SUBJECT: RFQ- FOR DESIGN - BUILD SERVICES OF ACTIVE AND PASSIVE PARK PROJECTS

BID #: CDB-0008-16 **OPEN DATE: 2015-10-21**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION- DESIGN/BUILD

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED: 9** **OTHER: 1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with Acon Construction Company, Inc. to incorporate Exhibit III-2 for Memorial Cemetery Restoration to provide the construction phase of a stage restoration of the cemetery to include the drive as designed in Phase 1 of the project, and to increase the award by $2,551,673.75 (Amendment 60B). Total revised GMP of $2,612,355.25 for this project.

Funding Source: 32111.153119.565051.006239.00000000.00000.0000000 - To be executed by formal contract amendment through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Scope of Work and Previous Awards

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, Chief, Engineering & Construction Management

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

June 14, 2022

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: Robin G. Smith, P.E.
Chief, Engineering and Construction Management

Dave McDaniel
Chief, Mowing and Landscape

SUBJECT: CDB-0008-16 – Design-Build Services - Active and Passive Parks Projects – Memorial Cemetery Restoration AMENDMENT 60B

In accordance with Design/Build CDB-0008-16, Contract 8150-15, the Memorial Cemetery Restoration project was awarded by Amendment 60A, in the amount of $60,681.50 to provide the initial phase of a staged restoration of the Memorial Cemetery. Amendment 60B is to provide the construction phase of a staged restoration of the cemetery to include the drive as designed in Phase 1 of the project. Negotiations have resulted in the GMP amount of $2,551,673.75, which includes $40,000.00 in contingency, as indicated on the attached Scope & Fee Summary, Exhibit III-2 and allowing for the completion of the work within 240 days from the Notice to Proceed. Acon Construction Co., Inc. is committed to meeting the 10% JSEB participation goals established for this contract.

Accordingly, this is to recommend that amendment 60A, originally executed November 22, 2021, between the City and Acon Construction Co., Inc. for Memorial Cemetery Restoration, be amended to incorporate the attached Scope and Fee Summary, Exhibit III-2 to increase the GMP by $2,551,673.75 to a new GMP amount of $2,612,355.25 known as Amendment 60B.

To be encumbered as follows:

Accounts	TOTAL
006239	
PWCP Various Capital Projects Other Gen Gov Svcs	
565051	
1	
32111-384020	
$2.551 673.75	$2 551 673.75

RGS/lw

Attachment. Exhibit III 2
JSEB Participation

cc: Lori West, Engineering and Construction Management

Ola, Ruben

From: West, Lori
Sent: Monday, June 27, 2022 2:21 PM
To: Ola, Ruben
Cc: Scott, Robert
Subject: RE: FUNDING CODE CDB-0008-16

Memorial Park charge account is as follows:
32111.153119.565051.006239.00000000.00000.0000000

Thanks,

Lori A. West
Engineering Contract Manager
City of Jacksonville |Engineering and Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
Phone: 904-255-8759
Fax: 904-357-5923

From: Ola, Ruben <RubenO@coj.net>
Sent: Monday, June 27, 2022 2:05 PM
To: West, Lori <LWEST@coj.net>
Cc: Scott, Robert <Scott@coj.net>
Subject: FUNDING CODE CDB-0008-16

Hi Lori,

I'm working on this CSPEC Award and trying to double check the funding source. Please double check the complete correct/missing funding code, see attached.
Also, please provide funding source for Amendment 23F-Friendship Fountain Repair.

Thanks,

Ruben Ola, Purchasing Analyst
City of Jacksonville
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

EXHIBIT III-2

ACON Construction Co., Inc.
3653 Regent Boulevard, Suite 401 • Jacksonville Florida 32224 • Telephone (904) 565-9060 Fax (904) 565-9080

June 8, 2022

City of Jacksonville
Department of Public Works
Engineering and Construction Management
214 N. Hogan Street
Jacksonville, FL 32202

Attention: Mr. Robin Smith, P.E.
City Engineer
Reference: Memorial Cemetery Restoration Phase 2 Construction
DB Contract #8150-15

Mr. Smith,

We are pleased to provide this proposal for the work on the subject project under the guidelines of the referenced contract.

The scope of this project is to provide the construction phase of a staged restoration of the cemetery to include the drive as designed in Phase 1 of this project. A design allowance is included for use in finalizing permit and construction documents. I have included a contingency of $40,000 to be used if additional costs are encountered and to enable escalations to be absorbed without a change order. The restoration services and allowances are detailed the attached proposal from Terracon.

Our Guaranteed Maximum Price (GMP) for this phase as stated is $2,551,673.75.

The Guaranteed Completion Date (GCD) will be 240 days from NTP to complete this phase.

Breakdowns follow this letter. Please contact me if you have any questions or need further information.

Sincerely,

Frank Anderson
Construction Manager

EXHIBIT III-2

ACON Construction Company

DB Contract 8150-15

Memorial Cemetary Phase 2 Construction **DATE: 6/8/22**

ITEM #	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL COST
	Project Management	Hrs	40	$110.00	$4,400.00
	Supervision	Hrs	80	$75.00	$6,000.00
	Administration	Hrs	30	$75.00	$2,250.00
	Civil Engineering (Hanson) Allowance	Al	1	$30,000.00	$30,000.00
	Contingency Allowance	LS	1	$40,000.00	$40,000.00
	Aplus Road and Entry Construction	LS	1	$155,000.00	$155,000.00
	Terracon Restoration Work	LS	1	$2,136,000.00	$2,136,000.00
	Subtotal				**$2,373,650.00**
	DB Fee 7.5%	LS	1	$178,023.75	$178,023.75

			TOTAL	**$2,551,673.75**

EXHIBIT III-2

Terracon

May 2022

ACON Construction CO Inc.
3653 Regent Blvd, Suite 401
Jacksonville, FL 32224

Attn: Frank Anderson
fanderson@aconcci.com

RE: Proposal for Historic Preservation Consulting Services
Memorial Cemetery Restoration
The City of Jacksonville
Jacksonville, FL
Terracon Proposal No. PEQ217384

Dear Mr. Anderson:

Terracon Consultants, Inc. is pleased to submit this proposal to ACON Construction (Client) and the City of Jacksonville, Florida (City) to provide historic preservation restoration services and improvements for Memorial Cemetery in Jacksonville. Our understanding of the scope of work and our estimated fee to perform these services are listed below.

PROJECT INFORMATION

Terracon understands the proposed project will encompass the restoration of Memorial Cemetery including monument cleaning and repair; tree removal and pruning; signage and wayfinding improvements; minor repairs to the gate and perimeter fencing; and related documentation of treatments and services provided. Treatments to resources will be in accordance with the *Secretary of the Interior's Standards for the Treatment of Historic Properties* (SOI Standards), the Code of Ethics and Guidelines of the American Institute for the Conservation of Historic and Artistic Works (AIC), and the Code of Ethics of the Association for Preservation Technology International (APTI).

In 2019-2020, the Consultant conducted a comprehensive conditions assessment of Memorial Cemetery as part of a multi-cemetery assessment project for the City of Jacksonville. The conditions assessment inventoried, mapped, and assessed each burial as identified by the project team. Each resource was additionally provided with a ranking of priority of repair, recommended treatments, recommended cleaning, and cost estimates. The survey indicated there were 2,690 resources in the cemetery. This included headstones of varying types, family plot surrounds, grave depressions, intentional plantings, and other items indicating a burial (a temporary nameplate or flowers for example). Additionally, two mausolea were recorded and assessed by Terracon and the recommended improvements are included in this proposal.

SCOPE OF SERVICES

Terracon understands the Client is requesting a proposal to provide restoration services for Memorial Cemetery as referenced above. Terracon professional staff will support the Client as they make improvements to the historic cemetery in Jacksonville.

Terracon proposes the following scope of work to support the Client in the restoration of the cemetery in accordance with industry standards, and our expertise and experience:

- Task 1 – Restoration services will include the cleaning, resetting, and repair of grave markers in accordance with the recommendations made by the Consultant in the previous conditions assessment and survey and the above referenced industry standards. Treatments will be recorded, and a conservators report generated. All treatments and records kept will be in accordance with the SOI Standards and AIC and APTI Ethics and Guidelines.
- Task 2 – Mausolea repairs and improvements are recommended for both mausolea (Lewis Family and Ervine Family). These include roof, exterior wall, and foundation repairs and cosmetic improvements.
- Task 3 - Tree removal and trimming will be done in accordance with the recommendations of the tree survey conducted by the Consultant during the conditions assessment and survey. Tree removal and trimming will be preformed by a subconsultant under the direction and monitoring of Terracon.
- Task 4 – Debris removal will include the general clearing of the land to remove leaves, overgrown vegetation, and similar unsightly materials. Debris removal will be performed by a subconsultant under the direction and monitoring of Terracon.

1.1 Limitations

Should additional services be required, Terracon will prepare a supplemental change order at the request of the Client.

This scope of services does not account for delays caused by inclement weather or agency responses.

No warranties, express or implied, are intended or made.

COMPENSATION

Compensation for the proposed Scope of Services shall be on a Lump Sum basis by authorized services in accordance with the table provided below:

TASK	FEE
1 - Historic Preservation Restoration Services ALLOWANCE	***$1,758,332.50***
2 - Mausolea Repairs and Improvements	***$76,475.00***
3 - Tree Removal and Trimming	***$237,705.00***
4 - Removal of Debris	***$63,487.50***
Total	***$2,136,000.00***

The stated fees are valid only for ninety (90) days after the date of this proposal. Invoicing will be done on a monthly basis. Once initiated, should completion of the proposed Scope of Services be delayed by the client, additional charges may apply. Additional services requested by the client, such as other work that is not specifically included in the Scope of Services described in this proposal, will require additional scoping and compensation.

TO BE PROVIDED BY CLIENT

The Client is expected to provide Terracon project staff and sub-consultants with access to the cemetery site as necessary to perform the tasks stated in this proposal.

The Client is expected to provide Terracon with any plats or similar documents of the cemetery.

The Client is expected to work alongside Terracon in the design and execution of any and all additional activities to occur on the site. This may include road, fencing, gate, lighting, and landscaping improvements.

SCHEDULE

Services will be initiated upon receipt of the written notice to proceed and a signed contract. Assuming the Consultant has a signed contract and notice to proceed no later than July 1, 2022 Terracon proposes the following schedule:

- Project initiation and kick off will commence by July15, 2022. Initial project tasks will include a kick off meeting with the Client and the City, as necessary. Terracon will hold an additional internal kick-off meeting.

- Research, restoration field work, and conservation records keeping will begin between August and September 2022 and will continue until August 2024.

The above timeframe is dependent upon notification of project award and notice to proceed, including a signed contract being obtained, on or prior to July 1, 2022. Terracon is not responsible for delays based on unforeseen circumstances, such as agency review time or weather.

Please note the schedule is based on timelines from similar past projects and assumes timely responses from agencies and project stakeholders.

The delivered documentation will be prepared for the exclusive use and reliance of the Client. Reliance by any other party is prohibited without the written authorization of the Client and Terracon in the form of a Reliance Agreement that incorporates the terms and conditions of the original Agreement.

SAFETY

Safety is one of Terracon's core values and our commitment to an Incident and Injury-Free™ (IIF™) philosophy is one of the pillars of our culture. Successful execution and delivery include the need to work safely and keep our employees and the public safe every day. Terracon is very much a safety-oriented company and has built health and safety into all aspects of our business and into the thinking of our employees. The culture is further continued in our everyday work culture, with all meetings beginning and ending with an IIF moment and safety discussion.

IIF is about care and concern for people. It is our personal and organizational commitment that everyone goes home safe every day. Working safely is an inseparable part of working correctly, just as much as other operational properties, particularly quality, budget, and schedule. IIF is our commitment to our people, whom we value for who they are and what they do. Conducting our work safely means conducting our work in the only acceptable way. Incidents, injuries, and accidents will not be viewed as problems to make go away, but as growth opportunities. IIF is about developing a mindset intolerant of any incidents or injuries, no matter how minor or infrequent.

Our Rules to Live By are the foundation of IIF culture. These rules give employees clear, specific ways to stay safe on the job, covering essential aspects of safety including personal protective equipment (PPE), equipment, and tools, working at heights and depths, motorized vehicle safety, and reporting injuries. We regularly follow and discuss Our Rules to Live By in our offices and on job sites to ensure everyone is following these fundamental rules.

We cannot just tell someone to "be safe." We can request our employees follow Our Rules to Live By. These rules include pre-task planning for each task every day, as well as employing the safe work practices they have been trained to follow to complete work at a task level. Our Rules

to Live By have made a measurable difference in keeping our employees safe and in helping preserve the trust and business with our clients.

Given the location and possible site safety issues, Terracon reserves the right to delay or stop work if site conditions are deemed unsafe. Should the project field team determine the site is unsafe or there is an immediate threat, the team will contact the project manager to revise the project approach.

Pre-task planning, as part of the project approach, will address known safety issues. The team will be prepared for the site visit with appropriate PPE including hardhats, appropriate footwear, a first aid kit, and other PPE as necessary. Additional safety measures may be required.

AUTHORIZATION

If this Scope of Services meets with your approval, work may be initiated by signing the attached agreement for services. This proposal is valid only if authorized within 90 days from the listed proposal date.

We appreciate the opportunity to provide this proposal and look forward look forward to working with you on this project. If you have any questions or require additional information, please feel free to contact Patricia Davenport-Jacobs by email (padavenport@terracon.com) or telephone at (912) 844 1815.

Sincerely,
Terracon Consultants, Inc.

patricia davenport-jacobs

Patricia Davenport-Jacobs
Group Manager - Historic Preservation
Project Manager
Terracon-Jacksonville

John Sallman
Senior Principal

Terracon

Attachments: *Terracon Agreement for Services*

Terracon

Reference Number: PEQ217384

MASTER SERVICES AGREEMENT

TASK ORDER

This **TASK ORDER** is issued under the **MASTER SERVICES AGREEMENT** dated 08/24/2021 between ACON Construction Co Inc ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Memorial Cemetery Restoration project ("Project"), as described in the Project Information section of the Consultant's Task Order Proposal dated 05/27/2022 ("Task Order Proposal") unless the Project is otherwise described below or in Exhibit A to this Task Order (which section or Exhibit are incorporated into this Task Order). This Task Order is incorporated into and part of the Master Services Agreement.

1. **Project Information**

   Refer to Terracon Proposal Number PEQ217384

2. **Scope of Services** The scope of Services to be provided under this Task Order are described in the Scope of Services section of the Consultant's Task Order Proposal, unless Services are otherwise described below or in Exhibit B to this Task Order.

   Refer to Terracon Proposal Number PEQ217384

3. **Compensation** Client shall pay compensation for the Services performed at the fees stated in the Task Order Proposal unless fees are otherwise stated below or in Exhibit C to this Task Order.

TASK	FEE
1 - Historic Preservation Restoration Services	*$1,758,332.50*
2 - Mausolea Repairs and Improvements	*$76,475.00*
3 - Tree Removal and Trimming	*$237,705.00*
4 - Removal of Debris	*$63,487.50*
Total	*$2,136,000.00*

All terms and conditions of the **Master Services Agreement** shall continue in full force and effect This Task Order is accepted and Consultant is authorized to proceed

Consultant:	**Terracon Consultants, Inc.**	Client	**ACON Construction Co Inc**
By:	Pavlicek, Bob Date **5/31/2022**	By	Date:
Name/Title.	**Robert W Pavlicek / Operating Group Manager**	Name/Title:	**Frank Anderson / Project Manager**
Address:	**8001 Baymeadows Way Ste 1**	Address:	**3653 Regent Boulevard Suite 401**
	Jacksonville, FL 32256-7521		**Jacksonville, FL 32224**
Phone:	**(904) 900-6494** Fax: **(904) 268-5255**	Phone:	Fax:
Email:	**Bob.Pavlicek@terracon.com**	Email	**fanderson@aconcci.com**

EXHIBIT III-2

A Plus Construction Services, Inc.
165 Oakhill St
Jacksonville, FL 32227-1817
9046120597
chas.aplus@yahoo.com

Estimate

A PLUS CONSTRUCTION
CGC1529403 CCC1330803

ADDRESS
ACON Construction Co Inc
3653 Regent Blvd S-401
Fl
Jacksonville, FL 32224

ESTIMATE #	DATE
1030	06/08/2022

Memorial
Cemetery

DESCRIPTION	QTY	RATE	AMOUNT
CRUSHCRETE ROAD... TWO CONCRETE DRIVEWAYS PER PLANS...ADJUST GATE COLUMNS AS NEEDED FOR TRAFFIC SAFETY	1	155,000.00	155,000.00

TOTAL **$155,000.00**

Accepted By

Accepted Date

EXHIBIT III-2

DEPARTMENT OF PUBLIC WORKS

Jacksonville
Where Florida Begins.

MINORITY PARTICIPATION
Attachment to Fee & Contract Negotiations or Contract Amendment

Title: Memorial Cemetery Phase 2 Construction
Project No.: 8150-15
Date: June 8, 2022

	Company's Name (Minority Subconsultant)	Classification (Minority Status)	Type of Work (Scope of Services)	Dollar Value
1.)	APlus Construction	JSEB	Road and Gate	$ 155,000
2.)				$
3.)				$
4.)				$
5.)				$
6.)				$
7.)				$
8.)				$

Check one:

This is: Original Fee Negotiation _____

This is: Contract Amendment No.: X

Date of this Document: June 8, 2022

SUBJECT: RFQ- FOR DESIGN - BUILD SERVICES OF ACTIVE AND PASSIVE PARK PROJECTS

BID #: CDB-0008-16

OPEN DATE: 2015-10-21

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION- DESIGN/BUILD

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 9 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend, increase, and extend for a period of three (3) months with ACON Construction Company, Inc. (Contract #8150-15). Award to be increased by $1,500,000.00. Period of Service will be ratified from September 27, 2021 through December 26, 2021 Total revised award amount not-to-exceed $34,500,000.00.

This award is to be funded by various accounts and to be executed by contract amendment through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, P.E., Chief, Engineering and Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 10/21/2021

OTHER

ACTION OF AWARDING AUTHORITY

DATE 10-22-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

ghas
ministrative Officer
or Lenny Curry
thority of.
Order No 2019 02

SUBJECT: RFQ FOR D/B SVCS OF ACTIVE AND PASSIVE PARK PROJECTS

BID # CDB-0008-16

OPEN DATE: 10/21/2015

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 9 OTHER: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
The City had previously issued this RFP, and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on January 21, 2016; 01/28/16 ACON Construction Company, Inc. (contract #B150-15), was awarded as highest ranking firm with funding not-to-exceed $6,000,000.00 annually for a period of service for five (5) years.

Recommend approval of award to include the rate sheets as part of Exhibit A, as they were omitted from original award. No additional changes are needed.

Attachments: Recommendation Memo, Previous Award (s)

BUYER MARILYN HAIDLER

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Thomas N. Follin, P.E., Chief, Engineering & Construction Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5

MEMBERS DISAPPROVING Ø DATE: 7-14-16

OTHER

Teresa M. Eichner

ACTION OF AWARDING AUTHORITY

APPROVED

DISAPPROVED

DATE

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: RFQ FOR DESIGN BUILD [illegible] - MID PASSIVE PARK PROJECT
BID: [illegible]

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

AWARD BASIS OF CONTRACT
CONSTRUCTION - DESIGN BUILD

AGENCY: DEPARTMENT OF PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF RFQS INVITED 4 NUMBER RECEIVED 3 OTHER 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
The City [illegible] Board [illegible], and recommend [illegible] [illegible]
[illegible]

[illegible] AGAIN 7a
[illegible]

[illegible]

[illegible]

DATE [illegible]
MAYOR [illegible]

RESPECTFULLY SUBMITTED:
[illegible]
CHAIRPERSON, EVALUATION COMMITTEE

[illegible] Jerome [illegible] Chief Engineer, Chief Engineer, Chief Engineer

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CAPEX COMMITTEE ON RECOMMENDATION ABOVE

MEMBERS APPROVING 5

MEMBERS DISAPPROVING 0

DATE 12-10-25

OTHER

ACTION OF AWARDING AUTHORITY

APPROVED [illegible]

DATE [illegible]

OTHER

DISAPPROVED

SIGNATURE OF AUTHORIZATION [illegible]