SUBJECT: ProQA FIRE SOFTWARE LICENSES

BID #: XF-0391-22 **OPEN DATE: 06/22/2022**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: FIXED QUANTITY - ONE-TIME PURCHASE

AGENCY: FIRE/RESCUE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 18 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the only responsive, responsible bidder PRIORITY DISPATCH for ProQA FIRE SOFTWARE LICENSES for the Jacksonville Fire and Rescue Department. Implementation and Year 1 award amount not to exceed $181,802.00, Year 2 award amount not to exceed $15,300.00, and Year 3 award amount not to exceed $15,300.00. Total award amount not to exceed $212,402.00.

Funding for this award to be encumbered by account 11415.194094.546620.010349.000000.00000.0000000 to be executed by purchase order releases

Attachments: Recommendation Memo, Tabulation Sheet, Terms and Conditions, Specifications

Analyst: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIVISION CHIEF OF OPERATIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

June 24, 2022

TO: Gregory Pease, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

RE: Bid # XF-0391-22 ProQA FIRE SOFTWARE LICENSES

The Jacksonville Fire and Rescue Department has reviewed the response(s) for subject bid and recommend approval of awarding PO to Priority Dispatch in the amount of $181,802.00 for implementation & Year 1, Year 2 in the amount of $15,300.00, and Year 3 in the amount of $15,300.00 for a total award amount not to exceed $212,402.00.

Funding source will be as follows:
11415.194094.546620.010349.000000.00000.0000000

If you have any questions, please contact Dan Pearson at (904) 255-3265.

KP/dp

BID TABULATION SHEET

TITLE: ProQA FIRE SOFTWARE LICENSES
BID NO: XF-0391-22
OPEN DATE: 06/22/22
NO. INVITED: (18) No. Received: (1) No Bids: (0)
RECORDED BY: MELISSA PIERCE
ANNOUNCER: MICHELLE SPLITLER

				PRIORITY DISPATCH	
ITEM #	DESCRIPTION	UOM	QTY	UNIT PRICE	EXTENDED PRICE
1	ProQA Fire Software Licenses Automated call talking software	EA	24	$ 4,000.00	$ 96,000.00
2	AQUA Case Review Software for EFD Quality Assurance (case-review) software base engine and discipline module	EA	4	$ 1,750.00	$ 7,000.00
3	XLerator Client Server Suite Client server software application su	EA	1	$ 2,500.00	$ 2,500.00
4	Protocol Tablet for EFD Licensed backup protocol tablet	EA	4	$ 395.00	$ 1,580.00
5	Protocol Training and Certification for EFD Materials, tuition, and certification	EA	43	$ 365.00	$ 15,695.00
6	ED-Q Training and Certification for EFD Materials, tuition, and certification (2 days, 16 hours)	EA	4	$ 550.00	$ 2,200.00
7	Remote ProQA Software Training – F Per person cost for four hours of ProQA software training completed in a virtual, instructor-led environment	EA	43	$ 149.00	$ 6,407.00
8	Remote AQUA Software Training – F Per person cost for eight hours of AQUA software training completed in a virtual, instructor-led environment	EA	4	$ 199.00	$ 796.00
9	Remote System Administration Training Per person cost for training for center management detailing program configuration and customization options, completed in a virtual, instructor-led environment	EA	4	$ 199.00	$ 796.00
10	Remote ProQA & AQUA Reports Training Per person cost for four hours of training for administrators, managers ana supervisors on the configuration and customization options in ProQA and AQUA, completed in a virtual, instructor-led environment	EA	4	$ 149.00	$ 596.00
11	Remote Software Installation/Update - F Software installation or update completed remotely by Priority Dispatch	EA	1	$ 500.00	$ 500.00
12	Implementation Support Package for EFD Implementation support and quality management program development	EA	1	$ 30,000.00	$ 30,000.00
13	Equip QA for EFD Initial implementation of expert case review, quality management and mentoring for telecommunications, QA staff and management	EA	1	$ 5,832.00	$ 5,832.00
14	IAED Accreditation Application Fee EFD IAED fee for accreditatior	EA	1	$ 2,250.00	$ 2,250.00
15	ProQA ESP (B) F License renewal, Service & Support	EA	24	$ 600.00	$ 14,400.00
16	Credit for Xlerator and Accreditation Fee	EA	1	$ (4,750.00)	$ (4,750.00)
	Year 1 & Implementation TOTAL				$ 181,802.00
17	ProQA ESP (B) F License renewal, Service & Support	EA	24	$ 600.00	$ 14,400.00
18	AQUA ESP F License renewal, Service & Support	EA	4	$ 225.00	$ 900.00
	Year 2 TOTAL				$ 15,300.00
19	ProQA ESP (B) F License renewal, Service & Support	EA	24	$ 600.00	$ 14,400.00
20	AQUA ESP F License renewal, Service & Support	EA	4	$ 225.00	$ 900.00
	Year 3 TOTAL				$ 15,300.00
	GRAND TOTAL				$ 212,402.00
	Insurance Acknowledgement				
	FEDERAL FORMS 1 & 2			✓	
	Delivery			0 days	
	BUY AMERICAN PREFERENCE				
	Conflict of Interest:			✓	
	Addendums ( ):				

TERMS AND CONDITIONS

ProQA FIRE SOFTWARE LICENSES

1. SCOPE

The City of Jacksonville's Fire and Rescue Department is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **ProQA Fire Software Licenses** as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder grand total amount. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

a. Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.

b. Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. TERM OF AGREEMENT

This will be a one-time purchase.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. The Contractor shall provide all business licenses required by local, state, and federal law as applicable.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

7. DELIVERY

***Delivery shall be** to the Jacksonville Fire and Rescue Department, 515 N. Julia St, Jacksonville, Florida 32220 Attn: Fire/Communications.* A packing list shall accompany all shipments, which shall indicate,

at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for 180 days.

9. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted through the City of Jacksonville 1Cloud procurement system or to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate. The awarded bidder is required to submit their insurance certificate within ten (10) days after notice of award.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS
ProQA FIRE SOFTWARE LICENSES

1. **Please see the Bid Proposal Form for specific description and requirements.**

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BID PROPOSAL FORM

ProQA FIRE SOFTWARE LICENSES

Item	Description	Qty	Unit Cost	Extended Total
1	**ProQA Fire Software Licenses** Automated call talking software	24	$	$
2	**AQUA Case Review Software for EFD** Quality Assurance (case-review) software base engine and discipline module	4	$	$
3	**XLerator Client Server Suite** Client server software application suite	1	$	$
4	**Protocol Tablet for EFD** Licensed backup protocol tablet	4	$	$
5	**Protocol Training and Certification for EFD** Materials, tuition, and certification	43	$	$
6	**ED-Q Training and Certification for EFD** Materials, tuition, and certification (2 days, 16 hours)	4	$	$
7	**Remote ProQA Software Training – F** Per person cost for four hours of ProQA software training completed in a virtual, Instructor-led environment	43	$	$
8	**Remote AQUA Software Training – F** Per person cost for eight hours of AQUA software training completed in a virtual, Instructor-led environment	4	$	$
9	**Remote System Administration Training** Per person cost for training for center management detailing program configuration and customization options, completed in a virtual, Instructor-led environment	4	$	$
10	**Remote ProQA & AQUA Reports Training** Per person cost for four hours of training for administrators, managers ana supervisors on the configuration and customization options In ProQA and AQUA, completed In a virtual, Instructor-led environment	4	$	$
11	**Remote Software Installation/Update - F** Software Installation or update completed remotely by Priority Dispatch	1	$	$
12	**Implementation Support Package for EFD** Implementation support and quality management program development	1	$	$

13	**Equip QA for EFD** Initial implementation of expert case review, quality management and mentoring for telecommunications, QA staff and management	1	$	$
14	**IAED Accreditation Application Fee EFD** IAED fee for accreditation	1	$	$
15	**ProQA ESP (B) F** License renewal, Service & Support	24	$	$
16	**Credit for Xlerator and Accreditation Fee**	1	$	-$
			Year 1 & Implementation TOTAL:	$

17	**ProQA ESP (B) F** License renewal, Service & Support	24	$	$
18	**AQUA ESP F** License renewal, Service & Support	4	$	$
			Year 2 TOTAL:	$

19	**ProQA ESP (B) F** License renewal, Service & Support	24	$	$
20	**AQUA ESP F** License renewal, Service & Support	4	$	$
			Year 3 TOTAL:	$
			GRAND TOTAL:	$