SINGLE SOURCE AWARD **BID # SS-12146-22**

Subject: PortSys Total Access Control, Enterprise User License

Department: Sheriff's Office

Description of Purchase:
Recommend approval of a single source award to PortSys, Inc. for Total Access Control, Enterprise User License, 1-Year subscription. Period of service is from June 29, 2022 through June 28, 2023. Total not-to-exceed expenditure for the period is $69,520.00.

Funding Source: 00111.552104.546620.000000.00000000.00000.0000000 – to be processed via purchase order.

Single Source Award To: PortSys, Inc.

Price Justification: See attachment

Total Award: $69,520.00 **Requisition #:** PSSS-503727-22

Attachments: Agency Letter, Single Source Form, Vendor Letter and Quote

Certification as to Single Source: Deloris O'Neal, Director of Corrections

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Olive Wallace-Cohen

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE
"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

SS-12146-22

Jacksonville Sheriff's Office

MIKE WILLIAMS, SHERIFF

Serve • Protect • Community

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget

From: Deloris O'Neal
Director of Services

Subject: Single Source Award – Portsys, Inc.

Date: February 10, 2022

The Jacksonville Sheriff's Office is requesting a single source award with Portsys, Inc., for Total Access Control, Enterprise User License, Qty 1000, 1-year subscription. The total not to exceed expenditure amount is $69,520.00. The charge account is 00111.552104.546620.000000. Attached is the single source request, single source document and their proposal. The request will be processed through a purchase order.

Please let me know if you need any additional information.

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a Supplier subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

Total Access Control, Enterprise User License, 1 Year Subscription, Subscription Includes 24 x 7 x 365 Support

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

Portsys is the sole provider of Total Access Control (TAC) software, no other companies are authorized to produce and sell their products. Portsys provides Total Access Control Software that provides security rules for user access to application within JSO enterprise application as well as cloud applications. No other supplier offers the same level of security as the TAC by Portsys.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

Portsys does not allow other companies to resell maintenance on their products which is an industry standard

PORTSYS®

10 February 2022

Nancy Fraser
Jacksonville Sheriff's Office
Information Systems Management

Dear Nancy,

Please be advised that PortSys, Inc. is the sole developer and direct supplier of Total Access Control to its customers.

If you have questions or require anything more related to the subscription renewal, Total Access Control, or PortSys, Inc., please don't hesitate to contact me.

Sincerely,

Suzanne Spellman
Operations Manager
781-996-4923
PortSys, Inc.
201 Boston Post Road West, Suite 205
Marlborough, MA 01752-4667

PORTSYS®

Connecting People and Information Securely

Company Address	201 Boston Post Road West Suite 205 Marlborough, MA 01752-4667 US	Created Date	1/28/2022
		Expiration Date	5/28/2022
		Quote Number	00001597

Prepared By	Suzanne Spellman	Contact Name	David George
Phone	(781) 996-4923	Phone	(904) 832-0418
Email	suzanne.spellman@portsys.com	Email	david.george@jaxsheriff.org
Fax	(781) 207-0404		

Bill To Name	Office of The Sheriff, City of Jacksonville	Ship To Name	Office of The Sheriff, City of Jacksonville
Bill To	City of Jacksonville Finance and Administration Accounts Payable 117 W Duval Street, Suite 375 Jacksonville, FL 32202 United States	Ship To	Office of the Sheriff Professional Standards 501 Bay Street - Catherine St. Loading Dock Jacksonville, FL 32202 United States

Product	Line Item Description	Sales Price	Quantity	Total Price
SFT-TAC-VM	Total Access Control VM - Hyper-V converted to Dell Nutanix	USD 0.00	2.00	USD 0.00
TAC - Total Access Control License	Total Access Control Enterprise User License Subscription / Note: Subscription includes 24 x 7 x 365 Support / Effective: 29 Jun 2022 - 28 Jun 2023	USD 69.52	1,000.00	USD 69,520.00

Terms and Conditions

1) All prices are FOB origin 2) Customer is responsible for all applicable taxes, duties and freight. Customer may request carrier of their choice and should include customer's account number for chosen carrier 3) Payment terms require prepayment for customers with no credit history with PortSys. 30 day terms otherwise Prices and payment in US dollars unless otherwise noted Prices subject to change without notice 4) All products sold as a service are subject to the terms and conditions contained within the Master Subscription Agreement

Subtotal	USD 69,520.00
Total Price	USD 69,520.00
Grand Total	USD 69,520.00

Product Name:	Total Access Control Enterprise User License / 1YR Subscription
Number of Users:	1,000
Support Level:	24 x 7 x 365
Effective Dates:	05 May 2021 – 28 Jun 2022*

Product Name:	TAC VM, Gen2
Platform:	Hyper-V converted to Dell/Nutanix
Support Level:	24 x 7 x 365
Effective Dates:	05 May 2021 – 28 Jun 2022*

*05 May 2021: Customer added 1,000 Enterprise User Licenses for a period of one year
**28 Jan 2022: Updated contact to Steve Hall

- Support contract acceptance is contingent upon receipt of the required funds for the support agreement. This certificate is void if payment is not received and all costs of any support activities will be billed at full value for the services provided.

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31 March 2021
Modified: 05 May 2021
Modified: 28 Jan 2022

Certificate of Support

For end user:

City of Jacksonville
Office of the Sheriff
501 East Bay Street
Jacksonville, FL 32202

Contact: Dave George, Network Engineer, Information Systems Management
Telephone: 904-630-2299 (direct) / 904-832-0418 (cell)
Email: david.george@jaxsheriff.org

Contact: Steve Hall**
Telephone: (904) 630-1876
Email: steve.hall@jaxsheriff.org

Engineering: networkengineers@jaxsheriff.org

This document serves as notice of a valid license subscription and support contract for the following product serial number and dates:

Product Name: Total Access Control Enterprise User License / 3YR Subscription
Number of Users: 1,000
Support Level: 24 x 7 x 365
Effective Dates: 29 Jun 2021 – 28 Jun 2024

Product Name: TAC VM, Gen2
Platform: Hyper-V converted to Dell/Nutanix
Support Level: 24 x 7 x 365
Effective Dates: 29 Jun 2021 – 28 Jun 2024

OFFICE OF THE SHERIFF
ORDER REQUEST FORM

Request For: ISM (Work Unit) | Support Services (Division) | Services (Dept.)

Requestor: Steve Hall (Name) | 68486 (ID #) | 630-1876 (Phone) | 2/1/2022 (Date)

Deliver To Location: 501 E. Bay St, Room 310, Jacksonville FL, 32202 ATTN David George

Item No.	Description and Model No.	JSO Stock No.	QTY.	Unit Cost	Total
1	2022 Renewal of PortSys TAC 1000 Enterprise User Licenses Subscription		1	$ 69,520.00	$ 69,520.00
2	Subscription Period 6/29/2022 - 6/28/2023				
3					
4					
5					
6					
7					
8	Prior PO# 622347-21				
9	Prior WO# 314995				
10					
11					
12	WO# 330736				
13					
14	Deliver to ISM				
15	End User is outside agencies.				
				TOTAL REQUEST	$ 69,520.00

Suggested Vendor: PortSys (Suzanne Spellman) Vendor Phone: (781) 986-4923

Vendor Address / E-mail: 201 Boston Post Road West Suite 205, Marlborough, MA 01752-4667 US / suzanne.spellman@portsys.com

☐ Proprietary
☐ Sole Source

If Proprietary / Sole Source, attach appropriate form and letter from vendor.

Special funding to be used for this purchase?
☐ Loan Pool / Banking Fund
☐ Grant *
☐ Trust Fund *

* Enter name and # of Grant or Trust Fund

RECEIVED 2022 FEB -8 A 10: 33 THE SHERIFF

Justification / Repetitive Request Authorization / Notes:

2022 Renewal of PortSys TAC Enterprise 1000 User Licenses 1 year. Subscription period 6/29/2022 - 6/28/2023. Primary contact is David George.

Approvals:

1. AC [signature] — Signature | 7107 (ID #) | 2/2/22 (Date)
2. [signature] — Signature | 652 (ID #) | 02-02-22 (Date)
3. Allen O'Neal — Signature | 762 (ID #) | 2-3-2022 (Date)
4. Signature | ID # | Date

Required approval level (per General Order 54):
$0 to $2,500 - Assistant Chief or higher
$2,501 to $5,000 - Chief or higher
$5,001 or more - Director or higher

Budget Office Use Only
Index
Analyst
Subobject
Date

PORTSYS®

10 February 2022

Nancy Fraser
Jacksonville Sheriff's Office
Information Systems Management

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Sincerely,

Suzanne Spellman
Operations Manager
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