**SUBJECT:** RENTAL OF UNIFORMS, WALK-OFF MATS, AND DUST MOPS

**BID #:** SC-0340-21 **OPEN DATE:** 03/17/2021

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT:** SUPPLY CONTRACT – JUNE 1, 2021 THROUGH MAY 31, 2024 WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

**AGENCY:** PURCHASING DIVISION

**BASIS OF AWARD:** ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

**NUMBER OF BIDS INVITED:** 7 **NUMBER RECEIVED:** 2 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to utilize the first and final renewal option with UniFirst Corporation. Period of service will be June 1, 2024 through May 31, 2027 with zero (0) renewal options remaining. Total estimated renewal expenditure not-to-exceed $330,000.00. Total amount of expenditure not-to-exceed $660,000.00.

**FUNDING SOURCE:** Funding for this award will be encumbered from various accounts and executed by Purchase Order(s).

**ATTACHMENTS:** Agency Letter, Supplier Letter, Price Sheet, Previous Award

**ANALYST:** _____ **RESPECTFULLY SUBMITTED:** _____
Corey Sidlo DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

**CONCURRENCE BY:** DUSTIN FREEMAN, CHIEF, PROCUREMENT DIVISION

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

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**ACTION OF AWARDING AUTHORITY** DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

# City of Jacksonville, Florida

*Donna Deegan, Mayor*

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202


A NEW DAY.

To: Dustin Freeman, Division Chief, Procurement Division

From: Corey Sidlo, Purchasing Analyst CS

Date: March 25, 2024

Subject: SC-0340-21 Rental of Uniforms, Walk-Off Mats, and Dust Mops

The Procurement Division recommends approval to utilize the first and final renewal option with UniFirst Corporation. Period of service will be June 1, 2024 through May 31, 2027 with zero (0) renewal options remaining. Total estimated renewal expenditure not-to-exceed $330,000.00. Total amount of expenditure not-to-exceed $660,000.00.

Funding for this award will be encumbered from various accounts and executed by Purchase Order(s).

Thank you for your assistance and consideration in this matter.

## Sidlo, Corey

**From:** Joseph J Dolce <Joseph_Dolce@UNIFIRST.COM>
**Sent:** Wednesday, March 20, 2024 3:48 PM
**To:** Sidlo, Corey
**Subject:** RE: CITY OF JACKSONVILLE: SC-0340-21 Rental of Uniforms, Walk-Off Mats and Dust Mops

**EXTERNAL EMAIL:** This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Corey,

Good afternoon

Let me know what you need me to do, but we would like to exercise the option.

Thanks,


Joseph Dolce
General Manager

Location 917 Jacksonville

UniFirst Corporation

T 800.869.6970 Option 2

Joseph_Dolce@unifirst.com


UniFirst

**From:** Sidlo, Corey <CSidlo@coj.net>
**Sent:** Wednesday, March 20, 2024 2:48 PM
**To:** james McCammack <james_McCammack@unifirst.com>
**Cc:** Joseph J Dolce <Joseph_Dolce@UNIFIRST.COM>; Gerard DiRuggiero <Gerard_Diruggiero@unifirst.com>
**Subject:** RE: CITY OF JACKSONVILLE: SC-0340-21 Rental of Uniforms, Walk-Off Mats and Dust Mops

Thank you James, I really appreciate that.

Sincerely,

**Corey Sidlo**
**Purchasing Analyst**
City of Jacksonville - Procurement Division
214 N. Hogan Street, Suite 833
Jacksonville, FL 32202
Phone: 904-255-8815
Email: csidlo@coj.net

24+ year military veteran, serving the City of Jacksonville

A NEW DAY.

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Please click on the links below for any of the following for Bids and Awards:

For Bidding Opportunities: Jacksonville.gov - Bidding Opportunities (Including Capital Improvement and Design/Build)

For COJ weekly award intentions: Jacksonville.gov - Agendas and Minutes

For bid award information: Procurement Division (coj.net)

For Public Records: COJ Public Records (govqa.us)

**From:** james McCammack <james_McCammack@unifirst.com>
**Sent:** Wednesday, March 20, 2024 2:46 PM
**To:** Sidlo, Corey <CSidlo@coj.net>
**Cc:** Joseph J Dolce <Joseph_Dolce@UNIFIRST.COM>; Gerard DiRuggiero <Gerard_Diruggiero@unifirst.com>
**Subject:** RE: CITY OF JACKSONVILLE: SC-0340-21 Rental of Uniforms, Walk-Off Mats and Dust Mops

**EXTERNAL EMAIL:** This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good afternoon Corey,

**SC-0340-21 Rental of Uniforms, Walk-Off Mats, and Dust Mops**

**Price Sheet - UniFirst**

| Item # | Description | Unit | Unit Price (Weekly Rental) |
|---|---|---|---|
| 1 | Shirts - Long Sleeve: Industrial, Button Down, Polyester/Cotton Blend (65/35), S - XL, per Specifications | Each | $0.16 |
| 2 | Shirts - Long Sleeve: Industrial, Button Down, Polyester/Cotton Blend (65/35), 2XL - 3XL, per Specifications | Each | $0.16 |
| 3 | Shirts - Long Sleeve: Industrial, Button Down, Polyester/Cotton Blend (65/35), 4XL - 6XL, per Specifications | Each | $0.16 |
| 4 | Shirts - Long Sleeve: Industrial, Button Down, Polyester/Cotton Blend (65/35), Tall, per Specifications | Each | $0.16 |
| 5 | Shirts - Short Sleeve: Industrial, Button Down, Polyester/Cotton Blend (65/35), S - XL, per Specifications | Each | $0.11 |
| 6 | Shirts - Short Sleeve: Industrial, Button Down, Polyester/Cotton Blend (65/35), 2XL - 3XL, per Specifications | Each | $0.11 |
| 7 | Shirts - Short Sleeve: Industrial, Button Down, Polyester/Cotton Blend (65/35), 4XL - 6XL, per Specifications | Each | $0.11 |
| 8 | Shirts - Short Sleeve: Industrial, Button Down, Polyester/Cotton Blend (65/35), Tall, per Specifications | Each | $0.11 |
| 9 | Shirts - Long Sleeve: Mechanics, Button Down, 100% Cotton, S - XL, per Specifications | Each | $0.19 |
| 10 | Shirts - Long Sleeve: Mechanics, Button Down, 100% Cotton, 2XL - 3XL, per Specifications | Each | $0.19 |
| 11 | Shirts - Long Sleeve: Mechanics, Button Down, 100% Cotton, 4XL - 6XL, per Specifications | Each | $0.19 |
| 12 | Shirts - Long Sleeve: Mechanics, Button Down, 100% Cotton, Tall, per Specifications | Each | $0.19 |
| 13 | Shirts - Short Sleeve: Mechanics, Button Down, 100% Cotton, S - XL, per Specifications | Each | $0.17 |
| 14 | Shirts - Short Sleeve: Mechanics, Button Down, 100% Cotton, 2XL - 3XL, per Specifications | Each | $0.17 |
| 15 | Shirts - Short Sleeve: Mechanics, Button Down, 100% Cotton, 4XL - 6XL, per Specifications | Each | $0.17 |
| 16 | Shirts - Short Sleeve: Mechanics, Button Down, 100% Cotton, Tall, per Specifications | Each | $0.17 |
| 17 | Shirts - Long Sleeve: Executive, Oxford Style, Cotton/Polyester Blend (60/40), S - XL, per Specifications | Each | $0.20 |
| 18 | Shirts - Long Sleeve: Executive, Oxford Style, Cotton/Polyester Blend (60/40), 2XL - 3XL, per Specifications | Each | $0.20 |
| 19 | Shirts - Long Sleeve: Executive, Oxford Style, Cotton/Polyester Blend (60/40), 4XL - 6XL, per Specifications | Each | $0.20 |
| 20 | Shirts - Long Sleeve: Executive, Oxford Style, Cotton/Polyester Blend (60/40), Tall, per Specifications | Each | $0.20 |
| 21 | Shirts - Short Sleeve: Executive, Oxford Style, Cotton/Polyester Blend (60/40), S - XL, per Specifications | Each | $0.15 |
| 22 | Shirts - Short Sleeve: Executive, Oxford Style, Cotton/Polyester Blend (60/40), 2XL - 3XL, per Specifications | Each | $0.15 |
| 23 | Shirts - Short Sleeve: Executive, Oxford Style, Cotton/Polyester Blend (60/40), 4XL - 6XL, per Specifications | Each | $0.15 |
| 24 | Shirts - Short Sleeve: Executive, Oxford Style, Cotton/Polyester Blend (60/40), Tall, per Specifications | Each | $0.15 |
| 25 | Shirts - Short Sleeve: Polo, Knit, Polyester/Cotton Blend (50/50), S - XL, per Specifications | Each | $0.16 |
| 26 | Shirts - Short Sleeve: Polo, Knit, Polyester/Cotton Blend (50/50), 2XL - 3XL, per Specifications | Each | $0.16 |
| 27 | Shirts - Short Sleeve: Polo, Knit, Polyester/Cotton Blend (50/50), 4XL - 6XL, per Specifications | Each | $0.16 |
| 28 | Shirts - Short Sleeve: Polo, Knit, Polyester/Cotton Blend (50/50), Tall, per Specifications | Each | $0.16 |
| 29 | Shirts - Long Sleeve: Crew Neck Moisture Wick, S - XL, per Specifications | Each | $0.16 |
| 30 | Shirts - Long Sleeve: Crew Neck Moisture Wick, 2XL - 3XL, per Specifications | Each | $0.16 |
| 31 | Shirts - Long Sleeve: Crew Neck Moisture Wick, S - XL, per Specifications | Each | $0.16 |
| 32 | Shirts - Short Sleeve: Crew Neck Moisture Wick, S - XL, per Specifications | Each | $0.18 |
| 33 | Shirts - Short Sleeve: Crew Neck Moisture Wick, 2XL - 3XL, per Specifications | Each | $0.18 |
| 34 | Shirts - Short Sleeve: Crew Neck Moisture Wick, S - XL, per Specifications | Each | $0.18 |
| 35 | Pants - Men's: Industrial, Polyester/Cotton Blend (65/35), Up To 52" Waist, per Specifications | Each | $0.19 |
| 36 | Pants - Men's: Industrial, Polyester/Cotton Blend (65/35), 53" Waist and Up, per Specifications | Each | $0.19 |
| 37 | Pants - Women's: Industrial, Polyester/Cotton Blend (65/35), Up To 28" Waist, per Specifications | Each | $0.19 |
| 38 | Pants - Women's: Industrial, Polyester/Cotton Blend (65/35), 29" Waist and Up, per Specifications | Each | $0.19 |

**SC-0340-21 Rental of Uniforms, Walk-Off Mats, and Dust Mops**

**Price Sheet - UniFirst**

| Item # | Description | Unit | Unit Price (Weekly Rental) | |
|---|---|---|---|---|
| 39 | Pants - Men's: Cargo, Polyester/Cotton Blend (65/35), Up To 52" Waist, per Specifications | Each | $0.24 | |
| 40 | Pants - Men's: Cargo, Polyester/Cotton Blend (65/35), 53" Waist and Up, per Specifications | Each | $0.24 | |
| 41 | Pants - Women's: Cargo, Polyester/Cotton Blend (65/35), Up To 28" Waist, per Specifications | Each | $0.24 | |
| 42 | Pants - Women's: Cargo, Polyester/Cotton Blend (65/35), 29" Waist and Up, per Specifications | Each | $0.24 | |
| 43 | Pants - Men's: Mechanics, 100% Cotton, Up To 52" Waist, per Specifications | Each | $0.24 | |
| 44 | Pants - Men's: Mechanics, 100% Cotton, 53" Waist and Up, per Specifications | Each | $0.24 | |
| 45 | Pants - Women's: Mechanics, 100% Cotton, Up To 28" Waist, per Specifications | Each | $0.24 | |
| 46 | Pants - Women's: Mechanics, 100% Cotton, 29" Waist and Up, per Specifications | Each | $0.24 | |
| 47 | Pants - Men's: Executive, Polyester/Cotton Blend (65/35), Up To 52" Waist, per Specifications | Each | $0.21 | |
| 48 | Pants - Men's: Executive, Polyester/Cotton Blend (65/35), 53" Waist and Up, per Specifications | Each | $0.21 | |
| 49 | Pants - Women's: Executive, Polyester/Cotton Blend (65/35), Up To 28" Waist, per Specifications | Each | $0.21 | |
| 50 | Pants - Women's: Executive, Polyester/Cotton Blend (65/35), 29" Waist and Up, per Specifications | Each | $0.21 | |
| 51 | Shorts - Men's: Work, Pleated Front, Polyester/Cotton Blend (65/35), 8" - 15" Inseam, Up to 52" Waist, per Specs. | Each | $0.21 | |
| 52 | Shorts - Men's: Work, Pleated Front, Polyester/Cotton Blend (65/35), 8" - 15" Inseam, 53" Waist and Up, per Specs. | Each | $0.21 | |
| 53 | Shorts - Women's: Work, Pleated Front, Polyester/Cotton Blend (65/35), 8" - 15" Inseam, Up to 28" Waist, per Specs. | Each | $0.21 | |
| 54 | Shorts - Women's: Work, Pleated Front, Polyester/Cotton Blend (65/35), 8" - 15" Inseam, 29" Waist and Up, per Specs. | Each | $0.21 | |
| 55 | Coveralls: Flame Resistant (Compliance with OSHA), 100% Cotton, per Specifications | Each | $0.33 | |
| 56 | Emblem (City of Jacksonville logo) | Each | $1.40 | |
| 57 | Embroidery - Name and Department | Each | $1.75 | |
| 58 | Embroidery - Name, Department, and Logo | Each | $2.00 | |
| 59 | Dust Mops: Synthetic Cotton Blend, 24", per Specifications | Each | $0.45 | |
| 60 | Dust Mops: Synthetic Cotton Blend, 36", per Specifications | Each | $0.60 | |
| 61 | Walk-Off Mats: 3' x 5', Nylon with Rubber Backing, per Specifications | Each | $1.40 | |
| 62 | Walk-Off Mats: 3' x 10', Nylon with Rubber Backing, per Specifications | Each | $2.59 | |
| 63 | Walk-Off Mats: 4' x 6', Nylon with Rubber Backing, per Specifications | Each | $1.95 | |
| 64 | Shop Towels: 12" x 12" Minimum | Each | $0.05 | |
| N/A | Shorts: Cargo, Polyester/Cotton Blend (65/35), All Sizes | Each | $0.19 | Added on 4/28/21. |

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**SUBJECT:** RENTAL OF UNIFORMS, WALK-OFF MATS, AND DUST MOPS

**BID #:** SC-0340-21 **OPEN DATE:** 03/17/2021

**GENERAL GOVERNMENT AWARDS COMMITTEE**

**KIND AND BASIS OF CONTRACT:** SUPPLY CONTRACT – JUNE 1, 2021 THROUGH MAY 31, 2024 WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

**AGENCY:** PURCHASING DIVISION

**BASIS OF AWARD:** ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

**NUMBER OF BIDS INVITED:** 7 **NUMBER RECEIVED:** 2 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Subject bid was opened on 3/17/21. Cintas Corporation failed to bid on all the line items as was required; therefore, recommend approval to reject Cintas Corporation for being non-responsive.

UniFirst Corporation, the current supplier, returned a copy of their Certificate of Liability Insurance in lieu of the Insurance Agent Acknowledgement Form. Recommend approval to waive the Insurance Agent Acknowledgement Form as a minor irregularity.

Recommend approval of award to UniFirst Corporation as the lowest responsive, responsible bidder. Total estimated expenditure for the initial three (3) year term not-to-exceed $330,000.00. Period of service will be June 1, 2021 through May 31, 2024 with one (1) three (3) year renewal option.

Funding for this award will be encumbered from various accounts and executed by Purchase Order(s).

**ATTACHMENTS:** Recommendation Memo; Bid Tabulation; Rejection Letter; Addendum 1; Terms & Conditions; Specifications

**ANALYST:** DAVID KLAGES **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

**CONCURRENCE BY:** GREG PEASE, CHIEF, PROCUREMENT DIVISION

**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 3/25/2021

OTHER:

**ACTION OF AWARDING AUTHORITY** DATE 3/26/21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For. Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02