SUBJECT: Automatic Multi-Chemistry Discrete Analyzer Package – Rebid

BID #: XF-0378-21 **OPEN DATE: 5/19/21**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: One-Time Purchase

AGENCY: Environmental Quality Division

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible vendor, Seal Analytical, Inc., for the purchase of an automatic multi-chemistry discrete analyzer package. Total estimated expenditure amount is $71,725.00.

Funding Source: 11401.173101.564290.001807.00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: for Annette Burney **RESPECTFULLY SUBMITTED:**
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Melissa M. Long, Chief, Environmental Quality Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Environmental Quality Division
Ed Ball Building
214 N. Hogan Street, 5th Floor
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

May 25, 2021

MEMORANDUM

TO: Procurement Division

FROM: Melissa M. Long, Chief *Melissa M. Long*
Environmental Quality Division

RE: Automatic Multi-Chemistry Discrete Analyzer Package

I recommend Seal Analytical Inc for the purchase of the Automatic Multi-Chemical discrete analyzer package in the amount of $71,725.00 (Bid Number XF-0378-21). This purchase should be charged to our FDOT account at 11401-173101-564290-001807-00000000-00000-0000000.

Title: Automatic Multi-Chemistry Discrete Analyzer Package - Rebid Bid #: XF-0378-21 Bid Date: 5/19/21 Analyst: Annette Burney No. Invited (4) No. Received (2) No Bid ( ) Recorded By: John Hernandez Announcer: Pearl Mitchell			Seal Analytical, Inc.	Thermo Electron North America LLC	
NOTES:				Reject/Submitted Incorrect bid documents	
ITEM	DESCRIPTION	EST. QTY	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
1	AQ400 Automated Multi-Chemistry Discrete Analyzer Package - 120V/60Hz. Includes operating software, 2 sample trays, start-up accessories, manuals and SOPs, Cadmium Reduction Hardware for Nitrate Analysis, 18 month warranty parts and labor.	1	$ 51,250.00	$	$
2	AA 100 One-Channel Segmented Flow Analyzer. Inc	1	$ 25,000.00	$	$
3	AQ400/AA100 Training and Installation Package	1	$ 4,500.00	$	$
4	Freight and Handling: EQUIPMENT MUST BE DELIVERED BY JULY 15, 2021.	0	$ 1,600.00	$	$
		Grand Total:	$ 82,350.00	$ -	$ -
		TERMS:	N/S	Net 30 Days	
		DELIVERY (Business Days):	120	6-8	
		CONFLICT OF INTEREST:	Y	Y	
		ADDENDUM ( ):	N/A	N/A	

TERMS AND CONDITIONS

1. SCOPE

The City of Jacksonville's Environmental Quality Division is currently accepting bids to obtain a source of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for an **Automated Multi-Chemistry Discrete Analyzer Package greater than or equal to the attached specifications.**

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder(s) subject to the Buy American Preference clause described below. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

- As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.
    - Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.
    - Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. TERM OF AGREEMENT

One-time purchase with installation to include at least an 18-month warranty from date of installation.

4. PRE-BID CONFERENCE

N/A

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated are fixed.

7. DELIVERY

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description. date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

9. PRICES

All unit prices shall include **freight, delivery, and handling charges** to the delivery location as outlined in the bid documents.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices. unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net. The invoice email subject line **MUST BE**: inv_300000008806179. Invoices can also be submitted through the 1Cloud Supplier Portal.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATION

Specifications include but are not limited to: The purchase of an Automated Multi-Chemistry Discrete Analyzer for multiple analyses and a continuous Segmented Flow Analyzer System for Ammonia by diffusion.

1. The **Discrete Analyzer** methods include analyses for Nitrate/Nitrite (EPA 353.2). Nitrite (EPA 353.2), ortho-Phosphate (EPA 365.1), Total Phosphorus (EPA 365.4), and Total Kjeldahl Nitrogen (EPA 351.2). The Discrete Analyzer must include integrated cadmium coil, probe washer. automatic standard preparation for curve, automatic spiking capability.

2. The **Segmented Flow Analyzer** method includes Ammonia by diffusion (EPA 350.1). The analyzer for Ammonia includes gas diffusion and heating unit, 660 nm detector. and flowcell.

Both units must include start-up kits, Training and Installation, at least 18-month Warranty on parts & labor, and all relevant Software, manuals, and method SOPs.

Equipment needs to be delivered by July 15, 2021.