SUBJECT: **FIRE EXTINGUISHER INSPECTION & MAINTENANCE**

BID #: SC-0476-17 OPEN DATE: **2017-05-24**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM AUGUST 1, 2017 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- ALL OR NONE, TOTAL OF ALL GROUPS

NUMBER OF BIDS INVITED: 11 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the fourth and final renewal option with Cintas Corporation No. 2. Period of Service will be from August 1, 2021 through July 31, 2022 with a 4.2% CPI increase. Total annual estimated expenditure amount will be $75,000.00 for a revised total award amount not-to-exceed $328,490.00.

The funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account, and fiscal year.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Nekole Hulitt
NEKOLE HULITT

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER:
_____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY ONE JACKSONVILLE

May 25, 2021

MEMORANDUM

TO: Gregory W. Pease, Chief Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, Chief

SUBJECT: SC-0476-17 – CINTAS CORPORATION NO. 2 - REQUEST FOR 4TH and FINAL RENEWAL

The Public Buildings Division recommends approval to utilize the fourth and final 1-year renewal option with Cintas Corporation No. 2 to continue providing Fire Extinguisher Inspection and Maintenance for the period 08/01/2021 through 07/31/2022 with a requested CPI increase of 4.2% (CPI adjusted pricing attached).

The estimated annual expenditure will be $75,000.00, with a revised not to exceed expenditure of $328,490.00.

The funding will be encumbered by purchase order against the contract purchase agreement, dependent on funding, the appropriate account and fiscal year.

Your assistance in concurring with this recommendation would be appreciated. If you have questions or need additional information regarding this request, please contact David Smith 255-4342.

Attachments: Copy of Insurance Certificate
Vendor's Agreement Letter with CPI Request
Vendor's Current Business License
Vendor's Fire Equipment Dealer License
Last Award Copy
CPI Adjusted Pricing

cc: Steve Schlessinger, Public Works Contracts & Finance Manager
Nekole Hulitt, Purchasing Analyst
David Smith, Contract Administration Coordinator

CINTAS®
READY FOR THE WORKDAY

Memo:

To: David Smith, Contract Administration Coordinator

From: Sam DeLuca, General Manager

Subject: Bid SC-0476-17, fourth of four 1-year renewal options from 8/1/2021-7/31/2022

Date: 5/25/2021

This memo in to indicate our desire to renew Bid SC-0476-17 for the fourth of four 1-year renewals from 8/1/2021-7/31/2022 under the same Terms and Conditions as in the Bid with a CPI Price Increase of 4.2% consistent with "All Items" as listed on the bls.gov website. (Link Below)

https://www.bls.gov/charts/consumer-price-index/consumer-price-index-by-category.htm

Sam DeLuca | General Manager

Cintas Fire Protection

Office 904-562-7000 | fax 866-325-6264 | Cell 267-441-5201

7251 Salisbury Rd Suite 1 Jacksonville, FL 32256

Maintenance and Inspection	Current Pricing	Renewal Pricing
Labor Regular	$85/hr	$88.57/hr
Labor Emergency	$105/hr	$109.41/hr
Stored Pressure, CO2, Cartridge Operated,	$5.00	$5.21
Kitchen Hood – Semi Annual	$115.00	$119.83
Wheeled Unit	$50.00	$52.10
Hydrostatic Test and Recharge		
Dry Chemical , Halon/ Halotron - 6yr	$25.00	$26.05
Purple K – 6yr	$50.00	$52.10
Wet or Foam, CO2, Cartridge Operated -5yr	$25.00	$26.05
Wheeled Unit – 5yr	$300.00	$312.60
Kitchen Hood – 12yr	$300.00	$312.60
Repair and Replacement		
2.5lb ABC Dry Chemical	$25.00	$26.05
5lb ABC Dry Chemical	$35.00	$36.47
10lb ABC Dry Chemical	$45.00	$46.89
20lb ABC DRY Chemical	$85.00	$88.57
10lb Purple K	$75.00	$78.15
20lb Purple K	$90.00	$93.78
20lb Purple K Cartridge	$100.00	$104.20
150lb Purple K Wheeled	$2,000.00	$2,084.00
10lb CO2	$120.00	$125.04
15lb CO2	$135.00	$140.67
20lb CO2	$150.00	$156.30
5lb Halon	$150.00	$156.30
15lb Halotron	$325.00	$338.65
FE36 per pound	$35.00	$36.47
2 5 gallon AFFF	$95.00	$98.99
6 Liter K class chemical	$150.00	$156.30
5# Wall Mounted Cabinet	$75.00	$78.15
5# Recessed Wall Mounted Cabinet	$175.00	$182.35
10# Wall Mounted Cabinet	$95.00	$98.99
10# Recessed Wall Mounted Cabinet	$175.00	$182.35
Signage and Installation	$15.00	$15.63

SUBJECT: **FIRE EXTINGUISHER INSPECTION & MAINTENANCE**

BID #: SC-0476-17

OPEN DATE: **2017-05-24**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM AUGUST 1, 2017 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- ALL OR NONE, TOTAL OF ALL GROUPS

NUMBER OF BIDS INVITED: 11 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third renewal option with Cintas Corporation No. 2. Period of Service will be from August 1, 2020 through July 31, 2021, with one (1) year renewal options remaining. Total annual estimated expenditure amount will be $60,000.00, for a revised total award amount not-to-exceed $253,490.00.

The funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/11/20

Teresa R Eighar

OTHER:

Lyle Reed

Jan R. McCarty

ACTION OF AWARDING AUTHORITY DATE 6/12/20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: FIRE EXTINGUISHER INSPECTION & MAINTENANCE

BID #: SC-0476-17

OPEN DATE: 2017-05-24

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM AUGUST 1, 2017 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- ALL OR NONE, TOTAL OF ALL GROUPS

NUMBER OF BIDS INVITED: 11 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was administratively awarded on 06/26/17 to Cintas Corporation No. 2, in the amount of $48,490.00; increased on 06/7/18 in the amount of $15,000.00; 1st Renewal option was awarded on 06/21/18 in the amount of $70,000.00.

Recommend approval of award to utilize the second renewal option with Cintas Corporation No. 2. Period of Service will be from August 1, 2019 through July 31, 2020, with two (2) one (1) year renewal options remaining. Total annual estimated expenditure amount will be $60,000.00, for a revised total award amount not-to-exceed $193,490.00

The funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: MARILYN LAIBLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 5/30/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/30/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: FIRE EXTINGUISHER INSPECTION & MAINTENANCE

BID #: SC-0476-17

OPEN DATE: 2017-05-24

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM AUGUST 1, 2017 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- ALL OR NONE, TOTAL OF ALL GROUPS

NUMBER OF BIDS INVITED: 11 NUMBER RECEIVED: 10 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was administratively awarded on 06/26/17 to Cintas Corporation No. 2, in the amount of $48,490.00; increased on 05/7/18 in the amount of $15,000.00.

Recommend approval of award to utilize the first renewal option with Cintas Corporation No. 2. Period of Service will be from August 1, 2018 through July 31, 2019, with three (3) one (1) year renewal options remaining. Total annual estimated expenditure amount will be $70,000.00, for a revised total award amount not-to-exceed $133,490.00.

The funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: MARILYN LAIDLER

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/21/18

OTHER.

ACTION OF AWARDING AUTHORITY

DATE 6/21/18

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

ADMINISTRATIVE AWARD
BID No.: SC-0476-17

DESCRIPTION OF GOODS/SERVICES:
Recommend approval to amend and increase the award to Cintas Corporation No. 2 by adding $15,000.00 for unanticipated services of Fire Extinguisher Inspection and Maintenance Services through the end of the current contract year ending July 31, 2018. The revised annual expenditures amount not to exceed $53,490.00.

FUNDING SOURCE: PWPBSA1MAPR-03410/4603 - $15,000.00
To be executed by purchase order.

FOR AGENCY/DEPARTMENT: Public Works/Public Buildings

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 11 NUMBER FIRMS BIDDING: 10

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Cintas Corporation No. 2

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings

PRICE: $53,490.00 TERMS: Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

Buyer
6/5/2018
Date

Manager of Purchasing Svcs, Asst.
6/6/2018
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division Date 6/7/18

ADMINISTRATIVE AWARD
BID No.: SC-0476-17

DESCRIPTION OF GOODS/SERVICES: Recommend approval to reject R&R Fire and Safety for not using the corrected bid form issued in Addendum one (1) and Pye-Barker Fire & Safety, LLC for not possessing both Type 7, Class 1 and Type 7, Class 4 licenses as required in the bid specifications. Recommend approval of award to the lowest responsive, responsible bidder, Cintas Corporation No. 2 for Fire Extinguisher Inspection and Maintenance Services. Period of service is for one (1) year from date of award with four (4) one (1) year renewal options. Total estimated expenditure in the amount of $48,490.00.

FUNDING SOURCE: Funding for this award to be encumbered by account PWP85A18MAPR-03410/04600, to be executed by Purchase Orders.

FOR AGENCY/DEPARTMENT: Public Buildings

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 11 **NUMBER FIRMS BIDDING:** 10

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Cintas Corporation No. 2

CONCURRENCE BY: John Pappas, P.E., Director, Department of Public Works

PRICE: $48,490.00 **TERMS:** NET 30 DAYS

REASON FOR NOT ACCEPTING LOW BID: N/A

Analyst

6/21/17
Date

Assistant Manager of Purchasing Services

6/23/2017
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division

6/26/17
Date