SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING, AND RIGHT-OF-WAY ENCROACHMENT CLEARING – REBID

BID #: CP-0020-22 **OPEN DATE: 2021-12-1**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID PLUS SELECTED ALTERNATE(S) IF ANY-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 1** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Lewis Tree Service, Inc. (Contract # 71576-22), by $3,000,000.00 for increase for the initial two (2) year contract period. The revised not-to-exceed amount is $10,282,908.40.

Funding for amendment #4 will be encumbered by individual releases against a contract purchase agreement dependent on funding, the appropriate account, and fiscal year. Award to be executed by formal contract amendment through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

ANALYST: _____
JACLYN STAMOS

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 255-4299
www.coj.net

ONE CITY. ONE JACKSONVILLE

MEMORANDUM

DATE: **June 22, 2023**

TO: **Dustin L. Freeman, Chief**
Procurement Division

THRU: **Steven D. Long, Jr., P.E., Director**
Public Works

FROM: **Dave McDaniel, Chief**
Mowing & Landscape Maintenance

SUBJECT: **Amendment #4 to Increase NTE - Contract #71576-22, CP-0020-22 – Lewis Tree Service, Inc. Hazardous Tree Services, Tree Pruning, and Right-Of-Way Encroachment Clearing - Rebid**

The Mowing & Landscape Maintenance Division requests approval to increase Contract #71576-22, Bid #CP-0020-22 for Lewis Tree Service, Inc. by $3,000,000.00 for a new not to exceed amount of $10,282,908.40 for the initial 2-year contract period ending March 16, 2024.

Funding for this award will be encumbered by individual releases against a contract purchase agreement/master blanket order dependent on funding, the appropriate account and fiscal year.

Should you have any questions or require additional information please contact Jim Lange at 255-4316.

Attachments: Prior Awards

cc: Tammy Duggan, Public Works Contracts and Finance Manager
Jaclyn Stamos, Purchasing Analyst
Jonathan Colburn, Urban Forestry Manager
Russell Perry, Mowing & Landscape Contract Manager
Justin Gearhart, City Arborist
Jim Lange, Contract Administration Coordinator

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING, AND RIGHT-OF-WAY ENCROACHMENT CLEARING – REBID

BID #: CP-0020-22 **OPEN DATE: 2021-12-1**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID PLUS SELECTED ALTERNATE(S) IF ANY-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 1** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Lewis Tree Service, Inc., by $3,000,000.00 for increase in spending capacity to account for year two (2) of the initial two (2) year contract period that was not included in the original award recommendation and for as needed additional services. The revised not-to-exceed amount is $7,282,908.40.

Funding for this amendment will be encumbered by individual releases against a contract purchase agreement dependent on funding, the appropriate account, and fiscal year. Award to be executed by formal contract amendment through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

ANALYST: JAQUYN STAMOS

RESPECTFULLY SUBMITTED: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/19/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/27/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING, AND RIGHT-OF-WAY ENCROACHMENT CLEARING – REBID

BID #: CP-0020-22 **OPEN DATE: 2021-12-1**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID PLUS SELECTED ALTERNATE(S) IF ANY-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 1** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to revise the award to Lewis Tree Service, Inc. by adding the below paragraph to *Section 31.40 METHOD OF PAYMENT* of the bid document:

D. *The Contractor must include a CARE, MyJax, or work order number with all invoices submitted to the Urban Forester for all work, including during normal work hours, emergency work, and overtime work. An invoice without a CARE, MyJax, or work order number cannot be processed for payment.*

The not-to-exceed award amount will remain unchanged at $4,282,908.40.

Funding for this award will be encumbered by individual releases against a Contract Purchase Agreement dependent on funding, the appropriate account, and fiscal year. Award to be executed by formal contract amendment through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Section 31.40, Previous Awards

ANALYST: DAVID KLAGES **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/30/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 6/30/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING, AND RIGHT-OF-WAY ENCROACHMENT CLEARING – REBID

BID #: CP-0020-22

OPEN DATE: 2021-12-1

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID PLUS SELECTED ALTERNATE(S) IF ANY-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Lewis Tree Service, Inc., by $3,141,454.20 for increase in spending capacity to account for year two (2) of the initial two (2) year contract period that was not included in the original award recommendation and for as needed additional services The revised not-to-exceed amount is $4,282,908.40.

Fund ng for this amendment will be encumbered by individual releases against a contract purchase agreement dependent on funding the appropriate account and fiscal year Award to be executed by formal contract amendment through Office of General Counsel

ATTACHMENTS: Recommendation Memo, Previous Award(s)

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 5/5/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/6/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING, AND RIGHT-OF-WAY ENCROACHMENT CLEARING – REBID

BID #: CP-0020-22

OPEN DATE: 2021-12-1

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID PLUS SELECTED ALTERNATE(S) IF ANY-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Lewis Tree Service, Inc., as the lowest responsive, responsible bidder in the total base bid amount of $1,141,454.20. Period of Service will be two (2) years beginning on the date of the Blanket Order with two (2) two (2) year renewal options

Funding for this award will be encumbered by individual releases against a contract purchase agreement dependent on funding, the appropriate account, and fiscal year. Award to be executed by formal contract through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Basis of Award, Scope of Work, JSEB Documentation

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 1/13/2022

Teresa R Eichman

Michelle Reed

Jo R McCoy

OTHER

ACTION OF AWARDING AUTHORITY DATE 1-18-22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION