SUBJECT: JACKSONVILLE JAZZ FESTIVAL – TALENT BOOKING AND PRODUCTION AGENCY

BID #: ESC-0351-18 **OPEN DATE: 2018-01-10**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – CONTRACT EXECUTION THROUGH JUNE 1, 2018, WITH TWO (2) THREE (3) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 3 **OTHER:** 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award by $10,272.50 with AEG Presents for JACKSONVILLE JAZZ FESTIVAL – TALENT BOOKING AND PRODUCTION AGENCY. Request for a 7% increase escalation based on consumer price index. The period of service will remain the same until June 1, 2024. The revised requested expenditure not-to-exceed $157,022.50. The revised total contract expenditure not-to-exceed $341,522.50.

Funding Sources: 00113.133101.549040.000000.00001333.0000000.00000
00113.133101.549040.000000.00001334.0000000.00000
10302.133101.549006.000000.00000000.0000000.00000

To be executed by formal contract amendment (9808-04) through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Daryl T. Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7907
www.coj.net

February 18, 2021

TO: Greg Pease, Chief
Procurement Division

FROM: Daryl T. Joseph, Director
Parks, Recreation and Community Services Department

Subject: ESC-0351-18 AEG Presents: Jacksonville Jazz Festival- Talent Booking and Production Agency Contract Amendment Request

The Department of Parks, Recreation and Community Services, Division of Sports and Entertainment is requesting the procurement division grant permission to amend the AEG Presents, SE LLC and The City of Jacksonville Contract GC# 1193638 #9808-04 to include the remaining balances max indebtedness to include a 7% increase due to CPI increases nationally. The term balance remaining with adjustments are as follows:

Contract Service Period	Max. Indebt.	7% increase amt	New total $ offered
June 2, 2021 - 6/1/2022*	$ 70,875.00	$ 3,307.50*	$ 50,557.50
June 2, 2022 - 6/1/2023	$ 49,750.00	$ 3,482.50	$ 53,232.50
June 2, 2023 - 6/1/2024	$ 49,750.00	$ 3,482.50	$ 53,232.50
Grand Total		$ 10,272.50	

Please note for the Period of June 2, 2021- June 1, 2022 has already released a payment in the amount of $23,625 for the 2021 Jazz Festival Services held in October 2021, leaving a remaining balance due for this period of $47,250 in which is requesting the 7%increase intended for the 2022 Jazz Festival Services held in May of 2022.

Total expected expenditures for the remaining contract term through June 1, 2024, are not expected to exceed $157,022.50, for a total award expense of $317,897.50.

Funding Sources: 00113.133101.549040.000000.00001333.0000000.00000
00113.133101.549040.000000.00001334.0000000.00000
10302.133101.549006.000000.00000000.0000000.00000

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Daryl T. Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7907
www.coj.net

Attachments: Draft Amended Contract

JM

CC: Rene'e Harriman, Parks, Recreation and Community Services Department
Jennifer Malice, Sports & Entertainment

Ola, Ruben

From: Malice-Kelly, Jennifer
Sent: Monday, February 28, 2022 2:50 PM
To: Ola, Ruben
Cc: Williams, Teneese
Subject: RE: Requisition: PRSP-501634-22ESC-0351-18 JACKSONVILLE JAZZ FESTIVAL – TALENT BOOKING AND PRODUCTION AGENCY
Attachments: ESC-0351-18 3rdRenewal5.20.21 (1).pdf; JJF AEG Contract Amendment Request (2).pdf; Price increase request Jacksonville Jazz 2022 AEG Live.pdf

Hey Ruben,

This contract started prior to 1Cloud, so the full award amount is not going to be the full release amount listed in 1Cloud, including this POA not properly transferring from Jaxpro and I did not request an award increase on the memo.

In the 2020 time period for the contract, we did not pay the full amount due to the COVID cancellation. So the total indebtedness did not increase per the contract.

OGC is claiming they need an approval from Procurement to accept the 7% increase for the remaining contract time periods. I believe the POA increase would suffice?!

Attached is the letter from the supplier. They originally request 15% however we have countered with 7% and currently in negotiations with OGC for this contract amendment.

The total award amount is listed on the Memo as the full contract amount.

Here is the full contract payment breakdown we are amending

Total Max Indebt				
JJF Event		Amount		
	2018	$ 45,000.00		
	2019	$ 45,000.00		
	2020	$ 23,625.00	Only half paid due to 2020 Cancellation (547250)	
	2021	$ 47,250.00		
	2022	$ 47,250.00	$ 3,307.50	$ 50,557.50
	2023	$ 49,750.00	$ 3,482.50	$ 53,232.50
	2024	$ 49,750.00	$ 3,482.50	$ 53,232.50
		$ 307,625.00		$ 317,897.50

As far as the POA in 1Cloud. It was not properly rolled over from Jax Pro so the award amount currently is only from June 21 thru June 24 (Jazz fest payments for the 22,23, & 24 Events only). The total amount we need available to complete releases in 1Cloud is $157,022.50.

POA-71048-21	
Current	Updated Release amount
$ 47,250.00	$ 50,557.50
$ 49,750.00	$ 53,232.50
$ 49,750.00	$ 53,232.50
$ 146,750.00	**$ 157,022.50**

Let me know if you need anything else,
Thanks,

Jennifer Malice Kelly
Accounting Manager
City of Jacksonville | Sports & Entertainment
214 North Hogan Street, 4th Floor
Jacksonville, FL 32202
904.255.5426 (o) | 904.300.4865 (c)
JMalice@coj.net

From: Ola, Ruben <RubenO@coj.net>
Sent: Friday, February 25, 2022 4:55 PM
To: Malice-Kelly, Jennifer <JMalice@coj.net>
Subject: Requisition: PRSP-501634-22ESC-0351-18 JACKSONVILLE JAZZ FESTIVAL – TALENT BOOKING AND PRODUCTION AGENCY

Hi Jen,

In reference to the above requisition, can you provide the letter from vendor requesting for this increase?
Also, I tried to add the increase of $10,272.50 from previous award and my number is different. My total award reads $341,522.50 after adding $10,272.50?

Thanks,

Ruben Ola, Purchasing Analyst
City of Jacksonville
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

DocuSign Envelope ID: C09C90D4-6579-4AFD-825D-8E4DC5873BDC

AEG
PRESENTS

Teneese K Williams
Event Logistics Manager
City of Jacksonville Sports & Entertainment
214 North Hogan Street
Jacksonville Florida 32202

January 20, 2022

Re City Contract #9808-04; BID #ESC-0351-18:

Teneese:

Please accept this letter as an official request to increase our rates for the AEG Presents booking agreement representing services to be rendered for the 2022 Jacksonville Jazz Festival.

Over the past year, the annual rate of inflation has been observed at 7%, yet the hard costs pertaining to fulfilling our contractual obligations for this event have increased substantially.

From Stage Manager daily rates, to travel expenses, we estimate that AEG Presents' out-of-pocket costs have increased by a minimum of 15% for the 2022 event.

We are therefore officially requesting at 15% increase in compensation for The Jacksonville Jazz Festival Production and Booking contract.

Please advise.

Respectfully,

Scott Gartner
Special Event Manager
AEG Presents
1800 Australian Avenue South
West Palm Beach, Florida 33409
561-681-5619

SUBJECT: JACKSONVILLE JAZZ FESTIVAL – TALENT BOOKING AND PRODUCTION AGENCY

BID #: ESC-0351-18 **OPEN DATE:** 2018-01-10

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – CONTRACT EXECUTION THROUGH JUNE 1, 2018, WITH TWO (2) THREE (3) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 3 **OTHER:** 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final three (3) year renewal option with AEG Presents. The period of service will be from June 2, 2021 through June 1, 2024. The total requested expenditure for this period not-to-exceed $146,750.00. The revised total contract expenditure not-to-exceed $331,250.00.

Funding Sources:
00113.133101.548010.000000.00001333.0000000.00000
00113.133101.549040.000000.00001333.0000000.00000
00113.133101.549040.000000.00001334.0000000.00000
00113.133101.548010.000000.00001334.0000000.00000
10302.133101.549006.000000.00000000.0000000.00000

To be executed by formal contract amendment (9808-04) through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 5/20/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 5/20/21

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JACKSONVILLE JAZZ FESTIVAL – TALENT BOOKING AND PRODUCTION AGENCY

BID #: ESC-0351-18 OPEN DATE: 2018-01-10

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – CONTRACT EXECUTION THROUGH JUNE 1, 2018, WITH TWO (2) THREE (3) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 3 OTHER: 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify award from June 2, 2018 through date of award.

Recommend approval to utilize the first (1), three (3) year renewal option with AEG Presents. The period of service will be from date of award through June 1, 2021, with one (1) three (3) year renewal option remaining. The total requested expenditure for this period not-to-exceed $139,500.00, for a revised contract amount of $184,500.00.

Funding to be encumbered by accounts SPET01ASE-04938 and PRSE134SE-04904, to be executed by formal contract amendment (9808-04) through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: _____ CHELSEY FLEMING

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/04/18

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 10/04/18

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

City of Jacksonville, Florida

Lenny Curry, Mayor

Office of Special Events
117 W. Duval Street
Jacksonville, FL 32202
(904) 630-3690
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Brent Fine, Special Events Manager BF

SUBJECT: FY19 Talent Booking & Production – AEG Presents

DATE: September 27, 2018

The Office of Special Events requests to exercise the first of two (2), three (3) year renewal options for ESC-0351-18, Jazz Festival Talent Booking & Production, provided by AEG Presents for the period beginning June 2, 2018 through June 1, 2021.

Attached is a written agreement from the vendor exercising the renewal option at the same price and terms and conditions.

A breakdown of the pricing for annual expenditures under this renewal option is below:

Year	Price
June 2, 2018 - June 1, 2019	$45,000
June 2, 2019 – June 1, 2020	$47,250
June 2, 2020 – June 1, 2021	$47,250

FUNDING SOURCE: SPET01ASE-04938 & PRSE134SE-04904

ATTACHMENTS:

- ESC-0351-18, Award
- City Contract #9808-04
- Renewal Letter from Vendor

SUBJECT: JACKSONVILLE JAZZ FESTIVAL – TALENT BOOKING AND PRODUCTION AGENCY

BID #: ESC-0351-18 OPEN DATE: 2018-01-10

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – CONTRACT EXECUTION THROUGH JUNE 1, 2018, WITH TWO (2) THREE (3) YEAR RENEWAL OPTIONS

AGENCY: OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 3 OTHER: 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
On January 10, 2018, the City of Jacksonville, Procurement Division received three (3) valid bid responses for subject bid. The evaluation of the responses has been completed and scored as follows:

Vendor	RFP Evaluation Score
ADAMS ENTERTAINMENT & C3 PRESENTS	66.62
AEG PRESENTS	96.33
NESTE EVENT MARKETING	76.33

AEG Presents failed to submit proof of insurance coverages as required in the minimum requirements, Procurement has received the appropriate proof and requests to accept and waive the technicality as a minor irregularity.

Accordingly, recommend approval of award to the highest scoring respondent, AEG Presents. The period of service will be from contract execution through June 1, 2018, with two (2) three (3) year renewal options. The total requested expenditure not-to-exceed $45,000.00.

Funding to be encumbered by accounts SPET01ASE-04938 and PRSE134SE-04904, to be executed by formal contract through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Scoring Sheet, Scope of Services, Pricing Tabulation, Evaluation Matrix

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 2/08/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/09/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

Jacksonville
Where Florida Begins.

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Brent Fine, Special Events Manager BF

CC: Dave Herrell, Sports & Entertainment Officer; Teneese Williams, Event Logistics Manager; Krista Alford, Special Events Finance Manager

DATE: February 2, 2018

RE: Bid #ESC-0351-18, Jacksonville Jazz Festival – Talent Booking & Production Agency

A total of three (3) vendor proposals were received and evaluated in this competitive bid process under the City of Jacksonville Bid #ESC-0351-18. Our evaluation team scored each bidder utilizing the evaluation criteria set forth in the Request for Proposal documents. Please see the summary document attached.

The following is the ranking of the proposals received:

AEG Presents	1
Neste Event Marketing	2
Adams Entertainment & C3 Presents	3

The Office of Special Events recommends award of this bid to the highest ranked bidder, AEG Presents. According to the bid documents AEG Presents provided, the maximum indebtedness of the contract will not exceed $45,000.

Thank you for your consideration with this request.

EXPENDITURES NOT TO EXCEED - $45,000.
FUNDING SOURCE SPET01ASE-04938-EVT006-18 and PRSE134SE-04904