Entrepreneurs Start Ups	1	1	Entrepreneur.com, Inc.	1533743X	Unlimited	1.0 year	Business		6/1/2020	5/31/2021	$292.74	$146.38	$146.36
Essence	1	1	Essence Communications Inc.	140880	Unlimited	1.0 year	Women's Interest		6/1/2020	5/31/2021	$924.00	$462.00	$462.00
Food & Wine	1	1	Meredith Corporation	7419015	500 SIMUsers	1.0 year	Food & Cooking		6/1/2020	5/31/2021	$1,554.00	$777.00	$777.00
Forbes	1	1	Forbes Inc.	156914	500 SIMUsers	1.0 year	Business		6/1/2020	5/31/2021	$1,259.58	$629.80	$629.78
Foreign Policy	1	1	Foreign Policy	157228	Unlimited	1.0 year	News & Politics		6/1/2020	5/31/2021	$3,023.58	$1,511.80	$1,511.78
Fortune	1	1	Fortune Media (USA) Corporation	158259	100 SIMUsers	1.0 year	Business		6/1/2020	5/31/2021	$2,937.90	$1,468.96	$1,468.94
Golf Magazine	1	1	EB Golf Media	10565493	Unlimited	1.0 year	Sports		6/1/2020	5/31/2021	$837.90	$418.96	$418.94
Good Housekeeping	1	1	Hearst Magazines, a division of Hearst Communications, Inc.	0017209X	500 SIMUsers	1.0 year	Home & Garden		6/1/2020	5/31/2021	$175.00	$87.50	$87.50
Health	1	1	Meredith Corporation	1059938X	500 SIMUsers	1.0 year	Fitness & Health		6/1/2020	5/31/2021	$1,258.74	$629.38	$629.36
InStyle	1	1	Meredith Corporation	10760830	500 SIMUsers	1.0 year	Lifestyle		6/1/2020	5/31/2021	$1,260.00	$630.00	$630.00
Kiplinger's Retirement Report	1	1	Kiplinger Washington Editors Inc.	10756671	Unlimited	1.0 year	Business		6/1/2020	5/31/2021	$1,677.90	$838.96	$838.94
Ladybug	1	1	Cricket Media	10514961	Unlimited	1.0 year	Family & Kids		6/1/2020	5/31/2021	$314.83	$157.42	$157.41
Maclean's	1	1	St. Joseph Communications	249262	50 SIMUsers	1.0 year	Business		6/1/2020	5/31/2021	$1,719.23	$0.00	$1,719.23
Men's Journal	1	1	American Media LLC	10634657	Unlimited	1.0 year	Lifestyle		6/1/2020	5/31/2021	$349.13	$174.56	$174.57
The Nation	1	1	Nation Company, L. P.	278378	Unlimited	1.0 year	News & Politics		6/1/2020	5/31/2021	$8,064.00	$4,032.00	$4,032.00
National Review	1	1	National Review Inc.	280038	Unlimited	1.0 year	News & Politics		6/1/2020	5/31/2021	$839.58	$419.80	$419.78
The New Republic	1	1	TNR II, LLC	286583	Unlimited	1.0 year	News & Politics		6/1/2020	5/31/2021	$4,200.00	$2,100.00	$2,100.00
Newsweek Global	1	1	Newsweek LLC	25725343	Unlimited	1.0 year	News & Politics		6/1/2020	5/31/2021	$1,750.00	$875.00	$875.00
O, The Oprah Magazine	1	1	Hearst Magazines, a division of Hearst Communications, Inc.	15313247	500 SIMUsers	1.0 year	Lifestyle		6/1/2020	5/31/2021	$210.00	$105.00	$105.00
People	1	1	Meredith Corporation	937673	500 SIMUsers	1.0 year	Entertainment		6/1/2020	5/31/2021	$4,874.94	$2,437.46	$2,437.48
People en EspaÃ±ol	1	1	Meredith Corporation	10965750	500 SIMUsers	1.0 year	Spanish		6/1/2020	5/31/2021	$838.74	$419.38	$419.36
Quiltmaker	1	1	Macanta Investments	10471634	Unlimited	1.0 year	Hobbies, Interests & DIY		6/1/2020	5/31/2021	$838.74	$419.38	$419.36
Ranger Rick	1	1	National Wildlife Federation	7386656	Unlimited	1.0 year	Family & Kids		6/1/2020	5/31/2021	$837.90	$418.96	$418.94
Ranger Rick Jr.	1	1	National Wildlife Federation	21692750	Unlimited	1.0 year	Family & Kids		6/1/2020	5/31/2021	$837.90	$418.96	$418.94
Real Simple	1	1	Meredith Corporation	15281701	500 SIMUsers	1.0 year	Lifestyle		6/1/2020	5/31/2021	$1,215.90	$607.96	$607.94
Rolling Stone	1	1	Rolling Stone LLC	0035791X	500 SIMUsers	1.0 year	Entertainment		6/1/2020	5/31/2021	$524.13	$262.06	$262.07
Science News	1	1	Society for Science & the Public	368423	Unlimited	1.0 year	Science & Technology		6/1/2020	5/31/2021	$1,428.00	$0.00	$1,428.00
Scientific American	1	1	Scientific American	368733	Unlimited	1.0 year	Science & Technology		6/1/2020	5/31/2021	$4,158.00	$2,079.00	$2,079.00
Scouting	1	1	Boy Scouts of America	369500	Unlimited	1.0 year	Family & Kids		6/1/2020	5/31/2021	$336.00	$168.00	$168.00
Southern Living	1	1	Meredith Corporation	384305	500 SIMUsers	1.0 year	Travel & Regional		6/1/2020	5/31/2021	$1,258.74	$629.38	$629.36
Sports Illustrated	1	1	Sports Illustrated	0038822X	100 SIMUsers	1.0 year	Sports		6/1/2020	5/31/2021	$3,735.90	$1,867.96	$1,867.94
Sports Illustrated Kids	1	1	Meredith Corporation	1042394X	100 SIMUsers	1.0 year	Sports		6/1/2020	5/31/2021	$1,341.90	$670.96	$670.94
This Old House	1	1	This Old House	10862633	Unlimited	1.0 year	Hobbies, Interests & DIY		6/1/2020	5/31/2021	$436.63	$218.32	$218.31

TIME	1	1	TIME USA, LLC	0040781X	100 SIMUsers	1.0 year	News & Politics		6/1/2020	5/31/2021	$3,197.46	$1,598.74	$1,598.72
Travel & Leisure	1	1	Meredith Corporation	412007	500 SIMUsers	1.0 year	Travel & Regional		6/1/2020	5/31/2021	$1,890.00	$945.00	$945.00
Us Weekly	1	1	American Media LLC	15297497	Unlimited	1.0 year	Entertainment		6/1/2020	5/31/2021	$909.83	$454.92	$454.91

Total Before Discount: $88258.16

Discount: $34421.18

Total Net of Discount: $53836.98
Subscription Service Fee: $2691.85

GRAND TOTAL: $56528.83 USD
Total Excludes Tax

Bill To Contact: — Select — **Address:** — Select —
PO Number:

TERMS AND CONDITIONS:
By signing this document you hereby confirm that you agree to the terms and conditions of the EBSCOhost Terms of Use available here:

http://support.epnet.com/ehost/terms.html

For US Federal Government customers, all product pricing is Open Market

DATE: 02/18/2020