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SUBJECT: HOURLY RATE FOR REPAIRS TO NEW WAY PACKERS

BID #: 13363-23 **OPEN DATE:** 10/25/2022

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ITQ PURCHASE ORDER – OCTOBER 12, 2022 THROUGH SEPTEMBER 30, 2023

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: N/A **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject purchase was previously solicited informally and encumbered via purchase order PO-650533-23.

Recommend approval to increase the award to ALLJAX Truck Repair by $40,000.00 to continue repairs to New Way Packers through the end of the fiscal year. Total revised expenditure amount not-to-exceed $80,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo and Purchase Order

Analyst: _____
Corey Sidlo

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Cris Tongol, Chief of Fleet Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: March 14, 2023

To: Dustin Freeman, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: Erik Preacher, Fleet Management Administrator

Re: Request Approval to increase ITQ-113363-23 – PO650533-23 Hourly Rate for Repairs to New Way Packers

Fleet Management is requesting approval to increase award to AllJax Truck Repair for the repairs to New Way Packers. The increase is necessary to continue service for the remainder of FY23. Estimated amount of expenditure will be 80,000.00. Total not to exceed $80,000.00.

Funding Source: 51101.114005.564020.000000.00000000.00000.0000000 to be encumbered by purchase order.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

Award Solicitation: Hourly Rate for Repairs to New Way Packers

Solicitation ITQ 13363-23 Procurement BU COJ BU Close Date 10/25/2022 16:00 Solicitation Currency USD	Responses Received 1 Active Responses 1 Shortlisted Responses 1	Invited Suppliers 4 Will Participate 1 Responded 1

Overview

	ALLJAX TRUCK REPAIR Response: 355385
Business Relationship	Spend Authorized
Supplier Site	Order/Remit
Supplier Contact	SHANKLAND, FRANK
Response Status	Active
Shortlist Status	Included
Response Amount	140.00
Total Award Amount	
Time of Response	10/20/2022 11:17
Response Valid Until	
Reference Number	
Note to Buyer	
Attachments	No

Requirements

Requirement	Target Value	ALLJAX TRUCK REPAIR Response: 355385
1. Minimum Requirements		
1. Is your business located within Duval County?		b. Yes, Proof of Local Business Tax Receipt attached.
Attachments		Yes
2. Awarded supplier shall maintain, for the entire term of the contract, current insurance coverage as stated in the Insurance Requirements. All insurance certificates shall list the City of Jacksonville as an additional insured and include the PO number. A copy of the insurance certificate shall be provided within ten (10) calendar days after receipt of PO.		a. Acknowledged
2. Required Forms		
1. Supplier certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Supplier's company.		a. Yes, Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company. (Complete Section I)
Attachments		Yes

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Purchase Order 650533-23

Purchase Order	650533-23
Order Date	03-NOV-2022
Change Order	0
Change Order Date	03-NOV-2022
Revision	0
Ordered	40,000.00 USD
Requisition Number	FAFM-500110-23
Solicitation Number	ITQ: 13363-23

All packing slips, invoices, and correspondence must reference the purchase order number

Sold To
City of Jacksonville
117 West Duval Street
JACKSONVILLE, FL 32202

Supplier
ALLJAX TRUCK REPAIR
7143 WEST BEAVER STREET
JACKSONVILLE, FL 32254

Bill To
City of Jacksonville
117 West Duval Street, Suite 375
JACKSONVILLE, FL 32202

Ship To
Fleet Management Division
2581 Commonwealth Avenue
JACKSONVILLE, FL 32254 US

Notes

Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
34023	Net 30	Freight Prepaid	FOB Destination	Best Way

Buyer
John Hernandez
Email: jhernandez@coj.net
Phone: 904-2558808

Deliver To Contact
Sheryl Kurtz
E-mail: skurtz@coj.net

Attachments

Type	File Name or URL	Title	Description
File	Updated Procurement Protest Procedures 07OCT2022.pdf	Updated Procurement Protest Pr	10.07.2022
File	Specifications .pdf	Specifications .pdf	
File	ITQ-113363-23 Signed.pdf	ITQ-113363-23 Signed.pdf	

Line	Item	Price	Quantity	UOM	Ordered	Taxable
1	Hourly Rate for Repairs to New Way Packers - Repair list attached. Vendor required to have repair facility in the Duval County Area. 51101.114005.546020.000000.00000000.00000.0000000	40,000.00				

Ship To
Fleet Management Division
2581 Commonwealth Avenue
JACKSONVILLE, FL 32254

Promised

Requested
10/25/22

40,000.00

Requested Date correspond to the date of arrival at the Ship-to Location.