SUBJECT: CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0449-20 **OPEN DATE:** 06/10/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – JULY 1, 2020 THROUGH JUNE 30, 2021 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with BlueTriton Brands, Inc. in the annual expenditure amount of $180,000.00. Total revised award amount not-to-exceed $540,000.00. Period of service will be July 1, 2022 through June 30, 2023.

Funding for this award will be encumbered from various agencies and accounts and executed via Purchase Orders.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Awards

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst

Date: June 23, 2022

Subject: SC-0449-20 Citywide Bottled Water & Cooler Rental Service

The Procurement Division requests approval to utilize the second and final contract renewal option with BlueTriton Brands, Inc. (f/k/a Nestle Water North America, Inc.). Estimated annual expenditure amount not-to-exceed $180,000.00. Total revised award amount not-to-exceed $540,000.00. Period of service will be from July 1, 2022 through June 30, 2023.

Funding for this award will be encumbered from various agencies and accounts and executed via Purchase Orders.

Thank you for your assistance and consideration in this matter.

CC: Annette Leslie-Burney
Manager of Purchasing Services, Assistant
Procurement Division

Klages, David

From: Klages, David
Sent: Monday, May 23, 2022 2:48 PM
To: Snober,Abear,Jacksonville,NWNA HOD FL ZONE Key Account Sales
Cc: Littrell,Emily,CASSELBERRY,NWNA HOD FL ZONE Sales
Subject: Renewal 2 for SC-0449-20 Citywide Bottled Water & Cooler Rental Service
Attachments: SC-0449-20 - Renewal 1.pdf; POA-70192-20_7.pdf; SC-0449-20.pdf

Importance: High

Good afternoon, Abby. The City of Jacksonville would like to exercise the second and final contract renewal option for **SC-0449-20 Citywide Bottled Water & Cooler Rental Service** under the same terms and conditions as currently awarded.

If this is acceptable, would you please provide a letter (on your company letterhead) expressing your company's desire to accept the City's offer to exercise the second and final contract renewal option? An e-mail attachment of the letter will suffice.

Also, would you please provide a copy of your current Certificate of Liability Insurance with the solicitation number on it listing the City of Jacksonville as Additional Insured and with verbiage that waives the underwriter's rights of subrogation in favor of the City per page 18 of the (attached) bid documents?

Please feel free to call if you have any questions.

Thank you,

David R. Klages
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: (904) 255 – 8813
Email: dklages@coj.net

CITY OF JACKSONVILLE

BLUETRITON 900 LONG RIDGE ROAD, BUILDING 2, STAMFORD, CT 06902-1138

06/23/2022

Klages David
214 N. Hogan St, Suite 800
Jacksonville, FL 32202

Dear Mr. Klages:

Ready Refresh would like to exercise the second and final contract renewal option for **SC-0449-20 Citywide Bottled Water & Cooler Rental Service** under the same terms and conditions as currently awarded.

Sincerely,

Abby Snober

Area Growth Manager

TERMS AND CONDITIONS

CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE

SCOPE

The Procurement Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for Citywide Bottled Water and Cooler Rental Service as listed in the bid documents.

AWARD

Award will be **ALL or NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items in Items 1 – 10 to be considered for award with the following exceptions: Bidders must bid on **either** Item 7 **or** 7a (not both) and **either** Item 8 **or** 8a (not both).

The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

The term of this agreement will be ~~July 1, 2020 – June 30, 2021 with two (2) one (1) year renewal options.~~ Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents. Renewal options, if utilized, will be mutually agreed upon by the City and the supplier prior to commencement of said renewal. Supplier reserves the right not to renew the contract if it so desires.

MINIMUM REQUIREMENTS

Bidders must comply with the following requirements: failure to comply with either of these requirements may be grounds for rejection:

a. Registered to conduct business in the State of Florida at time of bid submittal.
b. Obtain Local Business Tax License if awarded.
c. Bidder must provide reference(s) validating contract(s) totaling a minimum of $120,000.00 annually within the past three (3) years.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and/or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, to increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period. The City shall provide the awarded supplier with reasonable notice of any such changes.

DELIVERY

Delivery of water will be made to various City of Jacksonville locations (see attached list). Prices quoted must include inside delivery and pick-up of empty water bottle containers. Supplier must be prepared to provide at least one (1) delivery per week, per dispenser location. The City reserves the right to order more than once per week or on an as needed basis. The City and the supplier will mutually agree on delivery schedules in such cases. The City reserves the right to add or subtract delivery locations as needed during the contract period.

NO deliveries shall be made without prior authorization via Purchase Order.

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Price Index for All Urban Consumers (CPI-U) and/or documentation notifying of an industry wide increase. The City reserves the right

SUBJECT: CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0449-20

OPEN DATE: 06/10/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – JULY 1, 2020 THROUGH JUNE 30, 2021 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 6/23/20 to Nestle Water North America, Inc. in the amount of $130,000.00. Increase in the amount of $50,000.00 approved on 1/29/21. Company name change to BlueTriton Brands, Inc. approved on 4/29/21.

Recommend approval to utilize the first renewal option with BlueTriton Brands, Inc. in the annual expenditure amount of $180,000.00. Total revised award amount not-to-exceed $360,000.00. Period of service will be July 1, 2021 through June 30, 2022 with one (1) one (1) year renewal option remaining.

Funding for this award will be encumbered from various agency accounts and executed via Purchase Orders.

ATTACHMENTS: Recommendation Memo; Supplier's Letter; Basis of Award; Previous Awards

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/17/2021

Teresa R. Eichorn

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/18/21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0449-20

OPEN DATE: 06/10/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – JULY 1, 2020 THROUGH JUNE 30, 2021 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 6/23/20 to Nestle Water North America, Inc. in the amount of $130,000.00. Increase in the amount of $50,000.00 approved on 1/29/21.

Recommend approval to reassign the award from Nestle Water North America, Inc. to BlueTriton Brands, Inc. and to ratify the assignment date back to April 12, 2021 due to their acquisition of the awarded supplier. Services shall continue under the same terms and conditions through June 30, 2021, with two (2) one (1) year renewal options.

Total not-to-exceed expenditure amount shall remain unchanged at $180,000.00.

Funding will be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo; Email Correspondence; Supplier's Letter & W-9; Previous Awards

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/29/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 4/29/2021

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

(4)

SUBJECT: CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0449-20

OPEN DATE: 06/10/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – JULY 1, 2020 THROUGH JUNE 30, 2021 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 6/23/20 to Nestle Water North America, Inc. in the amount of $130,000.00.

Recommend approval to increase the award to Nestle Water North America, Inc. by $50,000.00 to ensure sufficient funding for the initial contract term. Period of service will be date of award through June 30, 2021 with two (2) one (1) year renewal options. Total revised not-to-exceed award amount will be $180,000.00.

Funding will be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo; Previous Award

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/28/2021

Teresa R. Eichen

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/29/21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0449-20

OPEN DATE: 06/10/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – JULY 1, 2020 THROUGH JUNE 30, 2021 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was opened on 6/10/20. Nestle Waters North America, Inc. returned their Insurance Agent Acknowledgement Form with the word "Agent" replaced by the word "Carrier" throughout. Additionally, Nestle Waters North America, Inc. returned photocopies of their bid submittal due to working from home because of COVID-19. Recommend approval to waive these technicalities as minor irregularities.

Recommend approval of award to Nestle Waters, Inc. as the lowest responsive, responsible bidder. Term shall be July 1, 2020 through June 30, 2021 with two (2) one (1) year renewal options. Estimated initial expenditure amount not-to-exceed $130,000.00.

Funding shall be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo; Bid Tabulation; Risk Mgt. Review; Terms & Conditions; Specifications

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/18/20

Teresa R Eichar _____ OTHER: _____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 6/23/20

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02